


# Core Collection: Early Childhood Data System - PK Submission

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# Core Collection: Early Childhood Data System - PK Submission

The Early Childhood Data System (ECDS) collection is one of the TSDS Core Collections. This guide covers the submission of prekindergarten (PK) data. (Kindergarten data is submitted separately.) The reporting of PK program data for ECDS is mandatory for all public school districts. The reporting of private PK program data is optional.

LEAs are required to submit specific demographic, classroom link, and special program data elements for the ECDS PK collection. All elements will be submitted in the PEIMS Summer Collection.

**The ECDS PK submission is due June 25, 2026.**

**NOTE:** The assessment vendor will provide the ECDS PK assessment data directly to TEA for LEAs to access.



**IMPORTANT**: Some of the images and/or examples provided in this document are for informational purposes only and may not completely represent your LEA's (School System) process.



For a complete list of submission rules and edits, access the TSDS Web-Enabled Data Standards **(TWEDS)** website. In the top-right corner, select the appropriate **School Year** (20XX), **Collection** (XXXX), and **Submission** (XXX) and click **Open**.

Once on the TWEDS website, in the Overview tab, you can review **Collections**, **Timelines (DUE DATES)**, and **Data Submission Responsibilities**. It is **highly important** to ensure that you review all of these details as they may change according to the **School Year**.

Additionally, you can use the other tabs on the TWEDS website to review **Data Components**, **Descriptor Tables**, **References**, **Rules**, **Change Logs**, and **Early Notices**.

# Prerequisites

Prerequisites:

❑ Verify that all roles and users are correct in ASCENDER Security Administration.

# Verify ASCENDER Business Data

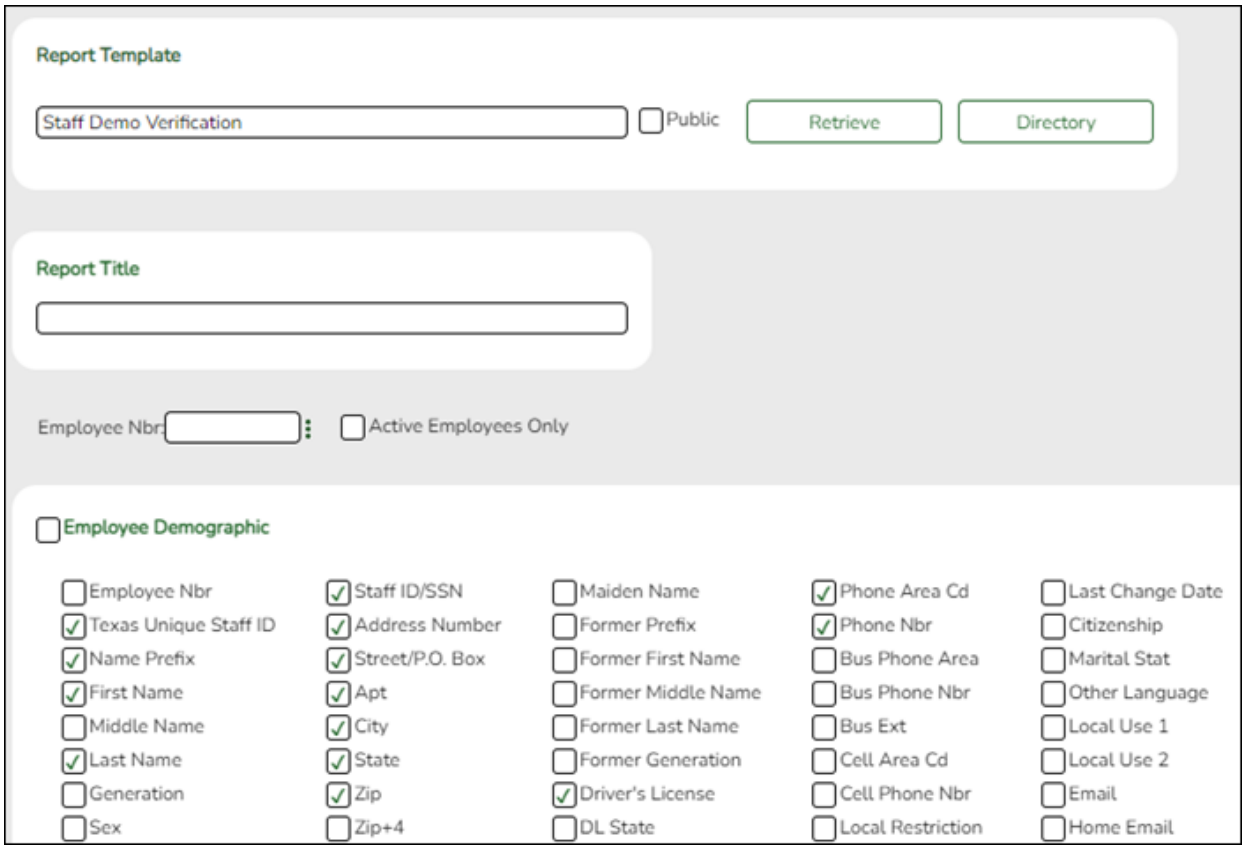
Verify data for each element in the ASCENDER Personnel application. **It is suggested that you run reports first, and then use the maintenance pages in the Personnel application to update data where needed.**

## Personnel

- Personnel Reports

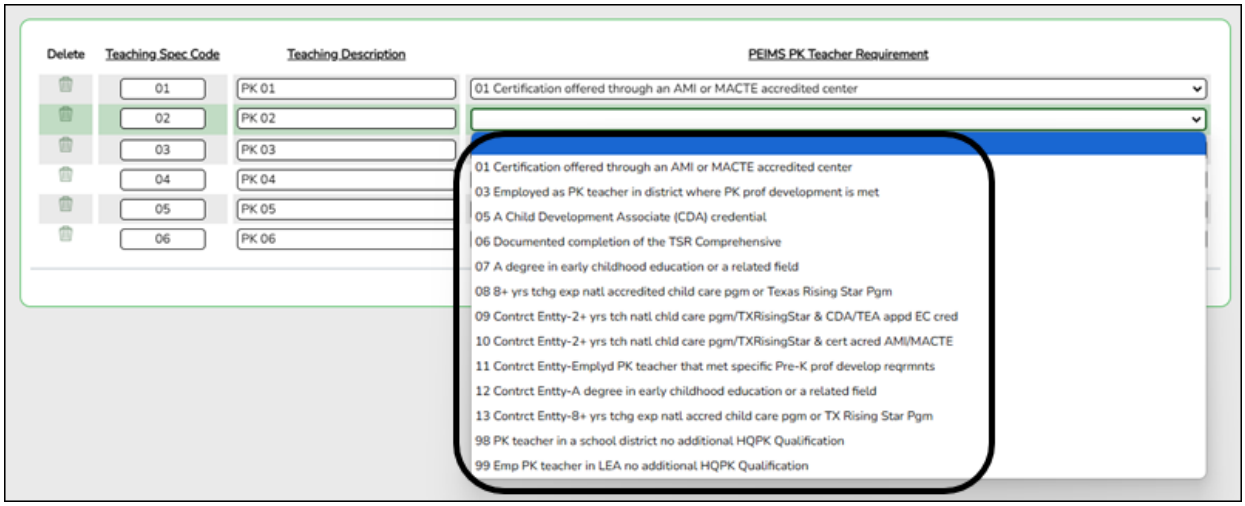
  Personnel elements can be verified by running the following reports:

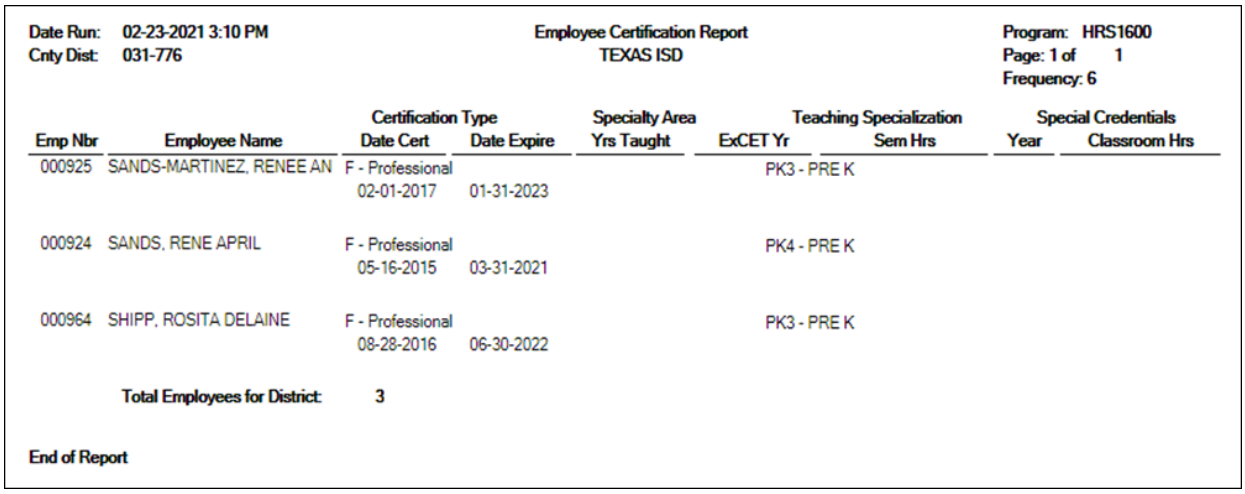
  ***Personnel > Reports > User Created Reports***




  Use the User Created Report to verify staff demo data.

### *Personnel > Reports > Personnel Reports > HRS1600 - Certification Report*



Date Run: 02-23-2021 3:10 PM
Cnty Dist: 031-776

Employee Certification Report
TEXAS ISD

Program: HRS1600
Page: 1 of 1
Frequency: 6

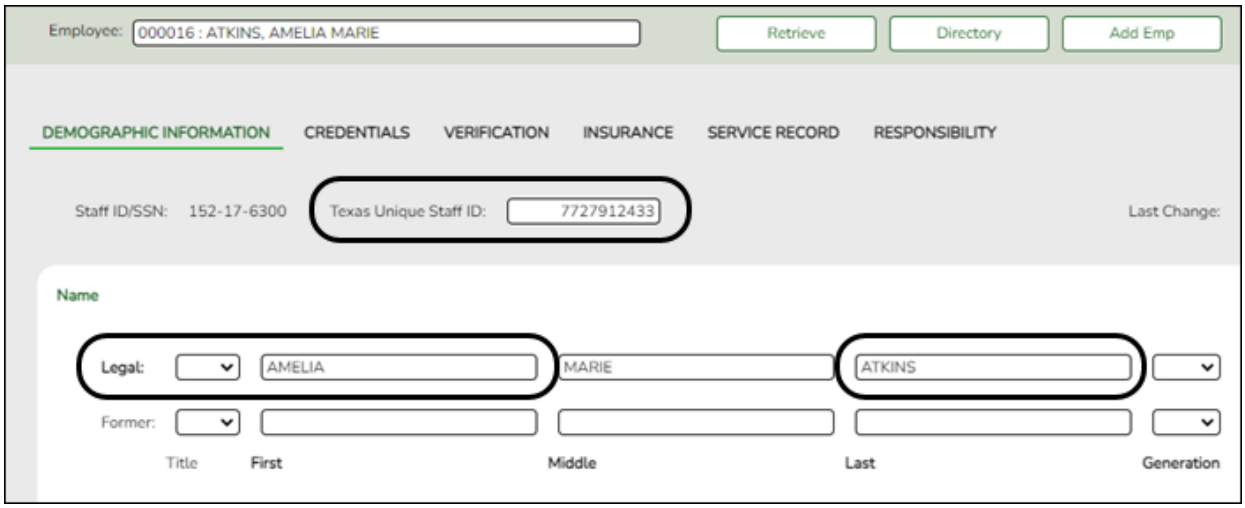
| Emp Nbr | Employee Name | Certification Type Date Cert | Date Expire | Specialty Area Yrs Taught | Teaching Specialization ExCET Yr | Sem Hrs | Special Credentials Year | Classroom Hrs |
|---|---|---|---|---|---|---|---|---|
| 000925 | SANDS-MARTINEZ, RENEE AN | F - Professional 02-01-2017 | 01-31-2023 | | PK3 - PRE K | | | |
| 000924 | SANDS, RENE APRIL | F - Professional 05-16-2015 | 03-31-2021 | | PK4 - PRE K | | | |
| 000964 | SHIPP, ROSITA DELAINE | F - Professional 08-28-2016 | 06-30-2022 | | PK3 - PRE K | | | |

Total Employees for District: 3

End of Report

HRS1600 allows you to view a list of instructors assigned to a particular teacher specialization code that is associated with the PK teacher certification requirement.

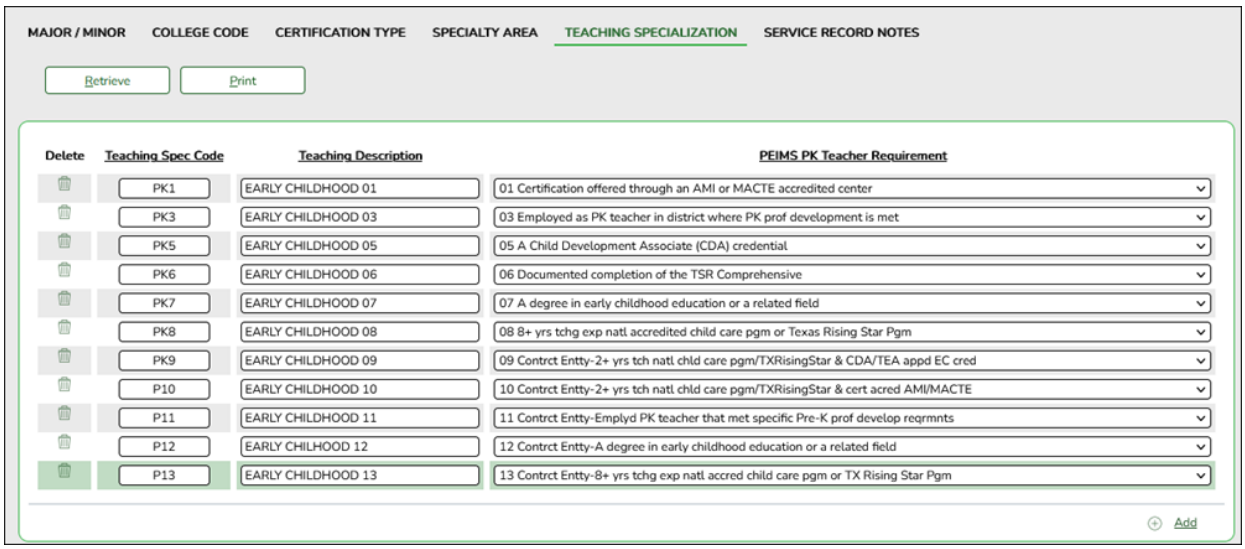
- Personnel > Maintenance > Staff Demo > Demographic Information




**Reported Elements from Demographic Information:**

| Element | Code Table | Data Element | ASCENDER Name |
|---|---|---|---|
| E1524 | —- | StaffUniqueId | Texas Unique Staff ID |
| E0703 | —- | FirstName | Legal - First |
| E0705 | —- | LastSurname | Legal - Last |

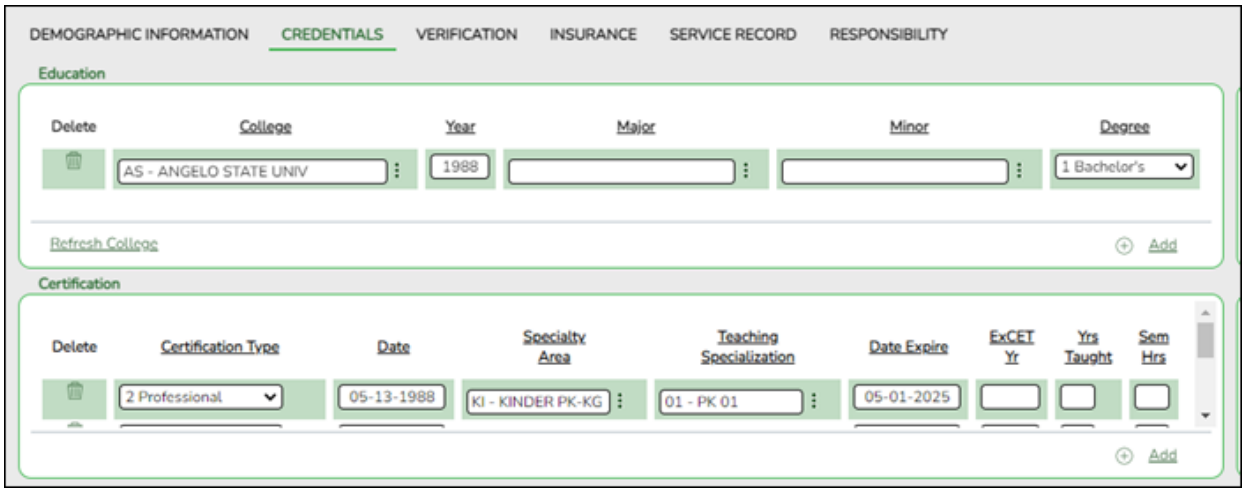
- Personnel > Tables > Credential > Teaching Specialization




The **PEIMS PK Teacher Requirement** field is used to indicate if a particular teaching specialization code is associated with required additional qualifications for the High Quality Prekindergarten Program.

Set up codes for all **PEIMS PK Teacher Requirement** codes (one for each code in table C207).

- Personnel > Maintenance > Staff Demo > Credentials




**Reported Elements from Credentials:**

| Element | Code Table | Data Element | ASCENDER Name |
|---|---|---|---|
| E1581 | C207 | PKTeacherRequirement | PEIMS PK Teacher Requirement/Teaching Specialization |

# Verify ASCENDER Student Data

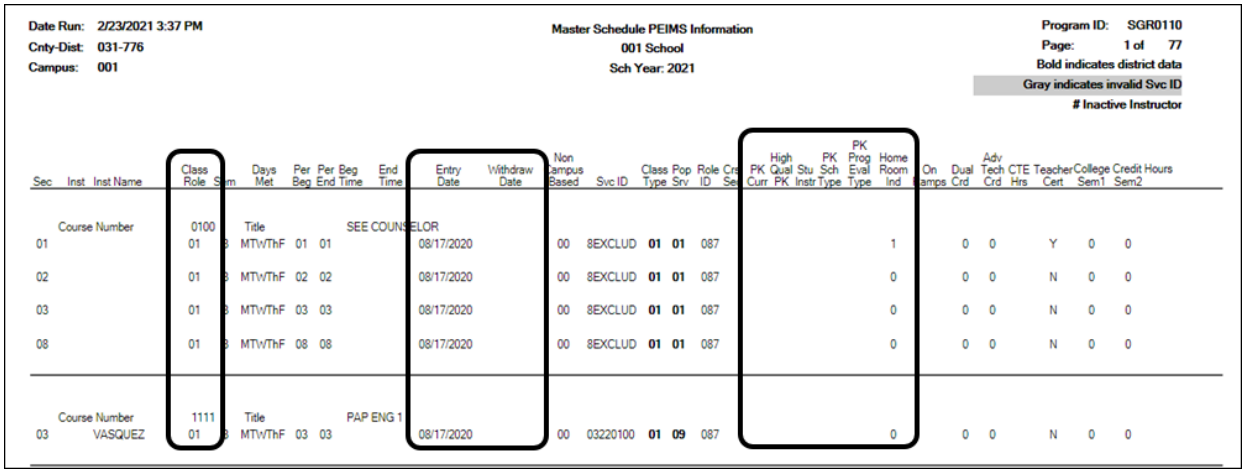
Verify data for each element in the ASCENDER Student applications. **It is suggested that you run reports first, and then use the maintenance pages in the Student applications to update data where needed.**

## Grade Reporting

- Grade Reporting Reports

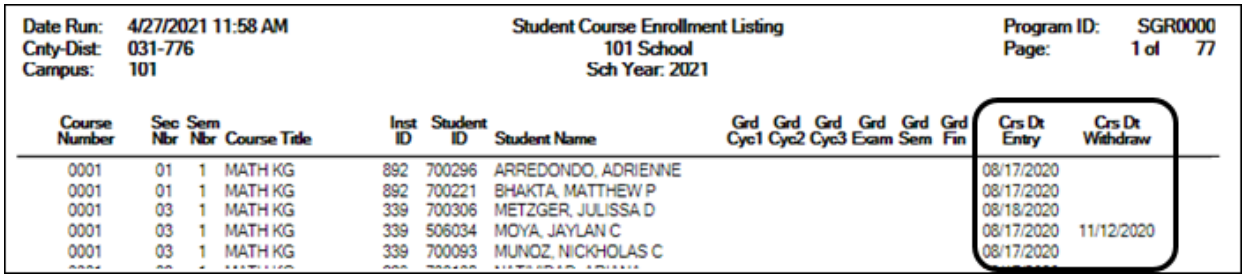
Grade Reporting elements can be verified by running the following reports:

***Grade Reporting > Reports > Grade Reporting Reports > Master Schedules > SGR0110 - Master Schedule PEIMS (Grd Rpting)***



For PK course-sections, verify the instructor's **Class Role**, **Entry Date**, **Withdraw Date**, as well as **PK Curr**, **High Qual PK**, **Stu Instr**, **PK Sch Type**, **PK Prog Eval Type**, and **Home Room Ind**.

***Grade Reporting > Reports > Grade Reporting Reports > Student Schedules > SGR0000 - Student Course Enrollment Listing***



Date Run: 4/27/2021 11:58 AM
Cnty-Dist: 031-776
Campus: 101

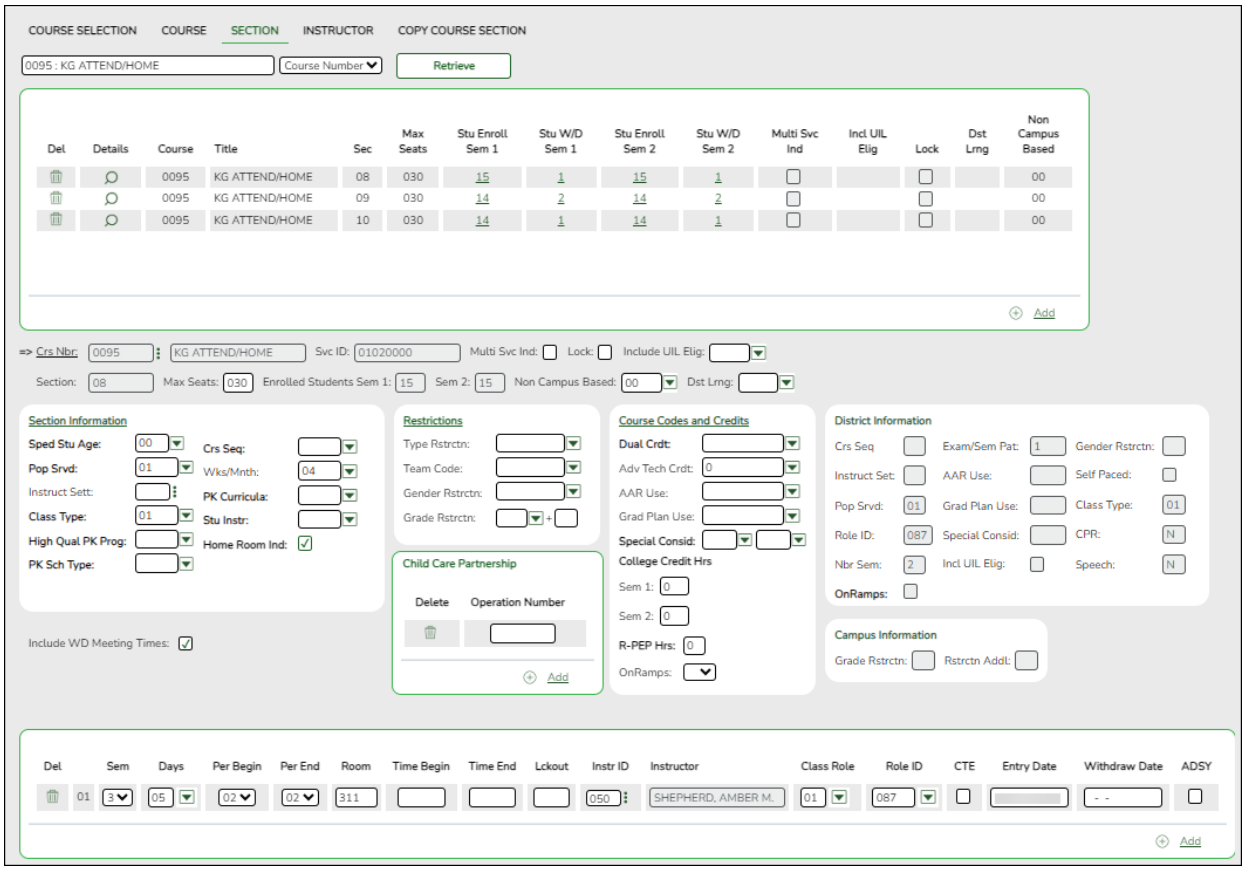
Student Course Enrollment Listing
101 School
Sch Year: 2021

Program ID: SGR0000
Page: 1 of 77

| Course Number | Sec Nbr | Sem Nbr | Course Title | Inst ID | Student ID | Student Name | Grd Cyc1 | Grd Cyc2 | Grd Cyc3 | Grd Exam | Grd Sem | Grd Fin | Crs Dt Entry | Crs Dt Withdraw |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 0001 | 01 | 1 | MATH KG | 892 | 700296 | ARREDONDO, ADRIENNE | | | | | | | 08/17/2020 | |
| 0001 | 01 | 1 | MATH KG | 892 | 700221 | BHAKTA, MATTHEW P | | | | | | | 08/17/2020 | |
| 0001 | 03 | 1 | MATH KG | 339 | 700306 | METZGER, JULISSA D | | | | | | | 08/18/2020 | |
| 0001 | 03 | 1 | MATH KG | 339 | 506034 | MOYA, JAYLAN C | | | | | | | 08/17/2020 | 11/12/2020 |
| 0001 | 03 | 1 | MATH KG | 339 | 700093 | MUNOZ, NICKHOLAS C | | | | | | | 08/17/2020 | |

For PK course-sections, verify the **Crs Dt Entry** and **Crs Dt Withdraw** fields for all students.

- Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Section




**Reported Elements from Section:**

| Element | Code Table | Data Element | ASCENDER Name |
|---|---|---|---|
| E1580 | —- | HighQualityPKProgram | High Qual PK Prog |
| E1555 | C310 | PKSchoolType | PK Sch Type |
| E1579 | C206 | PKCurricula | PK Curricula |
| E1558 | C311 | PKStudentInstruction | Stu Instr |
| E1440 | —- | HomeroomIndicator | Home Room Ind |
| E1726 | —- | ChildCareOperationNumber | Operation Number |

**IMPORTANT:** Be sure **Home Room Ind** is selected for at least one class for all PK students, and that the student was enrolled in this class on the reading assessment date.

- A student can only have one home room selected.
- If a student was in one homeroom from the beginning of the school year, then moved to another home room on December 1 (for example), but tested in the first home room class, the first homeroom should be reported.

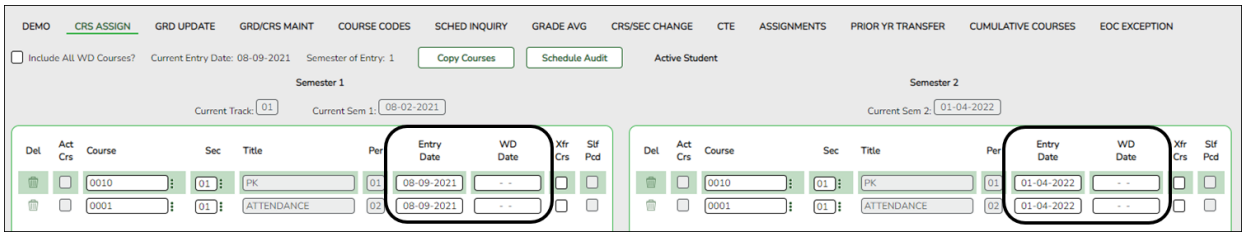
The home room indicator identifies the instructor in the ECDS PK system who will be used in the ECDS PK reports. For each PK homeroom **Instructor**, verify the following on ***Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Instructor***:

- The instructor must not be excluded from PEIMS Reporting. Be sure **Exclude from PEIMS** is not selected.
- The instructor must have a valid **Staff ID** or **SSN**.

If a PK Aide provides instructional services, the aide is required to be reported.

| Element | Code Table | Data Element | ASCENDER Name |
|---|---|---|---|
| E3010 | —- | BeginDate | Entry Date |
| E3020 | —- | EndDate | Withdraw Date |

- Grade Reporting > Maintenance > Student > Individual Maint > Crs Assign




**Reported Elements from Crs Assign:**

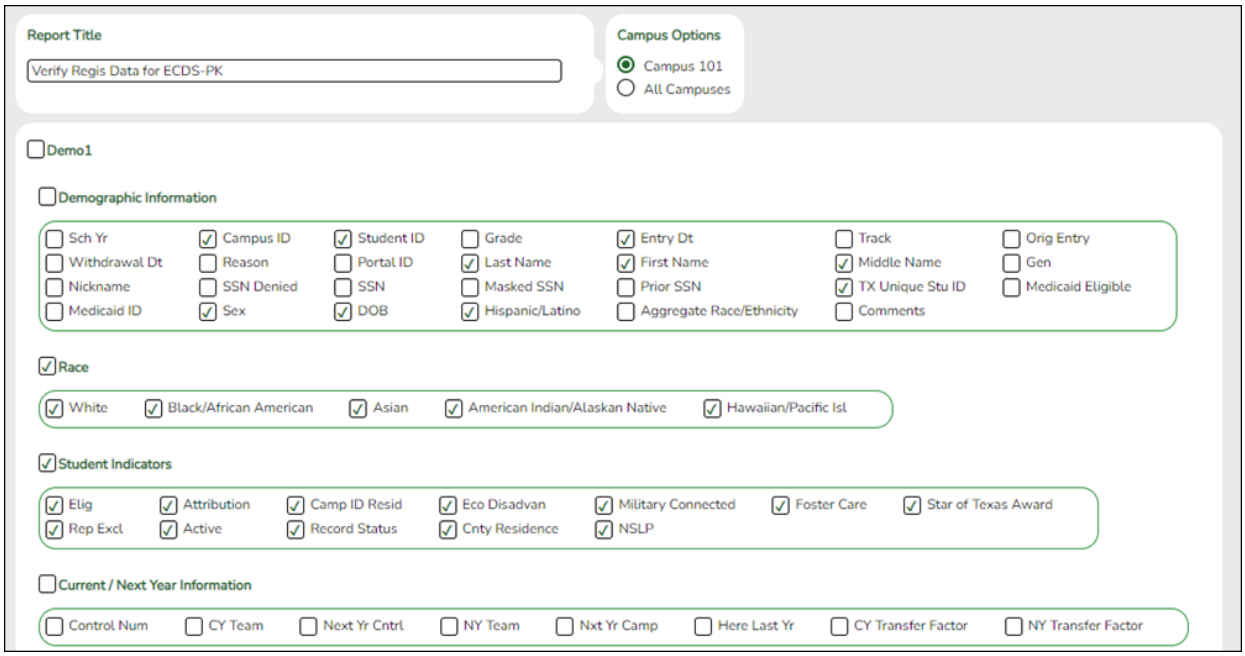
| Element | Code Table | Data Element | ASCENDER Name |
|---|---|---|---|
| E3010 | —- | BeginDate | Entry Date |
| E3020 | —- | EndDate | WD Date |

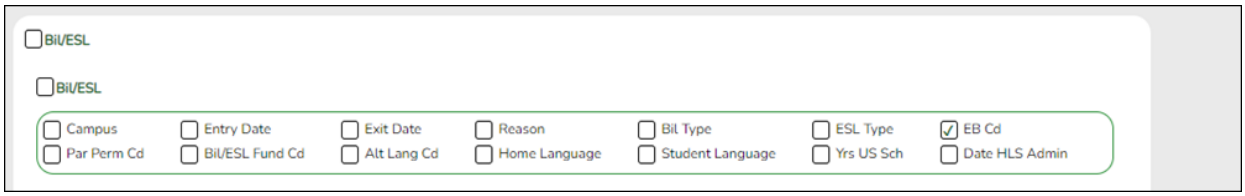
## Registration

- Registration Reports

Student registration elements can be verified by running the following reports:

***Registration > Reports > Create Registration Report***

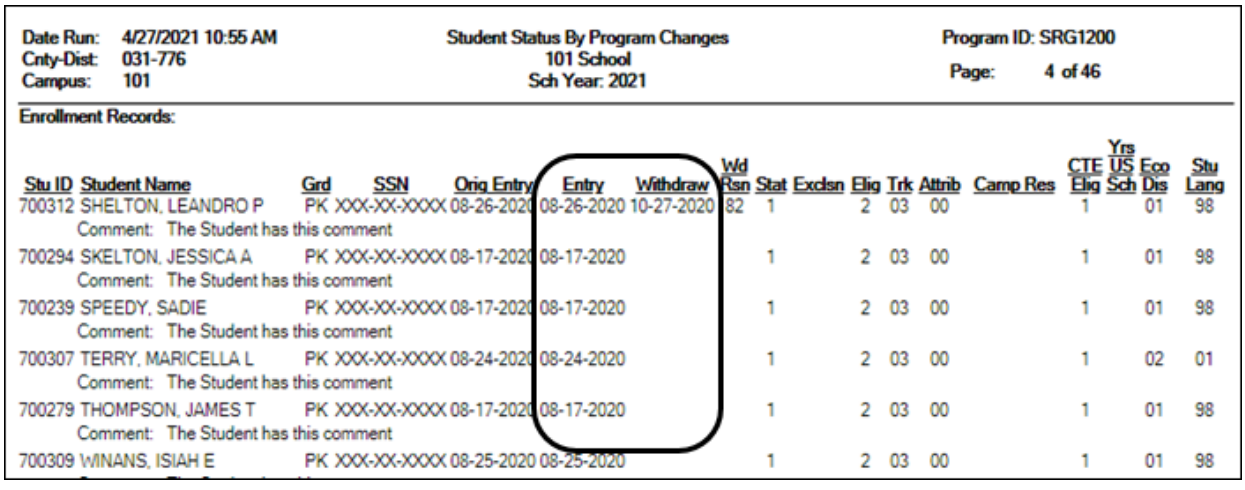



Use the Create Registration Report to verify student demographic data, as well as the EB indicator.

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***Registration > Reports > Registration Reports > Program > SRG1200 - Student Status Changes by Program***



Date Run: 4/27/2021 10:55 AM
Cnty-Dist: 031-776
Campus: 101

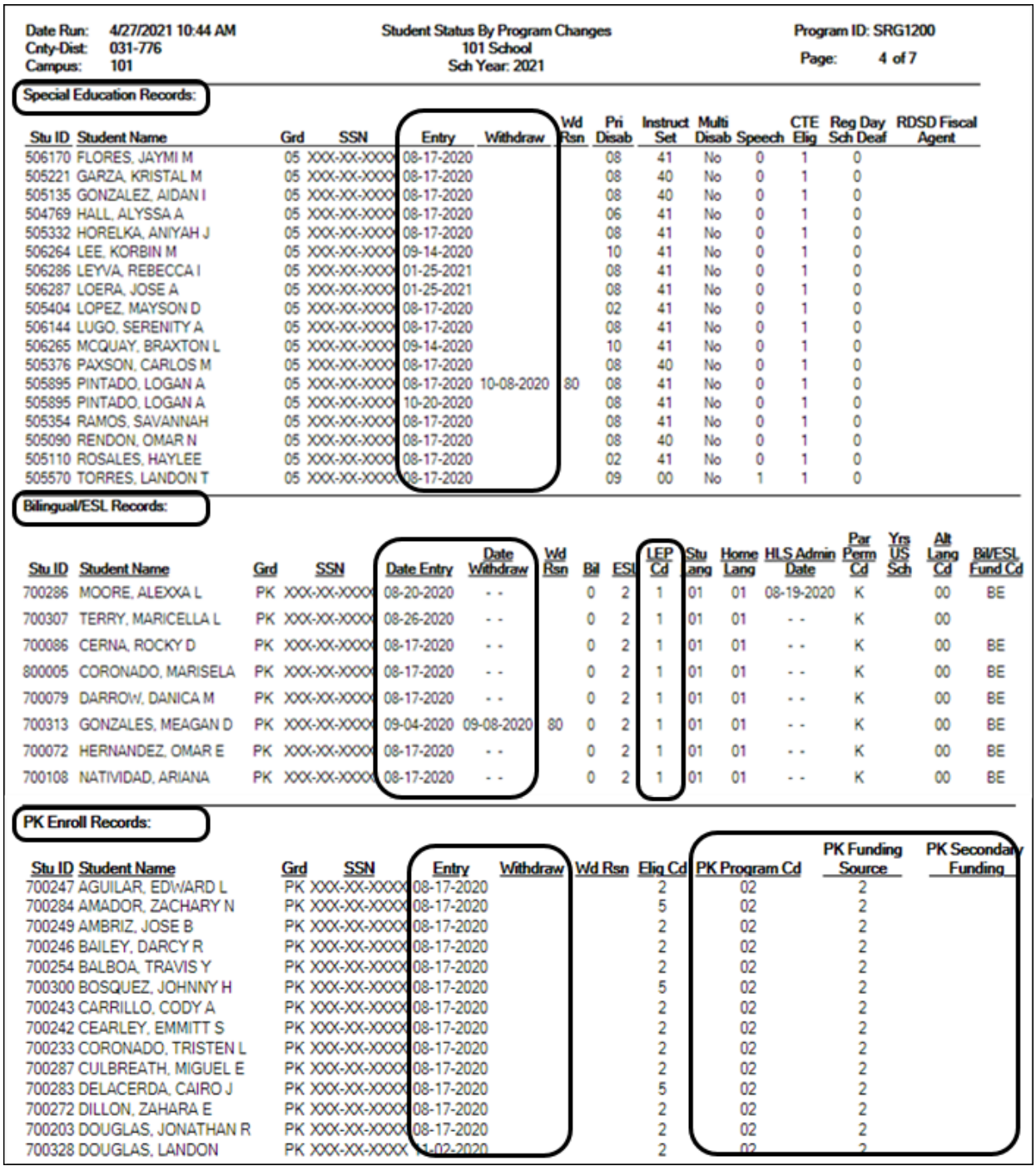
Student Status By Program Changes
101 School
Sch Year: 2021

Program ID: SRG1200
Page: 4 of 46

Enrollment Records:

| Stu ID | Student Name | Grd | SSN | Orig Entry | Entry | Withdraw | Wd Rsn | Stat | Exclsn | Elig | Trk | Attrib | Camp Res | CTE Elig | Yrs US Sch | Eco Dis | Stu Lang |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 700312 | SHELTON, LEANDRO P | PK | XXX-XX-XXXX | 08-26-2020 | 08-26-2020 | 10-27-2020 | 82 | 1 | | 2 | 03 | 00 | | 1 | | 01 | 98 |
| | Comment: The Student has this comment | | | | | | | | | | | | | | | | |
| 700294 | SKELTON, JESSICA A | PK | XXX-XX-XXXX | 08-17-2020 | 08-17-2020 | | | 1 | | 2 | 03 | 00 | | 1 | | 01 | 98 |
| | Comment: The Student has this comment | | | | | | | | | | | | | | | | |
| 700239 | SPEEDY, SADIE | PK | XXX-XX-XXXX | 08-17-2020 | 08-17-2020 | | | 1 | | 2 | 03 | 00 | | 1 | | 01 | 98 |
| | Comment: The Student has this comment | | | | | | | | | | | | | | | | |
| 700307 | TERRY, MARICELLA L | PK | XXX-XX-XXXX | 08-24-2020 | 08-24-2020 | | | 1 | | 2 | 03 | 00 | | 1 | | 02 | 01 |
| | Comment: The Student has this comment | | | | | | | | | | | | | | | | |
| 700279 | THOMPSON, JAMES T | PK | XXX-XX-XXXX | 08-17-2020 | 08-17-2020 | | | 1 | | 2 | 03 | 00 | | 1 | | 01 | 98 |
| | Comment: The Student has this comment | | | | | | | | | | | | | | | | |
| 700309 | WINANS, ISIAH E | PK | XXX-XX-XXXX | 08-25-2020 | 08-25-2020 | | | 1 | | 2 | 03 | 00 | | 1 | | 01 | 98 |

Set the **Print Enroll Records** parameter to Y to verify student entry and withdrawal dates.



Date Run: 4/27/2021 10:44 AM
Cnty-Dist: 031-776
Campus: 101

Student Status By Program Changes
101 School
Sch Year: 2021

Program ID: SRG1200
Page: 4 of 7

**Special Education Records:**

| Stu ID | Student Name | Grd | SSN | Entry | Withdraw | Wd Rsn | Pri Disab | Instruct Set | Multi Disab | Speech | CTE Elig | Reg Day Sch | Deaf | RDSD Fiscal Agent |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 506170 | FLORES, JAYMI M | 05 | XXX-XX-XXXX | 08-17-2020 | | | 08 | 41 | No | 0 | 1 | 0 | | |
| 505221 | GARZA, KRISTAL M | 05 | XXX-XX-XXXX | 08-17-2020 | | | 08 | 40 | No | 0 | 1 | 0 | | |
| 505135 | GONZALEZ, AIDAN I | 05 | XXX-XX-XXXX | 08-17-2020 | | | 08 | 40 | No | 0 | 1 | 0 | | |
| 504769 | HALL, ALYSSA A | 05 | XXX-XX-XXXX | 08-17-2020 | | | 06 | 41 | No | 0 | 1 | 0 | | |
| 505332 | HORELKA, ANIYAH J | 05 | XXX-XX-XXXX | 08-17-2020 | | | 08 | 41 | No | 0 | 1 | 0 | | |
| 506264 | LEE, KORBIN M | 05 | XXX-XX-XXXX | 09-14-2020 | | | 10 | 41 | No | 0 | 1 | 0 | | |
| 506286 | LEYVA, REBECCA I | 05 | XXX-XX-XXXX | 01-25-2021 | | | 08 | 41 | No | 0 | 1 | 0 | | |
| 506287 | LOERA, JOSE A | 05 | XXX-XX-XXXX | 01-25-2021 | | | 08 | 41 | No | 0 | 1 | 0 | | |
| 505404 | LOPEZ, MAYSON D | 05 | XXX-XX-XXXX | 08-17-2020 | | | 02 | 41 | No | 0 | 1 | 0 | | |
| 506144 | LUGO, SERENITY A | 05 | XXX-XX-XXXX | 08-17-2020 | | | 08 | 41 | No | 0 | 1 | 0 | | |
| 506265 | MCQUAY, BRAXTON L | 05 | XXX-XX-XXXX | 09-14-2020 | | | 10 | 41 | No | 0 | 1 | 0 | | |
| 505376 | PAXSON, CARLOS M | 05 | XXX-XX-XXXX | 08-17-2020 | | | 08 | 40 | No | 0 | 1 | 0 | | |
| 505895 | PINTADO, LOGAN A | 05 | XXX-XX-XXXX | 08-17-2020 | 10-08-2020 | 80 | 08 | 41 | No | 0 | 1 | 0 | | |
| 505895 | PINTADO, LOGAN A | 05 | XXX-XX-XXXX | 10-20-2020 | | | 08 | 41 | No | 0 | 1 | 0 | | |
| 505354 | RAMOS, SAVANNAH | 05 | XXX-XX-XXXX | 08-17-2020 | | | 08 | 41 | No | 0 | 1 | 0 | | |
| 505090 | RENDON, OMAR N | 05 | XXX-XX-XXXX | 08-17-2020 | | | 08 | 40 | No | 0 | 1 | 0 | | |
| 505110 | ROSALES, HAYLEE | 05 | XXX-XX-XXXX | 08-17-2020 | | | 02 | 41 | No | 0 | 1 | 0 | | |
| 505570 | TORRES, LANDON T | 05 | XXX-XX-XXXX | 08-17-2020 | | | 09 | 00 | No | 1 | 1 | 0 | | |

**Bilingual/ESL Records:**

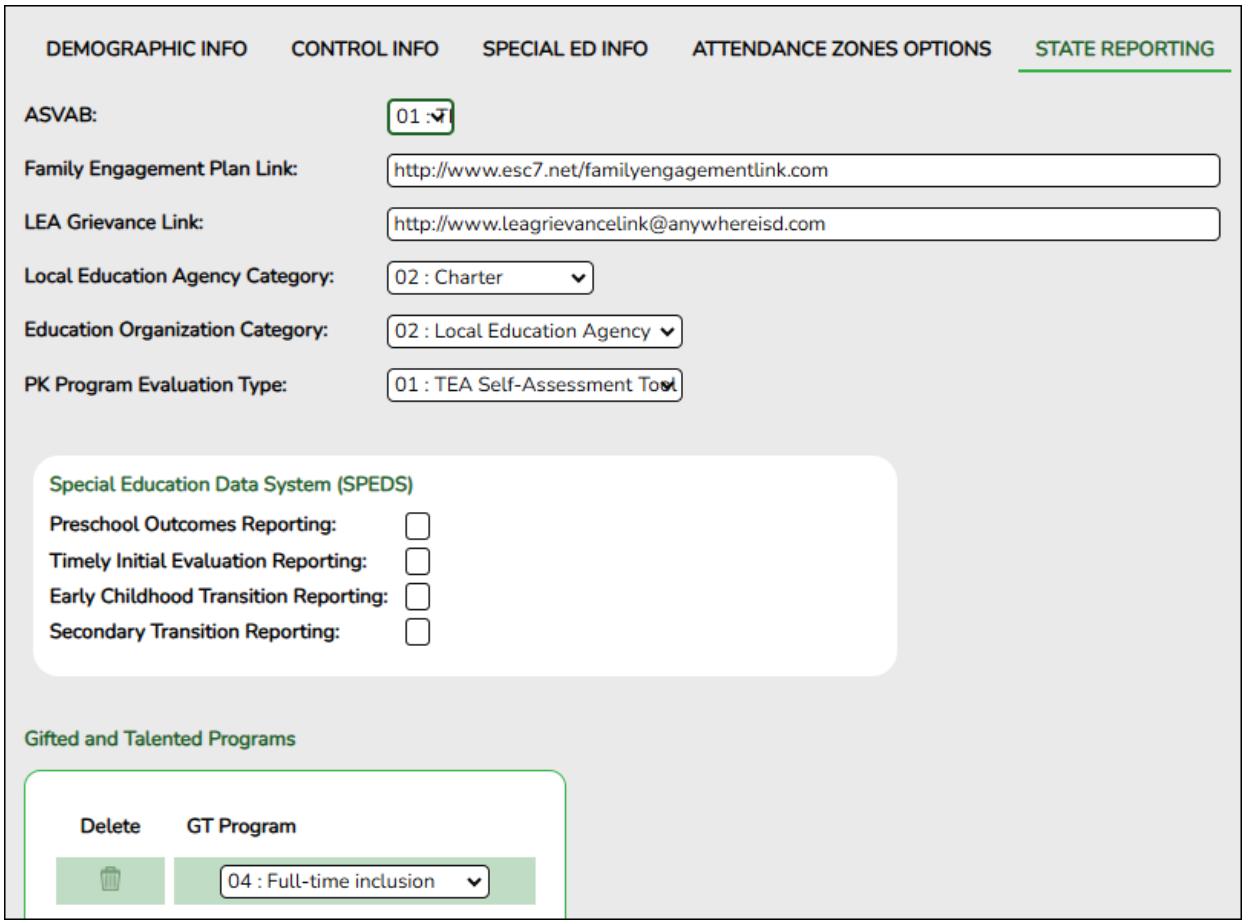
| Stu ID | Student Name | Grd | SSN | Date Entry | Date Withdraw | Wd Rsn | Bil | ESL | LEP Cd | Stu Lang | Home Lang | HLS Admin Date | Par Perm Cd | Yrs US Sch | Alt Lang Cd | Bil/ESL Fund Cd |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 700286 | MOORE, ALEXXA L | PK | XXX-XX-XXXX | 08-20-2020 | - - | | 0 | 2 | 1 | 01 | 01 | 08-19-2020 | K | | 00 | BE |
| 700307 | TERRY, MARICELLA L | PK | XXX-XX-XXXX | 08-26-2020 | - - | | 0 | 2 | 1 | 01 | 01 | - - | K | | 00 | |
| 700086 | CERNA, ROCKY D | PK | XXX-XX-XXXX | 08-17-2020 | - - | | 0 | 2 | 1 | 01 | 01 | - - | K | | 00 | BE |
| 800005 | CORONADO, MARISELA | PK | XXX-XX-XXXX | 08-17-2020 | - - | | 0 | 2 | 1 | 01 | 01 | - - | K | | 00 | BE |
| 700079 | DARROW, DANICA M | PK | XXX-XX-XXXX | 08-17-2020 | - - | | 0 | 2 | 1 | 01 | 01 | - - | K | | 00 | BE |
| 700313 | GONZALES, MEAGAN D | PK | XXX-XX-XXXX | 09-04-2020 | 09-08-2020 | 80 | 0 | 2 | 1 | 01 | 01 | - - | K | | 00 | BE |
| 700072 | HERNANDEZ, OMAR E | PK | XXX-XX-XXXX | 08-17-2020 | - - | | 0 | 2 | 1 | 01 | 01 | - - | K | | 00 | BE |
| 700108 | NATIVIDAD, ARIANA | PK | XXX-XX-XXXX | 08-17-2020 | - - | | 0 | 2 | 1 | 01 | 01 | - - | K | | 00 | BE |

**PK Enroll Records:**

| Stu ID | Student Name | Grd | SSN | Entry | Withdraw | Wd Rsn | Elig Cd | PK Program Cd | PK Funding Source | PK Secondary Funding |
|---|---|---|---|---|---|---|---|---|---|---|
| 700247 | AGUILAR, EDWARD L | PK | XXX-XX-XXXX | 08-17-2020 | | | 2 | 02 | 2 | |
| 700284 | AMADOR, ZACHARY N | PK | XXX-XX-XXXX | 08-17-2020 | | | 5 | 02 | 2 | |
| 700249 | AMBRIZ, JOSE B | PK | XXX-XX-XXXX | 08-17-2020 | | | 2 | 02 | 2 | |
| 700246 | BAILEY, DARCY R | PK | XXX-XX-XXXX | 08-17-2020 | | | 2 | 02 | 2 | |
| 700254 | BALBOA, TRAVIS Y | PK | XXX-XX-XXXX | 08-17-2020 | | | 2 | 02 | 2 | |
| 700300 | BOSQUEZ, JOHNNY H | PK | XXX-XX-XXXX | 08-17-2020 | | | 5 | 02 | 2 | |
| 700243 | CARRILLO, CODY A | PK | XXX-XX-XXXX | 08-17-2020 | | | 2 | 02 | 2 | |
| 700242 | CEARLEY, EMMITT S | PK | XXX-XX-XXXX | 08-17-2020 | | | 2 | 02 | 2 | |
| 700233 | CORONADO, TRISTEN L | PK | XXX-XX-XXXX | 08-17-2020 | | | 2 | 02 | 2 | |
| 700287 | CULBREATH, MIGUEL E | PK | XXX-XX-XXXX | 08-17-2020 | | | 2 | 02 | 2 | |
| 700283 | DELACERDA, CAIRO J | PK | XXX-XX-XXXX | 08-17-2020 | | | 5 | 02 | 2 | |
| 700272 | DILLON, ZAHARA E | PK | XXX-XX-XXXX | 08-17-2020 | | | 2 | 02 | 2 | |
| 700203 | DOUGLAS, JONATHAN R | PK | XXX-XX-XXXX | 08-17-2020 | | | 2 | 02 | 2 | |
| 700328 | DOUGLAS, LANDON | PK | XXX-XX-XXXX | 11-02-2020 | | | 2 | 02 | 2 | |

Set the **Print Special Ed Records**, **Print Bilingual/ESL Records**, and **Print PK Enroll Records** parameters to Y to verify program information. These reports can be run individually.

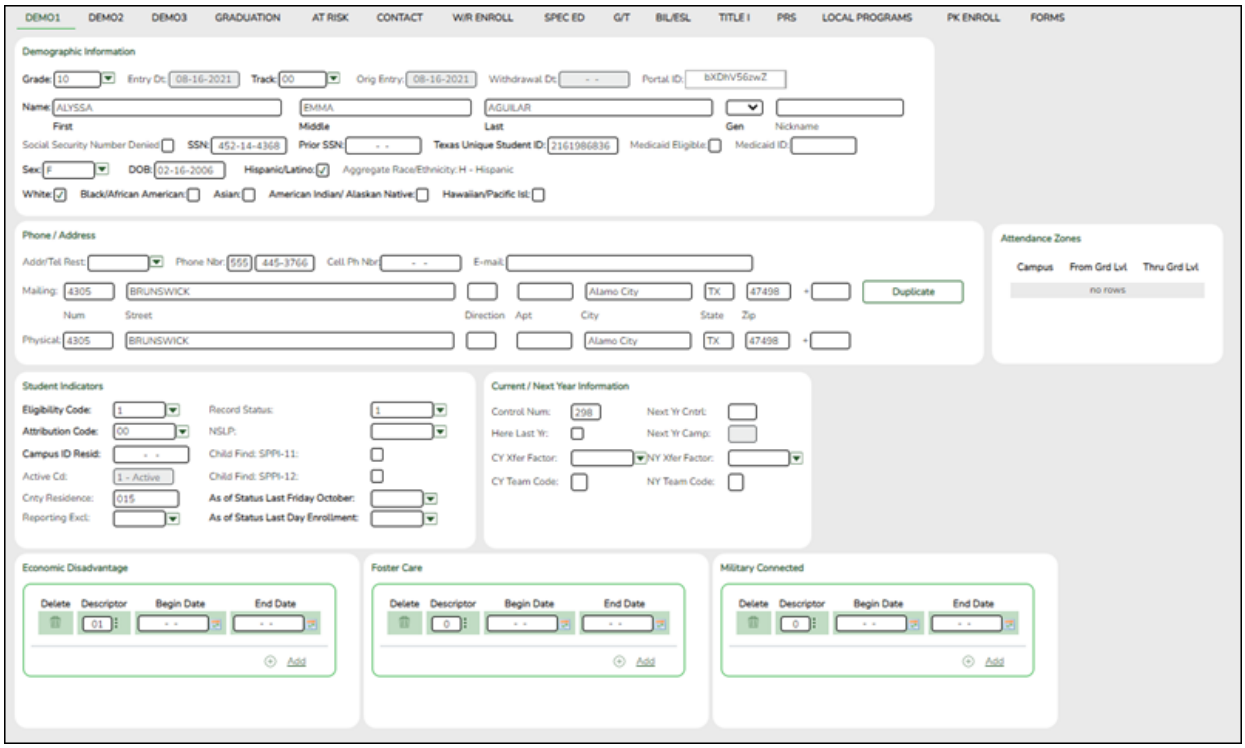
- Registration > Maintenance > District Profile > District Maintenance > State Reporting




**Reported Elements from State Reporting:**

| Element | Code Table | Data Element | ASCENDER Name |
|---|---|---|---|
| E1626 | C216 | PKProgramEvaluationType | Program Evaluation Type |
| E1583 | —- | FamilyEngagementPlanLink | Family Engagement Plan Link |

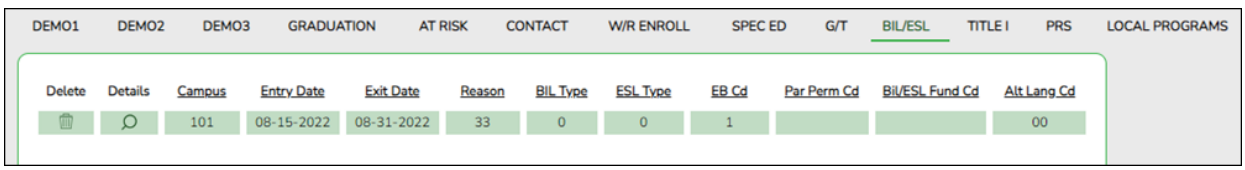
- Registration > Maintenance > Student Enrollment > Demo1




**Reported Elements from Demo1:**

| Element | Code Table | Data Element | ASCENDER Name |
|---|---|---|---|
| E0703 | —- | FirstName | Name - First |
| E0704 | —- | MiddleName | Name - Middle |
| E0705 | —- | LastSurname | Name - Last |
| E1523 | —- | StudentUniqueId | Texas Unique Student ID |
| E0004 | C013 | Sex | Sex |
| E0006 | —- | BirthDate | DOB |
| E1064 | —- | HispanicLatinoEthnicity | Hispanic/Latino |
| E3050 | C304 | Race | White |
| E3050 | C304 | Race | Black/African American |
| E3050 | C304 | Race | Asian |
| E3050 | C304 | Race | American Indian/ Alaskan Native |
| E3050 | C304 | Race | Hawaiian/Pacific Isl |
| E0785 | C054 | EconomicDisadvantage | Eco Disadvan |
| E1517 | C050 | EntryGradeLevel | Grade |
| E3010 | —- | BeginDate | Begin Date |
| E3020 | —- | EndDate | End Date |

- Registration > Maintenance > Student Enrollment > Bil/ESL

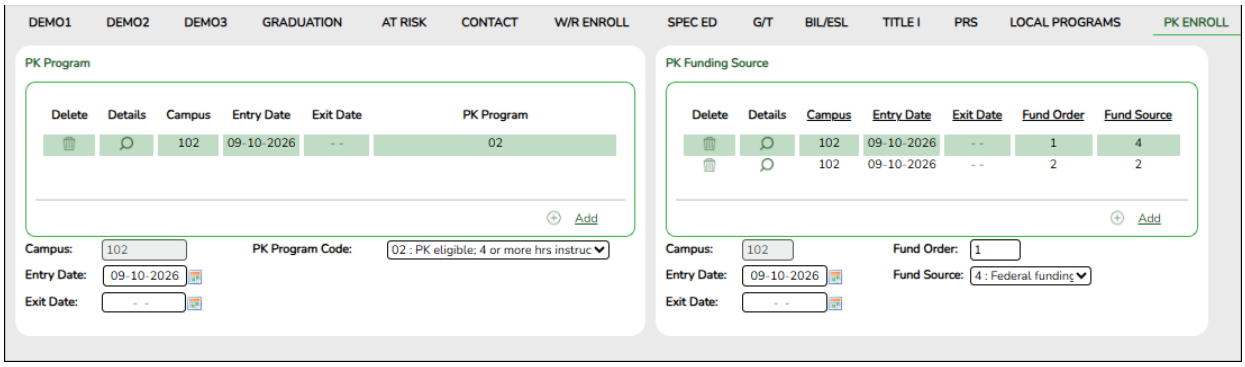



**Reported Elements from Bil/ESL:**

| Element | Code Table | Data Element | ASCENDER Name |
|---|---|---|---|
| E0790 | C061 | EmergentBilingualIndicator | EB Cd |
| E3010 | —- | BeginDate | Entry Date |
| E3020 | —- | EndDate | Exit Date |

**IMPORTANT:** The **EB Code** cannot be updated from the State Reporting > Maintenance > Summer > Student > Demo page. It must be correct on this tab so that it is correct in the *Student* interchange.

- Registration > Maintenance > Student Enrollment > PK Enroll




**Reported Elements from PK Enroll:**

| Element | Code Table | Data Element | ASCENDER Name |
|---|---|---|---|
| E1078 | C185 | PKProgramType | PK Program Code |
| E3040 | C186 | OrderOfPKFundingSource | PK Funding Source |
| E3040 | C186 | OrderOfPKFundingSource | PK Secondary Funding |
| E3010 | —- | BeginDate | Entry Date |
| E3020 | —- | EndDate | Exit Date |


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