TSDS PEIMS Fall Submission (WIP)

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TSDS PEIMS Fall Submission (WIP) 1

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The ASCENDER District Administration application provides program data for each collection from the ASCENDER Student system. These programs are reviewed and modified annually, per the published Texas Web-Enabled Data Standards (TWEDS), to ensure that the data extracted to the district database is as accurate as possible. The extracts provide many of the edits as defined in the TWEDS.

The PEIMS Fall submission (Submission 1) includes program data for organization and student enrollment and program data records as of (and including) the Fall snapshot date.

The extract programs create the appropriate records in the district database, taking into account the school-start window and the Fall snapshot date. The as-of-status code is automatically generated for each student record.

For a complete list of submission rules and edits, see https://tealprod.tea.state.tx.us/TWEDS/103/0/0/0/Introduction/List/878

IMPORTANT: Some of the images and/or examples provided in this document are for informational purposes only and may not completely represent your LEA's process.

Prerequisites

Prerequisites:

- Verify that all roles and users are correct in ASCENDER Security Administration.
- All staff responsible for extracting data must coordinate activities with each other.

Terminology:

- **Domain:** Displays the Ed-Fi domain name where the error(s) occurred (e.g. Education Organization).
- **Entity:** Displays the entity within the Ed-Fi domain where the error(s) occurred (e.g. LocalEducationAgency).
- **Data Element:** A specific unit of data that must be reported to the TEA.

I. Verify Master Schedule Data

Verify data in the district and campus master schedules. This data must be correct to ensure that Career & Technical Education, Staff Responsibilities, and other data is extracted correctly for Submission 1. It is recommended that you run applicable reports first, and then use the Grade Reporting maintenance pages to update data where needed.

Grade Reporting

- Grade Reporting Reports

  Data in the district master schedule can be verified by running the following reports:

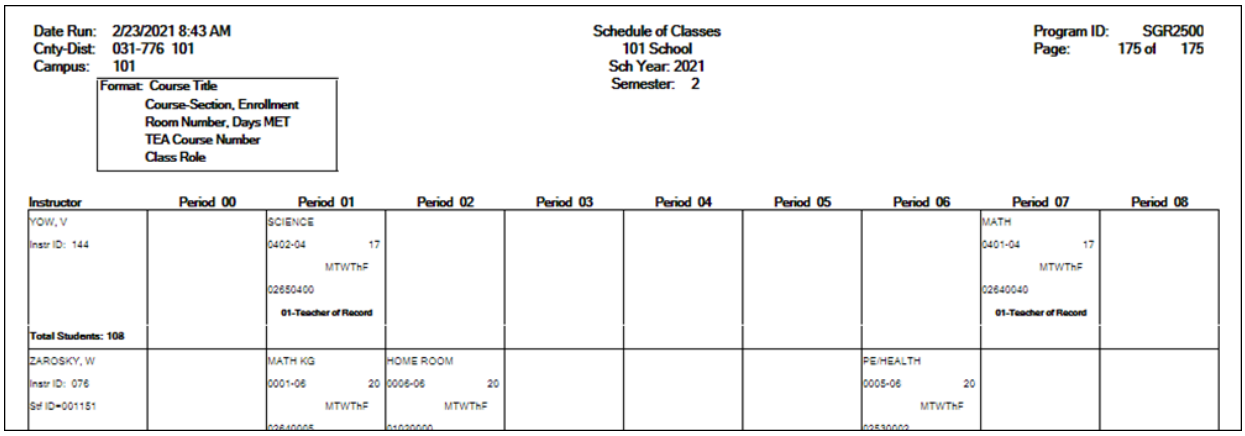
  Grade Reporting > Reports > Grade Reporting Reports > Instructors > SGR0140 - Instructor List (Grd Rpting)

Date Run: 9/30/2024 8:34 AM | Instructor Listing | Program ID: SGR0140
Cnty-Dist: 555-901 001 | 001 School | Page: 1 of 7
Sch Year: 2024

Instr ID	Name	Staff ID	Campus	Grd Lvl	Section	Homeroom	Dept	Excl from PEIMS
002	WARDEN, VICTORIA B	002639	001			002	MTH	N
006	REYES, NORMA D	002103	001			006	SPE	N
007	VILLANUEVA, VELTA J	002607	001			007	SPE	N
008	VALDEZ, SYLVIA	002537	001			008	ENG	N
009	URESTE, STEVEN A	002517	001			009	ENG	N
010	VALADEZ, SYLVIA A	002533	001			010	ENG	Y
011	DELGADO, CYNTHIA	000794	001			011	DXL	N
012	TEAHCER, MATH	T00042	001			012	MTH	N
013	VILLARREAL, VERONICA	002614	001			013	ELA	N

  SGR0140 allows you to verify that staff IDs are correct.

  Grade Reporting > Reports > Grade Reporting Reports > Instructors > SGR2500 - Schedule of Classes (Grd Rpting)



Date Run: 2/23/2021 8:43 AM
Cnty-Dist: 031-776 101
Campus: 101
Format: Course Title
Course-Section, Enrollment
Room Number, Days MET
TEA Course Number
Class Role

Schedule of Classes
101 School
Sch Year: 2021
Semester: 2

Program ID: SGR2500
Page: 175 of 175

Instructor	Period 00	Period 01	Period 02	Period 03	Period 04	Period 05	Period 06	Period 07	Period 08
YOW, V Instr ID: 144 Total Students: 108		SCIENCE 0402-04 17 MTWThF 02650400 01-Teacher of Record						MATH 0401-04 17 MTWThF 02640040 01-Teacher of Record	
ZAROSKY, W Instr ID: 076 Sf ID=001151		MATH KG 0001-06 20 MTWThF	HOME ROOM 0006-06 20 MTWThF				PE/HEALTH 0005-06 20 MTWThF		

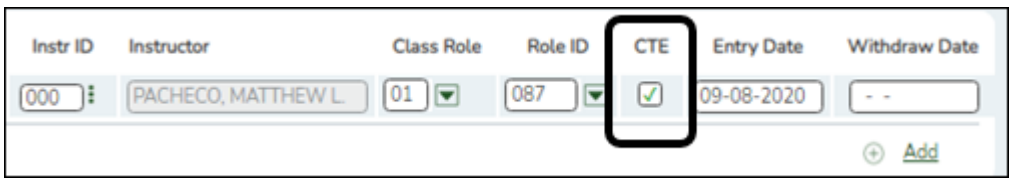
Run SGR2500 before staff responsibilities data is extracted. The report provides a count of students in each instructor's class, as well as service ID and total students. You can compare data to the database after the staff data is extracted.

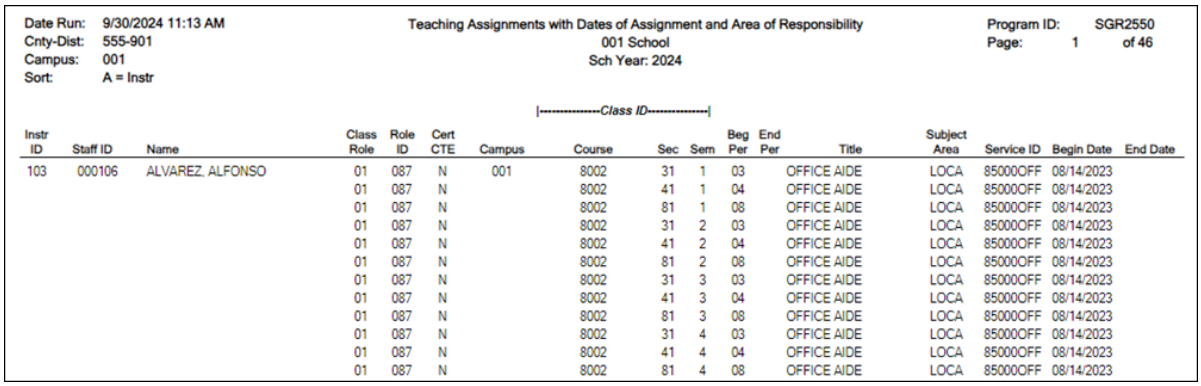
For elementary campuses:

- Each course-section must have at least one student in order for staff responsibilities data to be extracted for that course.
- For districts that use the multi-period scheduling for elementary grade reporting, each subject should have a unique period. This is recommended by the TEA for classroom linking.

Grade Reporting > Reports > Grade Reporting Reports > Instructors > SGR2550 - Teaching Assignments

IMPORTANT: **CTE** must be selected for the instructor on ***Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Section***.





Date Run: 9/30/2024 11:13 AM
Cnty-Dist: 555-901
Campus: 001
Sort: A = Instr

Teaching Assignments with Dates of Assignment and Area of Responsibility
001 School
Sch Year: 2024

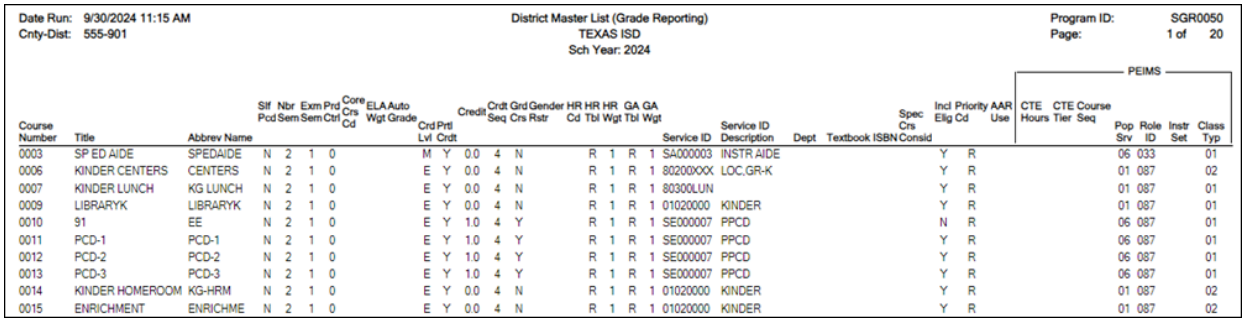
Program ID: SGR2550
Page: 1 of 46

Instr ID	Staff ID	Name	Class Role	Role ID	Cert CTE	Campus	Course	Sec	Sem	Beg Per	End Per	Title	Subject Area	Service ID	Begin Date	End Date
103	000106	ALVAREZ, ALFONSO	01	087	N	001	8002	31	1	03		OFFICE AIDE	LOCA	85000OFF	08/14/2023	
			01	087	N		8002	41	1	04		OFFICE AIDE	LOCA	85000OFF	08/14/2023	
			01	087	N		8002	81	1	08		OFFICE AIDE	LOCA	85000OFF	08/14/2023	
			01	087	N		8002	31	2	03		OFFICE AIDE	LOCA	85000OFF	08/14/2023	
			01	087	N		8002	41	2	04		OFFICE AIDE	LOCA	85000OFF	08/14/2023	
			01	087	N		8002	81	2	08		OFFICE AIDE	LOCA	85000OFF	08/14/2023	
			01	087	N		8002	31	3	03		OFFICE AIDE	LOCA	85000OFF	08/14/2023	
			01	087	N		8002	41	3	04		OFFICE AIDE	LOCA	85000OFF	08/14/2023	
			01	087	N		8002	81	3	08		OFFICE AIDE	LOCA	85000OFF	08/14/2023	
			01	087	N		8002	31	4	03		OFFICE AIDE	LOCA	85000OFF	08/14/2023	
			01	087	N		8002	41	4	04		OFFICE AIDE	LOCA	85000OFF	08/14/2023	
			01	087	N		8002	81	4	08		OFFICE AIDE	LOCA	85000OFF	08/14/2023	

Set **Sort** parameter to D (Subject Area).

Cert CTE is set to Y for all VOED and COMP courses in the **Subject Area** column for all weighted state career and technical funding courses and CTE-certified teachers.

Grade Reporting > Reports > Grade Reporting Reports > Master Schedules > SGR0050 - District Master List (Grd Rpting)



Date Run: 9/30/2024 11:15 AM
Cnty-Dist: 555-901

District Master List (Grade Reporting)
TEXAS ISD
Sch Year: 2024

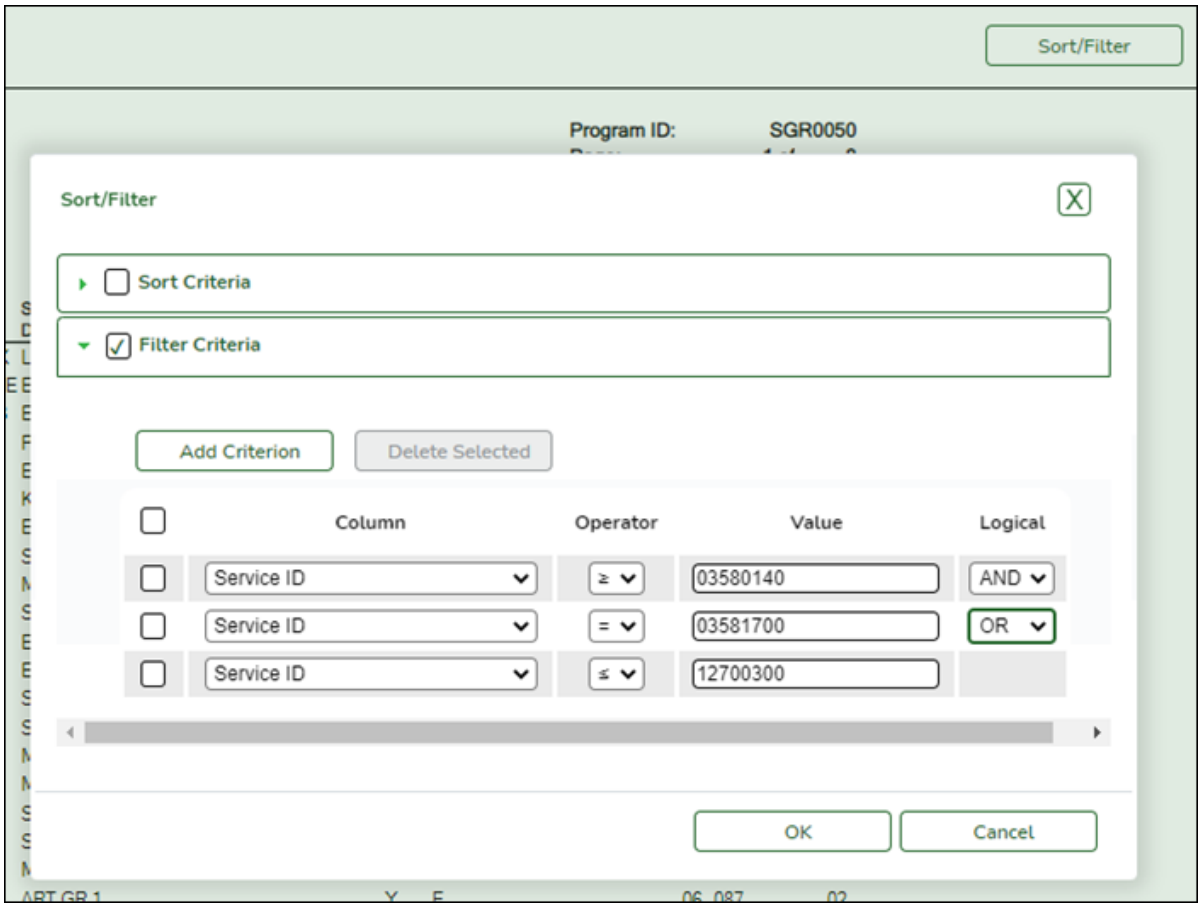
Program ID: SGR0050
Page: 1 of 20

Course Number	Title	Abbrev Name	Slf Pcd	Nbr Sem	Exm Sem	Prd Ctrl	Core Crs Cd	ELA Wgt	Auto Grade	Crd Lvl	Prtl Crdt	Credit	Crdt Seq	Grd Crs	Gender Rstr	HR Cd	HR Tbl	HR Wgt	GA Tbl	GA Wgt	Service ID	Service ID Description	Dept	Textbook ISBN	Spec Crs Consid	Incl Elig	Priority Cd	AAR Use	PEIMS: CTE Hours	PEIMS: CTE Tier	PEIMS: Course Seq	PEIMS: Pop Srv	PEIMS: Role ID	PEIMS: Instr Set	PEIMS: Class Typ
0003	SP ED AIDE	SPEDAIDE	N	2	1	0				M	Y	0.0	4	N		R	1	R	1	SA000003	INSTR AIDE				Y	R					06	033		01
0006	KINDER CENTERS	CENTERS	N	2	1	0				E	Y	0.0	4	N		R	1	R	1	80200XXX	LOC,GR-K				Y	R					01	087		02
0007	KINDER LUNCH	KG LUNCH	N	2	1	0				E	Y	0.0	4	N		R	1	R	1	80300LUN					Y	R					01	087		01
0009	LIBRARYK	LIBRARYK	N	2	1	0				E	Y	0.0	4	N		R	1	R	1	01020000	KINDER				Y	R					01	087		01
0010	91	EE	N	2	1	0				E	Y	1.0	4	Y		R	1	R	1	SE000007	PPCD				N	R					06	087		01
0011	PCD-1	PCD-1	N	2	1	0				E	Y	1.0	4	Y		R	1	R	1	SE000007	PPCD				Y	R					06	087		01
0012	PCD-2	PCD-2	N	2	1	0				E	Y	1.0	4	Y		R	1	R	1	SE000007	PPCD				Y	R					06	087		01
0013	PCD-3	PCD-3	N	2	1	0				E	Y	1.0	4	Y		R	1	R	1	SE000007	PPCD				Y	R					06	087		01
0014	KINDER HOMEROOM	KG-HRM	N	2	1	0				E	Y	0.0	4	N		R	1	R	1	01020000	KINDER				Y	R					01	087		02
0015	ENRICHMENT	ENRICHME	N	2	1	0				E	Y	0.0	4	N		R	1	R	1	01020000	KINDER				Y	R					01	087		02

SGR0050 allows you to verify that district course information is correct. Verify data in the **Service ID**, **Pop Srv**, **Role ID**, and **Class Type** columns.

You can also use SGR0050 to identify service IDs in the C022 code table that are not appropriate for the CTE course.

You can filter for CTE courses (in numerical order and alpha order, or individually):



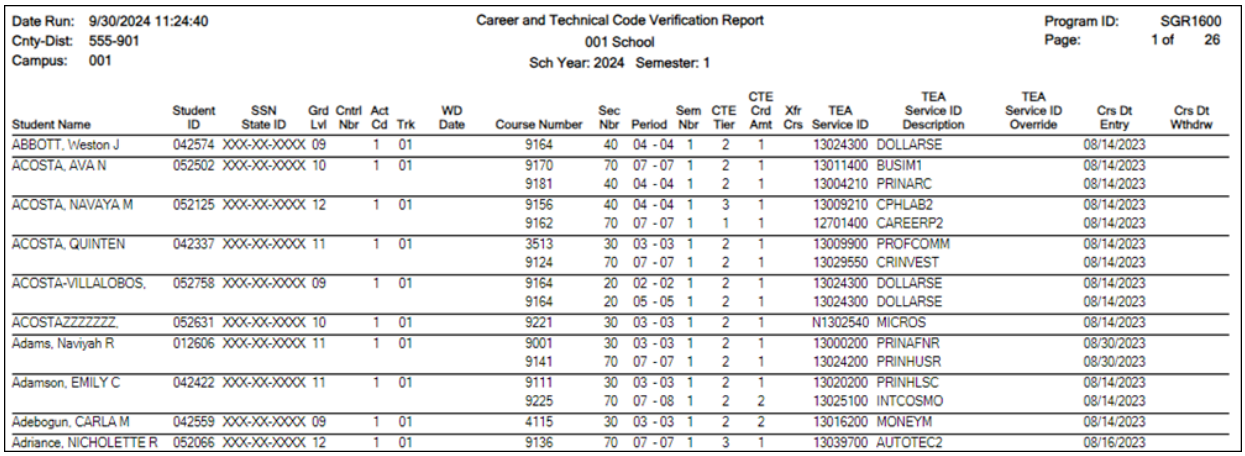
Sort the report by service ID so that all CTE courses are displayed together.

Date Run: 9/30/2024 11:17 AM
Cnty-Dist: 555-901

District Master List (Grade Reporting)
TEXAS ISD
Sch Year: 2024

Course Number	Title	Abbrev Name	Slf Pcd	Nbr Sem	Exm Sem	Prd Ctrl	Core Crs Cd	ELA Wgt	Auto Grade	Crd Lvl	Prtl Crdt	Credit	Crdt Seq	Grd Crs	Gender Rstr	HR Cd	HR Tbl	HR Wgt	GA Tbl	GA Wgt	Service ID	Service ID Description
0003	SP ED AIDE	SPEDAIDE	N	2	1	0				M	Y	0.0	4	N		R	1	R	1		SA000003	INSTR AIDE
0006	KINDER CENTERS	CENTERS	N	2	1	0				E	Y	0.0	4	N		R	1	R	1		80200XXX	LOC,GR-K
0007	KINDER LUNCH	KG LUNCH	N	2	1	0				E	Y	0.0	4	N		R	1	R	1		80300LUN	
0009	LIBRARYK	LIBRARYK	N	2	1	0				E	Y	0.0	4	N		R	1	R	1		01020000	KINDER
0010	91	EE	N	2	1	0				E	Y	1.0	4	Y		R	1	R	1		SE000007	PPCD
0011	PCD-1	PCD-1	N	2	1	0				E	Y	1.0	4	Y		R	1	R	1		SE000007	PPCD
0012	PCD-2	PCD-2	N	2	1	0				E	Y	1.0	4	Y		R	1	R	1		SE000007	PPCD
0013	PCD-3	PCD-3	N	2	1	0				E	Y	1.0	4	Y		R	1	R	1		SE000007	PPCD
0014	KINDER HOMEROOM	KG-HRM	N	2	1	0				E	Y	0.0	4	N		R	1	R	1		01020000	KINDER
0015	ENRICHMENT	ENRICHME	N	2	1	0				E	Y	0.0	4	N		R	1	R	1		01020000	KINDER
0016	2ND COMPUTER	2COMP	N	2	1	0				E	Y	0.0	4	N		R	1	R	1		02020000	GRADE 2

Grade Reporting > Reports > Grade Reporting Reports > Master Schedules > SGR0110 - Master Schedule PEIMS (Grd Rpting)



Date Run: 9/30/2024 11:24:40 | Career and Technical Code Verification Report | Program ID: SGR1600
Cnty-Dist: 555-901 | 001 School | Page: 1 of 26
Campus: 001 | Sch Year: 2024 Semester: 1

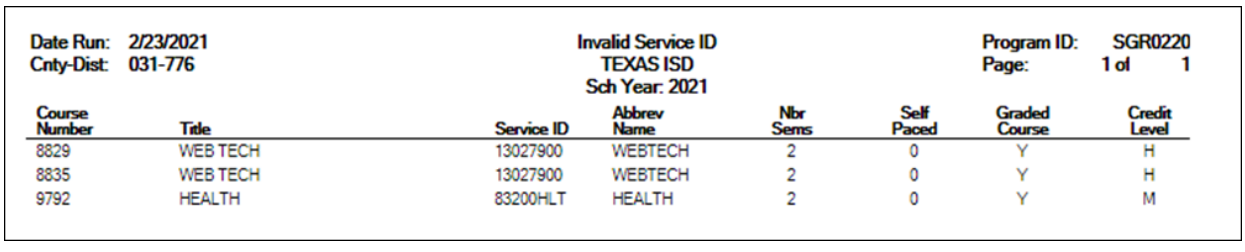
Student Name	Student ID	SSN State ID	Grd Lvl	Cntrl Nbr	Act Cd	Trk	WD Date	Course Number	Sec Nbr	Period	Sem Nbr	CTE Tier	CTE Crd Amt	Xfr Crs	TEA Service ID	TEA Service ID Description	TEA Service ID Override	Crs Dt Entry	Crs Dt Wthdrw
ABBOTT, Weston J	042574	XXX-XX-XXXX	09	1	01			9164	40	04 - 04	1	2	1		13024300	DOLLARSE		08/14/2023	
ACOSTA, AVA N	052502	XXX-XX-XXXX	10	1	01			9170	70	07 - 07	1	2	1		13011400	BUSIM1		08/14/2023	
								9181	40	04 - 04	1	2	1		13004210	PRINARC		08/14/2023	
ACOSTA, NAVAYA M	052125	XXX-XX-XXXX	12	1	01			9156	40	04 - 04	1	3	1		13009210	CPHLAB2		08/14/2023	
								9162	70	07 - 07	1	1	1		12701400	CAREERP2		08/14/2023	
ACOSTA, QUINTEN	042337	XXX-XX-XXXX	11	1	01			3513	30	03 - 03	1	2	1		13009900	PROFCOMM		08/14/2023	
								9124	70	07 - 07	1	2	1		13029550	CRINVEST		08/14/2023	
ACOSTA-VILLALOBOS,	052758	XXX-XX-XXXX	09	1	01			9164	20	02 - 02	1	2	1		13024300	DOLLARSE		08/14/2023	
								9164	20	05 - 05	1	2	1		13024300	DOLLARSE		08/14/2023	
ACOSTAZZZZZZZ,	052631	XXX-XX-XXXX	10	1	01			9221	30	03 - 03	1	2	1		N1302540	MICROS		08/14/2023	
Adams, Naviyah R	012606	XXX-XX-XXXX	11	1	01			9001	30	03 - 03	1	2	1		13000200	PRINAFNR		08/30/2023	
								9141	70	07 - 07	1	2	1		13024200	PRINHUSR		08/30/2023	
Adamson, EMILY C	042422	XXX-XX-XXXX	11	1	01			9111	30	03 - 03	1	2	1		13020200	PRINHLSC		08/14/2023	
								9225	70	07 - 08	1	2	2		13025100	INTCOSMO		08/14/2023	
Adebogun, CARLA M	042559	XXX-XX-XXXX	09	1	01			4115	30	03 - 03	1	2	2		13016200	MONEYM		08/14/2023	
Adriance, NICHOLETTE R	052066	XXX-XX-XXXX	12	1	01			9136	70	07 - 07	1	3	1		13039700	AUTOTEC2		08/16/2023	

SGR0110 allows you to verify that campus course information is correct at the section level. Section-level settings override district information, so ensure that the information is correct. The report also indicates invalid service IDs that must be corrected. Verify **Beg Time** and **End Time** are correct if they are used to report Teacher Responsibilities. If using crosswalks in State Reporting, the **Beg Time** and **End Time** should be blank.

NOTE:

- If bold only on the district master schedule.
- If not bold, is coded on the section tab.
- If blank, no section is built.

Grade Reporting > Reports > Grade Reporting Reports > Master Schedules > SGR0220 - Invalid Service ID

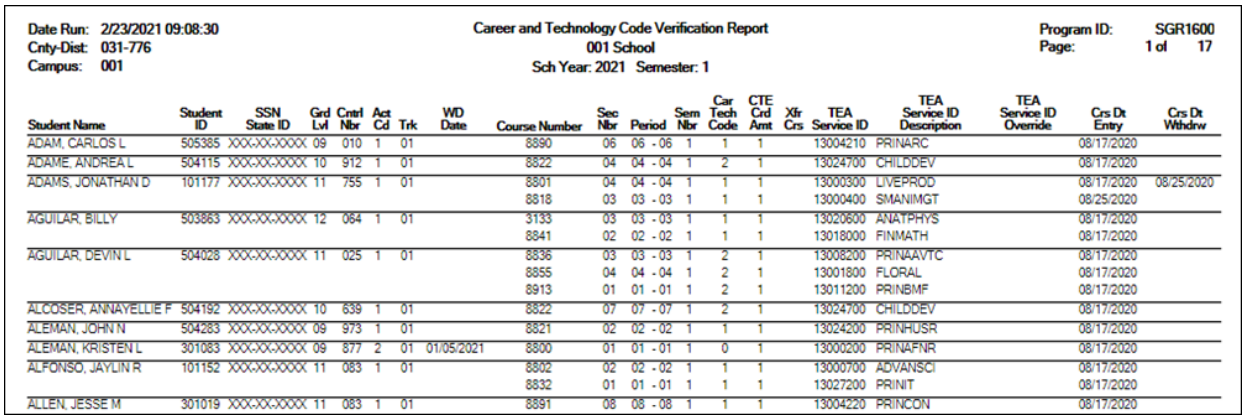


Date Run: 2/23/2021 | Invalid Service ID | Program ID: SGR0220
Cnty-Dist: 031-776 | TEXAS ISD | Page: 1 of 1
Sch Year: 2021

Course Number	Title	Service ID	Abbrev Name	Nbr Sems	Self Paced	Graded Course	Credit Level
8829	WEB TECH	13027900	WEBTECH	2	0	Y	H
8835	WEB TECH	13027900	WEBTECH	2	0	Y	H
9792	HEALTH	83200HLT	HEALTH	2	0	Y	M

SGR0220 compares the district course service IDs to the C022 table for the current year and identifies any courses that have service IDs not found in the C022 table. Any courses with invalid service IDs are listed in the report.

Grade Reporting > Reports > Grade Reporting Reports > Student Verification > SGR1600 - Career and Technology Code Verification



Date Run: 2/23/2021 09:08:30
Cnty-Dist: 031-776
Campus: 001

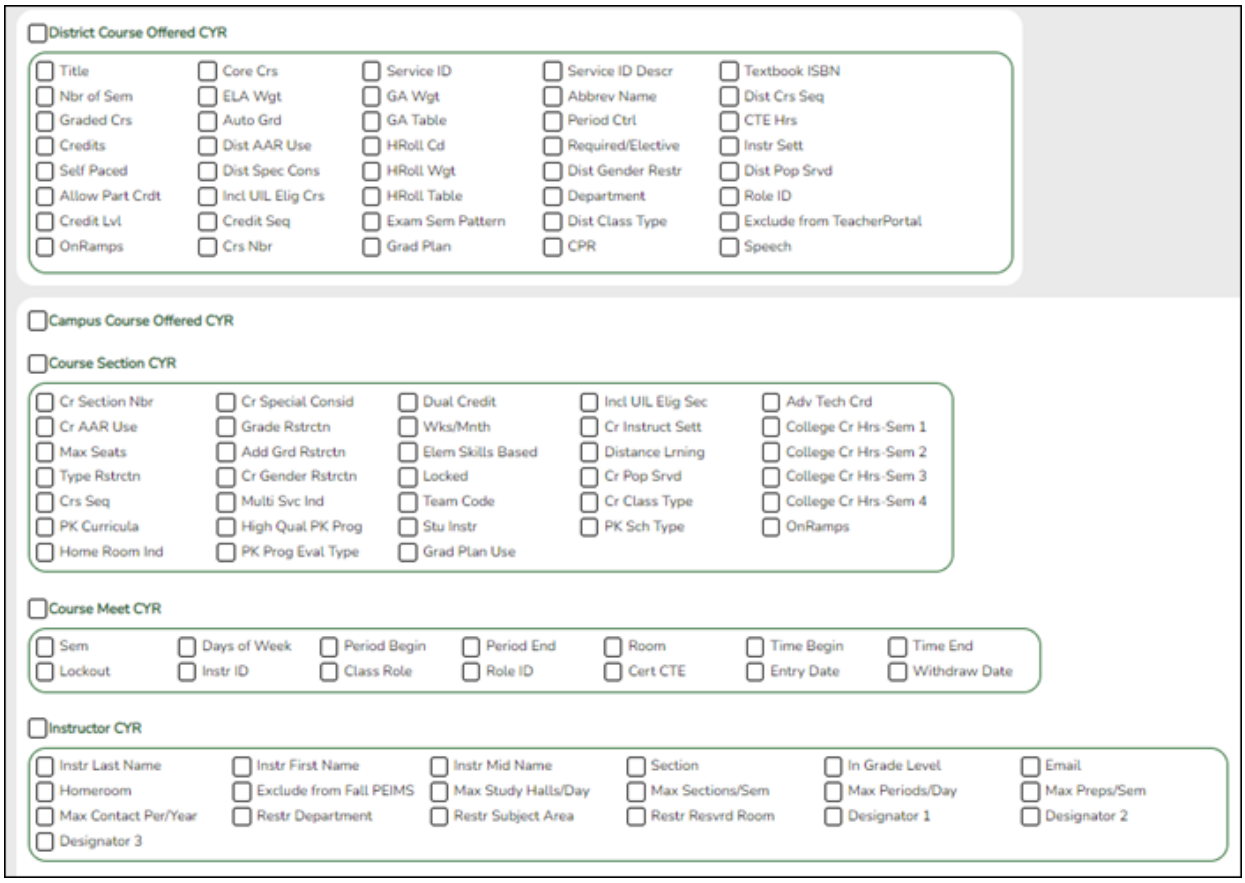
Career and Technology Code Verification Report
001 School
Sch Year: 2021 Semester: 1

Program ID: SGR1600
Page: 1 of 17

Student Name	Student ID	SSN State ID	Grd Lvl	Cntrl Nbr	Act Cd	Trk	WD Date	Course Number	Sec Nbr	Period	Sem Nbr	Car Tech Code	CTE Crd Amt	Xfr Crs	TEA Service ID	TEA Service ID Description	TEA Service ID Override	Crs Dt Entry	Crs Dt Wthdrw
ADAM, CARLOS L	505385	XXX-XX-XXXX	09	010	1	01		8890	06	06 - 06	1	1	1		13004210	PRINARC		08/17/2020	
ADAME, ANDREA L	504115	XXX-XX-XXXX	10	912	1	01		8822	04	04 - 04	1	2	1		13024700	CHILDDEV		08/17/2020	
ADAMS, JONATHAN D	101177	XXX-XX-XXXX	11	755	1	01		8801	04	04 - 04	1	1	1		13000300	LIVEPROD		08/17/2020	08/25/2020
								8818	03	03 - 03	1	1	1		13000400	SMANIMGT		08/25/2020	
AGUILAR, BILLY	503863	XXX-XX-XXXX	12	064	1	01		3133	03	03 - 03	1	1	1		13020600	ANATPHYS		08/17/2020	
								8841	02	02 - 02	1	1	1		13018000	FINMATH		08/17/2020	
AGUILAR, DEVIN L	504028	XXX-XX-XXXX	11	025	1	01		8836	03	03 - 03	1	2	1		13008200	PRINAAVTC		08/17/2020	
								8855	04	04 - 04	1	2	1		13001800	FLORAL		08/17/2020	
								8913	01	01 - 01	1	2	1		13011200	PRINBMF		08/17/2020	
ALCOSER, ANNAYELLIE F	504192	XXX-XX-XXXX	10	639	1	01		8822	07	07 - 07	1	2	1		13024700	CHILDDEV		08/17/2020	
ALEMAN, JOHN N	504283	XXX-XX-XXXX	09	973	1	01		8821	02	02 - 02	1	1	1		13024200	PRINHUSR		08/17/2020	
ALEMAN, KRISTEN L	301083	XXX-XX-XXXX	09	877	2	01	01/05/2021	8800	01	01 - 01	1	0	1		13000200	PRINAFNR		08/17/2020	
ALFONSO, JAYLIN R	101152	XXX-XX-XXXX	11	083	1	01		8802	02	02 - 02	1	1	1		13000700	ADVANSCI		08/17/2020	
								8832	01	01 - 01	1	1	1		13027200	PRINIT		08/17/2020	
ALLEN, JESSE M	301019	XXX-XX-XXXX	11	083	1	01		8891	08	08 - 08	1	1	1		13004220	PRINCON		08/17/2020	

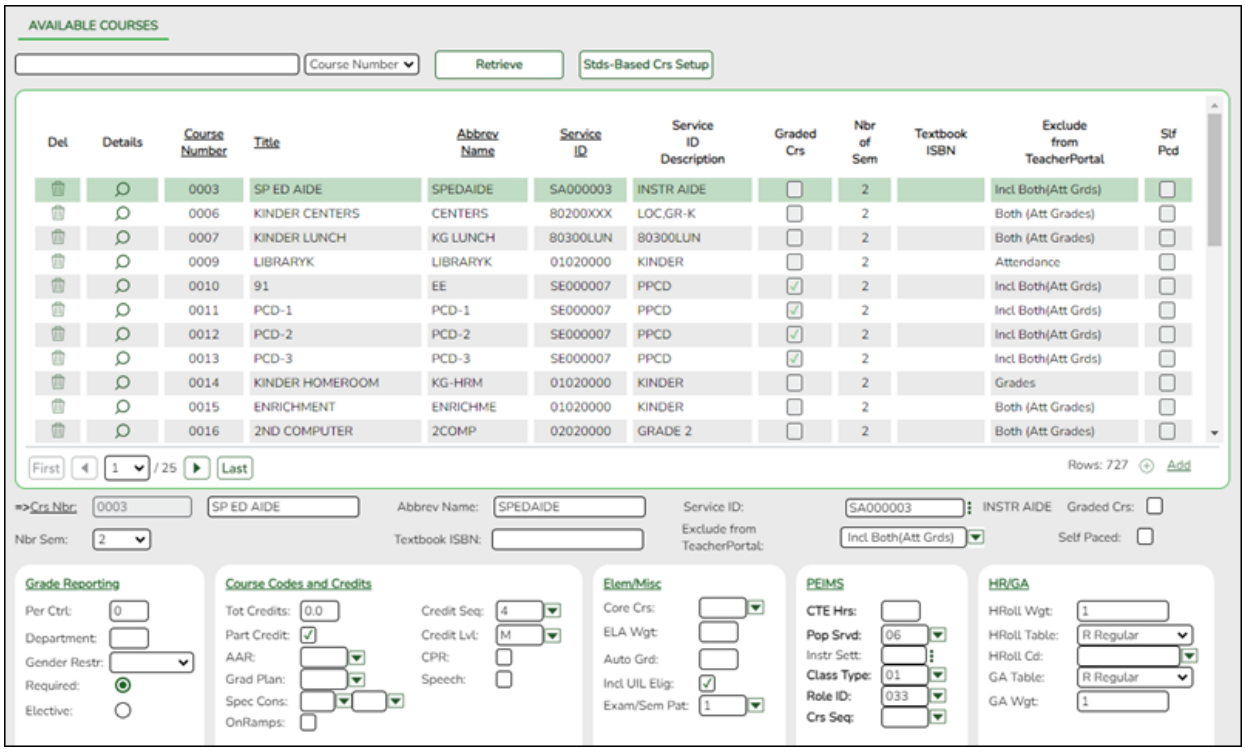
SGR1600 lists the students enrolled in CTE courses, equivalent TEA course numbers, and entry and withdrawal dates. You can run SGR0400 to identify students in the course, and then compare data in SGR1600 for students enrolled in the course.

Grade Reporting > Reports > Create Grade Reporting Reports



You can create a custom report to verify master schedule data.

- Grade Reporting > Maintenance > Master Schedule > District Schedule



NOTE: To display the PEIMS fields in the grid, click the **PEIMS** heading below the grid. An arrow is displayed next to the **PEIMS** heading to indicate that those fields are displayed above.

Reported Elements from District Schedule: reported in the Course Entity.

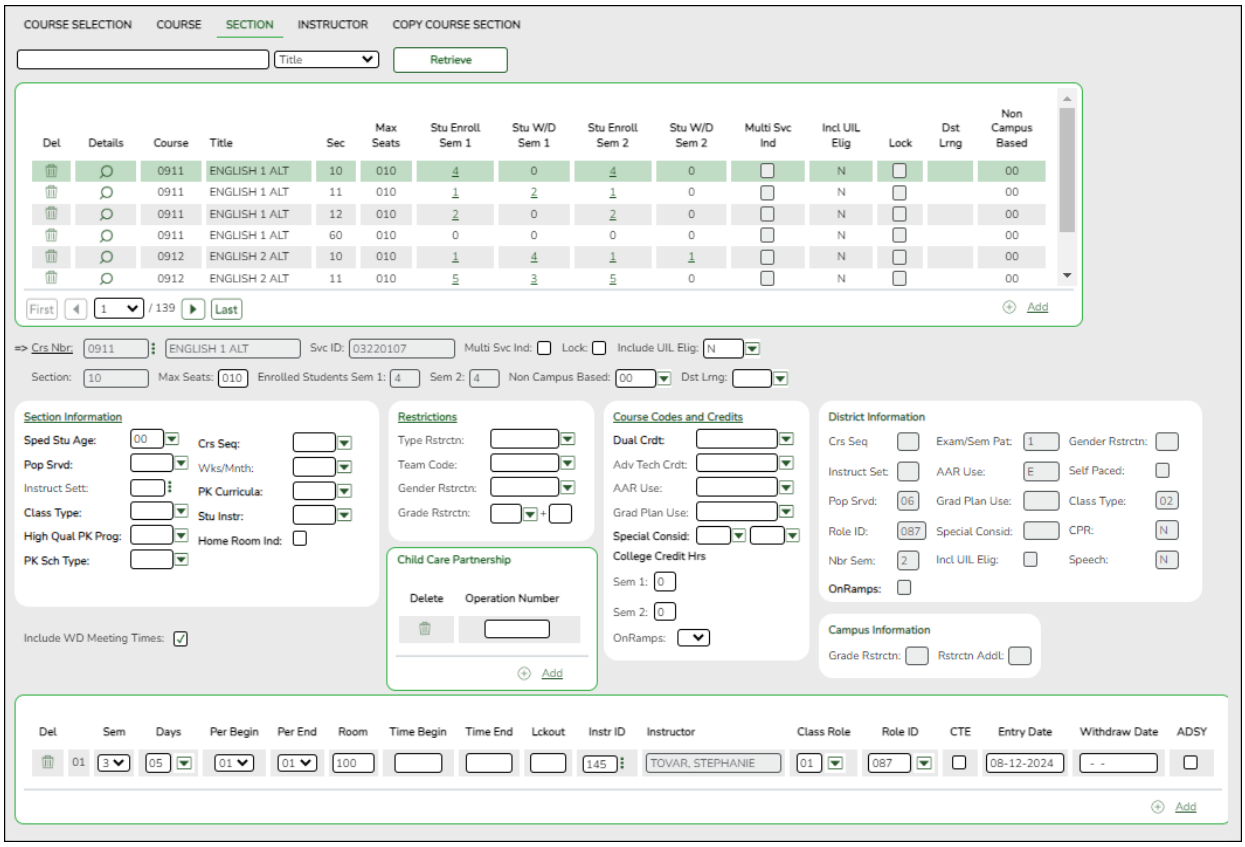
Verify that the following are correct for all courses in the district master schedule:

❑ **Pop Srvd** - Verify that the population served code indicates the population for which the course was designed. The default code is 01 (i.e., Regular students).

❑ **Class Type** - Verify that the code correctly indicates if the instruction for the class is provided in a regular or non-regular classroom.

❑ **Role ID** - Verify that the role ID is appropriate for the course. In most cases, the code is 087 (i.e., Teacher).

- Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Section



Several fields exist on both the district and campus master schedules. These fields only need to be updated in the campus master schedule if they require different values than the district master schedule.

- If the field in the campus master schedule (section record) contains data, that value is extracted.
- If the field is blank in the campus master schedule (section record), the district value is extracted.
- Under **District Information**, district-level settings are displayed for your information.

NOTE: To display the applicable fields in the grid, click the **Section Information** heading below the grid. An arrow is displayed next to the heading to indicate that those fields are displayed above.

❑ **Pop Srvd** - Verify the field for all course-sections.

❑ **Class Type** - Verify the field for all course-sections.

❑ **Class Role** (Classroom Position) - Verify the field for all course-sections. This value is used when extracting staff responsibility data to identify the teacher of record.

❑ **Sped Stu Age** - Verify the age range of the students to whom teaching and paraprofessional staff will provide services.

The following fields must be entered in the campus master schedule (section record); they do not exist in the district master schedule:

❑ **Days** (of the week), **Time Begin**, and **Time End** - Used to calculate monthly minutes for extracting staff responsibility data.

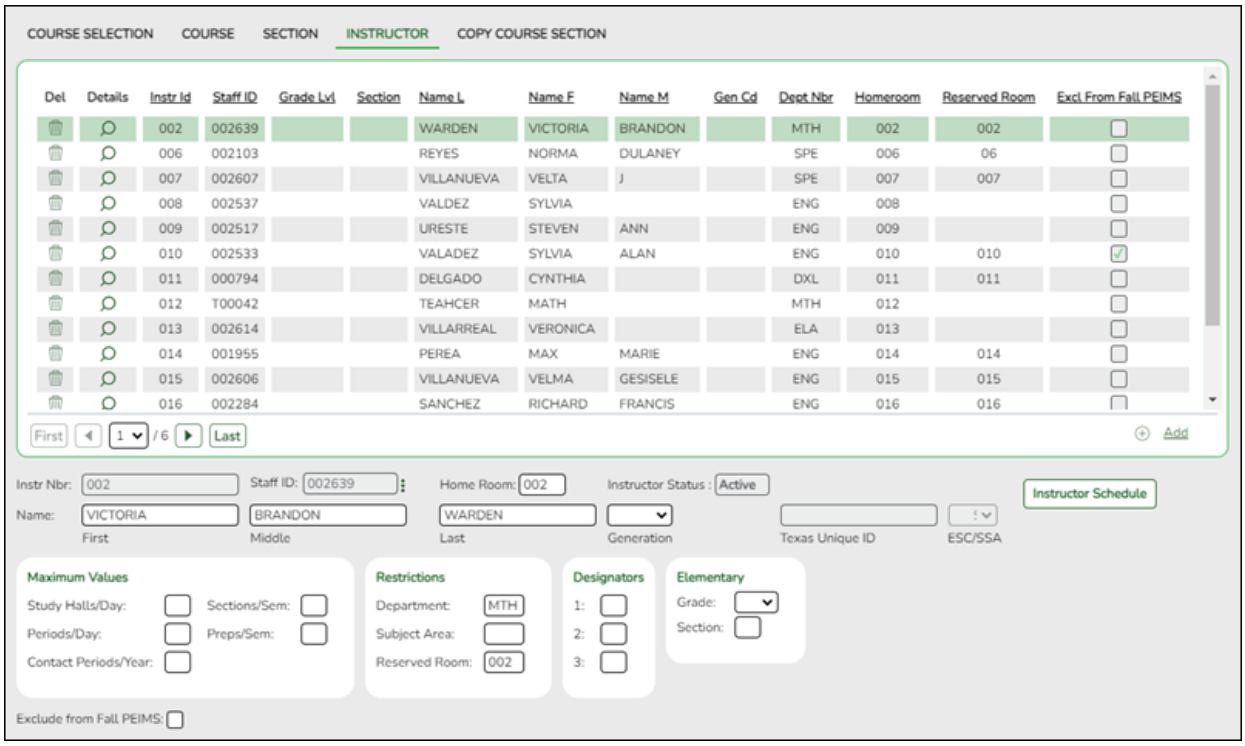
- If **Time Begin** and **Time End** are blank, the crosswalk tables are used to calculate monthly minutes, as described previously in this guide. **Using crosswalks is recommended.**
- If **Time Begin** and **Time End** have values, the extract uses the values whether or not there is a crosswalk for service ID or monthly minutes. **To use the crosswalks, these fields must be blank.**

❑ **Class Role** - Verify the field for all course-sections. This value is used when extracting staff responsibility data to identify the teacher of record.

NOTE: For instructional staff, these records may come from staff demo record in Personnel or from the master schedule in Grade Reporting, or both, depending on how your district is set up.

Reported Elements from Section: reported in the Section Entity.

- Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Instructor



❑ If the district has converted staff IDs (SSNs) to employee IDs, the **Staff ID** column will no longer display SSNs. Employee IDs should be displayed instead. Ensure that an employee ID is displayed for all staff hired after the utility was run.

❑ Select **Excl From Fall PEIMS** if the instructor should not be extracted when staff responsibility data is extracted.

- Grade Reporting > Maintenance > Tables > TSDS Crosswalks

Grade Reporting > Maintenance > Tables > TSDS Crosswalks

Build and update any necessary crosswalk tables. For Submission 1, the following tables can be used:

Staff:

- 042 - Responsibilities - From Campus/Period to Minutes
- 043 - Responsibilities - From Campus/Service ID to Minutes
- 044 - PE Responsibilities - Campus/Crs/Sec (not available for Business-only users)

Crosswalks are retained from year to year. If tables exist from prior years, ensure that

they are up to date.

Staff Responsibilities 042 and 043 Notes:

Crosswalk tables allow you to define periods and service IDs and used to calculate monthly minutes. Using crosswalks is recommended, particularly for campuses that use a modified block schedule.

The service ID and period at the campus must be unique in the table. You can only create one record per period per campus in each crosswalk table, and you can only create one record per service ID per campus in each table.

If you use crosswalk tables to calculate instructional minutes, leave the **Time Begin** and **Time End** fields blank on ***Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Section*** for each section at the campus. When the fields are blank, the crosswalk tables are used.

You can enter **Time Begin** and **Time End** for some sections and leave others blank.

The staff responsibility extract will always use data from the section record if it exists, even if a crosswalk exists.

If the **Time Begin** and **Time End** fields are blank, the extract program looks at the *Responsibilities - From Campus/Service ID to Minutes* crosswalk. If that crosswalk is blank, the program looks at the *Responsibilities - From Campus/Period to Minutes* crosswalk.

The monthly minutes value is calculated as follows:

(Number of minutes of the class (period)) x (number of days in the week the class meets) x (Number of weeks in the month the class meets)

Examples:

A class taught for one hour every day:

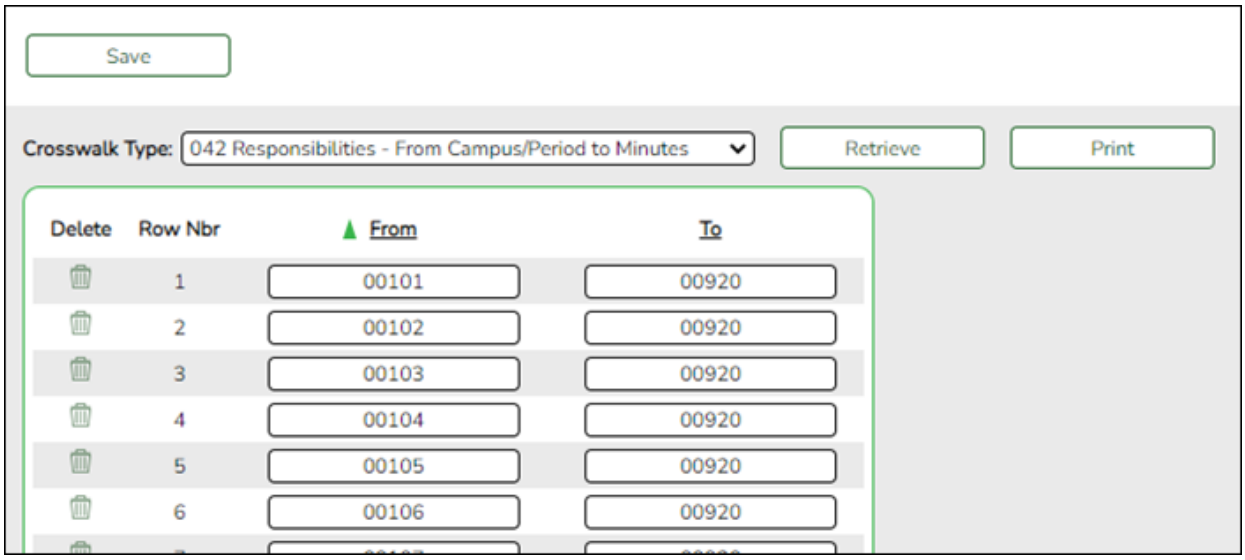
(60 minutes of the class) x (5 days per week) x (4 weeks per month) = 1200

A class taught for one hour three times per week:

(60 minutes of the class) x (3 days per week) x (4 weeks per month) = 720

Note that four weeks per month is the default, because there are generally four weeks prior to the fall snapshot date.

Create 042 - Responsibilities - From Campus/Period to Minutes crosswalk:



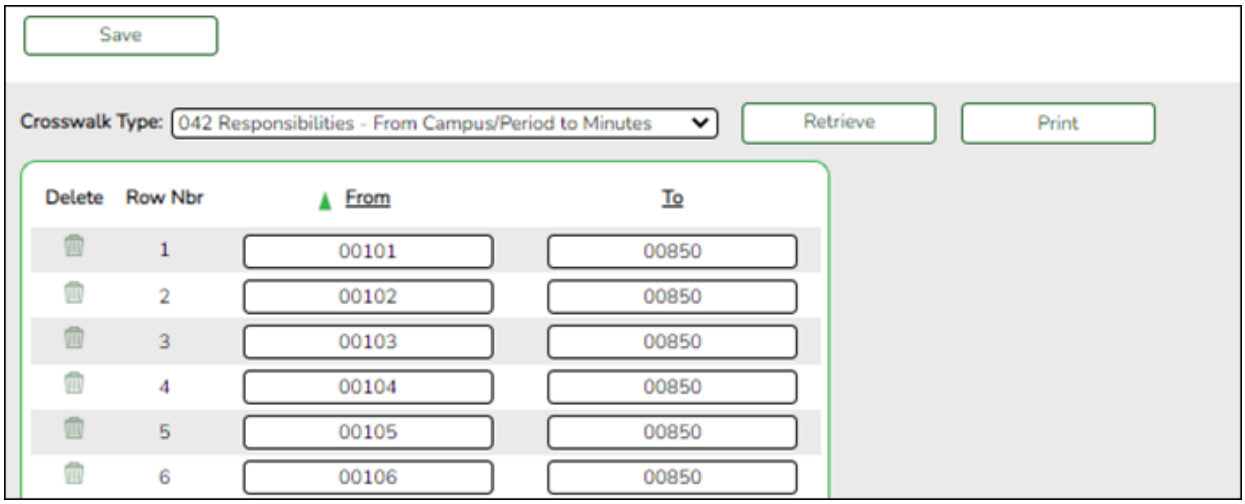
❑ In the **Crosswalk Table** field, select *042-Responsibilities - From Campus/Period to Minutes*.

❑ Any existing data is displayed. Add and delete data as needed.

- In the **From** field, type the three-digit campus ID and a two-digit period (e.g., for campus 001 and period 01, type 00101).
- In the **To** field, type the monthly minutes value. Zero-fill the value to five digits (e.g., 000940).

❑ Click **Save**.

Block Schedule Example (A/B bell schedule):



A Day: Periods are 1-4. In weeks 1 and 3, classes meet 3 days per week. In weeks 2 and 4, classes meet 2 days per week.

B Day: Periods are 5-8. In weeks 1 and 3, classes meet 2 days per week. In weeks 2 and 4, classes meet 3 days per week.

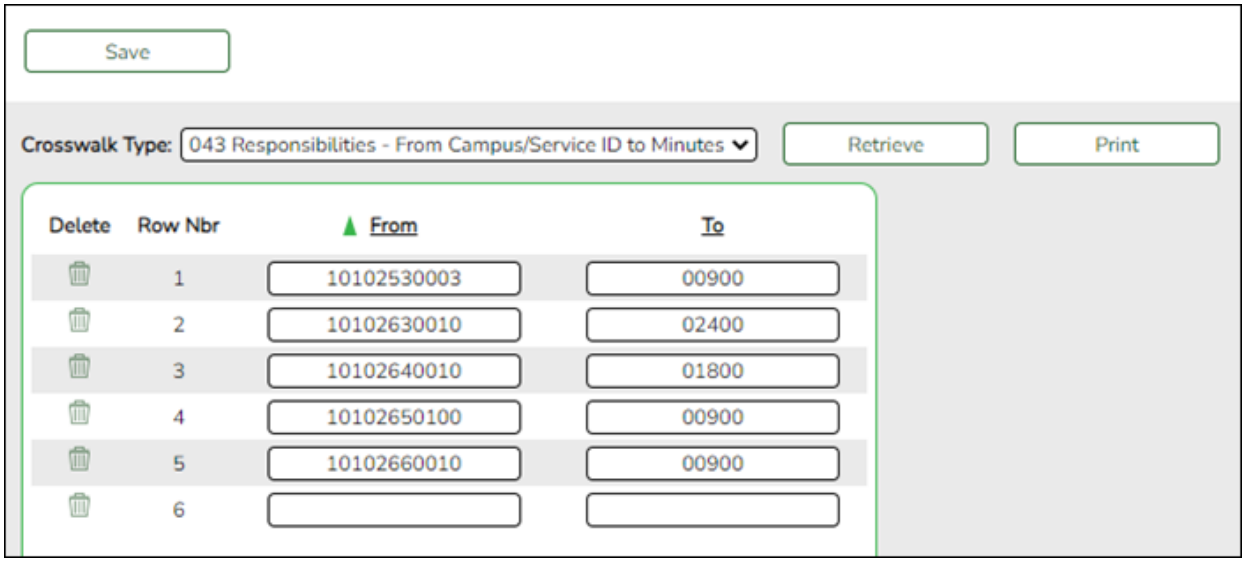
Classes are 85 minutes each day.

Monthly minutes calculation:

(85 x 3 days x 2 weeks) + (85 x 2 days x 2 weeks)

85 x 5 x 2 = 850 minutes

Create 043 - Responsibilities - From Campus/Service ID to Minutes crosswalk:



❑ In the **Crosswalk Table** field, select *043-Responsibilities - From Campus/Service ID to Minutes*. Click **Retrieve**.

❑ Any existing data is displayed. Add and delete data as needed.

- In the **From** field, type the three-digit campus ID and the service ID (e.g., 10102010000).
- In the **To** field, type the monthly minutes value. Zero-fill the value to five digits (e.g., 04800).

❑ Click **Save**.

Create 044 - PE Responsibilities - Campus/Crs/Sec crosswalk:

This crosswalk allows you to enter the number of days and minutes in which the PE teacher provides physical education instruction each week at the campus for the four weeks in October that include the last Friday in October. This is required for all teachers of record for course-sections associated with the following physical education (PE) service IDs:

02530002
02530003
02530004
02530005
02530006
02530007
02530008
02850000
03823000
82210XXX
82931XXX
83210XXX
84200XXX
PES00051
PES00053
PES00056

All districts will use this crosswalk, except for Business-only districts whose responsibility records come from Human Resources, or if PE service IDs are not used for PE courses, or if your PE service ID courses do not have students.

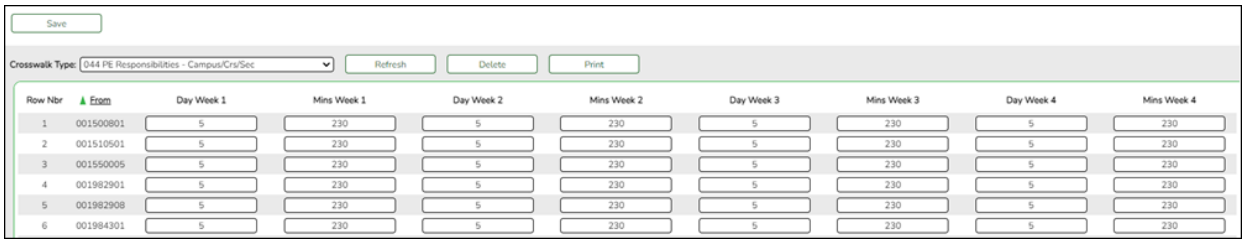
Important: Minutes for any holidays should be included.

NOTE:

These fields are not reported for employees with PE substitution responsibilities (i.e., employees with service IDs PES00000-PES00015).

Records *are* created for non-campus-based PE courses (i.e., **Non Campus Based** is greater than 00 in the campus master schedule) if the course is taught during semester 1 and at least one student is enrolled in the class.

This crosswalk is not used for Business-only districts whose responsibility records come from Personnel, or if PE service IDs are not used for PE courses, or if your PE service ID courses do not have students. All other districts should use this crosswalk.



❑ In the **Crosswalk Table** field, select *044-PE Responsibilities - Campus/Crs/Sec*.

❑ The first time you access the page, there will be rows from the previous year displayed. Click **Delete** then click **Create** to add current year courses.

A list of course-sections associated with physical education (PE) service IDs is listed. This list is predefined and cannot be changed.

The **From** column lists course-sections in the campus-course-section format, where:

- The first three digits are the campus ID.
- The next digits are the course number, which may contain between four and eight digits.
- The last two digits are the section number.
- The course-sections are for semester 1.

❑ For the Teacher of Record for each course-section listed, enter the following information for the four weeks in October that include the last Friday in October:

- In the **Day Week 1-4** fields, type the number of days in which the employee provides physical education instruction each week at the campus. Valid entries are one digit between 0-5.

- In the **Mins Week 1-4** fields, type the number of minutes the employee provides physical education instruction each week at the campus. Valid entries are up to four digits between 0-3000.

  These fields are automatically populated according to the **Days** code entered on ***Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Section*** for each course-section meeting time. The program calculates the minutes in the days from the section **Time Begin/End** and sums for each meeting time the days per week for that meeting time, then multiplies the minutes per day for that meeting time to calculate the minutes for each week.

❑ Click **Save**.

❑ Click **Print** to print the data displayed.

❑ If new PE responsibilities records are found the next time you access the page, the **Create** button will be replaced with the **Refresh** button. Click **Refresh** to add new records to the grid.

NOTE: You cannot delete data row by row. You must click **Delete** to delete all rows on the page. Then, click **Create** to populate the page with PE course-sections. Then, you can re-enter all data.

WARNING: If you click **Delete**, all rows are deleted.

II. Verify ASCENDER Student Data

Verify data for each element in the following ASCENDER Student applications. It is suggested that you run reports first, and then use the maintenance pages in the Student applications to update data where needed.

Calculated Elements

Hard-coded and calculated elements

The following elements are either hard-coded in or calculated by the software. Hard coded values are built into the program, are the same each time they are extracted, and cannot be changed by the user. Calculated values are determined by the program and can be changed if source data is updated or changed.

❑ Organization (E0319) identifies the unique organizational unit within the local education agency with which the account is associated. For campuses, this is the three-digit campus number registered with the Texas Education Agency. For non-campuses, this must be one of the administrative units required in the Resource Guide, or 998 or 999.**This is hard coded in the program as “ESC,” “LEA,” or “School” according to the county-district number.**

❑ LocalEducationAgency (E0212) is the county-district ID registered with the TEA.

❑ SchoolId (E0266) is the unique campus ID number registered with the TEA. It is the linking of DISTRICT-ID with the campus identification number. A campus ID cannot be greater than 698. The

first six characters of CAMPUS-ID must match the value of the DISTRICT-ID in the LEA's *LocalEducationAgencyExtension* complex type.

❑ CAMPUS-ID-OF-ENROLLMENT (E0782) is required for students with as-of-status codes C, E, or G. This is the campus at which the student was enrolled. The field cannot be updated from any page in ASCENDER.

- As-of-status code C - Enrolled in the district within the school-start window, and not enrolled in the district on the fall snapshot date.
- As-of-status code E - Enrolled in the district in the prior school year, enrolled in the district in the current year but not within the school-start window and not on the fall snapshot date.
- As-of-status code G - Not enrolled in the district in the prior school year, enrolled in the district in the current year but not within the school-start window and not on the fall snapshot date.

❑ LocalStudentId (E0923) is the student's local ID assigned by the district (optional).

❑ AsOfStatusLastFridayOctober (E3007) is generated by the program during the extracts. The code is based on the student's current year status within the school start window (i.e., first day of school thru the last Friday in September) and the snapshot date (i.e., last Friday in October).

❑ COURSE-IDENTIFICATION-SYSTEM (E1089) is the system used to identify the organization of subject matter and related learning experiences provided for the instruction of students. **This is hard coded in the program as "State Course Code."**

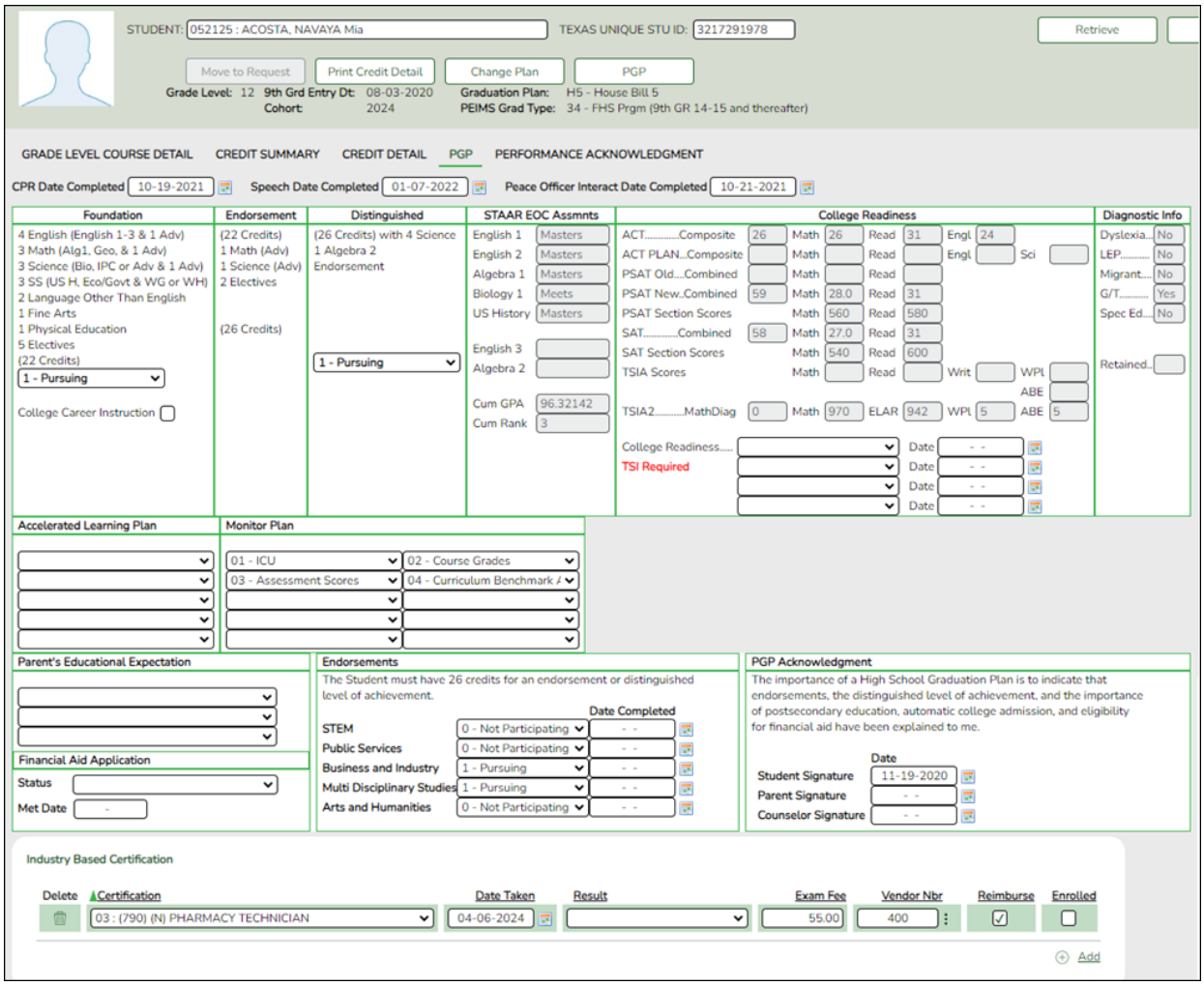
❑ STUDENT-IDENTIFICATION-SYSTEM (E1090) is the coding scheme used for identification and record-keeping purposes by schools, social services, or other agencies to refer to a student. **This is hard coded in the program as "State" and the student's SSN is used.**

❑ StudentUniqueId (E1523) is the unique number assigned to a student by the TEA.

❑ FiscalYear (E0974) is the last digit of the current fiscal year for the fund (e.g., the fiscal year is 0 for the 2019-2020 fiscal year).

Graduation Plan

- Graduation Plan > Maintenance > Student > Individual Maintenance > PGP

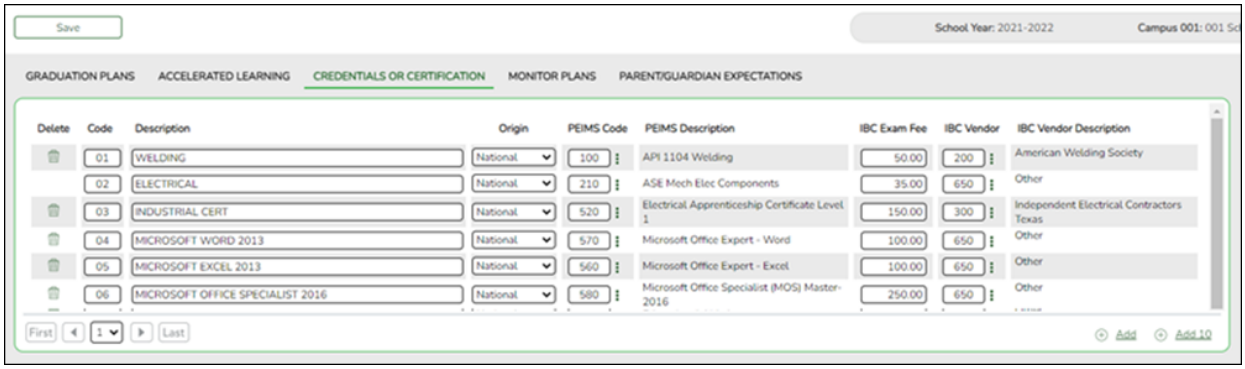


Reported Elements from PGP: reported in the PriorYearLeaver Entity.

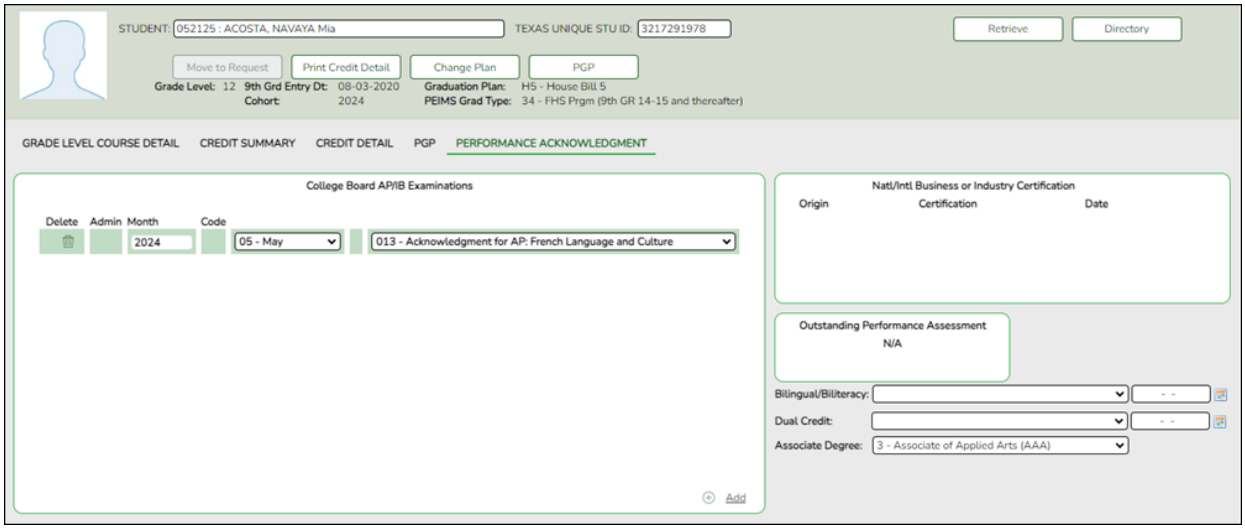
For students who do not have a graduation plan, this information is entered on ***Registration > Maintenance > Student Enrollment > Demo3***.

IMPORTANT The IBC Exam Fee Amount has a revised domain of values from 0-100 to 0.00-700.00.

❑ Credentials and Certifications are added on ***Graduation Plan > Maintenance > District > Tables***.



- Graduation Plan > Maintenance > Student > Individual Maintenance > Performance Acknowledgement



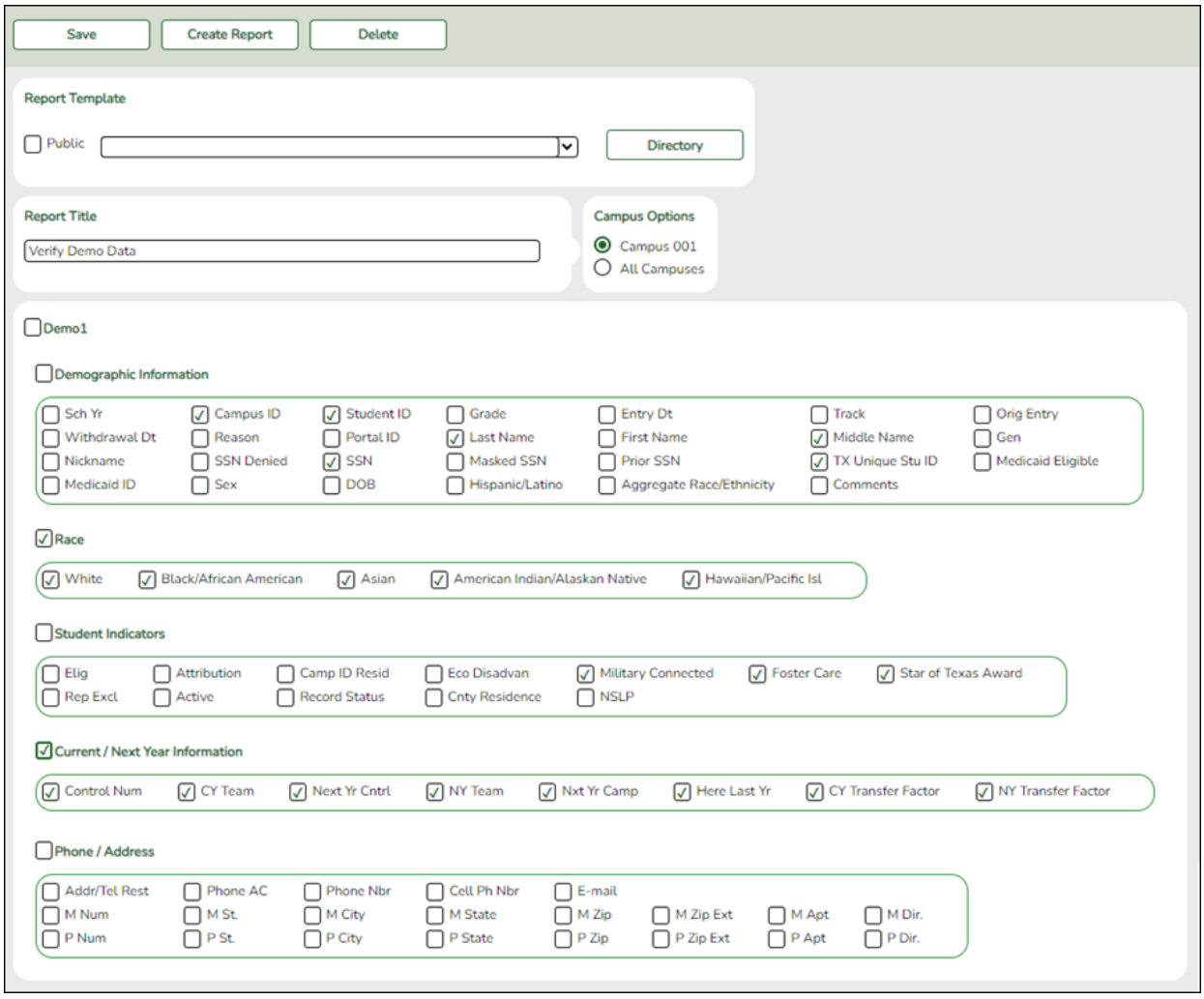
Reported Elements from Performance Acknowledgement: reported in the PriorYearLeaver Entity and the StudentAcademicRecord Entity.

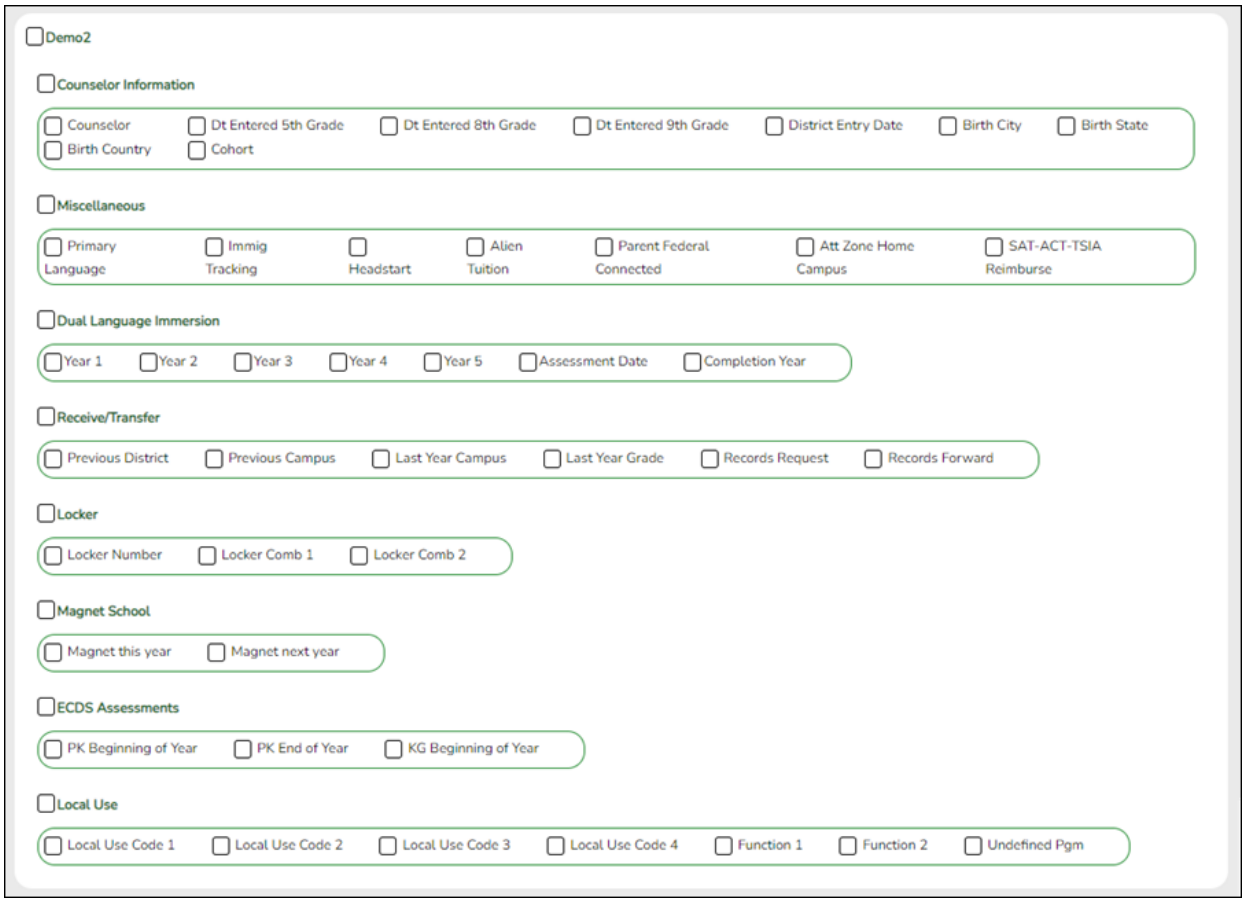
Registration

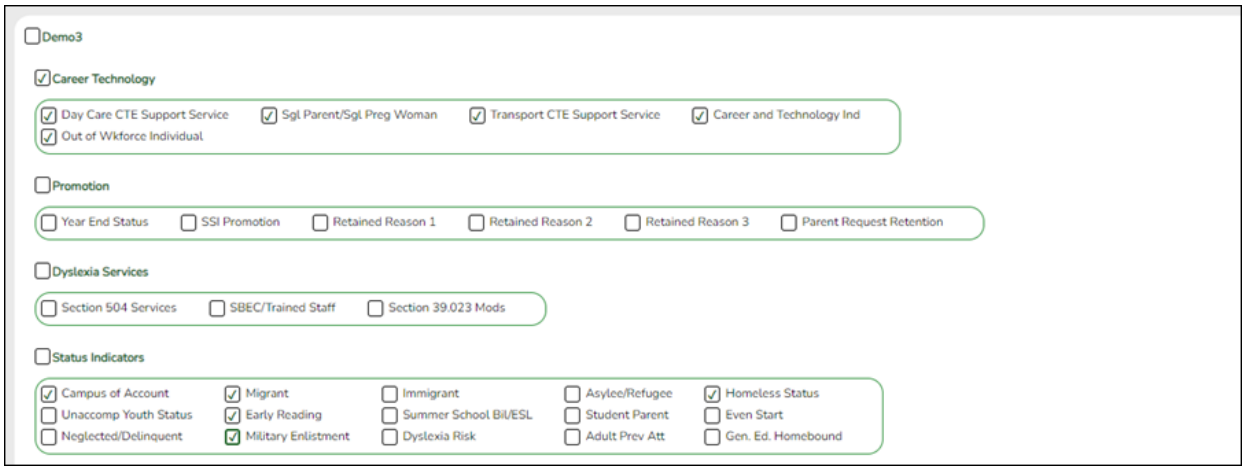
- Registration Reports

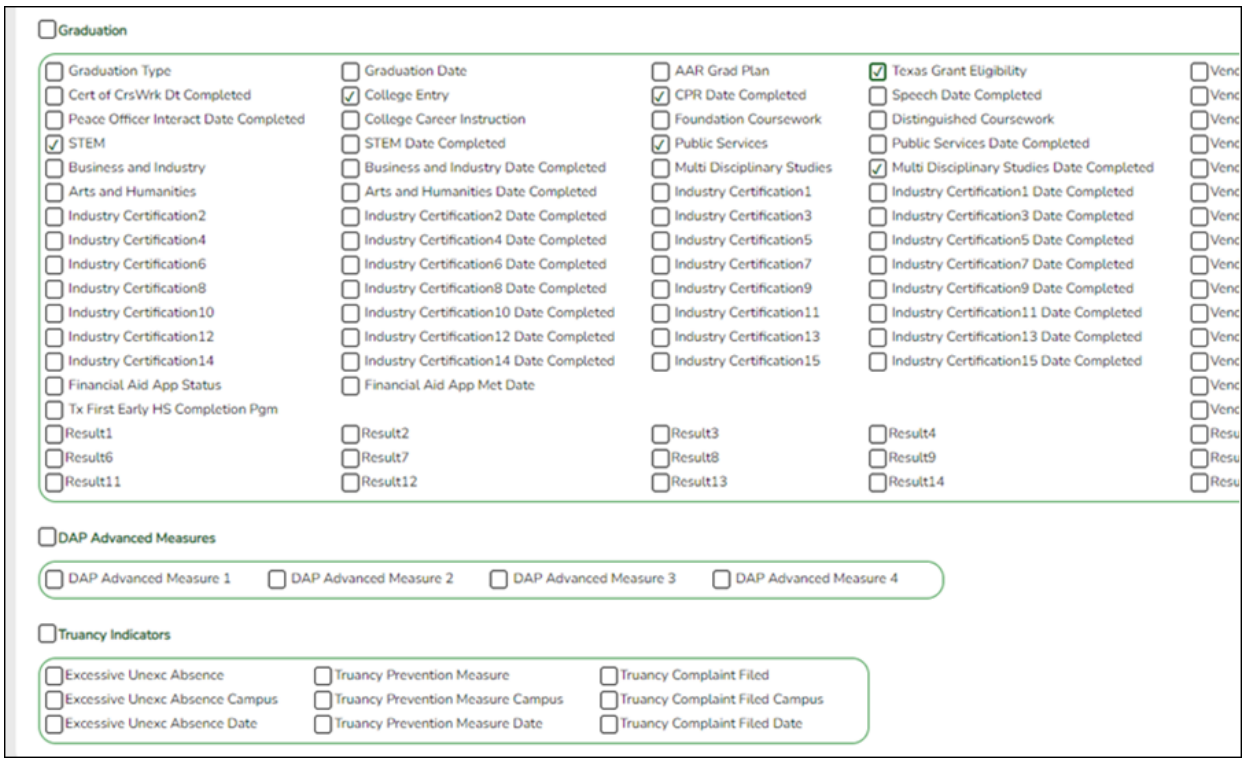
Registration data can be verified by running the following reports:

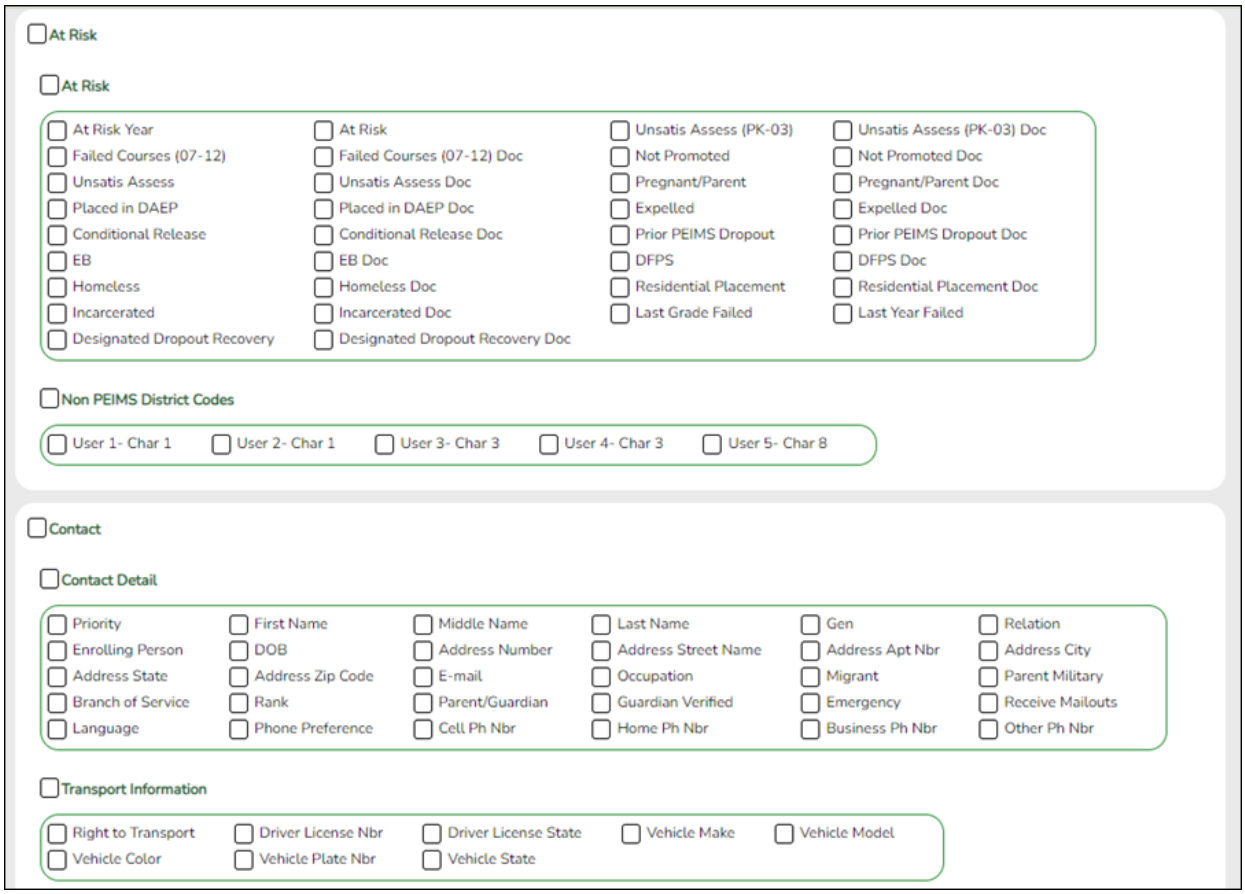
Registration > Reports > Create Registration Report

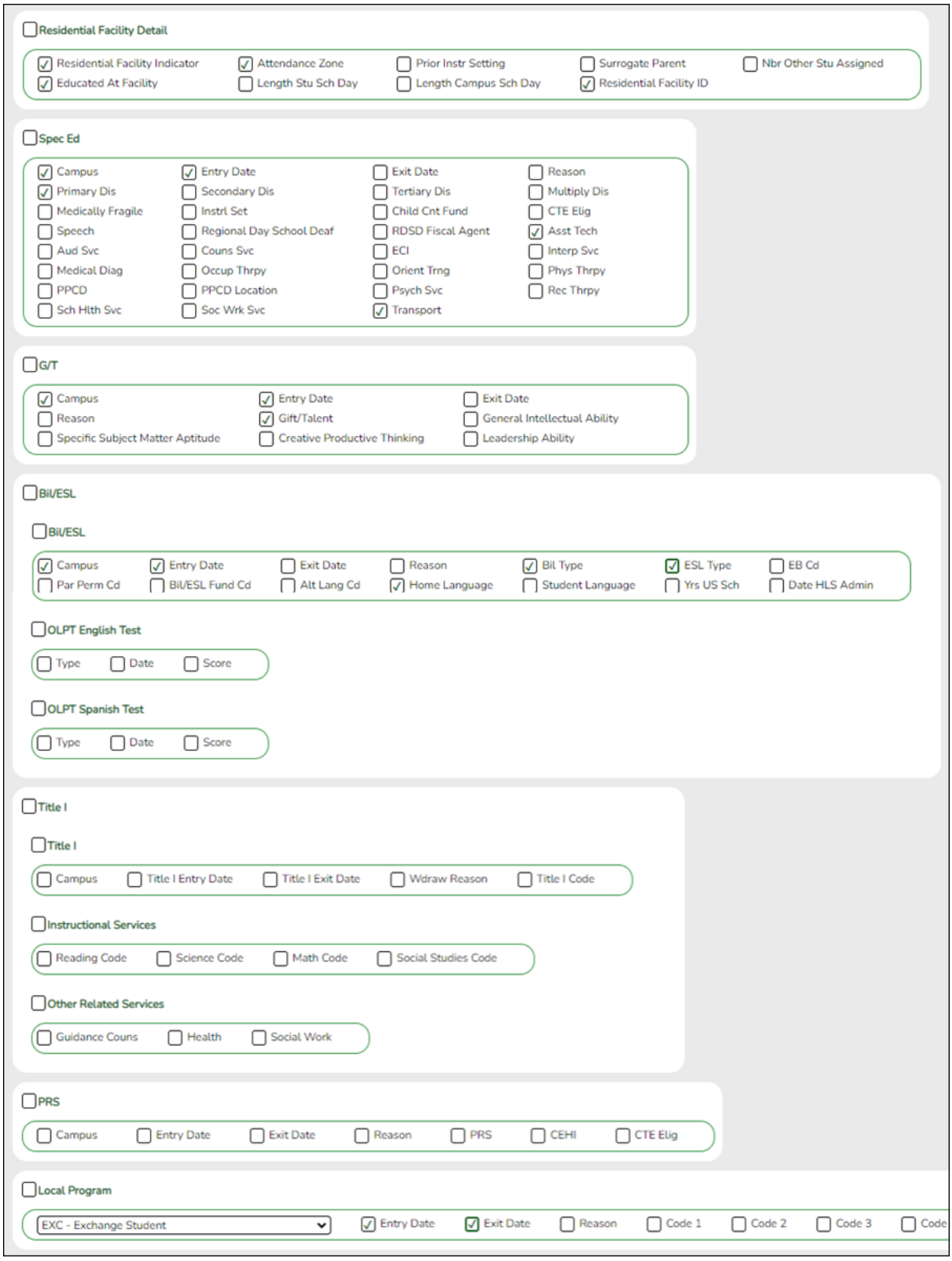

Save
Create Report
Delete
Report Template
Public
Directory
Report Title
Verify Demo Data
Campus Options
Campus 001
All Campuses
Demo1
Demographic Information
Sch Yr
Campus ID
Student ID
Grade
Entry Dt
Track
Orig Entry
Withdrawal Dt
Reason
Portal ID
Last Name
First Name
Middle Name
Gen
Nickname
SSN Denied
SSN
Masked SSN
Prior SSN
TX Unique Stu ID
Medicaid Eligible
Medicaid ID
Sex
DOB
Hispanic/Latino
Aggregate Race/Ethnicity
Comments
Race
White
Black/African American
Asian
American Indian/Alaskan Native
Hawaiian/Pacific Isl
Student Indicators
Elig
Attribution
Camp ID Resid
Eco Disadvan
Military Connected
Foster Care
Star of Texas Award
Rep Excl
Active
Record Status
Cnty Residence
NSLP
Current / Next Year Information
Control Num
CY Team
Next Yr Cntrl
NY Team
Nxt Yr Camp
Here Last Yr
CY Transfer Factor
NY Transfer Factor
Phone / Address
Addr/Tel Rest
Phone AC
Phone Nbr
Cell Ph Nbr
E-mail
M Num
M St.
M City
M State
M Zip
M Zip Ext
M Apt
M Dir.
P Num
P St.
P City
P State
P Zip
P Zip Ext
P Apt
P Dir.

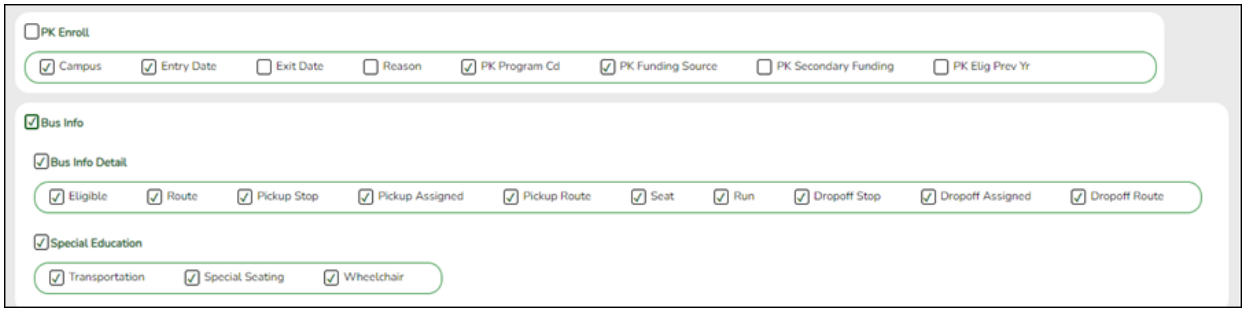

Demo2
Counselor Information
Counselor
Dt Entered 5th Grade
Dt Entered 8th Grade
Dt Entered 9th Grade
District Entry Date
Birth City
Birth State
Birth Country
Cohort
Miscellaneous
Primary Language
Immig Tracking
Headstart
Alien Tuition
Parent Federal Connected
Att Zone Home Campus
SAT-ACT-TSIA Reimburse
Dual Language Immersion
Year 1
Year 2
Year 3
Year 4
Year 5
Assessment Date
Completion Year
Receive/Transfer
Previous District
Previous Campus
Last Year Campus
Last Year Grade
Records Request
Records Forward
Locker
Locker Number
Locker Comb 1
Locker Comb 2
Magnet School
Magnet this year
Magnet next year
ECDS Assessments
PK Beginning of Year
PK End of Year
KG Beginning of Year
Local Use
Local Use Code 1
Local Use Code 2
Local Use Code 3
Local Use Code 4
Function 1
Function 2
Undefined Pgm


Demo3
Career Technology
Day Care CTE Support Service
Sgl Parent/Sgl Preg Woman
Transport CTE Support Service
Career and Technology Ind
Out of Wkforce Individual
Promotion
Year End Status
SSI Promotion
Retained Reason 1
Retained Reason 2
Retained Reason 3
Parent Request Retention
Dyslexia Services
Section 504 Services
SBEC/Trained Staff
Section 39.023 Mods
Status Indicators
Campus of Account
Migrant
Immigrant
Asylee/Refugee
Homeless Status
Unaccomp Youth Status
Early Reading
Summer School Bil/ESL
Student Parent
Even Start
Neglected/Delinquent
Military Enlistment
Dyslexia Risk
Adult Prev Att
Gen. Ed. Homebound


Graduation
Graduation Type
Graduation Date
AAR Grad Plan
Texas Grant Eligibility
Cert of CrsWrk Dt Completed
College Entry
CPR Date Completed
Speech Date Completed
Peace Officer Interact Date Completed
College Career Instruction
Foundation Coursework
Distinguished Coursework
STEM
STEM Date Completed
Public Services
Public Services Date Completed
Business and Industry
Business and Industry Date Completed
Multi Disciplinary Studies
Multi Disciplinary Studies Date Completed
Arts and Humanities
Arts and Humanities Date Completed
Industry Certification1
Industry Certification1 Date Completed
Industry Certification2
Industry Certification2 Date Completed
Industry Certification3
Industry Certification3 Date Completed
Industry Certification4
Industry Certification4 Date Completed
Industry Certification5
Industry Certification5 Date Completed
Industry Certification6
Industry Certification6 Date Completed
Industry Certification7
Industry Certification7 Date Completed
Industry Certification8
Industry Certification8 Date Completed
Industry Certification9
Industry Certification9 Date Completed
Industry Certification10
Industry Certification10 Date Completed
Industry Certification11
Industry Certification11 Date Completed
Industry Certification12
Industry Certification12 Date Completed
Industry Certification13
Industry Certification13 Date Completed
Industry Certification14
Industry Certification14 Date Completed
Industry Certification15
Industry Certification15 Date Completed
Financial Aid App Status
Financial Aid App Met Date
Tx First Early HS Completion Pgm
Result1
Result2
Result3
Result4
Result6
Result7
Result8
Result9
Result11
Result12
Result13
Result14
DAP Advanced Measures
DAP Advanced Measure 1
DAP Advanced Measure 2
DAP Advanced Measure 3
DAP Advanced Measure 4
Truancy Indicators
Excessive Unexc Absence
Truancy Prevention Measure
Truancy Complaint Filed
Excessive Unexc Absence Campus
Truancy Prevention Measure Campus
Truancy Complaint Filed Campus
Excessive Unexc Absence Date
Truancy Prevention Measure Date
Truancy Complaint Filed Date


At Risk
At Risk
At Risk Year
Failed Courses (07-12)
Unsatis Assess
Placed in DAEP
Conditional Release
EB
Homeless
Incarcerated
Designated Dropout Recovery
At Risk
Failed Courses (07-12) Doc
Unsatis Assess Doc
Placed in DAEP Doc
Conditional Release Doc
EB Doc
Homeless Doc
Incarcerated Doc
Designated Dropout Recovery Doc
Unsatis Assess (PK-03)
Not Promoted
Pregnant/Parent
Expelled
Prior PEIMS Dropout
DFPS
Residential Placement
Last Grade Failed
Unsatis Assess (PK-03) Doc
Not Promoted Doc
Pregnant/Parent Doc
Expelled Doc
Prior PEIMS Dropout Doc
DFPS Doc
Residential Placement Doc
Last Year Failed
Non PEIMS District Codes
User 1- Char 1
User 2- Char 1
User 3- Char 3
User 4- Char 3
User 5- Char 8
Contact
Contact Detail
Priority
Enrolling Person
Address State
Branch of Service
Language
First Name
DOB
Address Zip Code
Rank
Phone Preference
Middle Name
Address Number
E-mail
Parent/Guardian
Cell Ph Nbr
Last Name
Address Street Name
Occupation
Guardian Verified
Home Ph Nbr
Gen
Address Apt Nbr
Migrant
Emergency
Business Ph Nbr
Relation
Address City
Parent Military
Receive Mailouts
Other Ph Nbr
Transport Information
Right to Transport
Vehicle Color
Driver License Nbr
Vehicle Plate Nbr
Driver License State
Vehicle State
Vehicle Make
Vehicle Model


Residential Facility Detail
Residential Facility Indicator
Attendance Zone
Prior Instr Setting
Surrogate Parent
Nbr Other Stu Assigned
Educated At Facility
Length Stu Sch Day
Length Campus Sch Day
Residential Facility ID
Spec Ed
Campus
Entry Date
Exit Date
Reason
Primary Dis
Secondary Dis
Tertiary Dis
Multiply Dis
Medically Fragile
Instrl Set
Child Cnt Fund
CTE Elig
Speech
Regional Day School Deaf
RDSD Fiscal Agent
Asst Tech
Aud Svc
Couns Svc
ECI
Interp Svc
Medical Diag
Occup Thrpy
Orient Trng
Phys Thrpy
PPCD
PPCD Location
Psych Svc
Rec Thrpy
Sch Hlth Svc
Soc Wrk Svc
Transport
G/T
Campus
Entry Date
Exit Date
Reason
Gift/Talent
General Intellectual Ability
Specific Subject Matter Aptitude
Creative Productive Thinking
Leadership Ability
Bil/ESL
Bil/ESL
Campus
Entry Date
Exit Date
Reason
Bil Type
ESL Type
EB Cd
Par Perm Cd
Bil/ESL Fund Cd
Alt Lang Cd
Home Language
Student Language
Yrs US Sch
Date HLS Admin
OLPT English Test
Type
Date
Score
OLPT Spanish Test
Type
Date
Score
Title I
Title I
Campus
Title I Entry Date
Title I Exit Date
Wdraw Reason
Title I Code
Instructional Services
Reading Code
Science Code
Math Code
Social Studies Code
Other Related Services
Guidance Couns
Health
Social Work
PRS
Campus
Entry Date
Exit Date
Reason
PRS
CEHI
CTE Elig
Local Program
EXC - Exchange Student
Entry Date
Exit Date
Reason
Code 1
Code 2
Code 3
Code


PK Enroll
Campus
Entry Date
Exit Date
Reason
PK Program Cd
PK Funding Source
PK Secondary Funding
PK Elig Prev Yr
Bus Info
Bus Info Detail
Eligible
Route
Pickup Stop
Pickup Assigned
Pickup Route
Seat
Run
Dropoff Stop
Dropoff Assigned
Dropoff Route
Special Education
Transportation
Special Seating
Wheelchair

Demo1, Demo3, At Risk, Bilingual/ESL enrollment data, and local program data can be verified by creating a customized report.

Registration > Reports > Registration Reports > Program > SRG0600 - Student Special Program Listing

Date Run: 9/30/2024 10:36 AM
Cnty-Dist: 555-901
Campus: 001

Student Special Program Listing
001 School

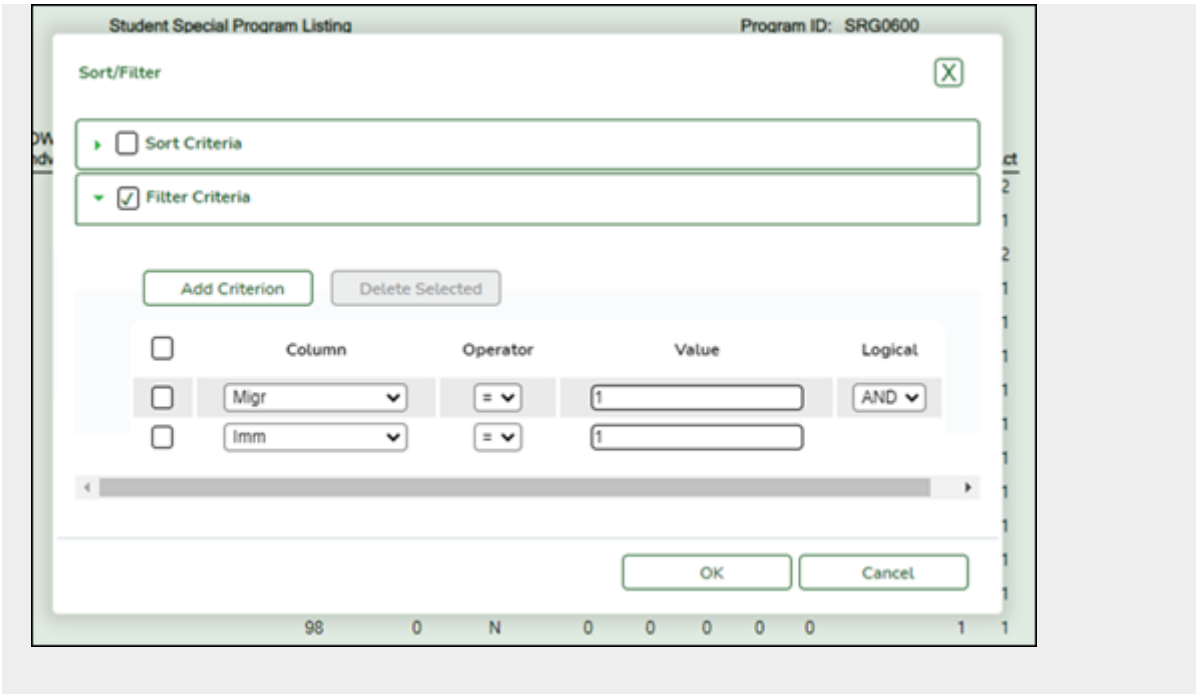
Program ID: SRG0600
Page: 1 of 264

Student Name	Student ID	Grade	Sex	Agg Ethn	CTE	Trans	OOWk Indv	Sngl Par Prg Wmn	Sp Ed	Pri Dis	Bil	TI 1	G/T	ESL	LEP	Stu Lang	Smr Bil/ ESL	PRS	Migr	Imm	Fed Conn	Par Mil	Asylee/ Refugee	Mil Conn	Foster Care	Homeless	Unacc Youth	Free Redu Lunch	Eco Dis Adv	All At Risk	Act
ABBOTT, Weston J	042574	09	M	H	1							6	1			98	0		0	0	N	N	0	0	0	0	0		01	0	1
ACOSTA, YADIRA L	053412	09	F	W	0							6				98	0		0	0	N	N	0	0	0	0	0		01	0	1
ACOSTA-VILLALOBOS, IVANA J	052758	09	F	W	0				Y	06		6				98	0		0	0	N	N	0	0	0	0	0		00	0	1
Adebogun, CARLA M	042559	09	M	H	0						0	6		0	1	01	0		0	0	N	N	0	0	0	0	0		01	1	1
Agnew Mathis, MAYRA D	052710	09	M	H	0							6				98	0		0	0	N	N	0	0	0	0	0		01	1	1
AGUILAR, Cha'Miah A	052568	09	M	H	0				Y	08		6				98	0		0	0	N	N	0	0	0	0	0		01	0	1
AGUILAR, JUSTIN A	042555	09	F	H	1							6				98	0		0	0	N	N	0	0	0	0	0		00	0	1
ALCALA, RODRIGO L	042814	09	F	H	1							6				98	0		0	0	N	N	0	0	0	0	0		01	0	1
ALLEN, JORGE E	053339	09	F	H	1						0	6	1	0	5	01	0		0	0	N	N	0	0	0	0	0		01	0	1
Allepalli, CHRISTOPHER A	052798	09	F	H	0							6				98	0		0	0	N	N	0	0	0	0	0		00	0	1
ALVAREZ, Marquis D	052729	09	F	H	1							6				98	0		0	0	N	N	0	0	0	0	0		00	0	1

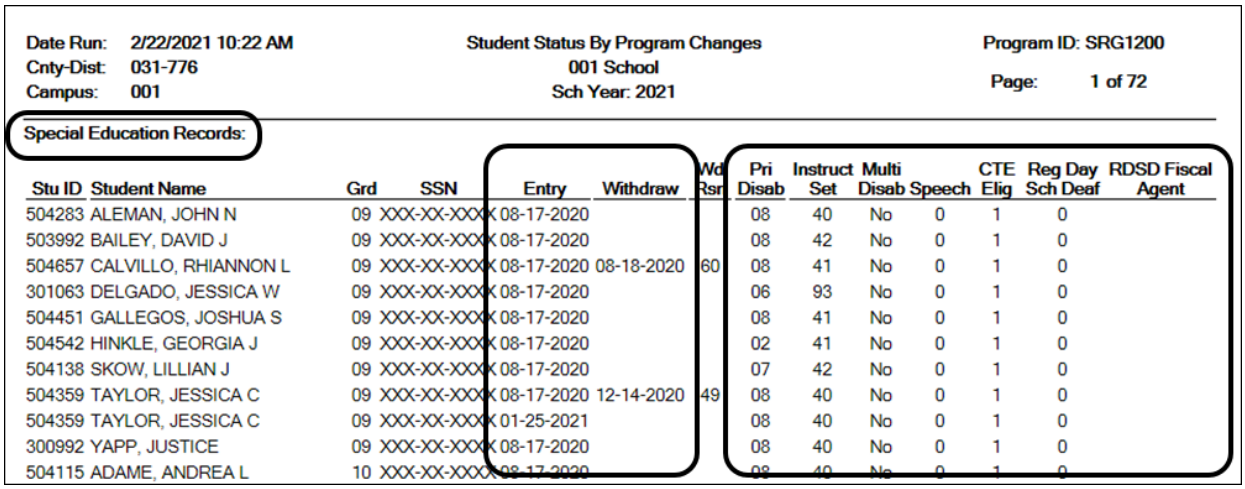
Set the **Check if At Risk Year** parameter to C *Current*.

NOTE: This report can be used to verify Migrant, Immigrant, Asylee Refugee, Military Connected, Foster Care, Homeless, Unaccompanied Youth, and/or Eco Dis.

The report can be filtered to show one data element at a time.



Registration > Reports > Registration Reports > Program > SRG1200 - Student Status Changes by Program



Date Run: 2/22/2021 10:22 AM
Cnty-Dist: 031-776
Campus: 001

Student Status By Program Changes
001 School
Sch Year: 2021

Program ID: SRG1200
Page: 1 of 72

Special Education Records:

Stu ID	Student Name	Grd	SSN	Entry	Withdraw	Wd Rsn	Pri Disab	Instruct Set	Multi Disab	Speech	CTE Elig	Reg Day Sch	Deaf	RDSD Fiscal Agent
504283	ALEMAN, JOHN N	09	XXX-XX-XXXX	08-17-2020			08	40	No	0	1	0		
503992	BAILEY, DAVID J	09	XXX-XX-XXXX	08-17-2020			08	42	No	0	1	0		
504657	CALVILLO, RHIANNON L	09	XXX-XX-XXXX	08-17-2020	08-18-2020	60	08	41	No	0	1	0		
301063	DELGADO, JESSICA W	09	XXX-XX-XXXX	08-17-2020			06	93	No	0	1	0		
504451	GALLEGOS, JOSHUA S	09	XXX-XX-XXXX	08-17-2020			08	41	No	0	1	0		
504542	HINKLE, GEORGIA J	09	XXX-XX-XXXX	08-17-2020			02	41	No	0	1	0		
504138	SKOW, LILLIAN J	09	XXX-XX-XXXX	08-17-2020			07	42	No	0	1	0		
504359	TAYLOR, JESSICA C	09	XXX-XX-XXXX	08-17-2020	12-14-2020	49	08	40	No	0	1	0		
504359	TAYLOR, JESSICA C	09	XXX-XX-XXXX	01-25-2021			08	40	No	0	1	0		
300992	YAPP, JUSTICE	09	XXX-XX-XXXX	08-17-2020			08	40	No	0	1	0		
504115	ADAME, ANDREA L	10	XXX-XX-XXXX	08-17-2020			08	40	No	0	1	0		

To verify special ed data, set the **Print Special Ed Records** parameter to Y, and set all other parameters to blank or N.

Date Run: 2/18/2021 1:10 PM
Cnty-Dist: 031-776
Campus: 001

Student Status By Program Changes
001 School
Sch Year: 2021

Program ID: SRG1200
Page: 1 of 1

Gifted and Talented Records:

Stu ID	Student Name	Grd	SSN	Entry	Withdraw	Wd Rsn	Gifted & Talented Indicator	General Intelligent Ability	Creative Productive Thinking	Specific Subj. Matter Apt.	Leadership Ability
504418	BOCANEGRA, KRISSY E	09	XXX-XX-XXXX	08-17-2020			1	1			
504415	BOWEN, ERUBEY J	09	XXX-XX-XXXX	08-17-2020			1	1			
504416	CRUZ, GREGORY S	09	XXX-XX-XXXX	08-17-2020	01-05-2021	60	1	1			
504490	FAIR, TREVOR A	09	XXX-XX-XXXX	08-17-2020			1				
505413	FUENTES, RORY	09	XXX-XX-XXXX	08-17-2020			1	1			
504279	JENSEN, JENNA L	09	XXX-XX-XXXX	08-17-2020			1	1			
504431	RODRIGUEZ, CLARA ANN L	09	XXX-XX-XXXX	08-17-2020			1	1			
504426	ROMERO, FELIX J	09	XXX-XX-XXXX	08-17-2020			1	1			
504227	FRAUSTO, BRANDON	10	XXX-XX-XXXX	08-17-2020			1	1			
504201	JONES, SYDNEY D	10	XXX-XX-XXXX	08-17-2020			1	1			
505407	LUGO, DRAKE A	10	XXX-XX-XXXX	08-17-2020			1				

To verify GT data, set the **Print Gifted/Talented Records** parameter to Y, and set all other parameters to blank or N.

Date Run: 2/22/2021 10:25 AM
Cnty-Dist: 031-776
Campus: 001

Student Status By Program Changes
001 School
Sch Year: 2021

Program ID: SRG1200
Page: 1 of 71

Bilingual/ESL Records:

Stu ID	Student Name	Grd	SSN	Date Entry	Date Withdraw	Wd Rsn	Bil	ESL	LEP Cd	Stu Lang	Home Lang	HLS Admin Date	Par Perm Cd	Yrs US Sch	Alt Lang Cd	Bil/ESL Fund Cd
503992	BAILEY, DAVID J	09	XXX-XX-XXXX	08-17-2020	- -		0	3	1	01	01	- -	K	6	00	
504403	CORONADO, YE-WON M	09	XXX-XX-XXXX	08-17-2020	- -		0	3	1	01	01	- -	K	6	00	
504421	FLORES, NICOLE	09	XXX-XX-XXXX	08-17-2020	- -		0	0	4	01	01	- -		6	00	
301095	HERRERA, ISABEL R	09	XXX-XX-XXXX	08-18-2020	09-08-2020	98	0	3	1	01	01	- -	K	2	00	
505381	MARTINEZ, NICOLE R	09	XXX-XX-XXXX	08-17-2020	- -		0	3	1	99	99	- -	K	6	00	
504422	ROCA, BILLY R	09	XXX-XX-XXXX	08-17-2020	- -		0	3	1	01	01	- -	K	6	00	
301085	WALKER, LEIGHANN R	09	XXX-XX-XXXX	08-17-2020	01-12-2021	60	0	0	5	01	01	- -		6	00	
504323	WILSON, ERNEST M	09	XXX-XX-XXXX	08-17-2020	- -		0	3	1	01	01	- -	K	6	00	
505241	GONZALES, TRAVIS N	10	XXX-XX-XXXX	08-17-2020	- -		0	3	1	01	01	- -	K	6	00	BE

To verify bilingual/ESL data, set the **Print Bilingual/ESL Records** parameter to Y, and set all other parameters to blank or N.

Date Run: 2/22/2021 10:32 AM
Cnty-Dist: 031-776
Campus: 101

Student Status By Program Changes
101 School
Sch Year: 2021

Program ID: SRG1200
Page: 1 of 2

PK Enroll Records:

Stu ID	Student Name	Grd	SSN	Entry	Withdraw	Wd Rsn	Elig Cd	PK Program Cd	PK Funding Source	PK Secondary Funding
700247	AGUILAR, EDWARD L	PK	XXX-XX-XXXX	08-17-2020			2	02	2	
700284	AMADOR, ZACHARY N	PK	XXX-XX-XXXX	08-17-2020			5	02	2	
700249	AMBRIZ, JOSE B	PK	XXX-XX-XXXX	08-17-2020			2	02	2	
700246	BAILEY, DARCY R	PK	XXX-XX-XXXX	08-17-2020			2	02	2	
700254	BALBOA, TRAVIS Y	PK	XXX-XX-XXXX	08-17-2020			2	02	2	
700300	BOSQUEZ, JOHNNY H	PK	XXX-XX-XXXX	08-17-2020			5	02	2	
700243	CARRILLO, CODY A	PK	XXX-XX-XXXX	08-17-2020			2	02	2	
700242	CEARLEY, EMMITT S	PK	XXX-XX-XXXX	08-17-2020			2	02	2	
700233	CORONADO, TRISTEN L	PK	XXX-XX-XXXX	08-17-2020			2	02	2	
700287	CULBREATH, MIGUEL E	PK	XXX-XX-XXXX	08-17-2020			2	02	2	
700283	DELACERDA, CAIRO J	PK	XXX-XX-XXXX	08-17-2020			5	02	2	

To verify PK enrollment, set the **Print PK Enroll Records** parameter to Y, and set all other parameters to blank or N.

Date Run: 2/22/2021 10:34 AM
Cnty-Dist: 031-776
Campus: 101

Student Status By Program Changes
101 School
Sch Year: 2021

Program ID: SRG1200
Page: 1 of 21

Title I Records:

Stu ID	Student Name	Grd	SSN	Entry	Withdraw	Wd Rsn	Title I	Instructional Services: Read Code	Sci Code	Math Cod	Social Code	Other Related Services: Guidance Code	Health Code	Soc Wrk Code
700273	DOTSON, GAVIN J	EE	XXX-XX-XXXX	08-17-2020			6							
700210	EGELSTON, ALFRED	EE	XXX-XX-XXXX	08-17-2020			6							
700204	KINDRICK, VINCENT A	EE	XXX-XX-XXXX	08-17-2020			6							
700168	LAWRENCE, EMILY J	EE	XXX-XX-XXXX	08-17-2020			6							
700056	LORES, JAMES J	EE	XXX-XX-XXXX	08-17-2020			6							
700325	MARTINEZ, BRYAN A	EE	XXX-XX-XXXX	10-20-2020			6							
700195	MAYBERRY, ALAYZIAH L	EE	XXX-XX-XXXX	08-17-2020			6							
700193	MENDOZA, NAHE R	EE	XXX-XX-XXXX	08-17-2020			6							

To verify Title I data, set the **Print Title I Records** parameter to Y, and set all other parameters to blank or N.

Date Run: 2/22/2021 10:29 AM
Cnty-Dist: 031-776
Campus: 001

Student Status By Program Changes
001 School
Sch Year: 2021

Program ID: SRG1200
Page: 1 of 15

Enrollment Records:

Stu ID	Student Name	Grd	SSN	Orig Entry	Entry	Withdraw	Wd Rsn	Stat	Exclsn	Elig	Trk	Attrib	Camp Res	CTE Elig	Yrs US Sch	Eco Dis	Stu Lang
004277	Salas, Sylvia Y	08	XXX-XX-XXXX	02-18-2021	02-18-2021			1		1	01	00		1		00	98
505385	ADAM, CARLOS L	09	XXX-XX-XXXX	08-17-2020	08-17-2020			1		7	01	00		1		00	98
504283	ALEMAN, JOHN N	09	XXX-XX-XXXX	08-17-2020	08-17-2020			1		1	01	00		1		01	98
301083	ALEMAN, KRISTEN L	09	XXX-XX-XXXX	08-17-2020	08-17-2020	01-05-2021	80	1		1	01	00		1		00	98
301013	BAILEY, CARLOS L	09	XXX-XX-XXXX	08-17-2020	08-17-2020	11-09-2020	49	1		1	01	00		1		01	98
503992	BAILEY, DAVID J	09	XXX-XX-XXXX	08-17-2020	08-17-2020			1		1	01	00		1	6	01	01
301102	BAKER, JASMINE J	09	XXX-XX-XXXX	08-17-2020	08-17-2020			1		1	01	00		1		01	98
504122	BALDWIN, COURTNEY R	09	XXX-XX-XXXX	08-17-2020	08-17-2020			1		1	01	00		1		01	98
505260	BALLEJO, OLIVIA A	09	XXX-XX-XXXX	08-17-2020	08-17-2020			1		1	01	00		1		01	98

To verify eligibility, attribution code, campus of residence, and economic disadvantage status, set the **Print Enroll Records** parameter to Y, and set all other parameters to blank or N. The report is run by campus.

At Risk data can be verified by running the following report:

Registration > Reports > Registration Reports > Program > SRG1500 - Student At Risk Listing

Date Run: 9/30/2024 10:47 AM
Cnty-Dist: 555-901

At Risk Students with Criteria
All Campuses
Sch Year: 2024 All At Risk Years

Program ID: SRG1500
Page: 1 of 414

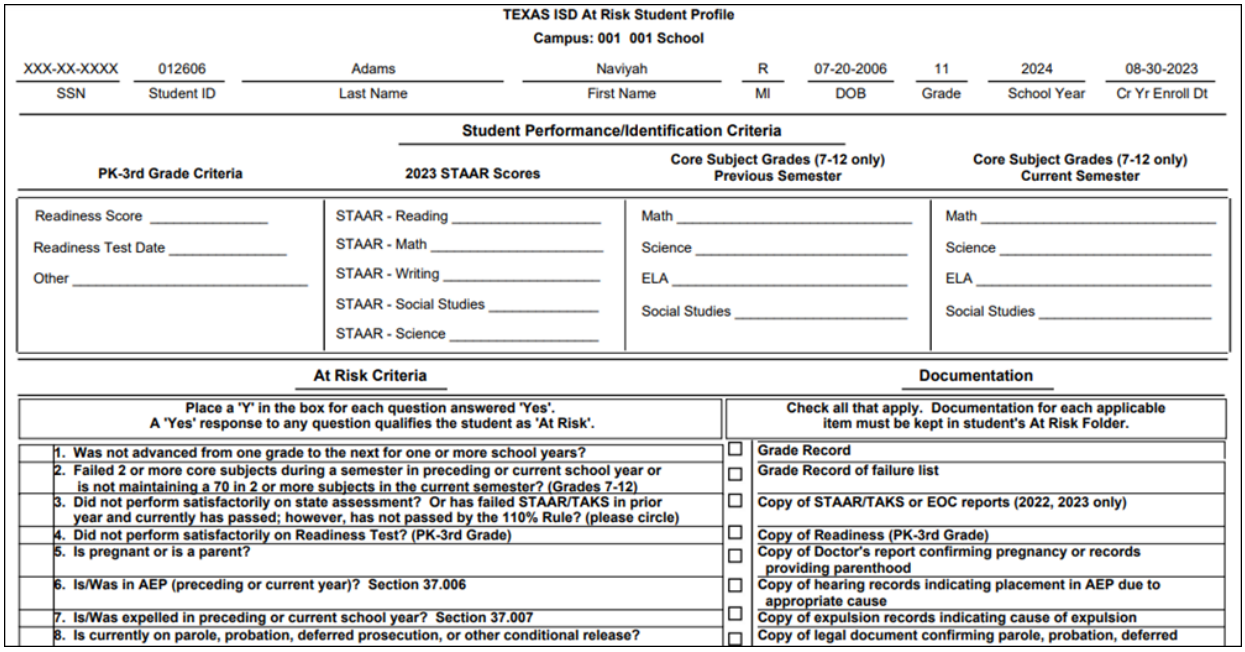
Student ID	Student Name	At Risk Year	Not Promoted 1+ Sch Yrs Ind	Below 70 2+ Subj (07-12) Ind	Failed STAAR or EOC Ind	Failed Readiness Tst (PK-03) Ind	Pregnant/ Parent Ind	Placed in DAEP Ind	Expelled Ind	Judicial Release Ind	Dropout Ind	Emergent Bilingual (EB) Ind	Protec-tive Services Ind	Homeless Ind	Resident Placemnt Ind	Student/ Parent Incarceration Ind	Dsgnd School TEC §39.0548 Ind
Campus: 001 001 School																	
052502	ACOSTA, AVA N.					SSN: XXX-XX-XXXX Grd Lvl: 10 Active				Dob: 04-13-2008		Agg Ethn: H		Sex: M		Last Grd Failed:	Last Year Failed:
		2014				Y											
		2015				Y											
		2016				Y											
		2017				Y											
		2019			Y												
		2020			Y												
		2021			Y												
		2022		Y	Y												
		2023			Y												

SRG1500 is required for state compensatory audits.

- You must enter a year for the **At Risk Year (Ending School Year)** parameter to print district and campus cumulative counts for all indicators.
- Leave the **Campus ID** parameter blank to obtain district cumulative counts. Campus totals are displayed at the end of each campus.

- District totals are displayed at the end of the report.

Registration > Reports > Registration Reports > Program > SRG1600 - Student At Risk Profile



TEXAS ISD At Risk Student Profile

Campus: 001 001 School

XXX-XX-XXXX	012606	Adams	Naviyah	R	07-20-2006	11	2024	08-30-2023
SSN	Student ID	Last Name	First Name	MI	DOB	Grade	School Year	Cr Yr Enroll Dt

Student Performance/Identification Criteria

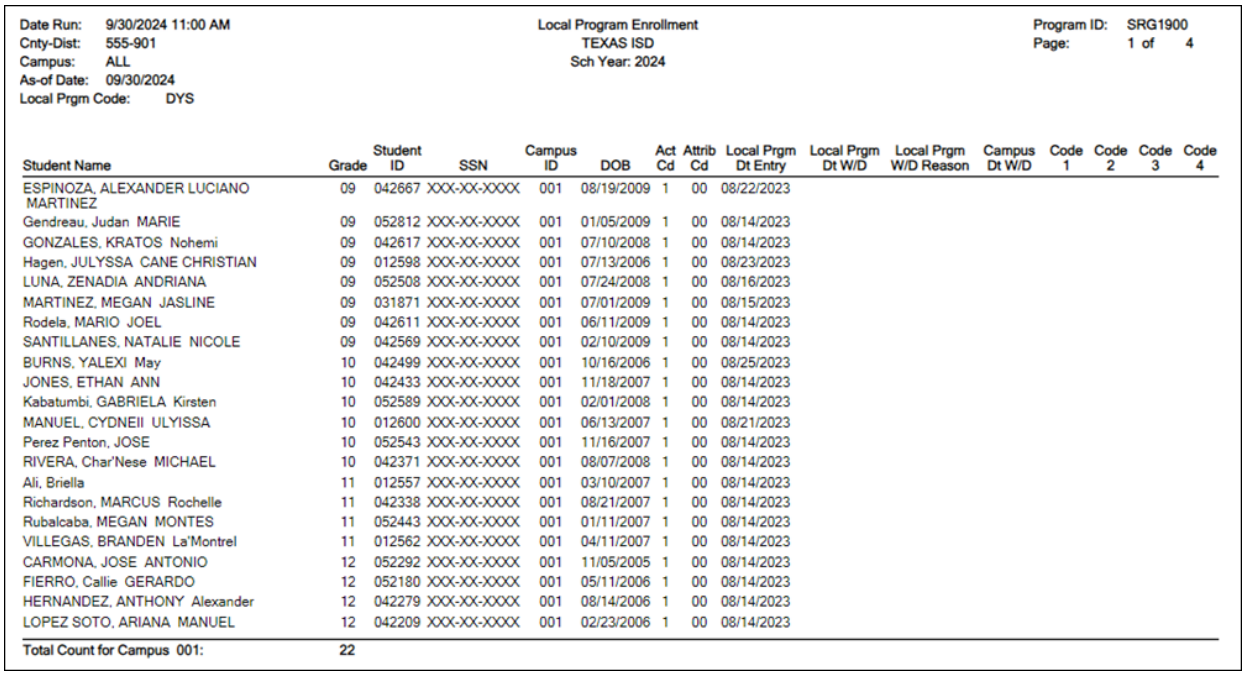
PK-3rd Grade Criteria	2023 STAAR Scores	Core Subject Grades (7-12 only) Previous Semester	Core Subject Grades (7-12 only) Current Semester
Readiness Score _____	STAAR - Reading _____	Math _____	Math _____
Readiness Test Date _____	STAAR - Math _____	Science _____	Science _____
Other _____	STAAR - Writing _____	ELA _____	ELA _____
	STAAR - Social Studies _____	Social Studies _____	Social Studies _____
	STAAR - Science _____		

At Risk Criteria Place a 'Y' in the box for each question answered 'Yes'. A 'Yes' response to any question qualifies the student as 'At Risk'.		Documentation Check all that apply. Documentation for each applicable item must be kept in student's At Risk Folder.
1. Was not advanced from one grade to the next for one or more school years?	☐	Grade Record
2. Failed 2 or more core subjects during a semester in preceding or current school year or is not maintaining a 70 in 2 or more subjects in the current semester? (Grades 7-12)	☐	Grade Record of failure list
3. Did not perform satisfactorily on state assessment? Or has failed STAAR/TAKS in prior year and currently has passed; however, has not passed by the 110% Rule? (please circle)	☐	Copy of STAAR/TAKS or EOC reports (2022, 2023 only)
4. Did not perform satisfactorily on Readiness Test? (PK-3rd Grade)	☐	Copy of Readiness (PK-3rd Grade)
5. Is pregnant or is a parent?	☐	Copy of Doctor's report confirming pregnancy or records providing parenthood
6. Is/Was in AEP (preceding or current year)? Section 37.006	☐	Copy of hearing records indicating placement in AEP due to appropriate cause
7. Is/Was expelled in preceding or current school year? Section 37.007	☐	Copy of expulsion records indicating cause of expulsion
8. Is currently on parole, probation, deferred prosecution, or other conditional release?	☐	Copy of legal document confirming parole, probation, deferred

(Optional) SRG1600 displays at-risk criteria per student. One page is printed per student.

Local program data can be verified by running the following report:

Registration > Reports > Registration Reports > Program > SRG1900 - Local Program Enrollment Count



Date Run: 9/30/2024 11:00 AM
Cnty-Dist: 555-901
Campus: ALL
As-of Date: 09/30/2024
Local Prgm Code: DYS

Local Program Enrollment
TEXAS ISD
Sch Year: 2024

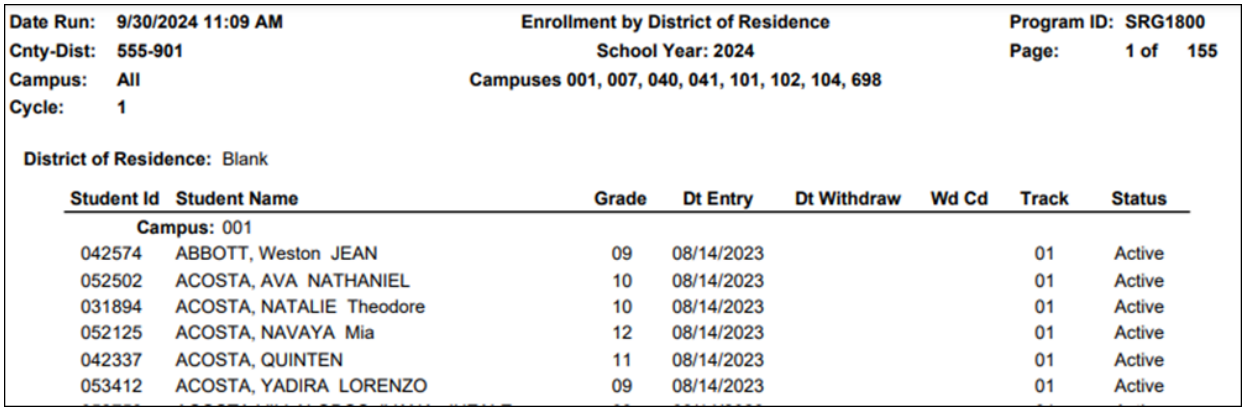
Program ID: SRG1900
Page: 1 of 4

Student Name	Grade	Student ID	SSN	Campus ID	DOB	Act Cd	Attrib Cd	Local Prgm Dt Entry	Local Prgm Dt W/D	Local Prgm W/D Reason	Campus Dt W/D	Code 1	Code 2	Code 3	Code 4
ESPINOZA, ALEXANDER LUCIANO MARTINEZ	09	042667	XXX-XX-XXXX	001	08/19/2009	1	00	08/22/2023							
Gendreau, Judan MARIE	09	052812	XXX-XX-XXXX	001	01/05/2009	1	00	08/14/2023							
GONZALES, KRATOS Nohemi	09	042617	XXX-XX-XXXX	001	07/10/2008	1	00	08/14/2023							
Hagen, JULYSSA CANE CHRISTIAN	09	012598	XXX-XX-XXXX	001	07/13/2006	1	00	08/23/2023							
LUNA, ZENADIA ANDRIANA	09	052508	XXX-XX-XXXX	001	07/24/2008	1	00	08/16/2023							
MARTINEZ, MEGAN JASLINE	09	031871	XXX-XX-XXXX	001	07/01/2009	1	00	08/15/2023							
Rodela, MARIO JOEL	09	042611	XXX-XX-XXXX	001	06/11/2009	1	00	08/14/2023							
SANTILLANES, NATALIE NICOLE	09	042569	XXX-XX-XXXX	001	02/10/2009	1	00	08/14/2023							
BURNS, YALEXI May	10	042499	XXX-XX-XXXX	001	10/16/2006	1	00	08/25/2023							
JONES, ETHAN ANN	10	042433	XXX-XX-XXXX	001	11/18/2007	1	00	08/14/2023							
Kabatumbi, GABRIELA Kirsten	10	052589	XXX-XX-XXXX	001	02/01/2008	1	00	08/14/2023							
MANUEL, CYDNEII ULYISSA	10	012600	XXX-XX-XXXX	001	06/13/2007	1	00	08/21/2023							
Perez Penton, JOSE	10	052543	XXX-XX-XXXX	001	11/16/2007	1	00	08/14/2023							
RIVERA, Char'Nese MICHAEL	10	042371	XXX-XX-XXXX	001	08/07/2008	1	00	08/14/2023							
Ali, Briella	11	012557	XXX-XX-XXXX	001	03/10/2007	1	00	08/14/2023							
Richardson, MARCUS Rochelle	11	042338	XXX-XX-XXXX	001	08/21/2007	1	00	08/14/2023							
Rubalcaba, MEGAN MONTES	11	052443	XXX-XX-XXXX	001	01/11/2007	1	00	08/14/2023							
VILLEGAS, BRANDEN La'Montrel	11	012562	XXX-XX-XXXX	001	04/11/2007	1	00	08/14/2023							
CARMONA, JOSE ANTONIO	12	052292	XXX-XX-XXXX	001	11/05/2005	1	00	08/14/2023							
FIERRO, Callie GERARDO	12	052180	XXX-XX-XXXX	001	05/11/2006	1	00	08/14/2023							
HERNANDEZ, ANTHONY Alexander	12	042279	XXX-XX-XXXX	001	08/14/2006	1	00	08/14/2023							
LOPEZ SOTO, ARIANA MANUEL	12	042209	XXX-XX-XXXX	001	02/23/2006	1	00	08/14/2023							
Total Count for Campus 001:	22														

Set the **Local Program Code** parameter to the code for the specific local program. Run the report for each local program code.

NOTE: The following Local Program codes are reported in the Fall PEIMS Submission: Dyslexia (DYS), Early College High School (ECHS), Individual Graduation Committee (IGC), Intervention Strategy (INT), Pathways in Technology (P-TECH), 504 and Texas Science, Technology, Engineering, and Mathematics (T-STEM).

Registration > Reports > Registration Reports > Student > SRG1800 - Enrollment by District of Residence



Date Run: 9/30/2024 11:09 AM
Cnty-Dist: 555-901
Campus: All
Cycle: 1

Enrollment by District of Residence
School Year: 2024
Campuses 001, 007, 040, 041, 101, 102, 104, 698

Program ID: SRG1800
Page: 1 of 155

District of Residence: Blank

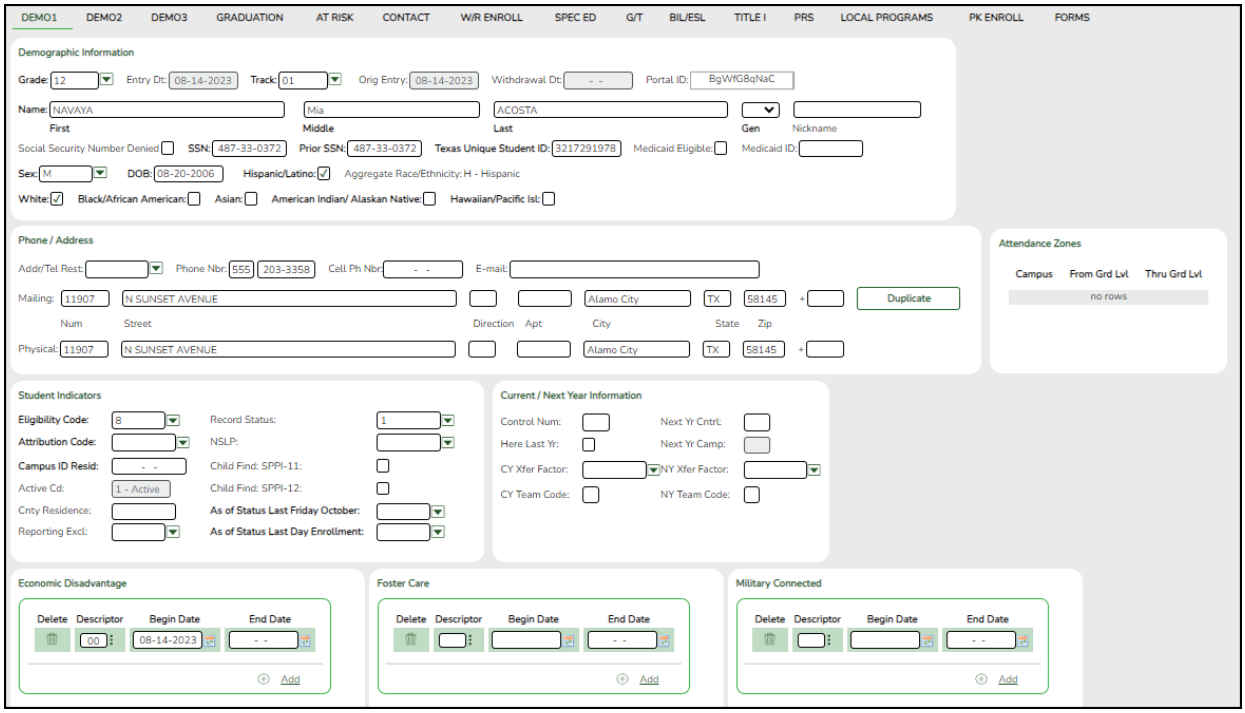
Student Id	Student Name	Grade	Dt Entry	Dt Withdraw	Wd Cd	Track	Status
Campus: 001							
042574	ABBOTT, Weston JEAN	09	08/14/2023			01	Active
052502	ACOSTA, AVA NATHANIEL	10	08/14/2023			01	Active
031894	ACOSTA, NATALIE Theodore	10	08/14/2023			01	Active
052125	ACOSTA, NAVAYA Mia	12	08/14/2023			01	Active
042337	ACOSTA, QUINTEN	11	08/14/2023			01	Active
053412	ACOSTA, YADIRA LORENZO	09	08/14/2023			01	Active

SRG1800 provides a list of students who were enrolled during the selected attendance

cycle, grouped by district of residence. Use the report to verify campus ID of residence (CIR).

The report is sorted by campus ID of residence (CIR). If the **Exclude Blank District Of Residence Detail** parameter is blank or N, all students with a blank CIR are listed at the beginning of the report. Summary totals by CIR are listed at the end of the report.

- Registration > Maintenance > Student Enrollment > Demo1



Reported Elements from Demo1: are reported in the following:
StudentEducationOrganizationAssociation Entity
StudentSchoolAssociation Entity
PriorYearLeaver Entity
Student Entity

- Registration > Maintenance > Student Enrollment > Demo2

Reported Elements from Demo2: reported in the Student Entity.

❑ Update census block data.

1. Create a file for the purposes of assigning a Census Block GEO ID.

   Registration > Utilities > TEA Census Block > Export Address

IMPORTANT: This utility must be run in the Firefox browser. This utility allows you to create a file for the purposes of assigning a Census Block GEO ID.

NOTE: Users will use the **Census Block Group Tool** to look up a census block number for a single address, or upload a .CSV file with multiple addresses to which the system applies a census block number. For additional information and instructions on how to download the Census Block Group Tool, login to the TSDS Portal (TEA Login (TEAL)) and refer to the **TSDS Census Block Group Tool User Guide** PDF.

❑ Click **Missing/Invalid Data Report**.

A report opens that provides a list of students not eligible for the census block export due to errors.

Students are included on the report if they are ineligible due to any of the following conditions:

- **Blank UID** - The column displays **Yes** for students with a blank Texas Unique Student ID.
- **Homeless** - The column displays **Yes** if the student is homeless.
- **Invalid Address** - The column displays **Yes** if the student has an invalid physical address.
- **ADA Eligibility** - The column displays **Yes** if the student's code is 0, 4, 5, or 8 (by PEIMS As-of date). The student's code must be 1, 2, 3, 6, 7, or 9 (as of the PEIMS date).

❑ Click **Execute**.

A .csv file is generated that can be exported to the TEA to obtain census block data for eligible students who do not have it. The file contains the student's Texas Unique Student ID and physical address (street number and name, city, state, and zip code).

IMPORTANT: The TEA-calculated file must complete in text format and must be

saved **Save as Type** .CSV (comma delimited) to import.

2. Import file to assign Census Block GEO ID to eligible students.

   Registration > Utilities > TEA Census Block > Import Census Block

   IMPORTANT: This utility must be run in the Firefox browser. This utility allows you to import a .csv file of Census Block GEO ID to assign the Census Block data to eligible students. This automatically populates the **Student Census Block** field on Registration > Maintenance > Student Enrollment > Demo2.

   ❑ Save the file as a .csv file with a unique name (e.g., ASCENDERISD_CENSUS_BLOCK.csv).

   ❑ Click **Browse** to locate and select the .csv file provided by the TEA.

   ❑ Click **Import**.

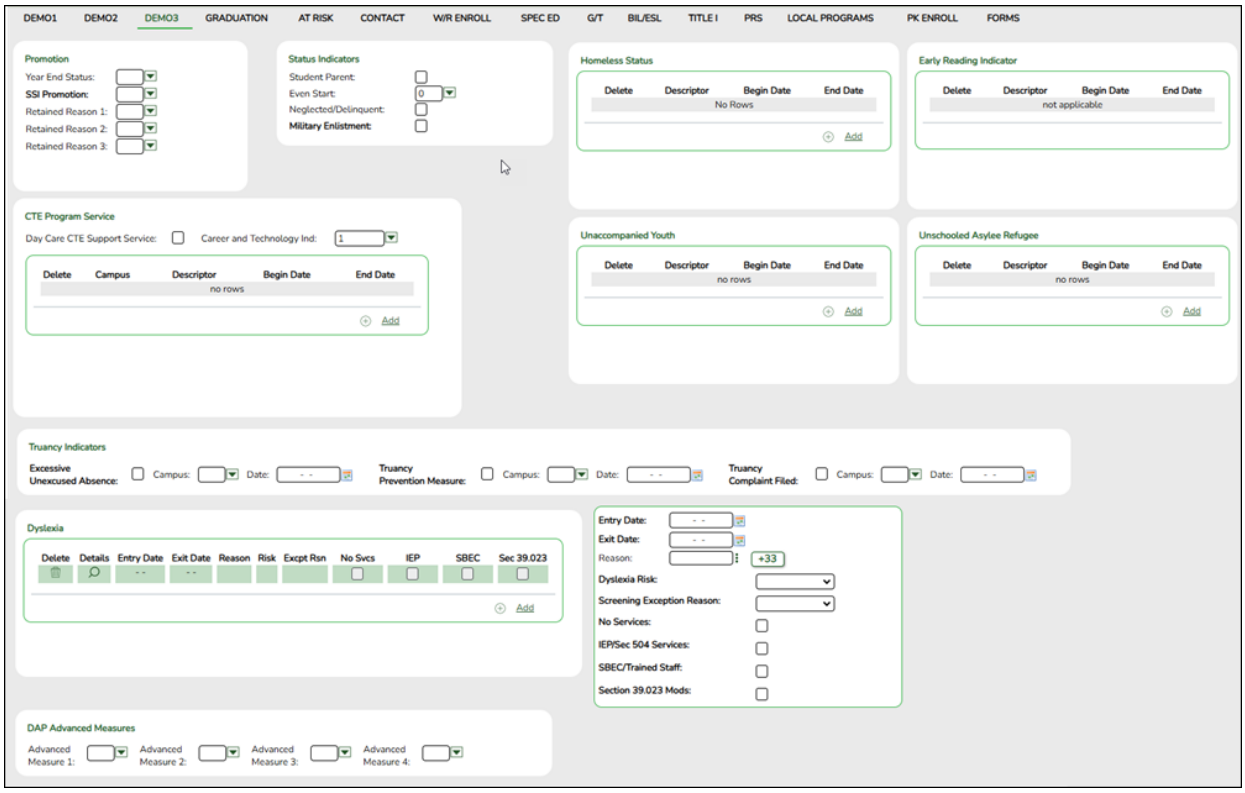
   Records are created in the census block table that contain the student's social security number and GEO ID.

   ❑ Click **Print Report** to view the file and any errors. The number of records updated or inserted in the census block table is also included.

NOTE:
This process also applies if you changed the address for one or several students, putting them into a different block:

❑ Add the student(s) to TEA spreadsheet and calculate.
❑ Created a new TEA .csv with only that one student (or several students).
❑ Import the file.

- Registration > Maintenance > Student Enrollment > Demo3



Reported Elements from Demo3: reported in the StudentEducationOrganizationAsociation Entity

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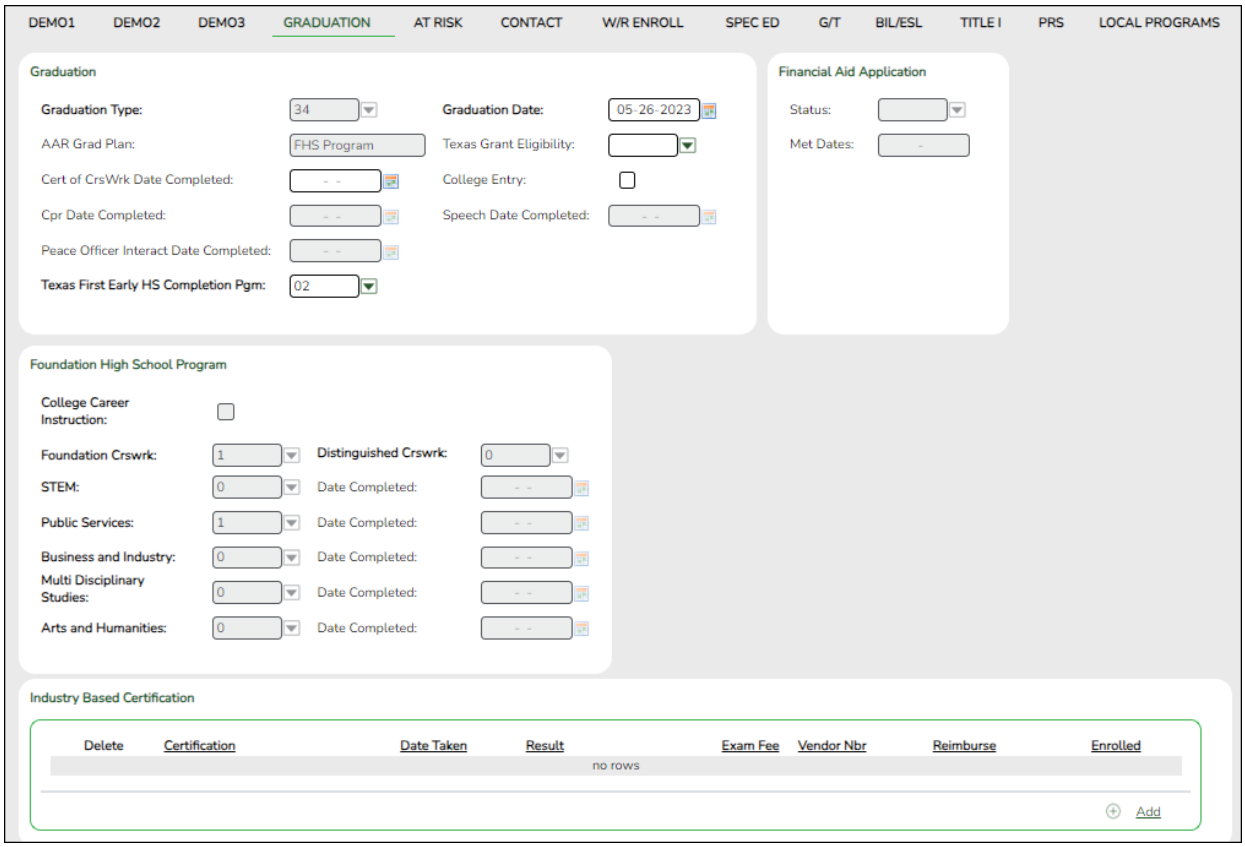
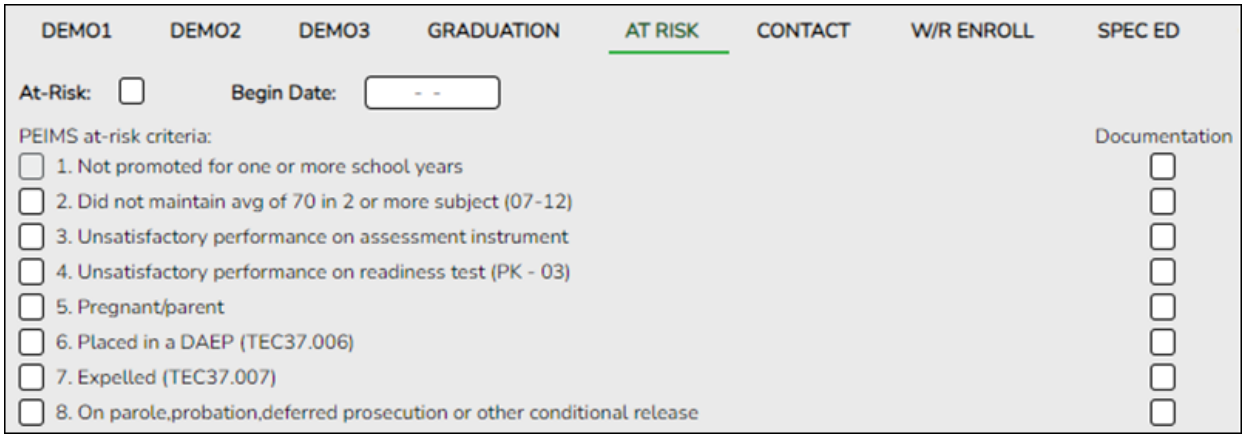
- Registration > Maintenance > Student Enrollment > Graduation



Reported Elements from Graduation: reported in the StudentAcademicRecord Entity.

- Registration > Maintenance > Student Enrollment > At Risk



You can use the Set Student At Risk Indicators utility to set at-risk indicators for Submission 1:

1. Go to ***Registration > Utilities > Set Student At Risk Indicators***.

2. Select the campus, and set the **As-of Date** field to the last Friday of October.

3. Click **Execute**.

    - When the utility is run, the following PEIMS at-risk criteria fields on ***Registration > Maintenance > Student Enrollment > At Risk*** are set or changed:
        - **2. Did not maintain avg of 70 in 2 or more subjects (07-12)**
        - **3. Not promoted for one or more school years**
        - **4. Unsatisfactory performance on assessment instrument**
        - **5. Pregnant/parent**
        - **6. Placed in a DAEP (TEC37.006)**
        - **7. Expelled (TEC37.007)**
        - **11. Is in the custody or care of the DFPS or has been referred to DFPS**
        - **12. Homeless**

    - The following PEIMS at-risk criteria fields must be manually maintained:
        - **1. Unsatisfactory performance on readiness test (PK - 03)**
        - **8. On parole,probation,deferred prosecution or other conditional release**
        - **9. Previous PEIMS dropout**
        - **13. Residential Placement**
        - **14. Incarcerated or parent/guardian has been incarcerated during the student's lifetime, per Penal Code Section 1.07**
        - **15. Enrolled in a designated dropout recovery school under TEC §39.0548.**

          If any of these fields are selected, the **At-Risk** indicator is not cleared by the utility.

    - The following PEIMS at-risk criteria fields are automatically set by the program:
        - **3. Not promoted for one or more school years** - This indicator is selected if the student did not advance from one grade level to the next for one or more school years. (Note that grade levels EE and KG are excluded; KG must manually be entered.) If selected, the **Last Grade Failed** and **Last Year Failed** fields on the At Risk tab also display data.
        - **10. EB** - This field is selected if the student has an EB row on the Bil/ESL tab.

See online Help for additional information.

Reported Elements from At Risk: reported in the StudentEducationOrganizationAssociation Entity.

- Registration > Maintenance > Student Enrollment > W/R Enroll

  No Show Students

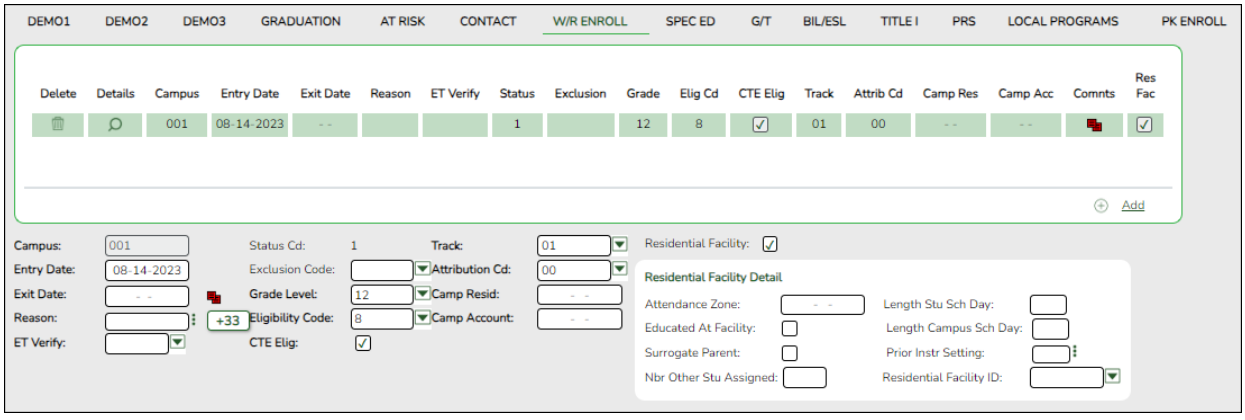
Every student who is withdrawn with **Reason** code 44 (i.e., *No Show*) will automatically be set to code 98 (i.e., *Dropout*) when the fall data is extracted. If this is not correct for the student, you must change the student's status code from 44 to the appropriate code once the correct code is determined.

NOTE: The following withdrawal codes are also set to code 98 when the fall data is extracted: 02, 04, 09, 10, 14, 15, 19, 22, 30, 44, 61, 72, 79, and 84.

The following codes are set to blank and are not extracted: 31, 33, 49, 63, 64, 80, and EP.

Any user-defined codes that do not get set to blank will be set to code 98.

If the student met graduation requirements by August 31, change the **Reason** code from 44 (i.e., *No Show*) to 01 (i.e., *Graduated from a campus in this district or charter*) and enter the student's graduation date. It is not necessary to create a leaver record on the Prior Year Leaver Tracking page.



Registration > Reports > Registration Reports > Withdrawal > SRG2200 - Student No Show Report

Date Run: 9/30/2024 1:58 PM
Cnty-Dist: 555-901
Campus: 698

Student No Show Report
698 School
Sch Year: 2024

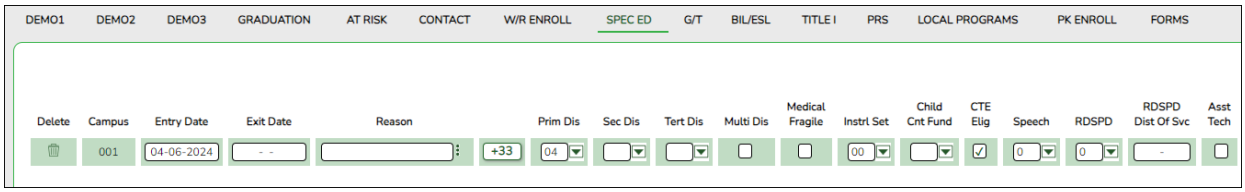
Program ID: SRG2200
Page: 1 of 3

Student Name	Grade	Track	Student ID	Actv Cd	Orig Entry Date	WD Code	WD Date	PEIMS Code	Campus
CASTILLO, Shawn L.	KG	02	110555	2	09-05-2023	44	09-05-2023	98	698
Commings, Jayda D.	KG	02	108910	2	09-05-2023	44	09-05-2023	98	698
FLORA, LANDON O.	KG	02	107813	2	09-05-2023	44	09-05-2023	98	698
GARCIA, Vincent A.	KG	02	108652	2	09-05-2023	44	09-05-2023	98	698
GONZALEZ, Kaiden L.	KG	02	110380	2	09-05-2023	44	09-05-2023	98	698
HUMPHREY, RACHEL E.	KG	02	108773	2	09-05-2023	44	09-05-2023	98	698

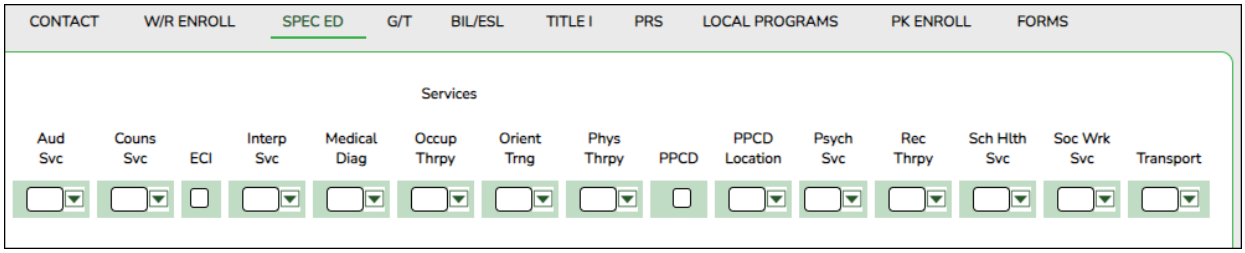
Use SRG2200 to determine the students for whom you need to update code 44. The **Ending School Year** parameter should be set to the ending year of the current school year.

Reported Elements from W/R Enroll: reported in the StudentSchoolAssociation Entity.

- Registration > Maintenance > Student Enrollment > SpecEd



Scroll to the right:

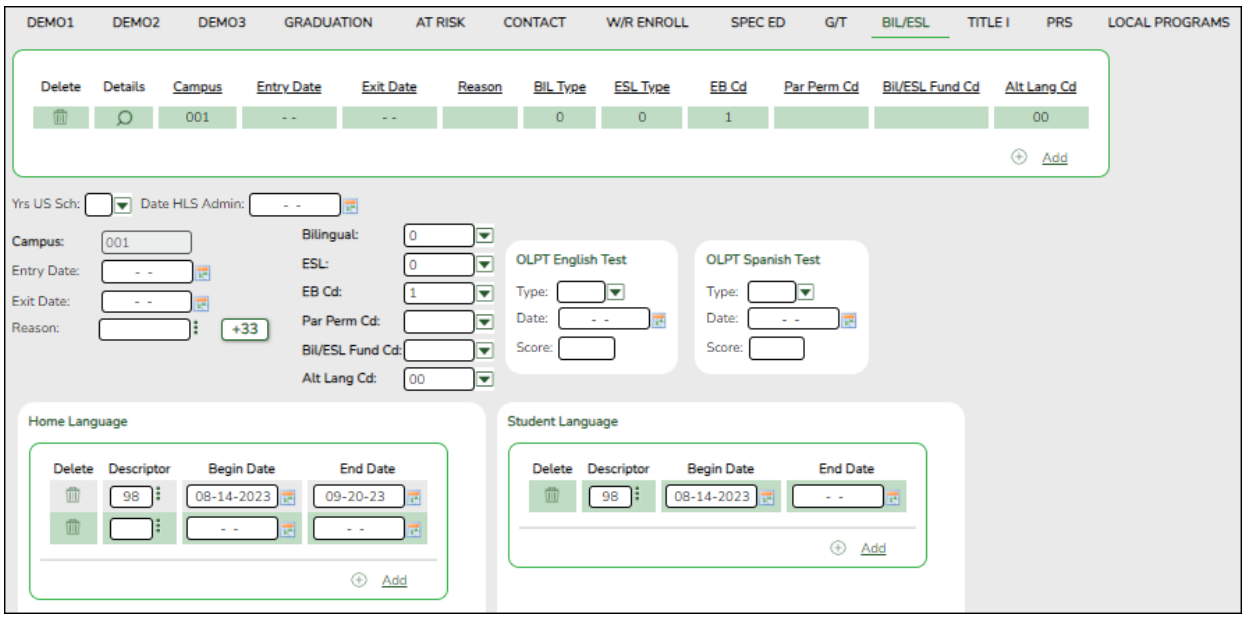


Reported Elements from SpecEd: reported in the SpecialEducationProgramReportingPeriodAttendance Entity.

- Registration > Maintenance > Student Enrollment > G/T

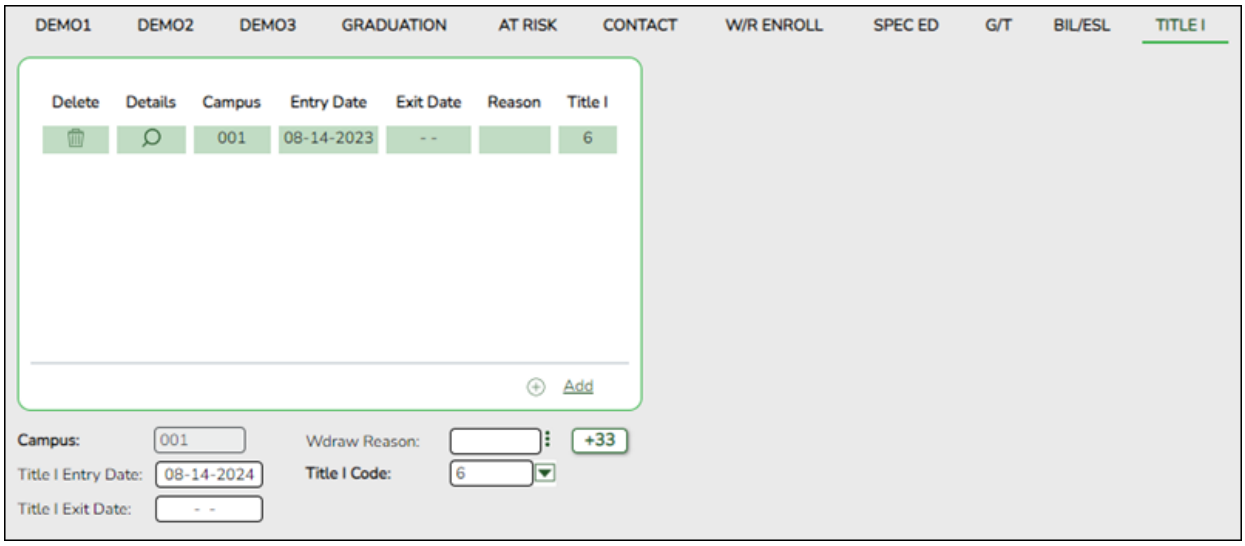
Reported Elements from G/T: reported in the StudentEducationOrganizationAssociation Entity.

- Registration > Maintenance > Student Enrollment > Bil/ESL



Reported Elements from Bil/ESL: reported in the following:
PriorYearLeaver Entity
StudentEducationOrganizationAssociation Entity
StudentLanguageInstructionProgramAssociation Entity

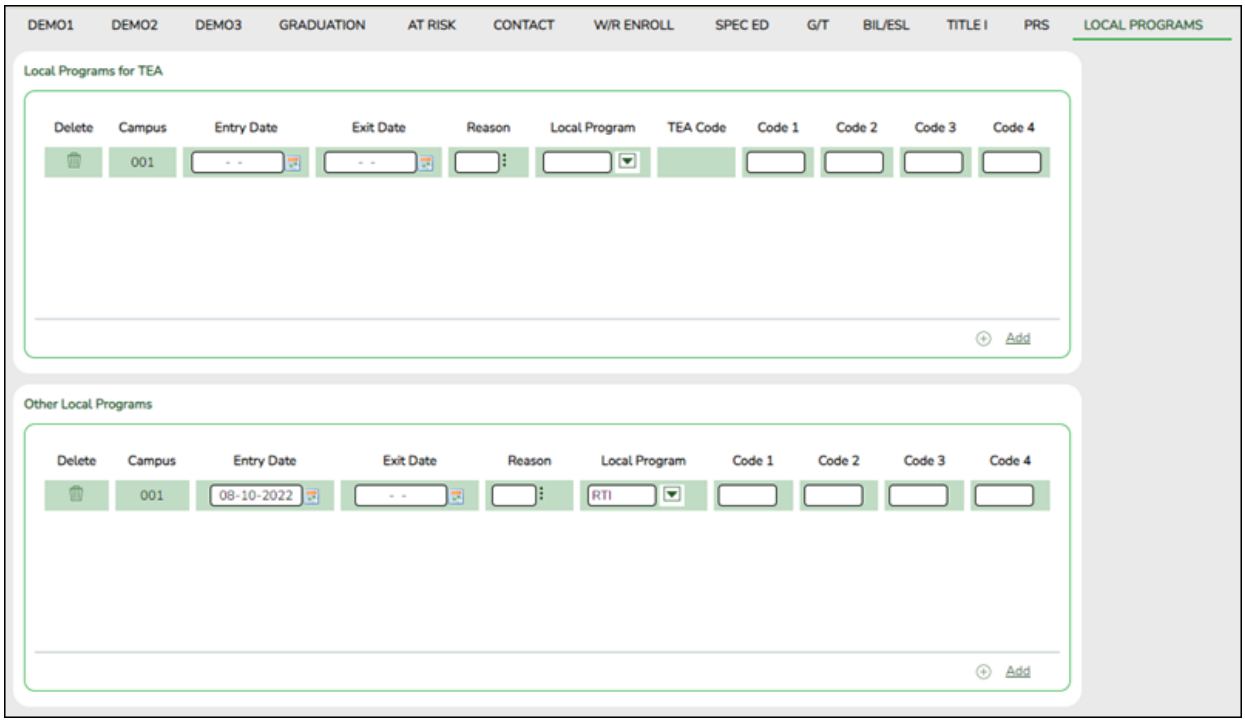
- Registration > Maintenance > Student Enrollment > Title I



- If **Schoolwide Title I** is selected on ***Attendance > Maintenance > Campus > Campus Options*** (indicating campus-wide Title I), a Title I record is automatically created with code 6 for all students at the campus.
- All students attending a Title I, Part A Schoolwide Program School must be reported with code 6.

Reported Elements from Title I: reported in the StudentTitleIPartAProgramAssociation Entity.

- Registration > Maintenance > Student Enrollment > Local Programs

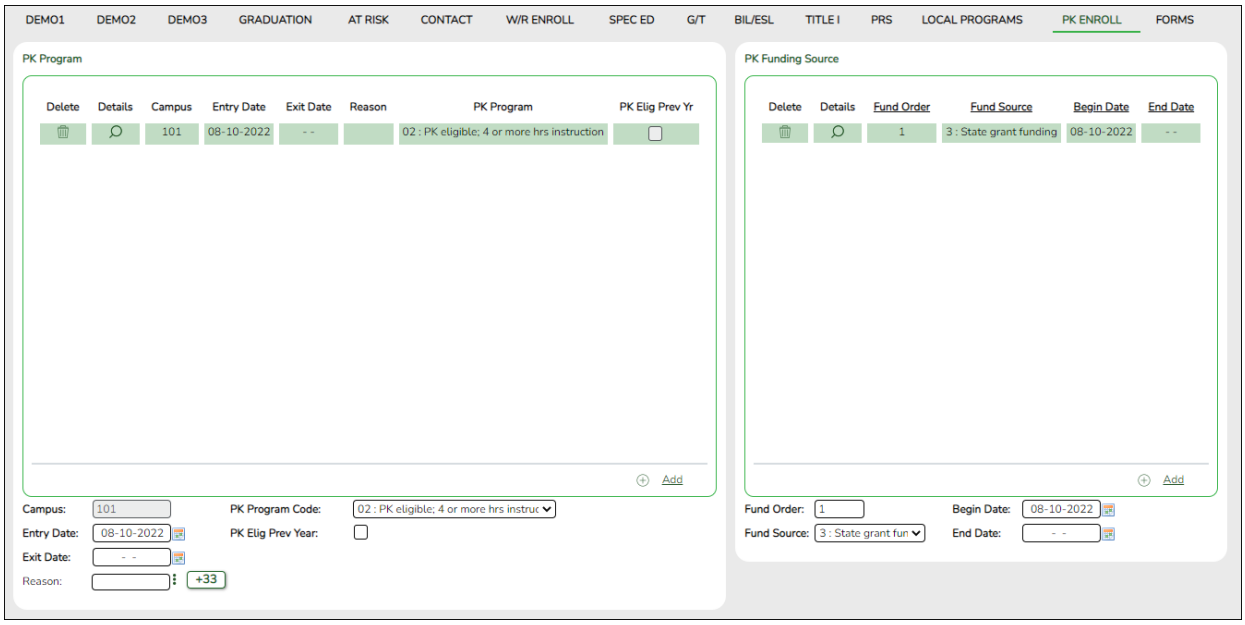


If the student is enrolled in the program, the **Other Spc Pgms** field will be set to the district-defined code for the program.

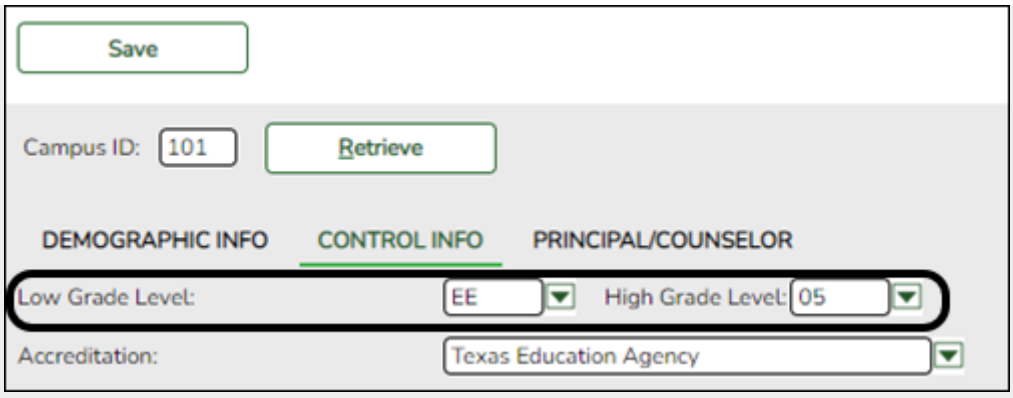
For a student to be enrolled in a local program, the program must be set up at the district level on ***Registration > Maintenance > District Profile > Local Program Codes***. Then, the program must be selected at the campus level on ***Registration > Maintenance > Campus Profile > Campus Local Program Codes*** to make it available at the campus.

Reported Elements from Local Programs: reported in the StudentEducationOrganizationAssociation Entity.

- Registration > Maintenance > Student Enrollment > PK Enroll



The PK Enroll tab is only enabled to campuses that serve grade level PK as indicated in the grade level range specified on ***Registration > Maintenance > Campus Profile > Campus Information Maintenance > Control Info***.



If a student transfers to a different campus within the district, you must manually create the PK enrollment record at the new campus. You can only create PK enrollment records for PK students.

Refer to the charts in the TWEDS for additional information about student codes.

Reported Elements from PK Enroll: reported in the StudentEducationOrganizationAssociation Entity.

Graduates:

A **graduate** is a student who met graduation requirements by August 31.

A **leaver** is a student who was enrolled at least one day at a Texas public school in grade level 7-12 during the prior year and did not enroll in a Texas public school the following Fall by the end of the school start window due to a specific reason defined by the leaver reason code table (C162).

A **No Show** is a student who did not withdraw last year but is not attending this year.

Ensure that all data is accurate for graduates, leavers, and No Shows.

- If the student has a prior year leaver tracking record only, update the existing record; do not add a new record. This record is extracted.
- If the student has a current year No Show record only, update the No Show record once the correct code is determined. You do not need to create a record on the Prior Year Leaver Tracking page. The No Show record is extracted unless the student has a re-entry date within the school start window.

- If a student has a prior year leaver tracking record and a current year No Show record, only the leaver record is extracted. Update only the leaver record; do not add a new leaver record. Do not update the current year No Show record.

NOTE:

Leaver data is reported for all students who were in grade level 7-12 in the prior year and were withdrawn or No Show in the current year, except for those who earned a GED, enrolled in another district in the school-start window, or were otherwise accounted for.

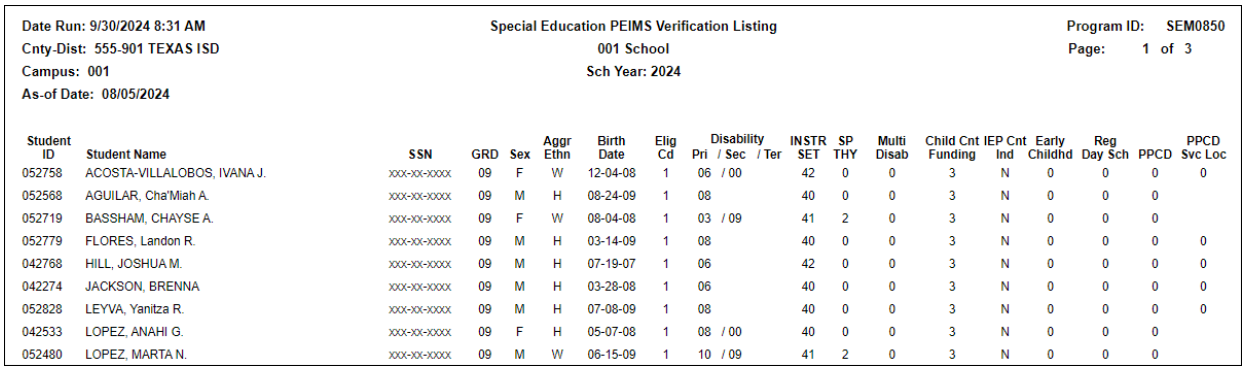
Graduation data is reported for all students who graduated during the prior school year, including summer graduates up through August 31.

Special Education

- Special Education Reports

  Special education data can be verified by running the following reports:

  Special Education > Reports > Student Sp Ed > Program > SEM0850 - PEIMS Verification List



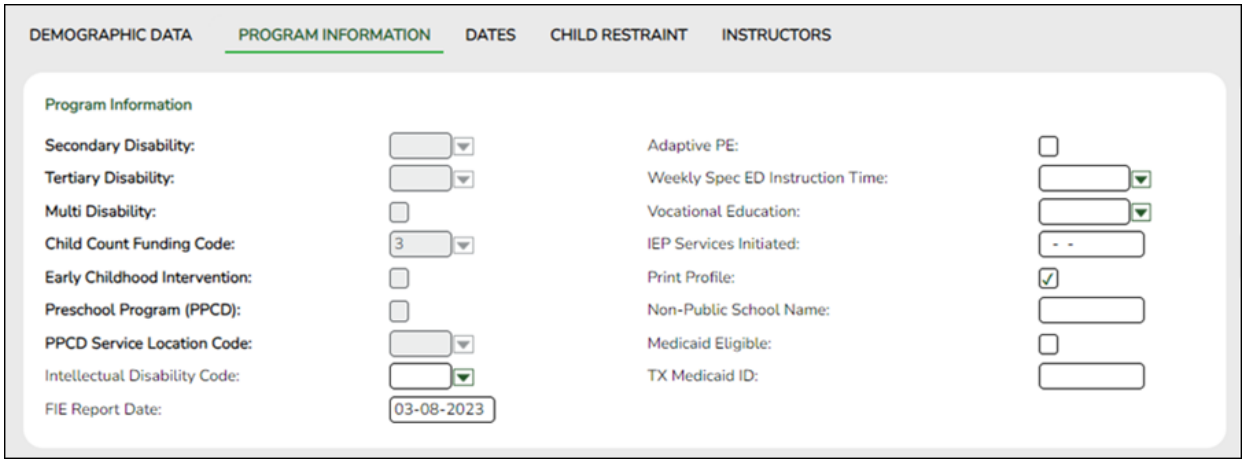
Date Run: 9/30/2024 8:31 AM | Special Education PEIMS Verification Listing | Program ID: SEM0850
Cnty-Dist: 555-901 TEXAS ISD | 001 School | Page: 1 of 3
Campus: 001 | Sch Year: 2024
As-of Date: 08/05/2024

Student ID	Student Name	SSN	GRD	Sex	Aggr Ethn	Birth Date	Elig Cd	Disability Pri / Sec / Ter	INSTR SET	SP THY	Multi Disab	Child Cnt Funding	IEP Cnt Ind	Early Childhd	Reg Day Sch	PPCD	PPCD Svc Loc
052758	ACOSTA-VILLALOBOS, IVANA J.	xxx-xx-xxxx	09	F	W	12-04-08	1	06 / 00	42	0	0	3	N	0	0	0	0
052568	AGUILAR, Cha'Miah A.	xxx-xx-xxxx	09	M	H	08-24-09	1	08	40	0	0	3	N	0	0	0	
052719	BASSHAM, CHAYSE A.	xxx-xx-xxxx	09	F	W	08-04-08	1	03 / 09	41	2	0	3	N	0	0	0	
052779	FLORES, Landon R.	xxx-xx-xxxx	09	M	H	03-14-09	1	08	40	0	0	3	N	0	0	0	0
042768	HILL, JOSHUA M.	xxx-xx-xxxx	09	M	H	07-19-07	1	06	42	0	0	3	N	0	0	0	0
042274	JACKSON, BRENNA	xxx-xx-xxxx	09	M	H	03-28-08	1	06	40	0	0	3	N	0	0	0	0
052828	LEYVA, Yanitza R.	xxx-xx-xxxx	09	M	H	07-08-09	1	08	40	0	0	3	N	0	0	0	0
042533	LOPEZ, ANAHI G.	xxx-xx-xxxx	09	F	H	05-07-08	1	08 / 00	40	0	0	3	N	0	0	0	
052480	LOPEZ, MARTA N.	xxx-xx-xxxx	09	M	W	06-15-09	1	10 / 09	41	2	0	3	N	0	0	0	

  SEM0850 allows you to verify disability, speech therapy indicator, Child Count Funding, Early Childhood indicator, Regional Day School for the Deaf, and PPCD. The **As-of Date** parameter must be set to the fall snapshot date.

- Special Education > Maintenance > Student Sp Ed Data > Current Year > Program

Information



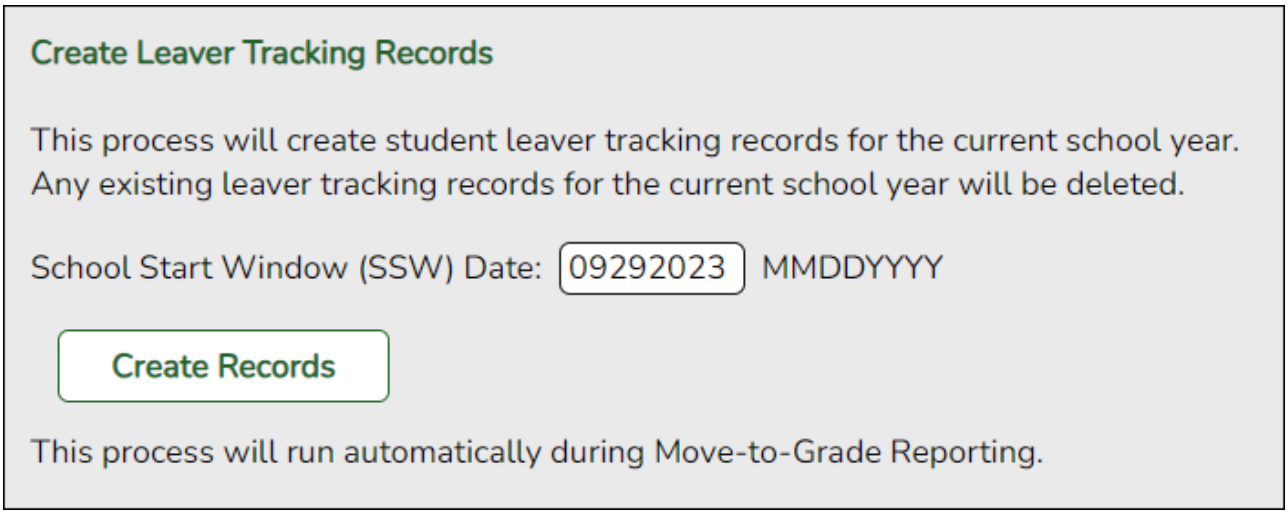
Reported Elements from Program Information: reported in the StudentSpecialEducationProgramAssociation Entity.

III. Prior Leaver Tracking

- Leaver tracking

Registration > Utilities > Create Leaver Tracking Records

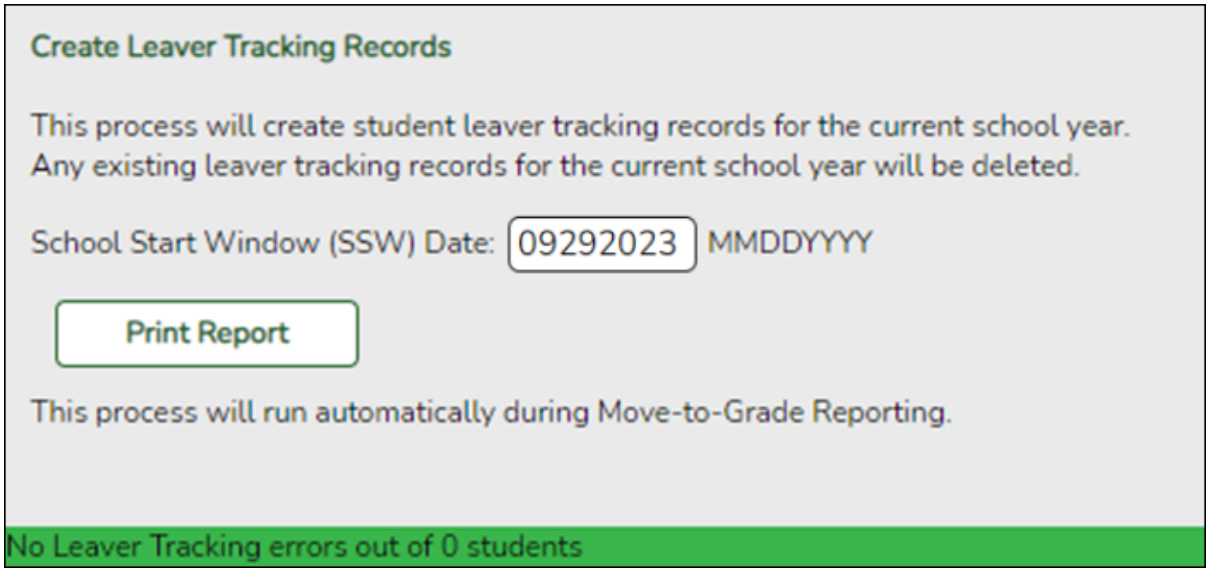
This utility creates leaver tracking records for the current school year for graduates, withdrawn students, and No Show students as part of the Annual Student Data Rollover (ASDR) process. Any existing leaver tracking records for the current school year are deleted.



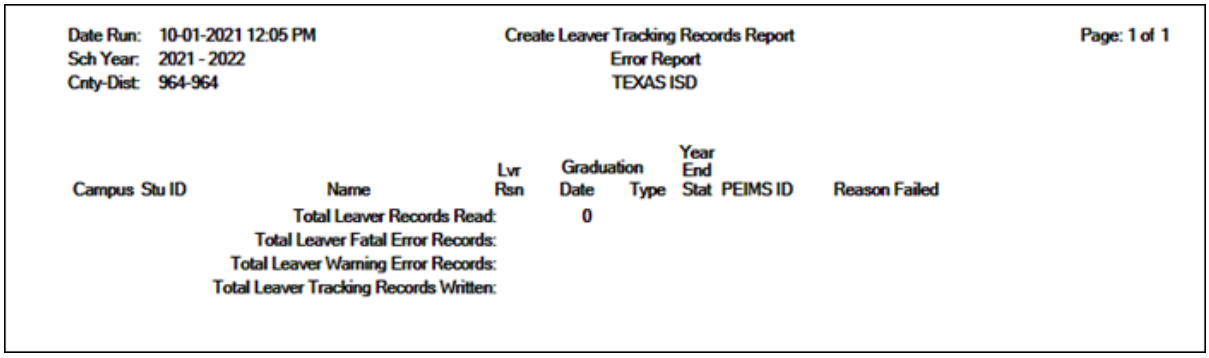
For the for the 2023-2024 school year, type 09292023 for the **School Start Window (SSW) Date**.

❑ Click **Create Tracking Records** to run the utility.

- If errors are encountered, the number of errors is displayed. Otherwise, “No Leaver Tracking errors out of xxxx students” is displayed.

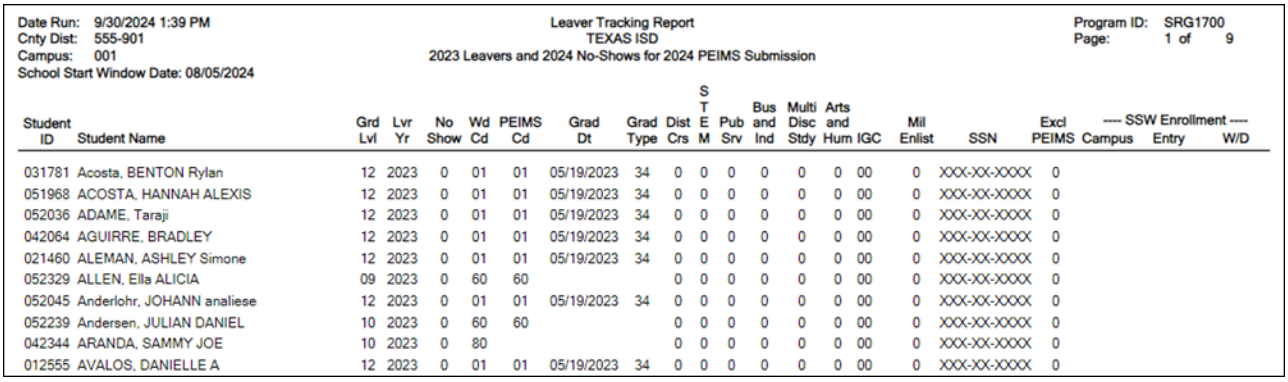


- The **Print Tracking Report** button is displayed. Click **Print Tracking Report** to view the errors and total leaver records created.



Registration > Reports > Registration Reports > Withdrawal > SRG1700 - Leaver Tracking Report

SRG1700 reflects the changes made when the Create Leaver Tracking Records utility is run. It provides a list of all students who will potentially be reported as leavers.



Date Run: 9/30/2024 1:39 PM
Cnty Dist: 555-901
Campus: 001
School Start Window Date: 08/05/2024

Leaver Tracking Report
TEXAS ISD
2023 Leavers and 2024 No-Shows for 2024 PEIMS Submission

Program ID: SRG1700
Page: 1 of 9

Student ID	Student Name	Grd Lvl	Lvr Yr	No Show	Wd Cd	PEIMS Cd	Grad Dt	Grad Type	Dist Crs	STEM	Pub Srv	Bus and Ind	Multi Disc Stdy	Arts and Hum	IGC	Mil Enlist	SSN	Excl PEIMS	SSW Enrollment Campus	SSW Enrollment Entry	SSW Enrollment W/D
031781	Acosta, BENTON Rylan	12	2023	0	01	01	05/19/2023	34	0	0	0	0	0	0	00	0	XXX-XX-XXXX	0			
051968	ACOSTA, HANNAH ALEXIS	12	2023	0	01	01	05/19/2023	34	0	0	0	0	0	0	00	0	XXX-XX-XXXX	0			
052036	ADAME, Taraji	12	2023	0	01	01	05/19/2023	34	0	0	0	0	0	0	00	0	XXX-XX-XXXX	0			
042064	AGUIRRE, BRADLEY	12	2023	0	01	01	05/19/2023	34	0	0	0	0	0	0	00	0	XXX-XX-XXXX	0			
021460	ALEMAN, ASHLEY Simone	12	2023	0	01	01	05/19/2023	34	0	0	0	0	0	0	00	0	XXX-XX-XXXX	0			
052329	ALLEN, Ella ALICIA	09	2023	0	60	60			0	0	0	0	0	0	00	0	XXX-XX-XXXX	0			
052045	Anderlohr, JOHANN analiese	12	2023	0	01	01	05/19/2023	34	0	0	0	0	0	0	00	0	XXX-XX-XXXX	0			
052239	Andersen, JULIAN DANIEL	10	2023	0	60	60			0	0	0	0	0	0	00	0	XXX-XX-XXXX	0			
042344	ARANDA, SAMMY JOE	10	2023	0	80				0	0	0	0	0	0	00	0	XXX-XX-XXXX	0			
012555	AVALOS, DANIELLE A	12	2023	0	01	01	05/19/2023	34	0	0	0	0	0	0	00	0	XXX-XX-XXXX	0			

- Any students on this list will be extracted when the fall extract is run.
- Review the graduation type and graduation date for all students. Note that graduation type code is specific by year.
- Refer to TWEDS for additional information.

NEW for 2024-2025

Registration > Maintenance > Prior Year Leaver Tracking

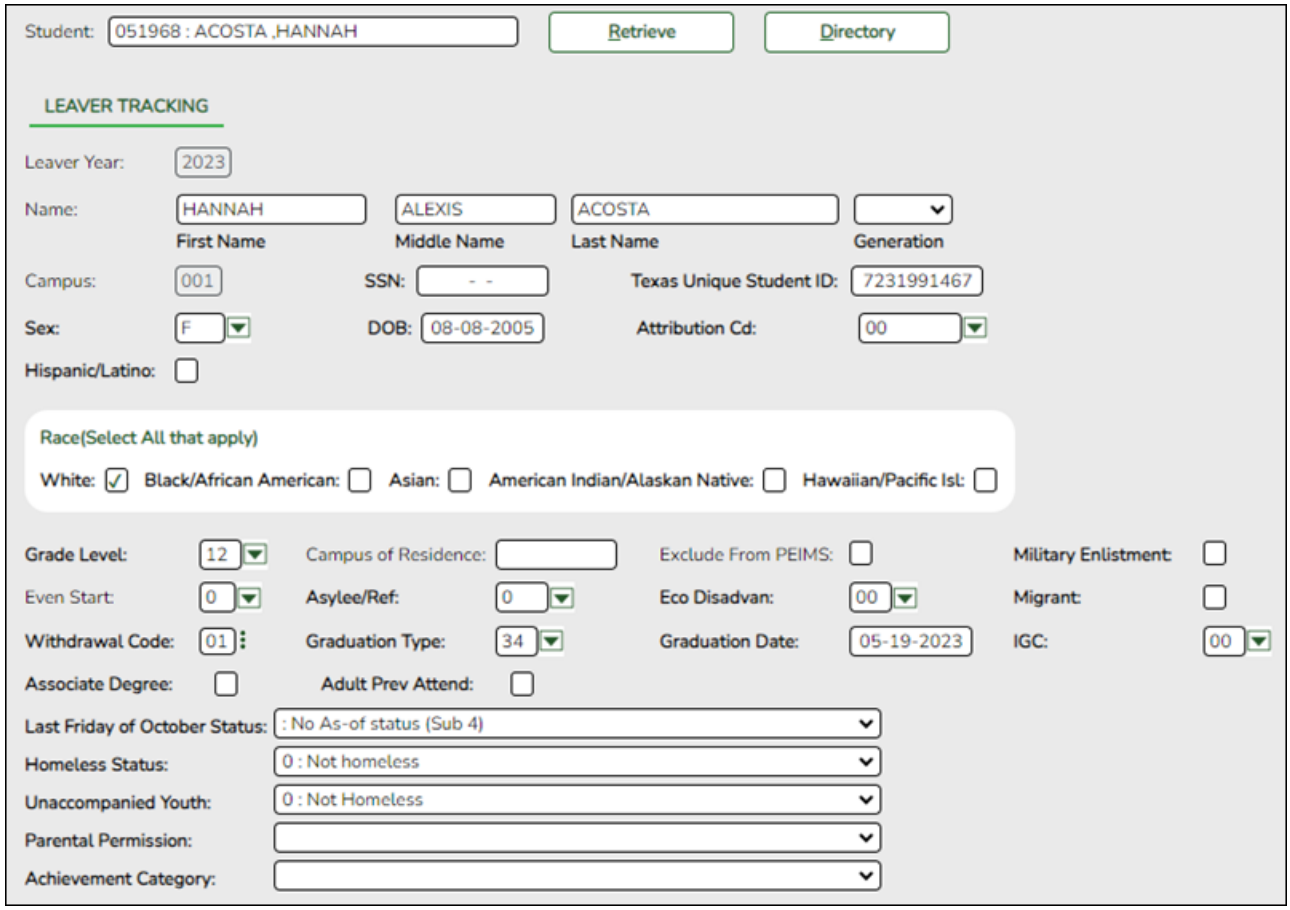
This page provides the master list for prior year leaver students. This data is initially created when you run the ***Create Leaver Tracking Records*** utility. Leaver records cannot be deleted.

Leaver data is sent submitted to TEA via API for all students who withdrew during the school year. The data is extracted from the student demographic and enrollment tables during ASDR and saved to a leaver tracking table. In the fall of each school year, prior year leaver data is submitted to PEIMS along with No Show leaver data for the current school year.

If a student was excluded from leaver tracking by mistake, the Prior Year Leaver Tracking page can be used add the student. **Use this page carefully.**

NOTE: No Show leaver data, which is current year data, must be updated on ***Maintenance > Student Enrollment > W/R Enroll***.

IMPORTANT: If you change any data for a student on the Prior Year Leaver Tracking page, you must also change the data in the prior year records on the ***Registration > Maintenance > Student Enrollment*** tabs.



Add a student to leaver tracking:

1. Type the student ID and click **Retrieve**. A message is displayed indicating that the student is not a leaver.
2. Click **Yes** to continue.
3. The **Leaver Year** field is set to the ending year of the prior school year.
4. Update data as needed.
5. Click **Save**.

Note that you cannot delete a student from leaver tracking, but you can exclude the student from being extracted.

Graduates:

A **graduate** is a student who met graduation requirements by August 31.

A **leaver** is a student who was enrolled at least one day at a Texas public school in grade level 7-12 during the prior year and did not enroll in a Texas public school the following Fall by the end of the school start window due to a specific reason defined by the leaver reason code table (C162).

A **No Show** is a student who did not withdraw last year but is not attending this year.

Ensure that all data is accurate for graduates, leavers, and No Shows.

- If the student has a prior year leaver tracking record only, update the existing record; do not add a new record. This record is extracted.
- If the student has a current year No Show record only, update the No Show record once the correct code is determined. You do not need to create a record on the Prior Year Leaver Tracking page. The No Show record is extracted unless the student has a re-entry date within the school start window.
- If a student has a prior year leaver tracking record and a current year No Show record, only the leaver record is extracted. Update only the leaver record; do not add a new leaver record. Do not update the current year No Show record.

NOTE:

Leaver data is reported for all students who were in grade level 7-12 in the prior year and were withdrawn or No Show in the current year, except for those who earned a GED, enrolled in another district in the school-start window, or were otherwise accounted for.

Graduation data is reported for all students who graduated during the prior school year, including summer graduates up through August 31.

Reported Elements: reported in the PriorYearLeaver Entity.

IV. Appendix

- College, Career, and Military Readiness (CCMR) Verification:

  Use the following to verify that CCMR is coded correctly:

Element(s)	PEIMS Report(s)
Military Enlistment Indicator Code (E1589)	PDM1-124-007
Graduation Type Code (E0806)	PDM1-124-004 PDM1-120-018
Post Secondary Certification Licensure Code (E1640) Distinguished level of Achievement (E1542) Endorsements (E1544-E1548)	PDM1-120-018
Special Education Indicator (E0794)	PDM1-120-012
Associates Degree (E1596)	PDM1-124-004 PDM1-120-016

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