



child_find_scenario1

Table of Contents

[Registration > Maintenance > Core Collections > Child Find: SPPI-11 > Demographics/Enrollment](#)

Information retrieved on this tab for an enrolled student is read-only and cannot be modified. Information can only be edited on *Registration > Maintenance > Demo1*.

Exclude from reporting is not used with enrolled students and is disabled on this screen.

Evaluation Delay Days is a calculation derived from the number of absences between the **Consent to Evaluation Received Date** and the **Initial Evaluation Date** found on *Child Find Data* and counts only those absences in an Average Daily Attendance (ADA) period. If those dates have not been entered, the field will show 0. This number is used by TEA to determine if the district is in compliance.

DEMOGRAPHICS / ENROLLMENT		CHILD FIND DATA	
Demographic Information			
Name:			v Exclude from reporting: ☐
First	Middle	Last	Generation
Sex: M	DOB: 09-04-2011	SSN:	Texas Unique Stu ID:
Hispanic/Latino: ☒	White: ☒	Black/African American: ☐	Asian: ☐
American Indian/Alaskan Native: ☐	Hawaiian/Pacific Isl: ☐		
Enrollment Information			
Grade: 09	Instructional Track: 00		
In-District Evaluation Delay Days: 0	Reporting Evaluation Delay Days: 0	Override Reporting Evaluation Delay Days: ☐	

Retrieve a Student:

NOTE: The **Student** field does not auto-complete at this time.

☐ Type the exact Student ID or the exact Texas Unique Student ID.

☐ Click **Retrieve**.

OR

☐ Click **Directory** to select a student from the directory.

The **Directory** screen will display students that have been marked with the Child Find: SPPI-11 indicator on *Maintenance > Student Enrollment > Demo1*.

NOTE:

- The **CF ID** is the ID auto-generated.
- The **Campus ID** field auto-populates with the campus number on which the user is logged in.
- The **Campus** number identifies the student's campus of enrollment.

☐ Click the student's **CF ID** to Retrieve.

Update data:

☐ Under **Enrollment Information:**

Grade	For student's who do not have a Texas Unique Stu ID, select the grade as if the student were enrolled. Leave blank for the 2022 school year.
Instructional Track	Disabled for non-enrolled students.

In-District Evaluation Delay Days	Disabled for non-enrolled students. TWEDS Data Element: EvaluationDelayDays (E1711) indicates the number of student absences, if any, beginning the first instructional day following the date on which the Local Education Agency (LEA) received written parental consent for the full individual and initial evaluation (FIIE) report. For TSDS extract purposes: • If the Consent to Evaluation Received Date <u>and</u> Initial Evaluation Date fields are blank, then the Evaluation Delay Days calculation <u>does not</u> occur. • If the Consent to Evaluation Received Date <u>or</u> Initial Evaluation Date fields are blank, then the Evaluation Delay Days calculation <u>does not</u> occur. • If the existing Consent to Evaluation Received Date <u>or</u> Initial Evaluation Date fields are updated, then the Evaluation Delay Days calculation <u>does</u> occur.
Reporting Evaluation Delay Days	Disabled for non-enrolled students.
Override Reporting Evaluation Delay Days	Disabled for non-enrolled students.

☐ Click **Save**.

[Registration > Maintenance > Core Collections > Child Find: SPPI-11 > Child Find Data](#)

The information on this screen is specific to this tab and is not found anywhere else in ASCENDER.

DEMOGRAPHICS / ENROLLMENT	CHILD FIND DATA
Child Find Evaluation Campus Id: 101	
Child Find Initial Evaluation Consent to Evaluation Received Date: 02-18-2022 Initial Evaluation Date: 02-21-2022	
Child Find Eligibility Determination Eligibility Determination (ED) Date: 03-04-2022 ☐ SpEd Srvc Eligible/Enrolled	
Evaluation Delay Evaluation Delay Reason:	
Eligibility Delay Reason Eligibility Delay Reason:	

Update Data

☐ Under **Child Find:**

Evaluation Campus ID	Enter the campus ID on which the student was evaluated. The Evaluation Campus ID number <u>may</u> or <u>may not be</u> the same as the Campus Enrollment ID. <i>For example, the student may have been evaluated on Campus 105, but is enrolled at Campus 101.</i>
-----------------------------	--

☐ Under **Child Find Initial Evaluation:**

Consent to Evaluation Received Date	Enter the month, day, and year of the first instructional day following the date on which the Local Education Agency (LEA) received written consent for the full individual and initial evaluation (FIIE) from the student's parent.
Initial Evaluation Date	Enter the date the child was initially evaluated for the program. This date must not be before the Consent to Evaluation Received Date.

☐ Click **Save**.

☐ Under **Child Find Eligibility Determination**:

Eligibility Determination (ED) Date	If applicable, enter the date the child was determined eligible for the program. IMPORTANT: If this date is left blank, the student will not be extracted to the interchanges.
SpEd Srvc Eligible/Enrolled	Select if a student is eligible for, and enrolled in Special Education services after the Eligibility Determination Date .

☐ Under **Evaluation Delay**:

Evaluation Delay Reason	If applicable, choose a reason for the evaluation delay. Leave blank if there is no delay in evaluation.
	Evaluation Delay Reason:

☐ Under **Eligibility Delay Reason**:

Eligibility Delay Reason	If applicable, choose a reason for the eligibility delay. Leave blank if there is no delay in eligibility.
	Eligibility Delay Reason:

☐ Click **Save**.

If a student will not be reported, return to the *Demo1* tab, uncheck the **Child Find: SPPI-11** indicator and click **Save**. The student's information will be retained in ASCENDER but will not be reported.



Back Cover