



Core Collection: Early Childhood Data System - PK Submission

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Core Collection: Early Childhood Data System - PK Submission (To Be Updated)

The Early Childhood Data System (ECDS) collection is one of the TSDS Core Collections. This guide covers the submission of prekindergarten (PK) data. ([Kindergarten data is submitted separately.](#)) The reporting of PK program data for ECDS is mandatory for all public school districts. The reporting of private PK program data is optional.

LEAs are required to submit specific demographic, classroom link, and special program data elements for the ECDS PK collection. All elements will be submitted in the PEIMS Summer Collection.

The ECDS PK submission is due June 27, 2024.

NOTE: The assessment vendor will provide the ECDS PK assessment data directly to LEAs in TWEDS-compliant XML format. LEAs will load the assessment data files into TSDS.

[Extract Rules and Edits for 2023-2024](#)



IMPORTANT: Each LEA will have unique situations. Some of the dates, images, and examples provided in this document are for informational and instructional purposes only and may not completely represent your LEA's process.

Prerequisites

[Prerequisites:](#)

- Verify that all roles and users are correct in ASCENDER Security Administration.

[Terminology:](#)

- Domain:** Displays the Ed-Fi domain name where the error(s) occurred (e.g. Education Organization).

- Entity:** Displays the entity within the Ed-Fi domain where the error(s) occurred (e.g. LocalEducationAgency).
- Data Element:** A specific unit of data that must be reported to the TEA.

Hard-coded elements

DOES THIS STAY OR GO OR CHANGE??

The following values are built into the program, are the same each time they are extracted, and cannot be changed by the user:

- ORGANIZATION-CATEGORY (E1240) is the classification of the education agency according to the level of administrative and operational control granted by the state. **This is hard coded in the program as “ESC,” “LEA,” or “School” according to the county-district number.**
- STUDENT-IDENTIFICATION-SYSTEM (E1090) is the coding scheme used for identification and record-keeping purposes by schools, social services, or other agencies to refer to a student. **This is hard coded in the program as “State” and the student’s SSN is used.**

I. Verify ASCENDER Business Data

Verify data for each element in the ASCENDER Personnel application. **It is suggested that you run reports first, and then use the maintenance pages in the Personnel application to update data where needed.**

Personnel

- Personnel Reports

Personnel elements can be verified by running the following reports:

Personnel > Reports > User Created Reports

Report Template

Staff Demo Verification Public

Report Title

Employee Nbr : Active Employees Only

Employee Demographic

<input type="checkbox"/> Employee Nbr	<input checked="" type="checkbox"/> Staff ID/SSN	<input type="checkbox"/> Maiden Name	<input checked="" type="checkbox"/> Phone Area Cd	<input type="checkbox"/> Last Change Date
<input checked="" type="checkbox"/> Texas Unique Staff ID	<input checked="" type="checkbox"/> Address Number	<input type="checkbox"/> Former Prefix	<input checked="" type="checkbox"/> Phone Nbr	<input type="checkbox"/> Citizenship
<input checked="" type="checkbox"/> Name Prefix	<input checked="" type="checkbox"/> Street/P.O. Box	<input type="checkbox"/> Former First Name	<input type="checkbox"/> Bus Phone Area	<input type="checkbox"/> Marital Stat
<input checked="" type="checkbox"/> First Name	<input checked="" type="checkbox"/> Apt	<input type="checkbox"/> Former Middle Name	<input type="checkbox"/> Bus Phone Nbr	<input type="checkbox"/> Other Language
<input type="checkbox"/> Middle Name	<input checked="" type="checkbox"/> City	<input type="checkbox"/> Former Last Name	<input type="checkbox"/> Bus Ext	<input type="checkbox"/> Local Use 1
<input checked="" type="checkbox"/> Last Name	<input checked="" type="checkbox"/> State	<input type="checkbox"/> Former Generation	<input type="checkbox"/> Cell Area Cd	<input type="checkbox"/> Local Use 2
<input type="checkbox"/> Generation	<input checked="" type="checkbox"/> Zip	<input checked="" type="checkbox"/> Driver's License	<input type="checkbox"/> Cell Phone Nbr	<input type="checkbox"/> Email
<input type="checkbox"/> Sex	<input type="checkbox"/> Zip+4	<input type="checkbox"/> DL State	<input type="checkbox"/> Local Restriction	<input type="checkbox"/> Home Email

Use the User Created Report to verify staff demo data.

Personnel > Reports > Personnel Reports > HRS1600 - Certification Report

Delete	Teaching Spec Code	Teaching Description	PEIMS PK Teacher Requirement
	01	PK 01	01 Certification offered through an AMI or MACTE accredited center
	02	PK 02	01 Certification offered through an AMI or MACTE accredited center
	03	PK 03	03 Employed as PK teacher in district where PK prof development is met
	04	PK 04	05 A Child Development Associate (CDA) credential
	05	PK 05	06 Documented completion of the TSR Comprehensive
	06	PK 06	07 A degree in early childhood education or a related field

08 8+ yrs tchg exp natl accredited child care pgm or Texas Rising Star Pgm

09 Contrct Entty-2+ yrs tch natl child care pgm/TXRisingStar & CDA/TEA appd EC cred

10 Contrct Entty-2+ yrs tch natl child care pgm/TXRisingStar & cert acrd AM/MACTE

11 Contrct Entty-Emplyd PK teacher that met specific Pre-K prof develop reqrmnts

12 Contrct Entty-A degree in early childhood education or a related field

13 Contrct Entty-8+ yrs tchg exp natl accred child care pgm or TX Rising Star Pgm

98 PK teacher in a school district no additional HQPK Qualification

99 Emp PK teacher in LEA no additional HQPK Qualification

Date Run: 02-23-2021 3:10 PM	Employee Certification Report TEXAS ISD					Program: HRS1600
Cnty Dist: 031-776						Page: 1 of 1
						Frequency: 6
Emp Nbr	Employee Name	Certification Type	Specialty Area	Teaching Specialization	Special Credentials	
000925	SANDS-MARTINEZ, RENEE AN	F - Professional 02-01-2017	Yrs Taught 01-31-2023	ExCET Yr PK3 - PRE K	Year Classroom Hrs	
000924	SANDS, RENE APRIL	F - Professional 05-16-2015	03-31-2021	PK4 - PRE K		
000964	SHIPP, ROSITA DELAINE	F - Professional 08-28-2016	06-30-2022	PK3 - PRE K		
Total Employees for District:		3				
End of Report						

HRS1600 allows you to view a list of instructors assigned to a particular teacher specialization code that is associated with the PK teacher certification requirement.

- Personnel > Maintenance > Staff Demo > Demographic Information

Reported Elements from Demographic Information:

Element	Code Table	Data Element	ASCENDER Name
E1524	--	StaffUniqueID	Texas Unique Staff ID
E0703	--	FirstName	Legal - First
E0705	--	LastSurname	Legal - Last

- Personnel > Tables > Credential > Teaching Specialization

MAJOR / MINOR	COLLEGE CODE	CERTIFICATION TYPE	SPECIALTY AREA	TEACHING SPECIALIZATION	SERVICE RECORD NOTES																																																																								
<input type="button" value="Retrieve"/> <input type="button" value="Print"/>																																																																													
<table border="1"> <thead> <tr> <th>Delete</th> <th>Teaching Spec Code</th> <th>Teaching Description</th> <th colspan="3">PEIMS PK Teacher Requirement</th> </tr> </thead> <tbody> <tr> <td></td> <td>PK1</td> <td>EARLY CHILDHOOD 01</td> <td colspan="3">01 Certification offered through an AMI or MACTE accredited center</td> </tr> <tr> <td></td> <td>PK3</td> <td>EARLY CHILDHOOD 03</td> <td colspan="3">03 Employed as PK teacher in district where PK prof development is met</td> </tr> <tr> <td></td> <td>PK5</td> <td>EARLY CHILDHOOD 05</td> <td colspan="3">05 A Child Development Associate (CDA) credential</td> </tr> <tr> <td></td> <td>PK6</td> <td>EARLY CHILDHOOD 06</td> <td colspan="3">06 Documented completion of the TSR Comprehensive</td> </tr> <tr> <td></td> <td>PK7</td> <td>EARLY CHILDHOOD 07</td> <td colspan="3">07 A degree in early childhood education or a related field</td> </tr> <tr> <td></td> <td>PK8</td> <td>EARLY CHILDHOOD 08</td> <td colspan="3">08 8+ yrs tchg exp natl accredited child care pgm or Texas Rising Star Pgm</td> </tr> <tr> <td></td> <td>PK9</td> <td>EARLY CHILDHOOD 09</td> <td colspan="3">09 Contract Entty-2+ yrs tch natl child care pgm/TXRisingStar & CDA/TEA appd EC cred</td> </tr> <tr> <td></td> <td>P10</td> <td>EARLY CHILDHOOD 10</td> <td colspan="3">10 Contract Entty-2+ yrs tch natl child care pgm/TXRisingStar & cert acrd AMI/MACTE</td> </tr> <tr> <td></td> <td>P11</td> <td>EARLY CHILDHOOD 11</td> <td colspan="3">11 Contract Entty-Emplyd PK teacher that met specific Pre-K prof develop reqrmnts</td> </tr> <tr> <td></td> <td>P12</td> <td>EARLY CHILDHOOD 12</td> <td colspan="3">12 Contract Entty-A degree in early childhood education or a related field</td> </tr> <tr> <td></td> <td>P13</td> <td>EARLY CHILDHOOD 13</td> <td colspan="3">13 Contract Entty-8+ yrs tchg exp natl accred child care pgm or TX Rising Star Pgm</td> </tr> </tbody> </table>						Delete	Teaching Spec Code	Teaching Description	PEIMS PK Teacher Requirement				PK1	EARLY CHILDHOOD 01	01 Certification offered through an AMI or MACTE accredited center				PK3	EARLY CHILDHOOD 03	03 Employed as PK teacher in district where PK prof development is met				PK5	EARLY CHILDHOOD 05	05 A Child Development Associate (CDA) credential				PK6	EARLY CHILDHOOD 06	06 Documented completion of the TSR Comprehensive				PK7	EARLY CHILDHOOD 07	07 A degree in early childhood education or a related field				PK8	EARLY CHILDHOOD 08	08 8+ yrs tchg exp natl accredited child care pgm or Texas Rising Star Pgm				PK9	EARLY CHILDHOOD 09	09 Contract Entty-2+ yrs tch natl child care pgm/TXRisingStar & CDA/TEA appd EC cred				P10	EARLY CHILDHOOD 10	10 Contract Entty-2+ yrs tch natl child care pgm/TXRisingStar & cert acrd AMI/MACTE				P11	EARLY CHILDHOOD 11	11 Contract Entty-Emplyd PK teacher that met specific Pre-K prof develop reqrmnts				P12	EARLY CHILDHOOD 12	12 Contract Entty-A degree in early childhood education or a related field				P13	EARLY CHILDHOOD 13	13 Contract Entty-8+ yrs tchg exp natl accred child care pgm or TX Rising Star Pgm		
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<input type="button" value="Add"/>																																																																													

The **PEIMS PK Teacher Requirement** field is used to indicate if a particular teaching specialization code is associated with required additional qualifications for the High Quality Prekindergarten Program.

Set up codes for all **PEIMS PK Teacher Requirement** codes (one for each code in table C207).

- Personnel > Maintenance > Staff Demo > Credentials

DEMOGRAPHIC INFORMATION	CREDENTIALS	VERIFICATION	INSURANCE	SERVICE RECORD	RESPONSIBILITY																		
Education <table border="1"> <thead> <tr> <th>Delete</th> <th>College</th> <th>Year</th> <th>Major</th> <th>Minor</th> <th>Degree</th> </tr> </thead> <tbody> <tr> <td></td> <td>AS - ANGELO STATE UNIV</td> <td>1988</td> <td></td> <td></td> <td>1 Bachelor's</td> </tr> </tbody> </table>						Delete	College	Year	Major	Minor	Degree		AS - ANGELO STATE UNIV	1988			1 Bachelor's						
Delete	College	Year	Major	Minor	Degree																		
	AS - ANGELO STATE UNIV	1988			1 Bachelor's																		
<input type="button" value="Refresh College"/> <input type="button" value="Add"/>																							
Certification <table border="1"> <thead> <tr> <th>Delete</th> <th>Certification Type</th> <th>Date</th> <th>Specialty Area</th> <th>Teaching Specialization</th> <th>Date Expire</th> <th>ExCET Yr</th> <th>Yrs Taught</th> <th>Sem Hrs</th> </tr> </thead> <tbody> <tr> <td></td> <td>2 Professional</td> <td>05-13-1988</td> <td>KI - KINDER PK-KG</td> <td>01 - PK 01</td> <td>05-01-2025</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>						Delete	Certification Type	Date	Specialty Area	Teaching Specialization	Date Expire	ExCET Yr	Yrs Taught	Sem Hrs		2 Professional	05-13-1988	KI - KINDER PK-KG	01 - PK 01	05-01-2025			
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	2 Professional	05-13-1988	KI - KINDER PK-KG	01 - PK 01	05-01-2025																		
<input type="button" value="Add"/>																							

Reported Elements from Credentials:

Element	Code Table	Data Element	ASCENDER Name
E1581	C207	PKTeacherRequirement	PEIMS PK Teacher Requirement/Teaching Specialization

II. Verify ASCENDER Student Data

Verify data for each element in the ASCENDER Student applications. **It is suggested that you run reports first, and then use the maintenance pages in the Student applications to update data where needed.**

Grade Reporting

- Grade Reporting Reports

Grade Reporting elements can be verified by running the following reports:

Grade Reporting > Reports > Grade Reporting Reports > Master Schedules > SGR0110 - Master Schedule PEIMS (Grd Rptng)

Master Schedule PEIMS Information										Program ID: SGR0110										
001 School										Page: 1 of 77										
Sch Year: 2021										Bold indicates district data										
Non Campus Based										Gray indicates invalid Svc ID										
Svc ID										# Inactive Instructor										
Sec	Inst	Inst Name	Class Role	Sm	Days	Per Beg	Per End	Beg Time	End Time	Entry Date	Withdraw Date	Non Campus Based	Svc ID	Class Pop	Role Crs	PK	PK	PK	PK	
																Qual	Stu	Sch	Prog	
																PK	Eval	Ind	Eval	
																Curr	PK	Instr	Type	
																On Crd	Dual Crd	Adv Hrs	Adv Hrs	
																Tamps	Crd	Crd	Crd	
																High	PK	Home	Teacher	College
																Qual	Stu	Room	Cert	Credit Hours
																PK	Eval	Ind	Sem1	Sem2
Course Number			0100		Title					SEE COUNSELOR										
01			01	3	MTWThF	01	01			08/17/2020										
02			01	3	MTWThF	02	02			08/17/2020										
03			01	3	MTWThF	03	03			08/17/2020										
08			01	3	MTWThF	08	08			08/17/2020										
Course Number			1111		Title					PAP ENG 1										
03			01	3	MTWThF	03	03			08/17/2020										
VASQUEZ																				

For PK course-sections, verify the instructor's **Class Role**, **Entry Date**, **Withdraw Date**, as well as **PK Curr**, **High Qual PK**, **Stu Instr**, **PK Sch Type**, **PK Prog Eval Type**, and **Home Room Ind**.

Grade Reporting > Reports > Grade Reporting Reports > Student Schedules > SGR0000 - Student Course Enrollment Listing

For PK course-sections, verify the **Crs Dt Entry** and **Crs Dt Withdraw** fields for all students.

- Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Section

Course Selection														
Course		Section		Instructor		Copy Course Section								
						<input type="text"/> Course Number <input type="button" value="Retrieve"/>								
Del	Details	Course	Title	Sec	Max Seats	Stu Enroll Sem 1	Stu W/D Sem 1	Stu Enroll Sem 2	Stu W/D Sem 2	Multi Svc Ind	Incl UIL Elig	Lock	Dst Lmg	Non Campus Based
<input type="button" value="Delete"/>	<input type="button" value="Edit"/>	0911	ENGLISH 1 ALT	10	010	4	0	4	0	<input type="checkbox"/>	N	<input type="checkbox"/>	<input type="checkbox"/>	00
<input type="button" value="Delete"/>	<input type="button" value="Edit"/>	0911	ENGLISH 1 ALT	11	010	1	2	1	0	<input type="checkbox"/>	N	<input type="checkbox"/>	<input type="checkbox"/>	00
<input type="button" value="Delete"/>	<input type="button" value="Edit"/>	0911	ENGLISH 1 ALT	12	010	2	0	2	0	<input type="checkbox"/>	N	<input type="checkbox"/>	<input type="checkbox"/>	00
<input type="button" value="Delete"/>	<input type="button" value="Edit"/>	0911	ENGLISH 1 ALT	60	010	0	0	0	0	<input type="checkbox"/>	N	<input type="checkbox"/>	<input type="checkbox"/>	00
<input type="button" value="Delete"/>	<input type="button" value="Edit"/>	0912	ENGLISH 2 ALT	10	010	1	4	1	1	<input type="checkbox"/>	N	<input type="checkbox"/>	<input type="checkbox"/>	00
<input type="button" value="Delete"/>	<input type="button" value="Edit"/>	0912	ENGLISH 2 ALT	11	010	5	3	5	0	<input type="checkbox"/>	N	<input type="checkbox"/>	<input type="checkbox"/>	00

First / 139 Last

> Crs Nbr: 0911 :: ENGLISH 1 ALT Svc ID: 03220107 Multi Svc Ind: Lock: Include UIL Elig: N

Section: 10 Max Seats: 010 Enrolled Students Sem 1: Sem 2: Non Campus Based: Dst Lmg:

Section Information

Sped Stu Age: <input type="button" value="00"/>	Crs Seq: <input type="button" value=""/>
Pop Srvd: <input type="button" value=""/>	Wks/Mnth: <input type="button" value=""/>
Instruct Sett: <input type="button" value=""/>	PK Curricula: <input type="button" value=""/>
Class Type: <input type="button" value=""/>	Stu Instr: <input type="button" value=""/>
High Qual PK Prog: <input type="button" value=""/>	Home Room Ind: <input type="checkbox"/>
PK Sch Type: <input type="button" value=""/>	

Restrictions

Type Rstrctn: <input type="button" value=""/>
Team Code: <input type="button" value=""/>
Gender Rstrctrn: <input type="button" value=""/>
Grade Rstrctrn: <input type="button" value=""/>

Course Codes and Credits

Dual Crdt: <input type="button" value=""/>
Adv Tech Crdt: <input type="button" value=""/>
AAR Use: <input type="button" value=""/>
Grad Plan Use: <input type="button" value=""/>
Special Consid: <input type="button" value=""/>
College Credit Hrs: <input type="button" value=""/>

District Information

Crs Seq: <input type="checkbox"/>	Exam/Sem Pat: <input type="button" value="1"/>	Gender Rstrctrn: <input type="checkbox"/>
Instruct Set: <input type="checkbox"/>	AAR Use: <input type="button" value="E"/>	Self Paced: <input type="checkbox"/>
Pop Srvd: <input type="button" value="06"/>	Grad Plan Use: <input type="checkbox"/>	Class Type: <input type="button" value="02"/>
Role ID: <input type="button" value="087"/>	Special Consid: <input type="checkbox"/>	CPR: <input type="checkbox" value="N"/>
Nbr Sem: <input type="button" value="2"/>	Incl UIL Elig: <input type="checkbox"/>	Speech: <input type="checkbox" value="N"/>
OnRamps: <input type="checkbox"/>		

Child Care Partnership

Delete	Operation Number
<input type="button" value="Delete"/>	<input type="button" value=""/>
<input type="button" value="Add"/>	

Campus Information

Grade Rstrctrn: <input type="checkbox"/>	Rstrctrn Addl: <input type="checkbox"/>
--	---

Include WD Meeting Times:

Del Sem Days Per Begin Per End Room Time Begin Time End Lckout Instr ID Instructor Class Role Role ID CTE Entry Date Withdraw Date ADSY

<input type="button" value="Delete"/>	<input type="button" value=""/>	<input type="button" value="01"/>	<input type="button" value="3"/>	<input type="button" value="5"/>	<input type="button" value="05"/>	<input type="button" value="01"/>	<input type="button" value="01"/>	<input type="button" value="100"/>	<input type="button" value=""/>	<input type="button" value=""/>	<input type="button" value="145"/>	<input type="button" value="TOVAR,STEPHANIE"/>	<input type="button" value="01"/>	<input type="button" value="087"/>	<input type="button" value=""/>	<input type="button" value="08-12-2024"/>	<input type="button" value="-"/>	<input type="checkbox"/>
---------------------------------------	---------------------------------	-----------------------------------	----------------------------------	----------------------------------	-----------------------------------	-----------------------------------	-----------------------------------	------------------------------------	---------------------------------	---------------------------------	------------------------------------	--	-----------------------------------	------------------------------------	---------------------------------	---	----------------------------------	--------------------------

Reported Elements from Section:

Element	Code Table	Data Element	ASCENDER Name
E1580	--	HighQualityPKProgram	High Qual PK Prog
E1555	C310	PKSchoolType	PK Sch Type
E1579	C206	PKCurricula	PK Curricula
E1558	C311	PKStudentInstruction	Stu Instr
E1440	--	HomeroomIndicator	Home Room Ind
E1726	--	ChildCareOperationNumber	Operation Number

IMPORTANT: Be sure **Home Room Ind** is selected for at least one class for all PK

students, and that the student was enrolled in this class on the reading assessment date.

- A student can only have one home room selected.
- If a student was in one homeroom from the beginning of the school year, then moved to another home room on December 1 (for example), but tested in the first home room class, the first homeroom should be reported.

The home room indicator identifies the instructor in the ECDS PK system who will be used in the ECDS PK reports. For each PK homeroom **Instructor**, verify the following on **Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Instructor**:

- The instructor must not be excluded from PEIMS Reporting. Be sure **Exclude from PEIMS** is not selected.
- The instructor must have a valid **Staff ID** or **SSN**.

Element	Code Table	Data Element	ASCENDER Name
E3010	--	BeginDate	Entry Date
E3020	--	EndDate	Withdraw Date

- [Grade Reporting > Maintenance > Student > Individual Maint > Crs Assign](#)

Reported Elements from Crs Assign:

Element	Code Table	Data Element	ASCENDER Name
E3010	--	BeginDate	Entry Date
E3020	--	EndDate	WD Date

Registration

- [Registration Reports](#)

Student registration elements can be verified by running the following reports:

Registration > Reports > Create Registration Report

Report Title	Campus Options									
Verify Regis Data for ECDS-PK	<input checked="" type="radio"/> Campus 101 <input type="radio"/> All Campuses									
<input type="checkbox"/> Demo1 <input type="checkbox"/> Demographic Information <div style="border: 1px solid green; padding: 5px;"> <input type="checkbox"/> Sch Yr <input checked="" type="checkbox"/> Campus ID <input checked="" type="checkbox"/> Student ID <input type="checkbox"/> Grade <input checked="" type="checkbox"/> Entry Dt <input type="checkbox"/> Track <input type="checkbox"/> Orig Entry <input type="checkbox"/> Withdrawal Dt <input type="checkbox"/> Reason <input type="checkbox"/> Portal ID <input checked="" type="checkbox"/> Last Name <input checked="" type="checkbox"/> First Name <input checked="" type="checkbox"/> Middle Name <input type="checkbox"/> Gen <input type="checkbox"/> Nickname <input type="checkbox"/> SSN Denied <input type="checkbox"/> SSN <input type="checkbox"/> Masked SSN <input type="checkbox"/> Prior SSN <input checked="" type="checkbox"/> TX Unique Stu ID <input type="checkbox"/> Medicaid Eligible <input type="checkbox"/> Medicaid ID <input checked="" type="checkbox"/> Sex <input checked="" type="checkbox"/> DOB <input checked="" type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Aggregate Race/Ethnicity <input type="checkbox"/> Comments </div> <input checked="" type="checkbox"/> Race <div style="border: 1px solid green; padding: 5px;"> <input checked="" type="checkbox"/> White <input checked="" type="checkbox"/> Black/African American <input checked="" type="checkbox"/> Asian <input checked="" type="checkbox"/> American Indian/Alaskan Native <input checked="" type="checkbox"/> Hawaiian/Pacific Isl </div> <input checked="" type="checkbox"/> Student Indicators <div style="border: 1px solid green; padding: 5px;"> <input checked="" type="checkbox"/> Elig <input checked="" type="checkbox"/> Attribution <input checked="" type="checkbox"/> Camp ID Resid <input checked="" type="checkbox"/> Eco Disadvan <input checked="" type="checkbox"/> Military Connected <input checked="" type="checkbox"/> Foster Care <input checked="" type="checkbox"/> Star of Texas Award <input checked="" type="checkbox"/> Rep Excl <input checked="" type="checkbox"/> Active <input checked="" type="checkbox"/> Record Status <input checked="" type="checkbox"/> Cnty Residence <input checked="" type="checkbox"/> NSLP </div> <input type="checkbox"/> Current / Next Year Information <div style="border: 1px solid green; padding: 5px;"> <input type="checkbox"/> Control Num <input type="checkbox"/> CY Team <input type="checkbox"/> Next Yr Cntrl <input type="checkbox"/> NY Team <input type="checkbox"/> Nxt Yr Camp <input type="checkbox"/> Here Last Yr <input type="checkbox"/> CY Transfer Factor <input type="checkbox"/> NY Transfer Factor </div>										

<input type="checkbox"/> BI/ESL <input type="checkbox"/> BI/ESL <div style="border: 1px solid green; padding: 5px;"> <input type="checkbox"/> Campus <input type="checkbox"/> Entry Date <input type="checkbox"/> Exit Date <input type="checkbox"/> Reason <input type="checkbox"/> Bil Type <input type="checkbox"/> ESL Type <input checked="" type="checkbox"/> EB Cd <input type="checkbox"/> Par Perm Cd <input type="checkbox"/> BI/ESL Fund Cd <input type="checkbox"/> Alt Lang Cd <input type="checkbox"/> Home Language <input type="checkbox"/> Student Language <input type="checkbox"/> Yrs US Sch <input type="checkbox"/> Date HLS Admin </div>										
--	--	--	--	--	--	--	--	--	--	--

Use the Create Registration Report to verify student demographic data, as well as the EB indicator.

Registration > Reports > Registration Reports > Program > SRG1200 - Student Status Changes by Program

Date Run: 4/27/2021 10:55 AM Cnty-Dist: 031-776 Campus: 101			Student Status By Program Changes 101 School Sch Year: 2021										Program ID: SRG1200 Page: 4 of 46					
Enrollment Records:																		
Stu ID	Student Name	Grd	SSN	Orig Entry	Entry	Withdraw	Wd Rsn	Stat	Exclsn	Elig	Trk	Attrib	Camp Res	CTE	US	Eco	Stu	Lang
700312	SHELTON, LEANDRO P	PK	XXX-XX-XXXX	08-26-2020	08-26-2020	10-27-2020	82	1	2	03	00		1	01	98			
	Comment: The Student has this comment																	
700294	SKELTON, JESSICA A	PK	XXX-XX-XXXX	08-17-2020	08-17-2020				1	2	03	00		1	01	98		
	Comment: The Student has this comment																	
700239	SPEEDY, SADIE	PK	XXX-XX-XXXX	08-17-2020	08-17-2020				1	2	03	00		1	01	98		
	Comment: The Student has this comment																	
700307	TERRY, MARICELLA L	PK	XXX-XX-XXXX	08-24-2020	08-24-2020				1	2	03	00		1	02	01		
	Comment: The Student has this comment																	
700279	THOMPSON, JAMES T	PK	XXX-XX-XXXX	08-17-2020	08-17-2020				1	2	03	00		1	01	98		
	Comment: The Student has this comment																	
700309	WINANS, ISIAH E	PK	XXX-XX-XXXX	08-25-2020	08-25-2020				1	2	03	00		1	01	98		

Set the **Print Enroll Records** parameter to Y to verify student entry and withdrawal dates.

Date Run: 4/27/2021 10:44 AM			Student Status By Program Changes 101 School Sch Year: 2021							Program ID: SRG1200 Page: 4 of 7						
Special Education Records:																
Stu ID	Student Name	Grd	SSN	Entry	Withdraw	Wd Rsn	Pri Disab	Instruct Set	Multi Disab	Speech	CTE Elig	Reg Day Sch	Deaf	ROSD Fiscal Agent		
506170	FLORES, JAYMI M	05	XXX-XX-XXXX	08-17-2020		08	41	No	0	1	1	0				
505221	GARZA, KRISTAL M	05	XXX-XX-XXXX	08-17-2020		08	40	No	0	1	1	0				
505135	GONZALEZ, AIDAN I	05	XXX-XX-XXXX	08-17-2020		08	40	No	0	1	0					
504769	HALL, ALYSSA A	05	XXX-XX-XXXX	08-17-2020		06	41	No	0	1	0					
505332	HORELKA, ANIYAH J	05	XXX-XX-XXXX	08-17-2020		08	41	No	0	1	0					
506264	LEE, KORBIN M	05	XXX-XX-XXXX	09-14-2020		10	41	No	0	1	0					
506286	LEYVA, REBECCA I	05	XXX-XX-XXXX	01-25-2021		08	41	No	0	1	0					
506287	LOERA, JOSE A	05	XXX-XX-XXXX	01-25-2021		08	41	No	0	1	0					
505404	LOPEZ, MAYSON D	05	XXX-XX-XXXX	08-17-2020		02	41	No	0	1	0					
506144	LUGO, SERENITY A	05	XXX-XX-XXXX	08-17-2020		08	41	No	0	1	0					
506265	MCQUAY, BRAXTON L	05	XXX-XX-XXXX	09-14-2020		10	41	No	0	1	0					
505376	PAXSON, CARLOS M	05	XXX-XX-XXXX	08-17-2020		08	40	No	0	1	0					
505895	PINTADO, LOGAN A	05	XXX-XX-XXXX	08-17-2020	10-08-2020	80	08	41	No	0	1	0				
505895	PINTADO, LOGAN A	05	XXX-XX-XXXX	10-20-2020		08	41	No	0	1	0					
505354	RAMOS, SAVANNAH	05	XXX-XX-XXXX	08-17-2020		08	41	No	0	1	0					
505090	RENDON, OMAR N	05	XXX-XX-XXXX	08-17-2020		08	40	No	0	1	0					
505110	ROSALES, HAYLEE	05	XXX-XX-XXXX	08-17-2020		02	41	No	0	1	0					
505570	TORRES, LANDON T	05	XXX-XX-XXXX	08-17-2020		09	00	No	1	1	0					
Bilingual/ESL Records:																
Stu ID	Student Name	Grd	SSN	Date Entry	Date Withdraw	Wd Rsn	Bil	ESL	LEP Cd	Stu Lang	Home Lang	HLS Admin Date	Par Perm Cd	Yrs US Sch	Alt Lang Cd	Bi/ESL Fund Cd
700286	MOORE, ALEXXA L	PK	XXX-XX-XXXX	08-20-2020	---	0	2	1	01	01	08-19-2020	K	00	BE		
700307	TERRY, MARICELLA L	PK	XXX-XX-XXXX	08-26-2020	---	0	2	1	01	01	---	K	00			
700086	CERNA, ROCKY D	PK	XXX-XX-XXXX	08-17-2020	---	0	2	1	01	01	---	K	00	BE		
800005	CORONADO, MARISELA	PK	XXX-XX-XXXX	08-17-2020	---	0	2	1	01	01	---	K	00	BE		
700079	DARROW, DANICA M	PK	XXX-XX-XXXX	08-17-2020	---	0	2	1	01	01	---	K	00	BE		
700313	GONZALES, MEAGAN D	PK	XXX-XX-XXXX	09-04-2020	09-08-2020	80	0	2	1	01	01	---	K	00	BE	
700072	HERNANDEZ, OMAR E	PK	XXX-XX-XXXX	08-17-2020	---	0	2	1	01	01	---	K	00	BE		
700108	NATIVIDAD, ARIANA	PK	XXX-XX-XXXX	08-17-2020	---	0	2	1	01	01	---	K	00	BE		
PK Enroll Records:																
Stu ID	Student Name	Grd	SSN	Entry	Withdraw	Wd Rsn	Elig Cd	PK Program Cd	PK Funding Source	PK Secondary Funding						
700247	AGUILAR, EDWARD L	PK	XXX-XX-XXXX	08-17-2020		2		02	2							
700284	AMADOR, ZACHARY N	PK	XXX-XX-XXXX	08-17-2020		5		02	2							
700249	AMBRIZ, JOSE B	PK	XXX-XX-XXXX	08-17-2020		2		02	2							
700246	BAILEY, DARCY R	PK	XXX-XX-XXXX	08-17-2020		2		02	2							
700254	BALBOA, TRAVIS Y	PK	XXX-XX-XXXX	08-17-2020		2		02	2							
700300	BOSQUEZ, JOHNNY H	PK	XXX-XX-XXXX	08-17-2020		5		02	2							
700243	CARRILLO, CODY A	PK	XXX-XX-XXXX	08-17-2020		2		02	2							
700242	CEARLEY, EMMITT S	PK	XXX-XX-XXXX	08-17-2020		2		02	2							
700233	CORONADO, TRISTEN L	PK	XXX-XX-XXXX	08-17-2020		2		02	2							
700287	CULBREATH, MIGUEL E	PK	XXX-XX-XXXX	08-17-2020		2		02	2							
700283	DELACERDA, CAIRO J	PK	XXX-XX-XXXX	08-17-2020		5		02	2							
700272	DILLON, ZAHARA E	PK	XXX-XX-XXXX	08-17-2020		2		02	2							
700203	DOUGLAS, JONATHAN R	PK	XXX-XX-XXXX	08-17-2020		2		02	2							
700328	DOUGLAS, LANDON	PK	XXX-XX-XXXX	11-02-2020		2		02	2							

Set the **Print Special Ed Records**, **Print Bilingual/ESL Records**, and **Print PK Enroll Records** parameters to Y to verify program information. These reports can be run individually.

- Registration > Maintenance > District Profile > District Maintenance > State Reporting

DEMOGRAPHIC INFO	CONTROL INFO	SPECIAL ED INFO	ATTENDANCE ZONES OPTIONS	STATE REPORTING																						
ASVAB: 01	Family Engagement Plan Link:	Local Education Agency Category: 02 : Charter	Education Organization Category: 02 : Local Education Agency	Program Evaluation Type: 01 : TEA SELF-ASSESSMENT																						
Gifted and Talented Programs																										
<table border="1"> <thead> <tr> <th>Delete</th> <th>GT Program</th> </tr> </thead> <tbody> <tr> <td></td> <td>04 : Full-time inclusion</td> </tr> <tr> <td colspan="2">Add</td> </tr> </tbody> </table>					Delete	GT Program		04 : Full-time inclusion	Add																	
Delete	GT Program																									
	04 : Full-time inclusion																									
Add																										
<p>CTE Programs of Study</p> <table border="1"> <thead> <tr> <th>Delete</th> <th>Program Code</th> </tr> </thead> <tbody> <tr> <td></td> <td>001 : Accounting and Financial Services</td> </tr> <tr> <td></td> <td>002 : Advanced Manufacturing and Machin</td> </tr> <tr> <td></td> <td>006 : Architectural Design</td> </tr> <tr> <td></td> <td>007 : Automotive</td> </tr> <tr> <td></td> <td>009 : Bio-Medical Science</td> </tr> <tr> <td></td> <td>011 : Business Management</td> </tr> <tr> <td></td> <td>012 : Carpentry</td> </tr> <tr> <td></td> <td>013 : Cosmetology and Personal Care Ser</td> </tr> <tr> <td></td> <td>014 : Culinary Arts</td> </tr> <tr> <td colspan="2">Add</td> </tr> </tbody> </table>					Delete	Program Code		001 : Accounting and Financial Services		002 : Advanced Manufacturing and Machin		006 : Architectural Design		007 : Automotive		009 : Bio-Medical Science		011 : Business Management		012 : Carpentry		013 : Cosmetology and Personal Care Ser		014 : Culinary Arts	Add	
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	011 : Business Management																									
	012 : Carpentry																									
	013 : Cosmetology and Personal Care Ser																									
	014 : Culinary Arts																									
Add																										

Reported Elements from State Reporting:

Element	Code Table	Data Element	ASCENDER Name
E1626	C216	PKProgramEvaluationType	Program Evaluation Type

- Registration > Maintenance > Student Enrollment > Demo1

DEMO1	DEMO2	DEMO3	GRADUATION	AT RISK	CONTACT	W/R ENROLL	SPEC ED	Q/T	BIL/ESL	TITLE I	PRS	LOCAL PROGRAMS	PK ENROLL	FORMS																																																																																															
Demographic Information																																																																																																													
Grade: 10	Entry Dt: 08-16-2021	Track: 00	Orig Entry: 08-16-2021	Withdrawal Dt: --	Portal ID: bxDrhV56zwZ																																																																																																								
Name: ALYSSA	EMMA	AGUILAR																																																																																																											
First	Middle	Last				Gen	Nickname																																																																																																						
Social Security Number Denied	SSN: 452-14-4368	Prior SSN: --	Texas Unique Student ID: 2161986836	Medicaid Eligible	Medicaid ID: --																																																																																																								
Sex: F	DOB: 02-16-2006	Hispanic/Latino: <input checked="" type="checkbox"/>	Aggregate Race/Ethnicity: H - Hispanic																																																																																																										
White <input checked="" type="checkbox"/>	Black/African American <input type="checkbox"/>	Asian <input type="checkbox"/>	American Indian/ Alaskan Native <input type="checkbox"/>	Hawaiian/Pacific Isl. <input type="checkbox"/>																																																																																																									
Phone / Address																																																																																																													
Addr/Tel Res: 4305	BRUNSWICK	Phone Nbr: 555-445-3766	Cell Ph Nbr: --	E-mail: --																																																																																																									
Mailing: 4305	BRUNSWICK	Num: --	Street: --	Direction: --	Apt: --	City: Alamo City	State: TX	Zip: 747498	Duplicate																																																																																																				
Physical: 4305	BRUNSWICK	Num: --	Street: --	Direction: --	Apt: --	City: Alamo City	State: TX	Zip: 747498	Duplicate																																																																																																				
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Student Indicators																																																																																																													
Eligibility Code: 1	Record Status: 1	Attribution Code: 00	NSLP: 0	Campus ID Resid: --	Child Find: SPPH-11: <input type="checkbox"/>	Active Cd: 1 - Active	Child Find: SPPH-12: <input type="checkbox"/>	Current / Next Year Information																																																																																																					
Ctry Residence: 015	As of Status Last Friday October: --	Reporting Exc: --	As of Status Last Day Enrollment: --					Control Num: 298	Next Yr Cntr: <input type="checkbox"/>	Here Last Yr: <input type="checkbox"/>	Next Yr Camp: <input type="checkbox"/>	CY Xfer Factor: --	NY Xfer Factor: --	CY Team Code: <input type="checkbox"/>	NY Team Code: <input type="checkbox"/>																																																																																														
Economic Disadvantage																																																																																																													
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Reported Elements from Demo1:

Element	Code Table	Data Element	ASCENDER Name
E0703	--	FirstName	Name - First
E0704	--	MiddleName	Name - Middle
E0705	--	LastSurname	Name - Last
E1523	--	StudentUniqueld	Texas Unique Student ID
E0004	C013	Sex	Sex

Element	Code Table	Data Element	ASCENDER Name
E0006	--	BirthDate	DOB
E1064	--	HispanicLatinoEthnicity	Hispanic/Latino
E3050	C304	Race	White
E3050	C304	Race	Black/African American
E3050	C304	Race	Asian
E3050	C304	Race	American Indian/ Alaskan Native
E3050	C304	Race	Hawaiian/Pacific Isl
E0785	C054	EconomicDisadvantage	Eco Disadvan
E1517	C050	EntryGradeLevel	Grade

- Registration > Maintenance > Student Enrollment > Demo2

Reported Elements from Demo2:

Element	Code Table	Data Element	ASCENDER Name
E1396	--	AdministrationDate	--

- Registration > Maintenance > Student Enrollment > W/R Enroll

DEM01	DEM02	DEM03	GRADUATION	AT RISK	CONTACT	W/R ENROLL	SPEC ED	G/T	BIL/ESL	TITLE I	PRS	LOCAL PROGRAMS			
<input type="button" value="Delete"/>	<input type="button" value="Details"/>	<input type="button" value="Campus"/>	<input type="button" value="Entry Date"/>	<input type="button" value="Exit Date"/>	<input type="button" value="Reason"/>	<input type="button" value="Status"/>	<input type="button" value="Exclusion"/>	<input type="button" value="Grade"/>	<input type="button" value="Elig Cd"/>	<input style="border: 2px solid black; border-radius: 50%; width: 20px; height: 20px; text-align: center; vertical-align: middle; padding: 0; margin: 0;" type="button" value="Track"/>	<input type="button" value="Attrib Cd"/>	<input type="button" value="Camp Res"/>	<input type="button" value="CTE Elig"/>	<input type="button" value="Comnts"/>	<input type="button" value="Res Fac"/>
<input type="button" value="Delete"/>	<input type="button" value="Details"/>	<input type="button" value="Campus"/>	101	08-16-2021	--	1		PK	2	01	00	--	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Reported Elements from W/R Enroll:

Element	Code Table	Data Element	ASCENDER Name
E0975	--	INSTRUCTIONAL-TRACK-INDICATOR-CODE changed to CalendarCode in TWEDS, but not selected in “used section” so can I delete?	Track

- Registration > Maintenance > Student Enrollment > SpecEd

DEM01	DEM02	DEM03	GRADUATION	AT RISK	CONTACT	W/R ENROLL	SPEC ED	G/T	BIL/ESL	TITLE I	PRS	LOCAL PROGRAMS		
<input type="button" value="Delete"/>	<input type="button" value="Campus"/>	<input type="button" value="Entry Date"/>	<input style="border: 2px solid black; border-radius: 50%; width: 20px; height: 20px; text-align: center; vertical-align: middle; padding: 0; margin: 0;" type="button" value="Exit Date"/>	<input type="button" value="Reason"/>			<input type="button" value="Prim Dis"/>	<input type="button" value="Sec Dis"/>	<input type="button" value="Tert Dis"/>	<input type="button" value="Multi Dis"/>	<input type="button" value="Medical Fragile"/>	<input style="border: 2px solid black; border-radius: 50%; width: 20px; height: 20px; text-align: center; vertical-align: middle; padding: 0; margin: 0;" type="button" value="Instrl Set"/>	<input type="button" value="Child Cnt Fund"/>	<input type="button" value="CTE Elig"/>
<input type="button" value="Delete"/>	101	<input type="button" value="08-05-2022"/>	<input style="border: 2px solid black; border-radius: 50%; width: 20px; height: 20px; text-align: center; vertical-align: middle; padding: 0; margin: 0;" type="button" value="09-02-2022"/>	33	:	<input type="button" value="+33"/>	<input style="border: 1px solid black; border-radius: 50%; width: 20px; height: 20px; text-align: center; vertical-align: middle; padding: 0; margin: 0;" type="button" value="00"/>	<input style="border: 1px solid black; border-radius: 50%; width: 20px; height: 20px; text-align: center; vertical-align: middle; padding: 0; margin: 0;" type="button" value="00"/>	<input style="border: 1px solid black; border-radius: 50%; width: 20px; height: 20px; text-align: center; vertical-align: middle; padding: 0; margin: 0;" type="button" value="00"/>	<input style="border: 1px solid black; border-radius: 50%; width: 20px; height: 20px; text-align: center; vertical-align: middle; padding: 0; margin: 0;" type="button" value="00"/>	<input style="border: 1px solid black; border-radius: 50%; width: 20px; height: 20px; text-align: center; vertical-align: middle; padding: 0; margin: 0;" type="button" value="00"/>	<input style="border: 1px solid black; border-radius: 50%; width: 20px; height: 20px; text-align: center; vertical-align: middle; padding: 0; margin: 0;" type="button" value="00"/>	<input style="border: 1px solid black; border-radius: 50%; width: 20px; height: 20px; text-align: center; vertical-align: middle; padding: 0; margin: 0;" type="button" value="00"/>	

Reported Elements from SpecEd:

Element	Code Table	Data Element	ASCENDER Name
E0794	C088	SPECIAL-ED-INDICATOR-CODE changed to SpecialEducationStudent in TWEDS, but not selected in “used section” so can I delete?	Entry/Exit Date

- Registration > Maintenance > Student Enrollment > Bil/ESL

DEM01	DEM02	DEM03	GRADUATION	AT RISK	CONTACT	W/R ENROLL	SPEC ED	G/T	BIL/ESL	TITLE I	PRS	LOCAL PROGRAMS
<input type="button" value="Delete"/>	<input type="button" value="Details"/>	<input type="button" value="Campus"/>	<input type="button" value="Entry Date"/>	<input type="button" value="Exit Date"/>	<input type="button" value="Reason"/>	<input type="button" value="BIL Type"/>	<input type="button" value="ESL Type"/>	<input type="button" value="EB Cd"/>	<input type="button" value="Par Perm Cd"/>	<input type="button" value="BIL/ESL Fund Cd"/>	<input type="button" value="Alt Lang Cd"/>	
<input type="button" value="Delete"/>	<input type="button" value="Details"/>	101	08-15-2022	08-31-2022	33	0	0	1			00	

Reported Elements from Bil/ESL:

Element	Code Table	Data Element	ASCENDER Name
E0790	C061	EmergentBilingualIndicator	EB Cd

IMPORTANT: The **EB Code** cannot be updated from the State Reporting > Maintenance > Summer > Student > Demo page. It must be correct on this tab so that it is correct in the *Student* interchange.

- Registration > Maintenance > Student Enrollment > PK Enroll

The screenshot shows the PK Enroll maintenance screen with two main panels:

- PK Program:** This panel lists a single record for a PK program. The fields are: Campus (101), Entry Date (08-16-2021), Exit Date (--), Reason (02), PK Program (02), and PK Elig Prev Yr (unchecked). Below the table are input fields for Campus (101), PK Program Code (02 : PK eligible; 4 or more hrs instruc), Entry Date (08-16-2021), Exit Date (--), Reason (101), and a link to '+33' more records.
- PK Funding Source:** This panel lists two funding sources. The fields are: Fund Order (1 and 2), Fund Source (4 and 2), Begin Date (08-16-2021), and End Date (--). Below the table are input fields for Fund Order (1), Fund Source (4 : Federal funding), Begin Date (08-16-2021), and End Date (--).

Reported Elements from PK Enroll:

Element	Code Table	Data Element	ASCENDER Name
E1078	C185	PKProgramType	PK Program Code
E3040	C186	OrderOfPKFundingSource	PK Funding Source
E3040	C186	OrderOfPKFundingSource	PK Secondary Funding

III. Verify Data and Create XML File

- Review the Family Plan Engagement Link and Child Care Operation Number
- Create XML file.



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