



## **Core Collection: Early Childhood Data System - PK Submission**



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# Core Collection: Early Childhood Data System - PK Submission (To Be Updated)

The Early Childhood Data System (ECDS) collection is one of the TSDS Core Collections. This guide covers the submission of prekindergarten (PK) data. ([Kindergarten data is submitted separately.](#)) The reporting of PK program data for ECDS is mandatory for all public school districts. The reporting of private PK program data is optional.

LEAs are required to submit specific demographic, classroom link, and special program data elements for the ECDS PK collection. All elements will be submitted in the PEIMS Summer Collection.

**The ECDS PK submission is due June 27, 2024.**

**NOTE:** The assessment vendor will provide the ECDS PK assessment data directly to LEAs in TWEDS-compliant XML format. LEAs will load the assessment data files into TSDS.

[Extract Rules and Edits for 2023-2024](#)



**IMPORTANT:** Each LEA will have unique situations. Some of the dates, images, and examples provided in this document are for informational and instructional purposes only and may not completely represent your LEA's process.

## Prerequisites

[Prerequisites:](#)

☐ Verify that all roles and users are correct in ASCENDER Security Administration.

[Terminology:](#)

☐ **Domain:** Displays the Ed-Fi domain name where the error(s) occurred (e.g. Education Organization).

- ❑ **Entity:** Displays the entity within the Ed-Fi domain where the error(s) occurred (e.g. LocalEducationAgency).
- ❑ **Data Element:** A specific unit of data that must be reported to the TEA.

### Hard-coded elements

## DOES THIS STAY OR GO OR CHANGE??

The following values are built into the program, are the same each time they are extracted, and cannot be changed by the user:

❑ ORGANIZATION-CATEGORY (E1240) is the classification of the education agency according to the level of administrative and operational control granted by the state. **This is hard coded in the program as “ESC,” “LEA,” or “School” according to the county-district number.**

❑ STUDENT-IDENTIFICATION-SYSTEM (E1090) is the coding scheme used for identification and record-keeping purposes by schools, social services, or other agencies to refer to a student. **This is hard coded in the program as “State” and the student’s SSN is used.**

## I. Verify ASCENDER Business Data

Verify data for each element in the ASCENDER Personnel application. **It is suggested that you run reports first, and then use the maintenance pages in the Personnel application to update data where needed.**

### Personnel

- [Personnel Reports](#)

Personnel elements can be verified by running the following reports:

***Personnel > Reports > User Created Reports***

**Report Template**

Staff Demo Verification ☐ Public Retrieve Directory

**Report Title**

Employee Nbr:  ☐ Active Employees Only

☐ **Employee Demographic**

<input type="checkbox"/> Employee Nbr	<input checked="" type="checkbox"/> Staff ID/SSN	<input type="checkbox"/> Maiden Name	<input checked="" type="checkbox"/> Phone Area Cd	<input type="checkbox"/> Last Change Date
<input checked="" type="checkbox"/> Texas Unique Staff ID	<input checked="" type="checkbox"/> Address Number	<input type="checkbox"/> Former Prefix	<input checked="" type="checkbox"/> Phone Nbr	<input type="checkbox"/> Citizenship
<input checked="" type="checkbox"/> Name Prefix	<input checked="" type="checkbox"/> Street/P.O. Box	<input type="checkbox"/> Former First Name	<input type="checkbox"/> Bus Phone Area	<input type="checkbox"/> Marital Stat
<input checked="" type="checkbox"/> First Name	<input checked="" type="checkbox"/> Apt	<input type="checkbox"/> Former Middle Name	<input type="checkbox"/> Bus Phone Nbr	<input type="checkbox"/> Other Language
<input type="checkbox"/> Middle Name	<input checked="" type="checkbox"/> City	<input type="checkbox"/> Former Last Name	<input type="checkbox"/> Bus Ext	<input type="checkbox"/> Local Use 1
<input checked="" type="checkbox"/> Last Name	<input checked="" type="checkbox"/> State	<input type="checkbox"/> Former Generation	<input type="checkbox"/> Cell Area Cd	<input type="checkbox"/> Local Use 2
<input type="checkbox"/> Generation	<input checked="" type="checkbox"/> Zip	<input checked="" type="checkbox"/> Driver's License	<input type="checkbox"/> Cell Phone Nbr	<input type="checkbox"/> Email
<input type="checkbox"/> Sex	<input type="checkbox"/> Zip+4	<input type="checkbox"/> DL State	<input type="checkbox"/> Local Restriction	<input type="checkbox"/> Home Email

Use the User Created Report to verify staff demo data.

### **Personnel > Reports > Personnel Reports > HRS1600 - Certification Report**

Delete	Teaching Spec Code	Teaching Description	PEIMS PK Teacher Requirement
	01	PK 01	01 Certification offered through an AMI or MACTE accredited center
	02	PK 02	
	03	PK 03	
	04	PK 04	
	05	PK 05	
	06	PK 06	

01 Certification offered through an AMI or MACTE accredited center

03 Employed as PK teacher in district where PK prof development is met

05 A Child Development Associate (CDA) credential

06 Documented completion of the TSR Comprehensive

07 A degree in early childhood education or a related field

08 8+ yrs tchg exp natl accredited child care pgm or Texas Rising Star Pgm

09 Conrtct Entty-2+ yrs tch natl child care pgm/txRisingStar & CDA/TEA apd EC cred

10 Conrtct Entty-2+ yrs tch natl child care pgm/txRisingStar & cert acrd AMI/MACTE

11 Conrtct Entty-Emplyd PK teacher that met specific Pre-K prof develop reqmnts

12 Conrtct Entty-A degree in early childhood education or a related field

13 Conrtct Entty-8+ yrs tchg exp natl acrd child care pgm or TX Rising Star Pgm

98 PK teacher in a school district no additional HQPK Qualification

99 Emp PK teacher in LEA no additional HQPK Qualification

Date Run:	02-23-2021 3:10 PM	Employee Certification Report					Program: HRS1600	
Cnty Dist:	031-776	TEXAS ISD					Page: 1 of 1	
							Frequency: 6	
Emp Nbr	Employee Name	Certification Type		Specialty Area	Yrs Taught	Teaching Specialization	Special Credentials	
		Date Cert	Date Expire				ExCET Yr	Sem Hrs
000925	SANDS-MARTINEZ, RENEE AN	F - Professional	02-01-2017	01-31-2023		PK3 - PRE K		
000924	SANDS, RENE APRIL	F - Professional	05-16-2015	03-31-2021		PK4 - PRE K		
000964	SHIPP, ROSITA DELAINE	F - Professional	08-28-2016	06-30-2022		PK3 - PRE K		
Total Employees for District:		3						
End of Report								

HRS1600 allows you to view a list of instructors assigned to a particular teacher specialization code that is associated with the PK teacher certification requirement.

- [Personnel > Maintenance > Staff Demo > Demographic Information](#)

Employee: 000016 : ATKINS, AMELIA MARIE Retrieve Directory Add Emp

DEMOGRAPHIC INFORMATION CREDENTIALS VERIFICATION INSURANCE SERVICE RECORD RESPONSIBILITY

Staff ID/SSN: 152-17-6300 Texas Unique Staff ID: 7727912433 Last Change:

Name

Legal: AMELIA MARIE ATKINS

Former:

Title First Middle Last Generation

#### Reported Elements from Demographic Information:

Element	Code Table	Data Element	ASCENDER Name
E1524	---	StaffUniqueId	Texas Unique Staff ID
E0703	---	FirstName	Legal - First
E0705	---	LastSurname	Legal - Last

- [Personnel > Tables > Credential > Teaching Specialization](#)



MAJOR / MINOR	COLLEGE CODE	CERTIFICATION TYPE	SPECIALTY AREA	TEACHING SPECIALIZATION	SERVICE RECORD NOTES
<div>Retrieve Print</div>					
Delete	Teaching Spec Code	Teaching Description	PEIMS PK Teacher Requirement		
	PK1	EARLY CHILDHOOD 01	01 Certification offered through an AMI or MACTE accredited center		
	PK3	EARLY CHILDHOOD 03	03 Employed as PK teacher in district where PK prof development is met		
	PK5	EARLY CHILDHOOD 05	05 A Child Development Associate (CDA) credential		
	PK6	EARLY CHILDHOOD 06	06 Documented completion of the TSR Comprehensive		
	PK7	EARLY CHILDHOOD 07	07 A degree in early childhood education or a related field		
	PK8	EARLY CHILDHOOD 08	08 8+ yrs tchg exp natl accredited child care pgm or Texas Rising Star Pgm		
	PK9	EARLY CHILDHOOD 09	09 Contract Entty-2+ yrs tch natl chld care pgm/txRisingStar & CDA/TEA appd EC cred		
	P10	EARLY CHILDHOOD 10	10 Contract Entty-2+ yrs tch natl chld care pgm/txRisingStar & cert aced AMI/MACTE		
	P11	EARLY CHILDHOOD 11	11 Contract Entty-Emplyd PK teacher that met specific Pre-K prof develop reqmnts		
	P12	EARLY CHILDHOOD 12	12 Contract Entty-A degree in early childhood education or a related field		
	P13	EARLY CHILDHOOD 13	13 Contract Entty-8+ yrs tchg exp natl aced child care pgm or TX Rising Star Pgm		
Add					

The **PEIMS PK Teacher Requirement** field is used to indicate if a particular teaching specialization code is associated with required additional qualifications for the High Quality Prekindergarten Program.

Set up codes for all **PEIMS PK Teacher Requirement** codes (one for each code in table C207).

- [Personnel > Maintenance > Staff Demo > Credentials](#)

DEMOGRAPHIC INFORMATION	CREDENTIALS	VERIFICATION	INSURANCE	SERVICE RECORD	RESPONSIBILITY
Education					
Delete	College	Year	Major	Minor	Degree
	AS - ANGELO STATE UNIV	1988			1 Bachelor's
Refresh College Add					
Certification					
Delete	Certification Type	Date	Specialty Area	Teaching Specialization	Date Expire
	2 Professional	05-13-1988	KI - KINDER PK-KG	01 - PK 01	05-01-2025
ExCET Yr Yrs Taught Sem Hrs Add					

### Reported Elements from Credentials:

Element	Code Table	Data Element	ASCENDER Name
E1581	C207	PKTeacherRequirement	PEIMS PK Teacher Requirement/Teaching Specialization

## II. Verify ASCENDER Student Data

Verify data for each element in the ASCENDER Student applications. **It is suggested that you run reports first, and then use the maintenance pages in the Student applications to update data where needed.**

### Grade Reporting

- [Grade Reporting Reports](#)

Grade Reporting elements can be verified by running the following reports:

***Grade Reporting > Reports > Grade Reporting Reports > Master Schedules > SGR0110 - Master Schedule PEIMS (Grd Rptg)***

Date Run: 2/23/2021 3:37 PM

Cnty-Dist: 031-776

Campus: 001

Master Schedule PEIMS Information

001 School

Sch Year: 2021

Program ID: SGR0110

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Bold indicates district data

Gray indicates invalid Svc ID

# Inactive Instructor

Sec	Inst	Inst Name	Class Role	Days	Per Met	Per Beg	Per End	Per Time	Entry Date	Withdraw Date	Nonampus Based	Svc ID	Class Type	Pop Srv	Role ID	Curr PK	High Qual PK	Stu Instr	PK Sch Instr	Prog Eval	Home Room Ind	Onamps	Dual Crd	Adv Tech Crd	CTE Hrs	Teacher Cert	College Sem1	Credit Sem2	Hours
01		Course Number	0100																										
			01	MTWThF	01	01			08/17/2020		00	8EXCLUD	01	01	087						1		0	0		Y	0	0	
02			01	MTWThF	02	02			08/17/2020		00	8EXCLUD	01	01	087						0		0	0		N	0	0	
03			01	MTWThF	03	03			08/17/2020		00	8EXCLUD	01	01	087						0		0	0		N	0	0	
08			01	MTWThF	08	08			08/17/2020		00	8EXCLUD	01	01	087						0		0	0		N	0	0	
03		Course Number	1111																										
		VASQUEZ	01	MTWThF	03	03			08/17/2020		00	03220100	01	09	087						0		0	0		N	0	0	

For PK course-sections, verify the instructor's **Class Role**, **Entry Date**, **Withdraw Date**, as well as **PK Curr**, **High Qual PK**, **Stu Instr**, **PK Sch Type**, **PK Prog Eval Type**, and **Home Room Ind**.

***Grade Reporting > Reports > Grade Reporting Reports > Student Schedules > SGR0000 - Student Course Enrollment Listing***

Date Run: 4/27/2021 11:58 AM			Student Course Enrollment Listing							Program ID: SGR0000				
Cnty-Dist: 031-776			101 School							Page: 1 of 77				
Campus: 101			Sch Year: 2021											
Course Number	Sec Nbr	Sem Nbr	Course Title	Inst ID	Student ID	Student Name	Grd Cyc1	Grd Cyc2	Grd Cyc3	Grd Exam	Grd Sem	Grd Fin	Crs Dt Entry	Crs Dt Withdraw
0001	01	1	MATH KG	892	700296	ARREDONDO, ADRIENNE							08/17/2020	
0001	01	1	MATH KG	892	700221	BHAKTA, MATTHEW P							08/17/2020	
0001	03	1	MATH KG	339	700306	METZGER, JULISSA D							08/18/2020	
0001	03	1	MATH KG	339	506034	MOYA, JAYLAN C							08/17/2020	11/12/2020
0001	03	1	MATH KG	339	700093	MUNOZ, NICKHOLAS C							08/17/2020	

For PK course-sections, verify the **Crs Dt Entry** and **Crs Dt Withdraw** fields for all students.

- [Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Section](#)

COURSE SELECTION   COURSE   **SECTION**   INSTRUCTOR   COPY COURSE SECTION

Course Number  Retrieve

Del	Details	Course	Title	Sec	Max Seats	Stu Enroll Sem 1	Stu W/D Sem 1	Stu Enroll Sem 2	Stu W/D Sem 2	Multi Svc Ind	Incl UIL Elig	Lock	Dst Lrng	Non Campus Based
<input type="checkbox"/>	<input type="checkbox"/>	0911	ENGLISH 1 ALT	10	010	4	0	4	0	<input type="checkbox"/>	N	<input type="checkbox"/>		00
<input type="checkbox"/>	<input type="checkbox"/>	0911	ENGLISH 1 ALT	11	010	1	2	1	0	<input type="checkbox"/>	N	<input type="checkbox"/>		00
<input type="checkbox"/>	<input type="checkbox"/>	0911	ENGLISH 1 ALT	12	010	2	0	2	0	<input type="checkbox"/>	N	<input type="checkbox"/>		00
<input type="checkbox"/>	<input type="checkbox"/>	0911	ENGLISH 1 ALT	60	010	0	0	0	0	<input type="checkbox"/>	N	<input type="checkbox"/>		00
<input type="checkbox"/>	<input type="checkbox"/>	0912	ENGLISH 2 ALT	10	010	1	4	1	1	<input type="checkbox"/>	N	<input type="checkbox"/>		00
<input type="checkbox"/>	<input type="checkbox"/>	0912	ENGLISH 2 ALT	11	010	5	3	5	0	<input type="checkbox"/>	N	<input type="checkbox"/>		00

First 1 / 139 Last Add

Crs Nbr: 0911 : ENGLISH 1 ALT Svc ID: 03220107 Multi Svc Ind: ☐ Lock: ☐ Include UIL Elig: N

Section: 10 Max Seats: 010 Enrolled Students Sem 1: 4 Sem 2: 4 Non Campus Based: 00 Dst Lrng:

**Section Information**

Sped Stu Age: 00 Crs Seq: Wks/Mnth: PK Curricula: Stu Instr: Home Room Ind: ☐

Pop Srvd: Instruct Set: Class Type: High Qual PK Prog: PK Sch Type:

Include WD Meeting Times: ☒

**Restrictions**

Type Rstrctn: Team Code: Gender Rstrctn: Grade Rstrctn:

**Child Care Partnership**

Delete Operation Number

**Course Codes and Credits**

Dual Crdt: Adv Tech Crdt: AAR Use: Grad Plan Use: Special Consid: College Credit Hrs

Sem 1: Sem 2: OnRamps:

**District Information**

Crs Seq: Exam/Sem Pat: 1 Gender Rstrctn: Instruct Set: AAR Use: Self Paced: Pop Srvd: 06 Grad Plan Use: Class Type: 02 Role ID: 087 Special Consid: CPR: N Nbr Sem: 2 Incl UIL Elig: Speech: N OnRamps:

**Campus Information**

Grade Rstrctn: Rstrctn Addl:

Del	Sem	Days	Per Begin	Per End	Room	Time Begin	Time End	Lckout	Instr ID	Instructor	Class Role	Role ID	CTE	Entry Date	Withdraw Date	ADSY
<input type="checkbox"/>	01	3	05	01	100				145	TOVAR, STEPHANIE	01	087	<input type="checkbox"/>	08-12-2024	- -	<input type="checkbox"/>

Add

### Reported Elements from Section:

Element	Code Table	Data Element	ASCENDER Name
E1580	---	HighQualityPKProgram	High Qual PK Prog
E1555	C310	PKSchoolType	PK Sch Type
E1579	C206	PKCurricula	PK Curricula
E1558	C311	PKStudentInstruction	Stu Instr
E1440	---	HomeroomIndicator	Home Room Ind
E1726	---	ChildCareOperationNumber	Operation Number

**IMPORTANT:** Be sure **Home Room Ind** is selected for at least one class for all PK

students, and that the student was enrolled in this class on the reading assessment date.

- A student can only have one home room selected.
- If a student was in one homeroom from the beginning of the school year, then moved to another home room on December 1 (for example), but tested in the first home room class, the first homeroom should be reported.

The home room indicator identifies the instructor in the ECDS PK system who will be used in the ECDS PK reports. For each PK homeroom **Instructor**, verify the following on **Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Instructor**:

- The instructor must not be excluded from PEIMS Reporting. Be sure **Exclude from PEIMS** is not selected.
- The instructor must have a valid **Staff ID** or **SSN**.

Element	Code Table	Data Element	ASCENDER Name
E3010	---	BeginDate	Entry Date
E3020	---	EndDate	Withdraw Date

- [Grade Reporting > Maintenance > Student > Individual Maint > Crs Assign](#)

### Reported Elements from Crs Assign:

Element	Code Table	Data Element	ASCENDER Name
E3010	---	BeginDate	Entry Date
E3020	---	EndDate	WD Date

## Registration

- [Registration Reports](#)

Student registration elements can be verified by running the following reports:

**Registration > Reports > Create Registration Report**

Report Title

Campus Options  
☒ Campus 101  
☐ All Campuses

☐ Demo1

☐ Demographic Information

☐ Sch Yr
☒ Campus ID
☒ Student ID
☐ Grade
☒ Entry Dt
☐ Track
☐ Orig Entry

☐ Withdrawal Dt
☐ Reason
☐ Portal ID
☒ Last Name
☒ First Name
☒ Middle Name
☐ Gen

☐ Nickname
☐ SSN Denied
☐ SSN
☐ Masked SSN
☐ Prior SSN
☒ TX Unique Stu ID
☐ Medicaid Eligible

☐ Medicaid ID
☒ Sex
☒ DOB
☒ Hispanic/Latino
☐ Aggregate Race/Ethnicity
☐ Comments

☒ Race

☒ White
☒ Black/African American
☒ Asian
☒ American Indian/Alaskan Native
☒ Hawaiian/Pacific Isl

☒ Student Indicators

☒ Elig
☒ Attribution
☒ Camp ID Resid
☒ Eco Disadvan
☒ Military Connected
☒ Foster Care
☒ Star of Texas Award

☒ Rep Excl
☒ Active
☒ Record Status
☒ Cnty Residence
☒ NSLP

☐ Current / Next Year Information

☐ Control Num
☐ CY Team
☐ Next Yr Cntrl
☐ NY Team
☐ Nxt Yr Camp
☐ Here Last Yr
☐ CY Transfer Factor
☐ NY Transfer Factor

☐ Bi/ESL

☐ Bi/ESL

☐ Campus
☐ Entry Date
☐ Exit Date
☐ Reason
☐ Bil Type
☐ ESL Type
☒ EB Cd

☐ Par Perm Cd
☐ Bi/ESL Fund Cd
☐ Alt Lang Cd
☐ Home Language
☐ Student Language
☐ Yrs US Sch
☐ Date HLS Admin

Use the Create Registration Report to verify student demographic data, as well as the EB indicator.

### Registration > Reports > Registration Reports > Program > SRG1200 - Student Status Changes by Program

Date Run: 4/27/2021 10:55 AM		Student Status By Program Changes										Program ID: SRG1200					
Cnty-Dist: 031-776		101 School										Page: 4 of 46					
Campus: 101		Sch Year: 2021															
Enrollment Records:																	
Stu ID	Student Name	Grd	SSN	Orig Entry	Entry	Withdraw	Wd Rsn	Stat	Exclsn	Elig	Trk	Attrib	Camp Res	CTE Elig	Yrs US Sch	Eco Dis	Stu Lang
700312	SHELTON, LEANDRO P	PK	XXX-XX-XXXX	08-26-2020	08-26-2020	10-27-2020	82	1		2	03	00		1		01	98
Comment: The Student has this comment																	
700294	SKELTON, JESSICA A	PK	XXX-XX-XXXX	08-17-2020	08-17-2020			1		2	03	00		1		01	98
Comment: The Student has this comment																	
700239	SPEEDY, SADIE	PK	XXX-XX-XXXX	08-17-2020	08-17-2020			1		2	03	00		1		01	98
Comment: The Student has this comment																	
700307	TERRY, MARICELLA L	PK	XXX-XX-XXXX	08-24-2020	08-24-2020			1		2	03	00		1		02	01
Comment: The Student has this comment																	
700279	THOMPSON, JAMES T	PK	XXX-XX-XXXX	08-17-2020	08-17-2020			1		2	03	00		1		01	98
Comment: The Student has this comment																	
700309	WINANS, ISIAH E	PK	XXX-XX-XXXX	08-25-2020	08-25-2020			1		2	03	00		1		01	98

Set the **Print Enroll Records** parameter to Y to verify student entry and withdrawal dates.

Date Run: 4/27/2021 10:44 AM

Cnty-Dist: 031-776

Campus: 101

Student Status By Program Changes

101 School

Sch Year: 2021

Program ID: SRG1200

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Special Education Records:

Stu ID	Student Name	Grd	SSN	Entry	Withdraw	Wd Rsn	Pri Disab	Instruct Set	Multi Disab	Speech	CTE Elig	Reg Day Sch Deaf	RDSD Fiscal Agent
506170	FLORES, JAYMI M	05	XXX-XX-XXXX	08-17-2020			08	41	No	0	1	0	
505221	GARZA, KRISTAL M	05	XXX-XX-XXXX	08-17-2020			08	40	No	0	1	0	
505135	GONZALEZ, AIDAN I	05	XXX-XX-XXXX	08-17-2020			08	40	No	0	1	0	
504769	HALL, ALYSSA A	05	XXX-XX-XXXX	08-17-2020			06	41	No	0	1	0	
505332	HORELKA, ANIYAH J	05	XXX-XX-XXXX	08-17-2020			08	41	No	0	1	0	
506264	LEE, KORBIN M	05	XXX-XX-XXXX	09-14-2020			10	41	No	0	1	0	
506286	LEYVA, REBECCA I	05	XXX-XX-XXXX	01-25-2021			08	41	No	0	1	0	
506287	LOERA, JOSE A	05	XXX-XX-XXXX	01-25-2021			08	41	No	0	1	0	
505404	LOPEZ, MAYSON D	05	XXX-XX-XXXX	08-17-2020			02	41	No	0	1	0	
506144	LUGO, SERENITY A	05	XXX-XX-XXXX	08-17-2020			08	41	No	0	1	0	
506265	MCQUAY, BRAXTON L	05	XXX-XX-XXXX	09-14-2020			10	41	No	0	1	0	
505376	PAXSON, CARLOS M	05	XXX-XX-XXXX	08-17-2020			08	40	No	0	1	0	
505895	PINTADO, LOGAN A	05	XXX-XX-XXXX	08-17-2020	10-08-2020	80	08	41	No	0	1	0	
505895	PINTADO, LOGAN A	05	XXX-XX-XXXX	10-20-2020			08	41	No	0	1	0	
505354	RAMOS, SAVANNAH	05	XXX-XX-XXXX	08-17-2020			08	41	No	0	1	0	
505090	RENDON, OMAR N	05	XXX-XX-XXXX	08-17-2020			08	40	No	0	1	0	
505110	ROSALES, HAYLEE	05	XXX-XX-XXXX	08-17-2020			02	41	No	0	1	0	
505570	TORRES, LONDON T	05	XXX-XX-XXXX	08-17-2020			09	00	No	1	1	0	

Bilingual/ESL Records:

Stu ID	Student Name	Grd	SSN	Date Entry	Date Withdraw	Wd Rsn	Bil	ESL	LEP Cd	Stu Lang	Home Lang	HLS Admin Date	Par Perm Cd	Yrs US Sch	Alt Lang Cd	Bil/ESL Fund Cd
700286	MOORE, ALEXXA L	PK	XXX-XX-XXXX	08-20-2020	--		0	2	1	01	01	08-19-2020	K		00	BE
700307	TERRY, MARICELLA L	PK	XXX-XX-XXXX	08-26-2020	--		0	2	1	01	01	--	K		00	
700086	CERNA, ROCKY D	PK	XXX-XX-XXXX	08-17-2020	--		0	2	1	01	01	--	K		00	BE
800005	CORONADO, MARISELA	PK	XXX-XX-XXXX	08-17-2020	--		0	2	1	01	01	--	K		00	BE
700079	DARROW, DANICA M	PK	XXX-XX-XXXX	08-17-2020	--		0	2	1	01	01	--	K		00	BE
700313	GONZALES, MEAGAN D	PK	XXX-XX-XXXX	09-04-2020	09-08-2020	80	0	2	1	01	01	--	K		00	BE
700072	HERNANDEZ, OMAR E	PK	XXX-XX-XXXX	08-17-2020	--		0	2	1	01	01	--	K		00	BE
700108	NATIVIDAD, ARIANA	PK	XXX-XX-XXXX	08-17-2020	--		0	2	1	01	01	--	K		00	BE

PK Enroll Records:

Stu ID	Student Name	Grd	SSN	Entry	Withdraw	Wd Rsn	Elig Cd	PK Program Cd	PK Funding Source	PK Secondary Funding
700247	AGUILAR, EDWARD L	PK	XXX-XX-XXXX	08-17-2020			2	02	2	
700284	AMADOR, ZACHARY N	PK	XXX-XX-XXXX	08-17-2020			5	02	2	
700249	AMBRIZ, JOSE B	PK	XXX-XX-XXXX	08-17-2020			2	02	2	
700246	BAILEY, DARCY R	PK	XXX-XX-XXXX	08-17-2020			2	02	2	
700254	BALBOA, TRAVIS Y	PK	XXX-XX-XXXX	08-17-2020			2	02	2	
700300	BOSQUEZ, JOHNNY H	PK	XXX-XX-XXXX	08-17-2020			5	02	2	
700243	CARRILLO, CODY A	PK	XXX-XX-XXXX	08-17-2020			2	02	2	
700242	CEARLEY, EMMITT S	PK	XXX-XX-XXXX	08-17-2020			2	02	2	
700233	CORONADO, TRISTEN L	PK	XXX-XX-XXXX	08-17-2020			2	02	2	
700287	CULBREATH, MIGUEL E	PK	XXX-XX-XXXX	08-17-2020			2	02	2	
700283	DELACERDA, CAIRO J	PK	XXX-XX-XXXX	08-17-2020			5	02	2	
700272	DILLON, ZAHARA E	PK	XXX-XX-XXXX	08-17-2020			2	02	2	
700203	DOUGLAS, JONATHAN R	PK	XXX-XX-XXXX	08-17-2020			2	02	2	
700328	DOUGLAS, LONDON	PK	XXX-XX-XXXX	11-02-2020			2	02	2	

Set the **Print Special Ed Records**, **Print Bilingual/ESL Records**, and **Print PK Enroll Records** parameters to Y to verify program information. These reports can be run individually.

- [Registration > Maintenance > District Profile > District Maintenance > State Reporting](#)



DEMOGRAPHIC INFO   CONTROL INFO   SPECIAL ED INFO   ATTENDANCE ZONES OPTIONS   **STATE REPORTING**

ASVAB: 01

Family Engagement Plan Link:

Local Education Agency Category: 02 : Charter

Education Organization Category: 02 : Local Education Agency

Program Evaluation Type: 01 : TEA SELF-ASSESSMEN

Gifted and Talented Programs

Delete   GT Program

04 : Full-time inclusion

CTE Programs of Study

Delete   Program Code

001 : Accounting and Financial Services

002 : Advanced Manufacturing and Machin

006 : Architectural Design

007 : Automotive

009 : Bio-Medical Science

011 : Business Management

012 : Carpentry

013 : Cosmetology and Personal Care Ser

014 : Culinary Arts

Add

### Reported Elements from State Reporting:

Element	Code Table	Data Element	ASCENDER Name
E1626	C216	PKProgramEvaluationType	Program Evaluation Type

- Registration > Maintenance > Student Enrollment > Demo1

DEMO1   DEMO2   DEMO3   GRADUATION   AT RISK   CONTACT   WIR ENROLL   SPEC ED   G/T   BIL/ESL   TITLE I   PRS   LOCAL PROGRAMS   PK ENROLL   FORMS

Demographic Information

Grade: 10   Entry Dt: 08-16-2021   Track: 00   Orig Entry: 08-16-2021   Withdrawal Dt: --   Portal ID: bXDRV56zwZ

Name: ALYSSA   First   Middle   Last   AGULAR   Gen   Nickname

Social Security Number Denied   SSN: 452-14-4368   Prior SSN: --   Texas Unique Student ID: 2161986836   Medicaid Eligible   Medicaid ID

Sex: F   DOB: 02-16-2006   Hispanic/Latino   Aggregate Race/Ethnicity: H - Hispanic

White   Black/African American   Asian   American Indian/Alaskan Native   Hawaiian/Pacific Isl

Phone / Address

Addr/Tel Res:   Phone Nbr: 555 445-3766   Cell Ph Nbr: --   E-mail:   Duplicate

Mailing: 4305   BRUNSWICK   Direction   Apt   City   State   Zip   47498

Physical: 4305   BRUNSWICK   Direction   Apt   City   State   Zip   47498

Student Indicators

Eligibility Code: 1   Record Status: 1

Attribution Code: 00   NSLP:   Child Find: SPPI-11:   Child Find: SPPI-12:   As of Status Last Friday October:   As of Status Last Day Enrollment:

Campus ID Resid: --   Active Cd: 1 - Active   Crty Residence: 015   Reporting Ext:   NY Xfer Factor:   NY Team Code:

Current / Next Year Information

Control Num: 298   Next Yr Contr:   Here Last Yr:   Next Yr Camp:   CY Xfer Factor:   NY Xfer Factor:   CY Team Code:   NY Team Code:

Economic Disadvantage

Delete   Descriptor   Begin Date   End Date

01   --   --   --

Add

Foster Care

Delete   Descriptor   Begin Date   End Date

01   --   --   --

Add

Military Connected

Delete   Descriptor   Begin Date   End Date

01   --   --   --

Add

### Reported Elements from Demo1:

Element	Code Table	Data Element	ASCENDER Name
E0703	---	FirstName	Name - First
E0704	---	MiddleName	Name - Middle
E0705	---	LastSurname	Name - Last
E1523	---	StudentUniqueId	Texas Unique Student ID
E0004	C013	Sex	Sex

Element	Code Table	Data Element	ASCENDER Name
E0006	---	BirthDate	DOB
E1064	---	HispanicLatinoEthnicity	Hispanic/Latino
E3050	C304	Race	White
E3050	C304	Race	Black/African American
E3050	C304	Race	Asian
E3050	C304	Race	American Indian/ Alaskan Native
E3050	C304	Race	Hawaiian/Pacific Isl
E0785	C054	EconomicDisadvantage	Eco Disadvan
E1517	C050	EntryGradeLevel	Grade

- [Registration > Maintenance > Student Enrollment > Demo2](#)

DEMO1 **DEMO2** DEMO3 GRADUATION AT RISK CONTACT W/R ENROLL SPEC ED G/T BIL/ESL

**Counselor Information**

Counselor:

Dt Entry 5th Grd:

Dt Entry 8th Grd:

Dt Entry 9th Grd:

District Entry Date:

Birth City:

Birth State:

Birth Country:

Cohort:  2022

**Miscellaneous**

Primary Language:

Immig Tracking:

Headstart Code:

Alien Tuition Cd:

Parent Federal Connected: ☐

Att Zone Home Campus:

SAT-ACT-TSIA Reimburse: ☐

**Dual Language Immersion**

Year	Language
01:	<input type="text"/>
02:	<input type="text"/>
03:	<input type="text"/>
04:	<input type="text"/>
05:	<input type="text"/>

Assessment Date:

Completion Year:

**Receive/Transfer**

Previous District:

Previous Campus:

Last Year Campus:

Last Year Grade:

Records Request:

Records Forward:

**Locker**

Number:

Combination 1:

Combination 2:

**ECDS Assessments**

PK Beginning of Year:

PK End Of Year:

KG Beginning of Year:

**Magnet School**

Magnet this year: ☐

Magnet next year: ☐

**Local Use**

☐ ☐ ☐

☐ ☐

☐

☐

**Census Block**

Delete	Census Block	Begin Date	End Date
no rows			

Add

### Reported Elements from Demo2:

Element	Code Table	Data Element	ASCENDER Name
E1396	---	AdministrationDate	---

- [Registration > Maintenance > Student Enrollment > W/R Enroll](#)



DEMO1	DEMO2	DEMO3	GRADUATION	AT RISK	CONTACT	W/R ENROLL	SPEC ED	G/T	BIL/ESL	TITLE I	PRS	LOCAL PROGRAMS			
Delete	Details	Campus	Entry Date	Exit Date	Reason	Status	Exclusion	Grade	Elig Cd	Track	Attrib Cd	Camp Res	CTE Elig	Comnts	Res Fac
		101	08-16-2021	--		1		PK	2	01	00	--	<input checked="" type="checkbox"/>		<input type="checkbox"/>

### Reported Elements from W/R Enroll:

Element	Code Table	Data Element	ASCENDER Name
E0975	---	INSTRUCTIONAL-TRACK-INDICATOR-CODE <b>changed to CalendarCode in TWEDS, but not selected in "used section" so can I delete?</b>	Track

- [Registration > Maintenance > Student Enrollment > SpecEd](#)

DEMO1	DEMO2	DEMO3	GRADUATION	AT RISK	CONTACT	W/R ENROLL	SPEC ED	G/T	BIL/ESL	TITLE I	PRS	LOCAL PROGRA	
Delete	Campus	Entry Date	Exit Date	Reason		Prim Dis	Sec Dis	Tert Dis	Multi Dis	Medical Fragile	Instrl Set	Child Cnt Fund	CTE Elig
	101	08-05-2022	09-02-2022	33		+33	00				00		<input checked="" type="checkbox"/>

### Reported Elements from SpecEd:

Element	Code Table	Data Element	ASCENDER Name
E0794	C088	SPECIAL-ED-INDICATOR-CODE <b>changed to SpecialEducationStudent in TWEDS, but not selected in "used section" so can I delete?</b>	Entry/Exit Date

- [Registration > Maintenance > Student Enrollment > Bil/ESL](#)

DEMO1	DEMO2	DEMO3	GRADUATION	AT RISK	CONTACT	W/R ENROLL	SPEC ED	G/T	BIL/ESL	TITLE I	PRS	LOCAL PROGRAMS
Delete	Details	Campus	Entry Date	Exit Date	Reason	BIL Type	ESL Type	EB Cd	Par Perm Cd	Bil/ESL Fund Cd	Alt Lang Cd	
		101	08-15-2022	08-31-2022	33	0	0	1			00	

### Reported Elements from Bil/ESL:

Element	Code Table	Data Element	ASCENDER Name
E0790	C061	EmergentBilingualIndicator	EB Cd

**IMPORTANT:** The **EB Code** cannot be updated from the State Reporting > Maintenance > Summer > Student > Demo page. It must be correct on this tab so that it is correct in the *Student* interchange.

- [Registration > Maintenance > Student Enrollment > PK Enroll](#)

### Reported Elements from PK Enroll:

Element	Code Table	Data Element	ASCENDER Name
E1078	C185	PKProgramType	PK Program Code
E3040	C186	OrderOfPKFundingSource	PK Funding Source
E3040	C186	OrderOfPKFundingSource	PK Secondary Funding

## III. Verify Data and Create XML File

- [Review the Family Plan Engagement Link and Child Care Operation Number](#)
- [Create XML file.](#)



## Back Cover