



child_find_scenario2

Table of Contents

Registration > Maintenance > Core Collections > Child Find: SPPI-11 > Demographics/Enrollment

Information on this tab must be manually added by the district.

Instructional Track and **Evaluation Delay Days** are not enabled or applicable for non-enrolled students.

The screenshot shows a web interface for 'Registration' with a breadcrumb trail: Maintenance > Core Collections > Child Find: SPPI-11. The page title is 'Registration'. There are 'Save' and 'Student Information' buttons. Below, there are input fields for 'Student: 021802', 'Texas Unique Student ID', and buttons for 'Retrieve' and 'Dir'. The main content area has two tabs: 'DEMOGRAPHICS / ENROLLMENT' (selected) and 'CHILD FIND DATA'. Under 'Demographic Information', there are fields for Name (First, Middle, Last), a 'Generation' dropdown (set to 'A I'), and an 'Exclude from reporting' checkbox. Below that are 'Sex' (set to 'M'), 'DOB', 'SSN', 'Texas Unique Stu ID', and 'Hispanic/Latino' checkbox. There are also checkboxes for 'White' (checked), 'Black/African American', 'Asian', 'American Indian/Alaskan Native', and 'Hawaiian/Pacific Isl'. The 'Enrollment Information' section has 'Grade' (set to '10'), 'Instructional Track' (set to '01'), and 'Evaluation Delay Days' (set to '0').

Update data:

Under **Demographic Information:**

| | |
|-------------------------------|---|
| Name | Type the student's first, middle, and last name. Select a generation code if applicable. |
| Exclude from reporting | Select to exclude a non-enrolled student from reporting. |
| Sex | Select the student's gender. |
| DOB | Type the student's date of birth (MM-DD-YYYY). |
| SSN | Type the student's nine-digit social security number. |
| Texas Unique Stu ID | If available, type the student's ten-digit unique student ID. This ID is assigned to students by TEA and issued to schools by the TSDS TX Unique ID Application. This ID cannot be generated by an LEA and cannot begin with zero. This number can be added after it is received by TEA. |
| Hispanic/Latino | Select if the student is of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. |

| | | |
|-----------------------------|---|--|
| Name | Type the student's first, middle, and last name. Select a generation code if applicable. | |
| Race | One or more of the following options is selected, regardless of whether the student is Hispanic/Latino . | |
| | Data Element: Race (E3050) (Code table: C304) | |
| | White | The field is selected if the student has origins in any of the original peoples of Europe, the Middle East, or North Africa. |
| | Black/African American | The field is selected if the student has origins in any of the black racial groups of Africa. |
| | Asian | The field is selected if the student has origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent (including Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam). |
| | American Indian/Alaskan Native | The field is selected if the student has origins in any of the original peoples of North and South America (including Central America). |
| Hawaiian/Pacific Isl | The field is selected if the student has origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands. | |

Click **Save**.

Under **Enrollment Information**:

| | |
|------------------------------|---|
| Grade | For student's who do not have a Texas Unique Stu ID, select the grade as if the student were enrolled. Leave blank for the 2022 school year. |
| Instructional Track | Disabled for non-enrolled students. |
| Evaluation Delay Days | <p>Disabled for non-enrolled students.</p> <p>TWEDS Data Element: EvaluationDelayDays (E1711) indicates the number of student absences, if any, beginning the first instructional day following the date on which the Local Education Agency (LEA) received written parental consent for the full individual and initial evaluation (FIIE) report.</p> <p>For TSDS extract purposes:</p> <ul style="list-style-type: none"> • If the Consent to Evaluation Received Date <u>and</u> Initial Evaluation Date fields are blank, then the Evaluation Delay Days calculation <u>does not</u> occur. • If the Consent to Evaluation Received Date <u>or</u> Initial Evaluation Date fields are blank, then the Evaluation Delay Days calculation <u>does not</u> occur. • If the existing Consent to Evaluation Received Date <u>or</u> Initial Evaluation Date fields are updated, then the Evaluation Delay Days calculation <u>does</u> occur. |

Click **Save**.

Using the Directory to retrieve a non-enrolled student

In this scenario **Campus** has two purposes:

| Stu ID | CF ID | LastName | FirstName | MI | Campus | Grd | SSN | Unique Stu ID |
|--------|-------|----------|-----------|--------|--------|-----|-----------|---------------|
| 005915 | 3 | AVILA | JOHN | GLENN | 001 | 10 | 423764429 | 1732775639 |
| 008552 | 2 | BLUEFORD | EMILY | DALLAS | 001 | 09 | 480460110 | 2122396959 |
| 013121 | 5 | CHEN | ECTOR | RENEE | 001 | 11 | 444720826 | 2977181822 |
| 012993 | 6 | CRUZ | LAYLA | | 001 | 12 | 402500690 | 7472684815 |
| | 18 | Curro | Leopoldo | | 001 | | 493626750 | |
| | 22 | Estancia | Maria | | 001 | | 668898787 | 8545213213 |
| | 21 | Garcia | Marita | | 001 | | 743072046 | 8743121021 |

- For an enrolled student, the **Campus ID** is the *enrollment campus*. There is a **Stu ID** associated with the student.
- For a non-enrolled student, the **Campus ID** is the *evaluation campus*. There is not a **Stu ID** associated with the student. These students have a **CF ID** which will act as a Stu ID for reporting purposes.

To retrieve students in the Directory who do not have an Evaluation Campus ID assigned on *Registration > Maintenance > Core Collections > Child Find: SPPI-11 > Child Find Data*:

- Clear the **Campus ID** field, then click **Search**. All students display.
- Click on the student's **CF ID** to retrieve the student.

Save Student Information School Year: 2

Student: Child Find:SPPI-11

Last Name: First Name: Campus ID: Grade Level: Texas Unique Stu ID: Search Close

| Stu ID | CF ID | LastName | FirstName | MI | Campus | Grd | SSN | Uniqus Stu ID |
|--------|-------|----------|-----------|------------|--------|-----|-----------|---------------|
| 009364 | 8 | AGUILAR | TIMOTHY | RENEE | 041 | 06 | 453624266 | 3458692544 |
| 010451 | 14 | ALLEN | EMMA | SHREEFE | 102 | 02 | 525028016 | 1356691226 |
| 010442 | 13 | ALVA | JOHN | LA'DARIUS | 102 | 02 | 474839947 | 7166957829 |
| 005915 | 3 | AVILA | JOHN | GLENN | 001 | 10 | 423764429 | 1732775639 |
| 014046 | 1 | BELL | JASMINE | LIONEL | 105 | KG | 558145665 | 1525572447 |
| 008552 | 7 | BLUEFORD | EMILY | DALLAS | 001 | 09 | 480460110 | 2122396959 |
| 014208 | 30 | CARR | DANIA | CHRISTIAN | 105 | KG | 255374016 | 7638791586 |
| 013121 | 5 | CHEN | ECTOR | RENEE | 001 | 11 | 444720826 | 2977181822 |
| 012993 | 6 | CRUZ | LAYLA | | 001 | 12 | 402500690 | 7472684815 |
| | 18 | Curro | Leopoldo | | 001 | | 493626750 | |
| | 22 | Estancia | María | | 001 | | 668898787 | 8545213213 |
| | 21 | García | Marita | | 001 | | 743072046 | 8743121021 |
| | 20 | Julio | Gervasio | | | | 542418670 | |
| | 19 | Lalia | Amalya | | 105 | | 420360577 | |
| | 31 | LIDDELL | ALICE | H | 001 | 10 | 463659801 | |
| 013070 | 10 | MILLER | JADE | GABRIEL | 041 | 07 | 509673686 | 7325632722 |
| 007473 | 4 | RIVERA | LEXI | BONNIE LEE | 001 | 10 | 705841329 | 7776121858 |
| 013697 | 12 | ROSE | JAMES | MAERY | 105 | PK | 186231961 | 1827731725 |
| 013351 | 2 | SMITH | RONALD | MARIE | 105 | PK | 278499473 | 2826324237 |

First 1: AGUILAR - SMITH / 1 Last

Registration > Maintenance > Core Collections > Child Find: SPPI-11 > Child Find Data

The information on this screen is specific to this tab and is not found anywhere else in ASCENDER.

NOTE: Some of the dates, images, and examples provided in this document are for informational and instructional purposes only

| DEMOGRAPHICS / ENROLLMENT | <u>CHILD FIND DATA</u> |
|---|--|
| Child Find | |
| Evaluation Campus Id: | <input type="text" value="101"/> |
| Child Find Initial Evaluation | |
| Consent to Evaluation Received Date: | <input type="text" value="02-18-2022"/> |
| Initial Evaluation Date: | <input type="text" value="02-21-2022"/> |
| Child Find Eligibility Determination | |
| Eligibility Determination (ED) Date: | <input type="text" value="03-04-2022"/> |
| | <input type="checkbox"/> SpEd Srvc Eligible/Enrolled |
| Evaluation Delay | |
| Evaluation Delay Reason: | <input type="text"/> |
| Eligibility Delay Reason | |
| Eligibility Delay Reason: | <input type="text"/> |

Update data:

Under **Child Find:**

| | |
|-----------------------------|--|
| Evaluation Campus ID | <p>Enter the campus ID on which the student was evaluated.</p> <p>The Evaluation Campus ID number <u>may</u> or <u>may not be</u> the same as the Campus Enrollment ID.</p> <p><i>For example, the student may have been evaluated on Campus 105, but is enrolled at Campus 101.</i></p> |
|-----------------------------|--|

Under **Child Find Initial Evaluation:**

| | |
|--|--|
| Consent to Evaluation Received Date | <p>Enter the first instructional day after LEA receives consent from the parent.</p> <p>Data Element: ConsentToEvaluationReceivedDate (E1738)</p> |
| Initial Evaluation Date | <p>Enter the date the child was initially evaluated for the program.</p> <p>This date must not be before the Consent to Evaluation Received Date.</p> |

Click **Save**.

Under **Child Find Eligibility Determination:**

| | |
|--|--|
| Eligibility Determination (ED) Date | If applicable, enter the date the child was determined eligible for the program. IMPORTANT: If this date is left blank, the student will not be extracted to the interchanges. |
| SpEd Srvc Eligible/Enrolled | Select if a student is eligible for, and enrolled in Special Education services after the Eligibility Determination Date . |

Under **Evaluation Delay:**

| | |
|--------------------------------|---|
| Evaluation Delay Reason | If applicable, choose a reason for the evaluation delay. Leave blank if there is no delay in evaluation. <div style="border: 1px solid #ccc; padding: 5px;"> <p style="margin: 0;">Evaluation Delay</p> <p style="margin: 0;">Evaluation Delay Reason: <input style="width: 100%;" type="text"/></p> </div> |
|--------------------------------|---|

Under **Eligibility Delay Reason:**

| | |
|---------------------------------|--|
| Eligibility Delay Reason | If applicable, choose a reason for the eligibility delay. Leave blank if there is no delay in eligibility. <div style="border: 1px solid #ccc; padding: 5px;"> <p style="margin: 0;">Eligibility Delay Reason</p> <p style="margin: 0;">Eligibility Delay Reason: <input style="width: 100%;" type="text"/></p> </div> |
|---------------------------------|--|

Click **Save**.



Back Cover