


# PEIMS Fall Enrollment Submission

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# PEIMS Fall Enrollment Submission (Work In Progress)

**Created:** 08/14/2026
**Reviewed:** Final Review In Progress
**Revised:** In Progress

The **PEIMS Fall Enrollment Submission** (Submission 6) includes (1) all students enrolled on the first Friday in October whether or not this is a day of instruction, with their Special Education program determination, or (2) students in grades 7-12 enrolled at any point during the school start window (first day of school through the last Friday in September). All LEAs report data for the PEIMS Fall Enrollment Submission.

*This guide is organized in domain dependency order*.

**The PEIMS Fall Enrollment submission is due October 15, 2026**.

**IMPORTANT**: Some of the images and/or examples provided in this document are for informational purposes only and may not completely represent your LEA's (School System) process.

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TIP: How to review, save or print a report.

**Review the report using the following buttons**:

Click First to go to the first page of the report.
Click ◀ to go back one page.
Click ▶ to go forward one page.
Click Last to go to the last page of the report.

**The report can be viewed and saved in various file formats**.

Click to save and print the report in PDF format.
Click to save and print the report in CSV format. (This option is not available for all reports.) When a report is exported to the CSV format, the report headers may not be included.
Click to close the report window. Some reports may have a **Close Report**, **Exit**, or **Cancel** button instead.

# I. Prerequisites

Before starting the verification process, ensure the following tasks have been completed within the respective applications:

**Security Administration**

- Verify all roles and users are correct.

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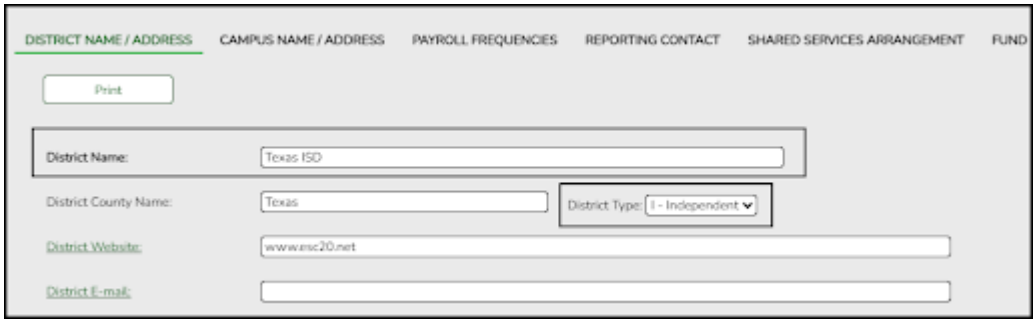
# II. Education Organization

The **Education Organization** domain provides information about any public school, charter, education service center, organization or agency.

| Entity | Data Elements |
|---|---|
| LocalEducationAgency | • NameOfInstitution<br>• LocalEducationAgencyId<br>• LocalEducationAgencyCategory |
| School | • NameOfInstitution<br>• SchoolId<br>• GradeLevel |

Use the following screen to verify the **LocalEducationAgency** entity data.

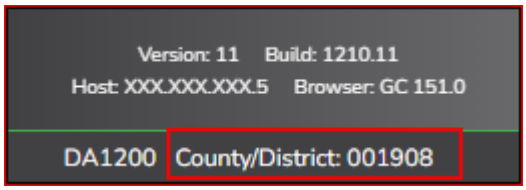
***District Administration > Tables > District Information > District Name / Address***




**NameOfInstitution** is promoted from AskTED.

**LocalEducationAgencyCategory** is labeled **District Type**.

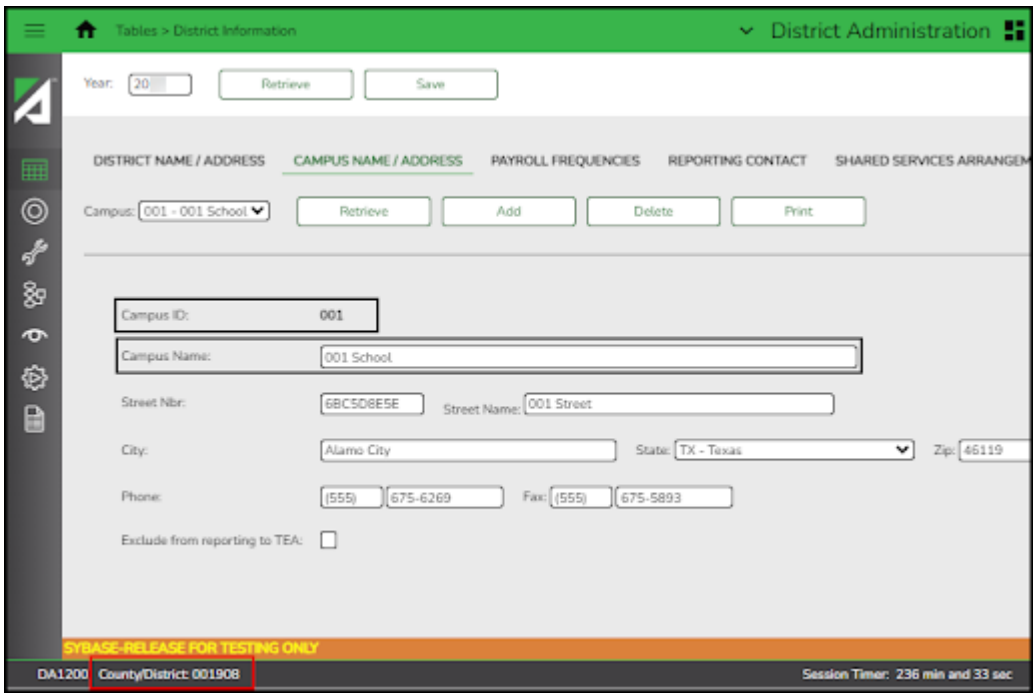
- If District Type is **I – Independent**, system exports **01 – School District**.
- If District Type is **C – Charter**, system exports **02 – Charter**.



The **LocalEducationAgencyId** is stored in the database and cannot be edited. It is your local County/District number and can be viewed in the bottom left corner of your ASCENDER screen.

Use the following screens to verify the **School** entity data.

### *District Administration > Tables > District Information > Campus Name / Address*

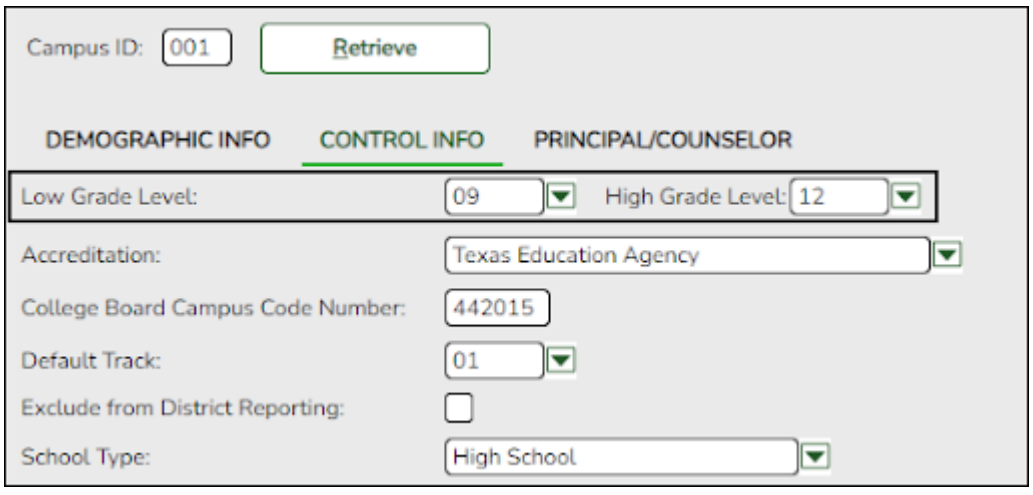



**NameOfInstitution** is promoted from AskTED.

**SchoolId** is a combination of the LocalEducationAgencyId and Campus ID without leading zeros. Example:

- LocalEducationAgencyId = 001908
- Campus ID = 001
- SchoolId = 1908001

### *Registration > Maintenance > Campus Profile > Campus Information Maintenance > Control Info*



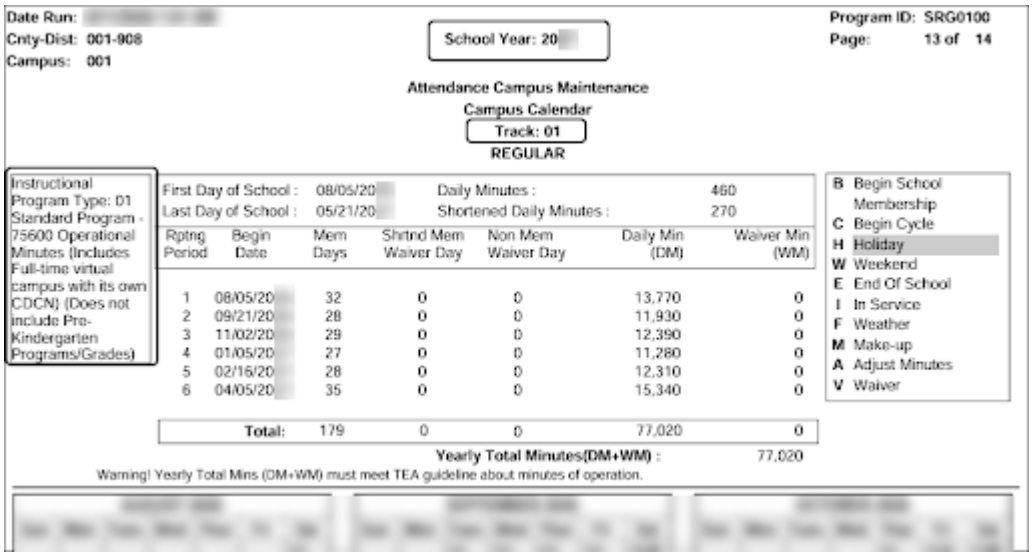
# III. School Calendar

The **School Calendar** domain provides the specific calendar information for a particular school. TEA uses the Calendar data to determine the first day of school to promote student and other data to the data marts. It is dependent on the **Education Organization** domain.

| Entity | Data Element |
|---|---|
| Calendar | • SchoolYear<br>• CalendarCode<br>• CalendarType |

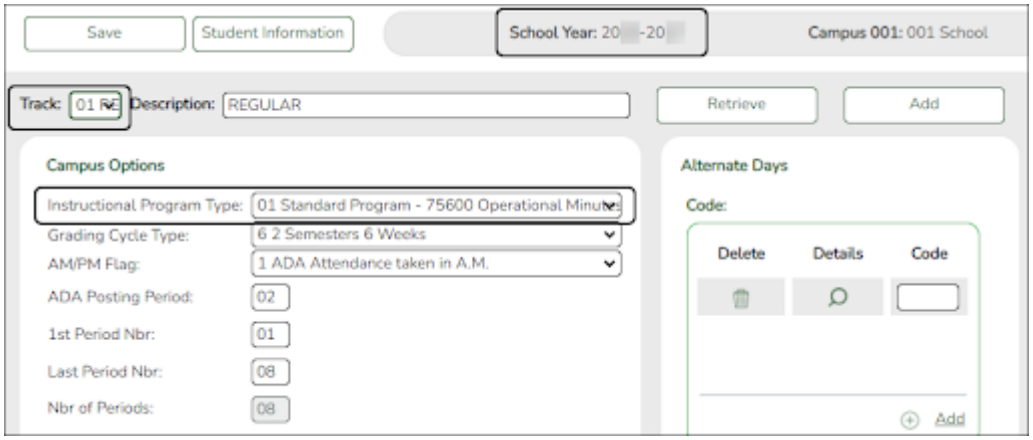
Use the following report to verify **School Calendar** data.

***Registration > Reports > Registration Reports > Program > SRG0100 - Campus Information Report***




Use the following screen to update **School Calendar** data.

***Attendance > Maintenance > Campus > Campus Options***



# IV. Alternative and Supplemental Services

The **Program** entity within the **Alternative and Supplemental Services** domain represents any program designed to work in conjunction with, or as a supplement to, the main academic program. It is dependent on the **Education Organization** domain.

| Entity | Data Element |
|---|---|
| Program | • ProgramType |

Only **Program Type 33 – Special Education** is reported for this submission. This data element is stored in the backend tables and only reported if any Special Education students are reported.

# V. Student Identification and Demographics

The **Student Identification and Demographics** domain provides the characteristics and demographics of a student, and the education organization associated with the student. It is dependent on the **Calendar** entity in the **School Calendar** domain and the **Program** entity in the **Alternative and Supplemental Services** domain.

| Entity | Data Element |
|---|---|
| Student | • StudentUniqueId<br>• LocalStudentId<br>• StudentId<br>• GenerationCode<br>• AsOfStatusFirstFridayOctober<br>• FirstName<br>• MiddleName<br>• LastSurname<br>• Birthdate |

| Entity | Data Element |
| --- | --- |
| StudentEducationOrganizationAssociation | • Sex<br>• HispanicLatinoEthnicity<br>• Race<br>EmergentBilingualSet (may have multiple instances)<br>• EmergentBilingualIndicator<br>• BeginDate<br>• EndDate<br>EconomicDisadvantageSet (may have multiple instances)<br>• EconomicDisadvantage<br>• BeginDate<br>• EndDate<br>FosterCareTypeSet (may have multiple instances)<br>• FosterCareType<br>• BeginDate<br>• EndDate<br>HomelessStatusSet (may have multiple instances)<br>• HomelessStatus<br>• BeginDate<br>• EndDate<br>UnaccompaniedYouthSet (may have multiple instances)<br>• UnaccompaniedYouth<br>• BeginDate<br>• EndDate<br>UnschooledAsyleeRefugeeSet (may have multiple instances)<br>• UnschooledAsyleeRefugee<br>• BeginDate<br>• EndDate<br>MilitaryConnectedStudentSet (may have multiple instances)<br>• ilitaryConnectedStudent<br>• BeginDate<br>• EndDate<br>PKProgramTypeSet (may have multiple instances)<br>• PKProgramType<br>• BeginDate<br>• EndDate<br>PKFundingSourceSet (may have multiple instances)<br>• PKFundingSource<br>• OrderOfPKFundingSource<br>• BeginDate<br>• EndDate<br>Language (may have multiple instances)<br>• Language<br>• LanguageUse<br>StudentCharacteristic (may have multiple instances)<br>• StudentCharacteristic<br>StudentCharacteristic > Period (may have multiple instances)<br>• BeginDate<br>• EndDate<br>• AdultPreviousAttendanceSet<br>• AdultPreviousAttendance<br>• BeginDate<br>• EndDate<br>FullTimeHybridVirtualProgramParticipationSet (may have multiple instances)<br>• FullTimeHybridVirtualProgramParticipation<br>• BeginDate<br>• EndDate |

**NOTE**: The same report is used to verify data in the **Student Identification and Demographics** and **Enrollment** domains. Continue to the **Enrollment** domain section to review the report and screens used to verify and update this data.

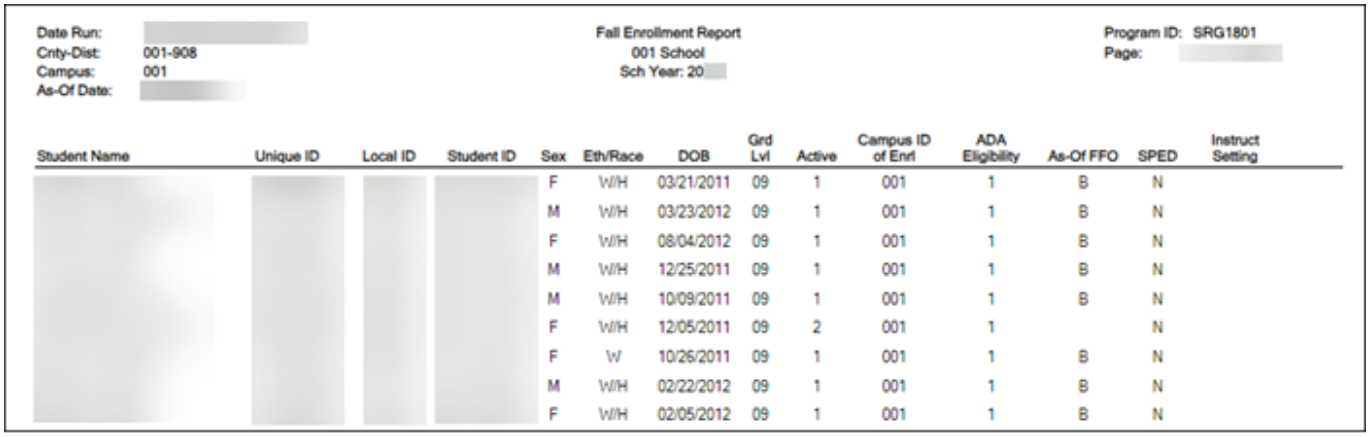
# VI. Enrollment

The **Enrollment** domain provides the enrollment and withdrawal information for a student and the relationship between a particular education organization. It is dependent on the **Student** entity in **Student Identification and Demographicss** domain.

| Entity | Data Element |
|---|---|
| Student | • EntryDate<br>• EntryGradeLevel<br>• ADAEligibility<br>• ExitWithdrawDate<br>• ExitWithdrawType |

Use the following report to verify **Student Identification and Demographic & Enrollment** data.

***Registration > Reports > Registration Reports > Student Report Group > SRG1801 - Fall Enrollment Report***



Date Run:
Cnty-Dist: 001-908
Campus: 001
As-Of Date:

Fall Enrollment Report
001 School
Sch Year: 20

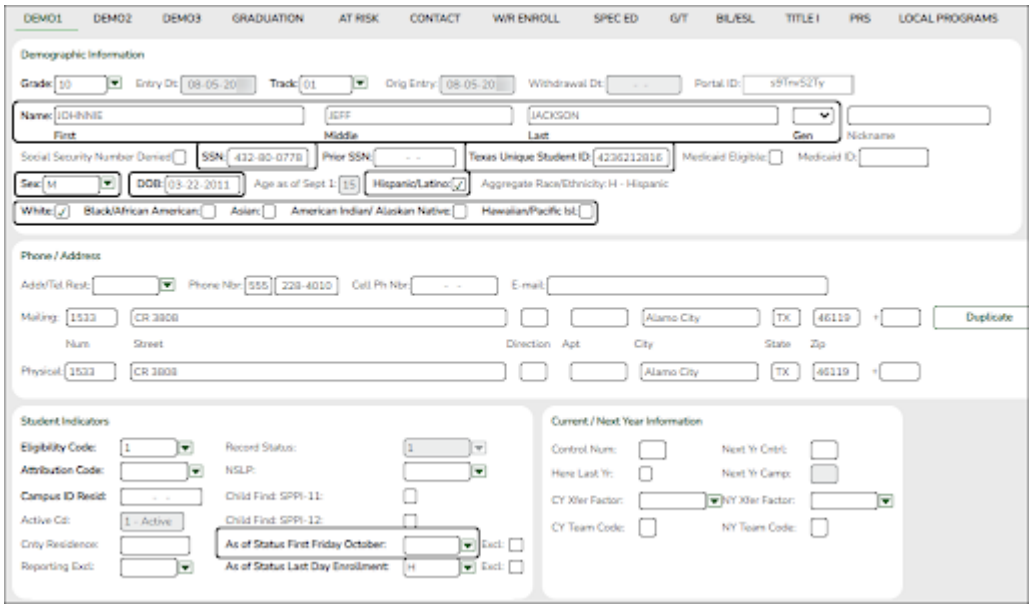
Program ID: SRG1801
Page:

| Student Name | Unique ID | Local ID | Student ID | Sex | Eth/Race | DOB | Grd Lvl | Active | Campus ID of Enrl | ADA Eligibility | As-Of FFO | SPED | Instruct Setting |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | F | W/H | 03/21/2011 | 09 | 1 | 001 | 1 | B | N | |
| | | | | M | W/H | 03/23/2012 | 09 | 1 | 001 | 1 | B | N | |
| | | | | F | W/H | 08/04/2012 | 09 | 1 | 001 | 1 | B | N | |
| | | | | M | W/H | 12/25/2011 | 09 | 1 | 001 | 1 | B | N | |
| | | | | M | W/H | 10/09/2011 | 09 | 1 | 001 | 1 | B | N | |
| | | | | F | W/H | 12/05/2011 | 09 | 2 | 001 | 1 | | N | |
| | | | | F | W | 10/26/2011 | 09 | 1 | 001 | 1 | B | N | |
| | | | | M | W/H | 02/22/2012 | 09 | 1 | 001 | 1 | B | N | |
| | | | | F | W/H | 02/05/2012 | 09 | 1 | 001 | 1 | B | N | |

❑ When generating the report enter the **Fall Enrollment snapshot date** which is the first Friday in October in the As-of Date parameter.

Use the following screens to update **Student Identification and Demographic** data.

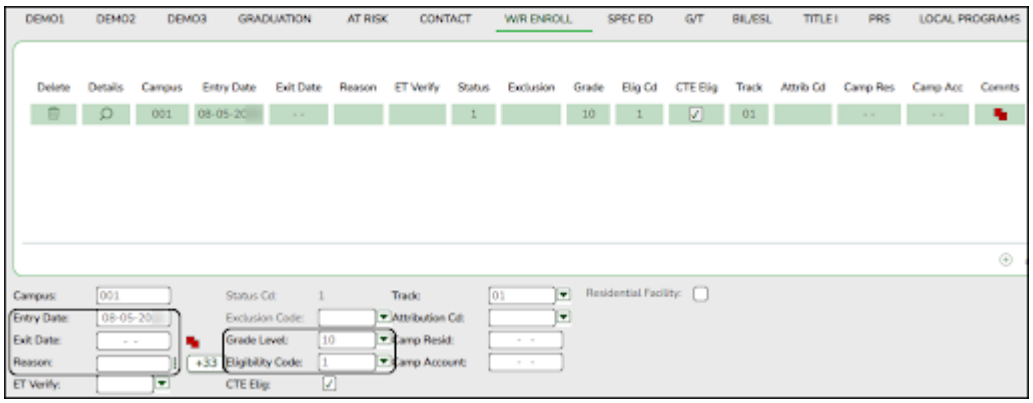
***Registration > Maintenance > Student Enrollment > Demo1***




The **As of Status First Friday October** field is automatically calculated nighty. If the field is manually updated, select the **Excl** checkbox next to it to prevent it from being automatically recalculated.

Use the following screen to update Enrollment data.

***Registration > Maintenance > Student Enrollment > W/R Enroll***

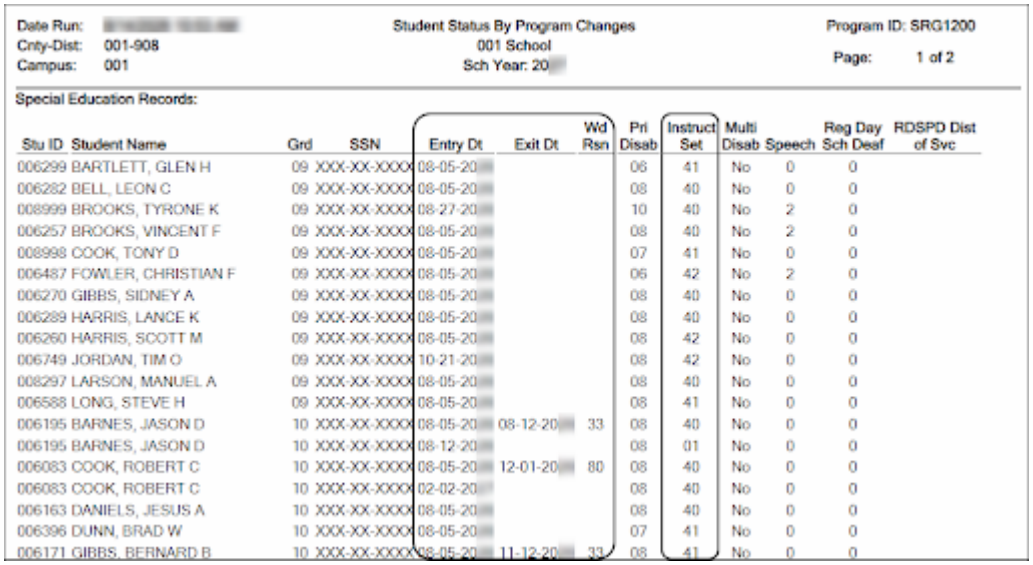



# VII. Alternative and Supplemental Services (Student Specific Data)

| Entity | Data Element |
|---|---|
| StudentSpecialEducationProgramAssociation | • BeginDate<br>• EndDate<br>• InstructionalSetting<br>• InstructionalSettingBeginDate<br>• InstructionalSettingEndDate |

Use the following report to verify **Alternative and Supplemental Services** data.

***Registration > Reports > Registration Reports > Program > SRG1200 - Student Status Changes by Program***



Date Run: [redacted]
Cnty-Dist: 001-908
Campus: 001

Student Status By Program Changes
001 School
Sch Year: 20[redacted]

Program ID: SRG1200
Page: 1 of 2

Special Education Records:

| Stu ID | Student Name | Grd | SSN | Entry Dt | Exit Dt | Wd Rsn | Pri Disab | Instruct Set | Multi Disab | Speech | Reg Day Sch Deaf | RDSPD Dist of Svc |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 006299 | BARTLETT, GLEN H | 09 | XXX-XX-XXXX | 08-05-20[redacted] | | | 06 | 41 | No | 0 | 0 | |
| 006282 | BELL, LEON C | 09 | XXX-XX-XXXX | 08-05-20[redacted] | | | 08 | 40 | No | 0 | 0 | |
| 008999 | BROOKS, TYRONE K | 09 | XXX-XX-XXXX | 08-27-20[redacted] | | | 10 | 40 | No | 2 | 0 | |
| 006257 | BROOKS, VINCENT F | 09 | XXX-XX-XXXX | 08-05-20[redacted] | | | 08 | 40 | No | 2 | 0 | |
| 008998 | COOK, TONY D | 09 | XXX-XX-XXXX | 08-05-20[redacted] | | | 07 | 41 | No | 0 | 0 | |
| 006487 | FOWLER, CHRISTIAN F | 09 | XXX-XX-XXXX | 08-05-20[redacted] | | | 06 | 42 | No | 2 | 0 | |
| 006270 | GIBBS, SIDNEY A | 09 | XXX-XX-XXXX | 08-05-20[redacted] | | | 08 | 40 | No | 0 | 0 | |
| 006289 | HARRIS, LANCE K | 09 | XXX-XX-XXXX | 08-05-20[redacted] | | | 08 | 40 | No | 0 | 0 | |
| 006260 | HARRIS, SCOTT M | 09 | XXX-XX-XXXX | 08-05-20[redacted] | | | 08 | 42 | No | 0 | 0 | |
| 006749 | JORDAN, TIM O | 09 | XXX-XX-XXXX | 10-21-20[redacted] | | | 08 | 42 | No | 0 | 0 | |
| 008297 | LARSON, MANUEL A | 09 | XXX-XX-XXXX | 08-05-20[redacted] | | | 08 | 40 | No | 0 | 0 | |
| 006588 | LONG, STEVE H | 09 | XXX-XX-XXXX | 08-05-20[redacted] | | | 08 | 41 | No | 0 | 0 | |
| 006195 | BARNES, JASON D | 10 | XXX-XX-XXXX | 08-05-20[redacted] | 08-12-20[redacted] | 33 | 08 | 40 | No | 0 | 0 | |
| 006195 | BARNES, JASON D | 10 | XXX-XX-XXXX | 08-12-20[redacted] | | | 08 | 01 | No | 0 | 0 | |
| 006083 | COOK, ROBERT C | 10 | XXX-XX-XXXX | 08-05-20[redacted] | 12-01-20[redacted] | 80 | 08 | 40 | No | 0 | 0 | |
| 006083 | COOK, ROBERT C | 10 | XXX-XX-XXXX | 02-02-20[redacted] | | | 08 | 40 | No | 0 | 0 | |
| 006163 | DANIELS, JESUS A | 10 | XXX-XX-XXXX | 08-05-20[redacted] | | | 08 | 40 | No | 0 | 0 | |
| 006396 | DUNN, BRAD W | 10 | XXX-XX-XXXX | 08-05-20[redacted] | | | 07 | 41 | No | 0 | 0 | |
| 006171 | GIBBS, BERNARD B | 10 | XXX-XX-XXXX | 08-05-20[redacted] | 11-12-20[redacted] | 33 | 08 | 41 | No | 0 | 0 | |

❑ When generating this report enter "**Y**" in the **Print Special Ed Records** parameters.

Use the following screen to update **Alternative and Supplemental Services** data.

***Registration > Maintenance > Student Enrollment > Spec Ed***




# VIII. ASCENDER DataConnect: Publish and Review Data

Use the **ASCENDER DataConnect (ADC)** tool to complete the following tasks:

- Publish the data to the IODS.
- Review any Level 1 errors in ADC.
- Correct the applicable source data in ASCENDER.

- Republish the data to the Publish the data to the Individual Operational Data Store (IODS).
- Verify in ADC that the Level 1 errors have been resolved.

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For a complete list of submission rules and edits, access the TSDS Web-Enabled Data Standards **(TWEDS)** website. In the top-right corner, select the appropriate **School Year** (20XX), **Collection** (XXXX), and **Submission** (XXX) and click **Open**.

Once on the TWEDS website, in the Overview tab, you can review **Collections**, **Timelines (DUE DATES)**, and **Data Submission Responsibilities**. It is **highly important** to ensure that you review all of these details as they may change according to the **School Year**.

Additionally, you can use the other tabs on the TWEDS website to review **Data Components**, **Descriptor Tables**, **References**, **Rules**, **Change Logs**, and **Early Notices**.


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