

PEIMS Fall Enrollment Submission

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Created: 08/14/2026
Reviewed: Final Review In Progress

The **PEIMS Fall Enrollment Submission** (Submission 6) includes (1) all students enrolled on the first Friday in October whether or not this is a day of instruction, with their Special Education program determination, or (2) students in grades 7-12 enrolled at any point during the school start window (first day of school through the last Friday in September). All LEAs report data for the PEIMS Fall Enrollment Submission.

This guide is organized in domain dependency order.

The PEIMS Fall Enrollment submission is due October 15, 2026.

IMPORTANT: Some of the images and/or examples provided in this document are for informational purposes only and may not completely represent your LEA's (School System) process.

TIP: How to review, save or print a report.

Review the report using the following buttons:

Click First to go to the first page of the report.
Click to go back one page.
Click to go forward one page.
Click Last to go to the last page of the report.

The report can be viewed and saved in various file formats.

Click to save and print the report in PDF format.
Click to save and print the report in CSV format. (This option is not available for all reports.) When a report is exported to the CSV format, the report headers may not be included.
Click to close the report window. Some reports may have a **Close Report**, **Exit**, or **Cancel** button instead.

I. Prerequisites

Before starting the verification process, ensure the following tasks have been completed within the respective applications:

Security Administration

- Verify all roles and users are correct.

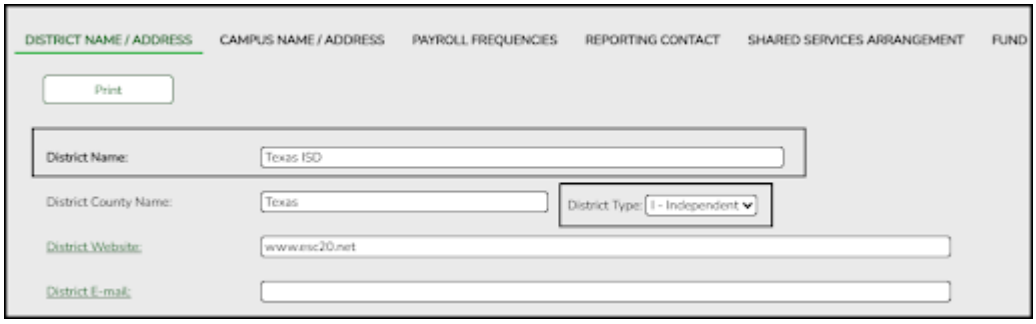
II. Education Organization

The **Education Organization** domain provides information about any public school, charter, education service center, organization or agency.

Entity	Data Elements
LocalEducationAgency	• NameOfInstitution • LocalEducationAgencyId • LocalEducationAgencyCategory
School	• NameOfInstitution • SchoolId • GradeLevel

Use the following screen to verify the **LocalEducationAgency** entity data.

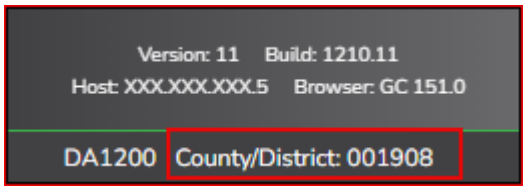
District Administration > Tables > District Information > District Name / Address



NameOfInstitution is promoted from AskTED.

LocalEducationAgencyCategory is labeled **District Type**.

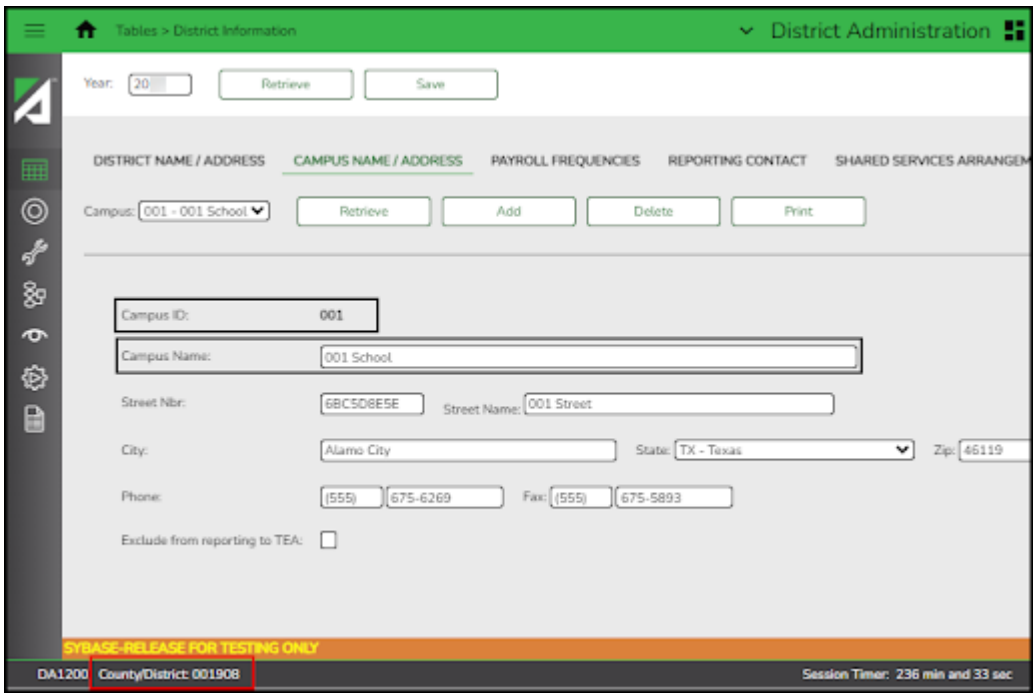
- If District Type is **I – Independent**, system exports **01 – School District**.
- If District Type is **C – Charter**, system exports **02 – Charter**.



The **LocalEducationAgencyId** is stored in the database and cannot be edited. It is your local County/District number and can be viewed in the bottom left corner of your ASCENDER screen.

Use the following screens to verify the **School** entity data.

District Administration > Tables > District Information > Campus Name / Address

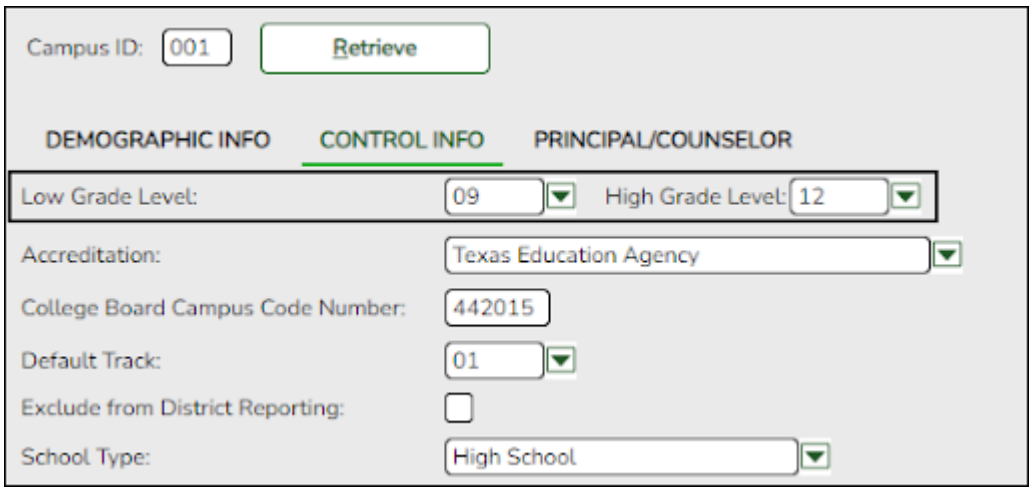


NameOfInstitution is promoted from AskTED.

SchoolId is a combination of the LocalEducationAgencyId and Campus ID without leading zeros. Example:

- LocalEducationAgencyId = 001908
- Campus ID = 001
- SchoolId = 1908001

Registration > Maintenance > Campus Profile > Campus Information Maintenance > Control Info



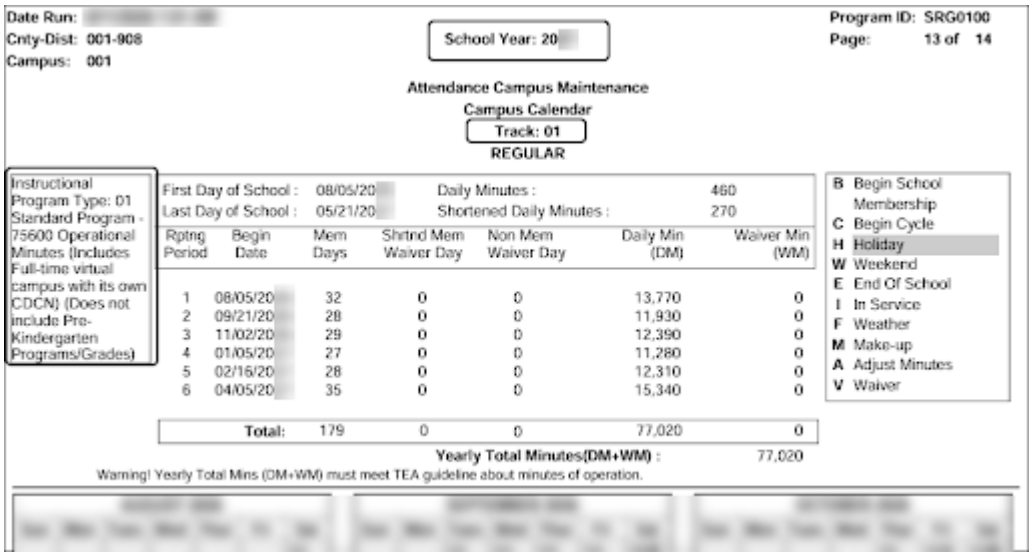
III. School Calendar

The **School Calendar** domain provides the specific calendar information for a particular school. TEA uses the Calendar data to determine the first day of school to promote student and other data to the data marts. It is dependent on the **Education Organization** domain.

Entity	Data Element
Calendar	• SchoolYear • CalendarCode • CalendarType

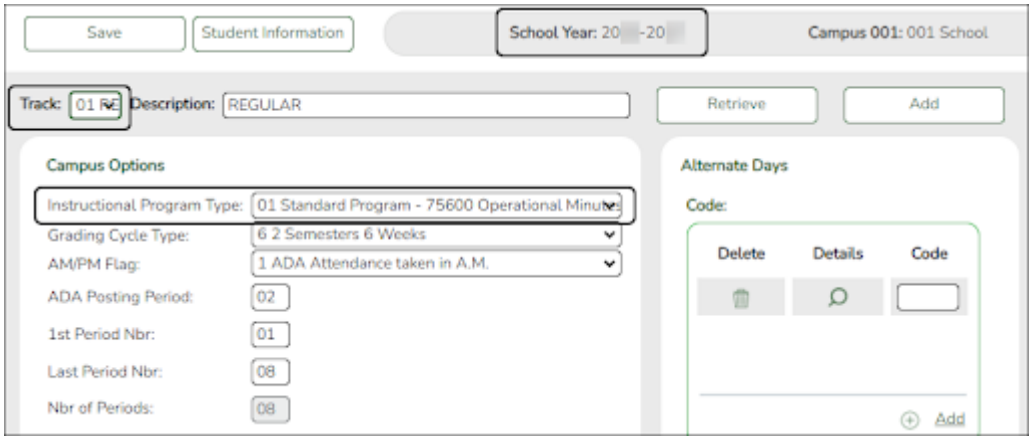
Use the following report to verify **School Calendar** data.

Registration > Reports > Registration Reports > Program > SRG0100 - Campus Information Report



Use the following screen to update **School Calendar** data.

Attendance > Maintenance > Campus > Campus Options



IV. Alternative and Supplemental Services

The **Program** entity within the **Alternative and Supplemental Services** domain represents any program designed to work in conjunction with, or as a supplement to, the main academic program. It is dependent on the **Education Organization** domain.

Entity	Data Element
Program	• ProgramType

Only **Program Type 33 – Special Education** is reported for this submission. This data element is stored in the backend tables and is only reported if any Special Education students are reported.

V. Student Identification and Demographics

The **Student Identification and Demographics** domain provides the characteristics and demographics of a student, and the education organization associated with the student. It is dependent on the **Calendar** entity in the **School Calendar** domain and the **Program** entity in the **Alternative and Supplemental Services** domain.

Entity	Data Element
Student	• StudentUniqueId • LocalStudentId • StudentId • GenerationCode • AsOfStatusFirstFridayOctober • FirstName • MiddleName • LastSurname • Birthdate

Entity	Data Element
StudentEducationOrganizationAssociation	• Sex • HispanicLatinoEthnicity • Race EmergentBilingualSet (may have multiple instances) • EmergentBilingualIndicator • BeginDate • EndDate EconomicDisadvantageSet (may have multiple instances) • EconomicDisadvantage • BeginDate • EndDate FosterCareTypeSet (may have multiple instances) • FosterCareType • BeginDate • EndDate HomelessStatusSet (may have multiple instances) • HomelessStatus • BeginDate • EndDate UnaccompaniedYouthSet (may have multiple instances) • UnaccompaniedYouth • BeginDate • EndDate UnschooledAsyleeRefugeeSet (may have multiple instances) • UnschooledAsyleeRefugee • BeginDate • EndDate MilitaryConnectedStudentSet (may have multiple instances) • ilitaryConnectedStudent • BeginDate • EndDate PKProgramTypeSet (may have multiple instances) • PKProgramType • BeginDate • EndDate PKFundingSourceSet (may have multiple instances) • PKFundingSource • OrderOfPKFundingSource • BeginDate • EndDate Language (may have multiple instances) • Language • LanguageUse StudentCharacteristic (may have multiple instances) • StudentCharacteristic StudentCharacteristic > Period (may have multiple instances) • BeginDate • EndDate • AdultPreviousAttendanceSet • AdultPreviousAttendance • BeginDate • EndDate FullTimeHybridVirtualProgramParticipationSet (may have multiple instances) • FullTimeHybridVirtualProgramParticipation • BeginDate • EndDate

NOTE: The same report is used to verify data in the **Student Identification and Demographics** and **Enrollment** domains. Continue to the **Enrollment** domain section to review the report and screens used to verify and update this data.

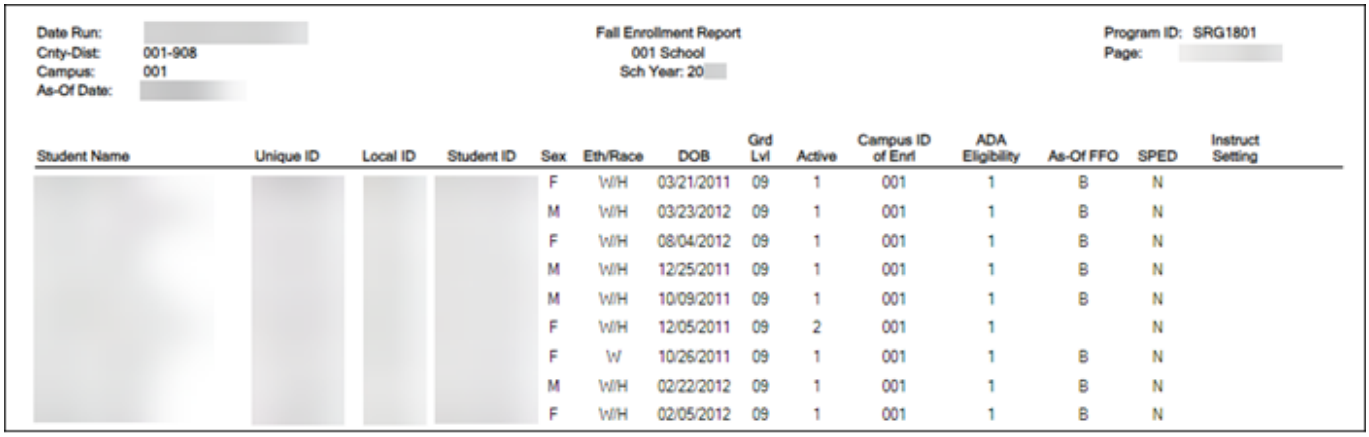
VI. Enrollment

The **Enrollment** domain provides the enrollment and withdrawal information for a student and the relationship between a particular education organization. It is dependent on the **Student** entity in **Student Identification and Demographicss** domain.

Entity	Data Element
Student	• EntryDate • EntryGradeLevel • ADAEligibility • ExitWithdrawDate • ExitWithdrawType

Use the following report to verify **Student Identification and Demographic & Enrollment** data.

Registration > Reports > Registration Reports > Student Report Group > SRG1801 - Fall Enrollment Report



Date Run:
Cnty-Dist: 001-908
Campus: 001
As-Of Date:

Fall Enrollment Report
001 School
Sch Year: 20

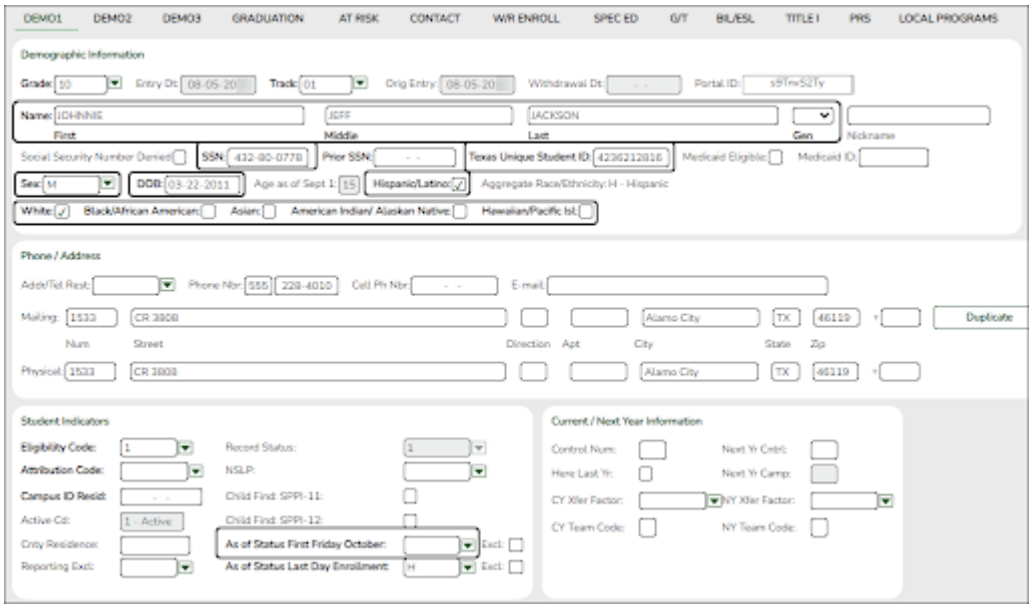
Program ID: SRG1801
Page:

Student Name	Unique ID	Local ID	Student ID	Sex	Eth/Race	DOB	Grd Lvl	Active	Campus ID of Enrl	ADA Eligibility	As-Of FFO	SPED	Instruct Setting
				F	W/H	03/21/2011	09	1	001	1	B	N	
				M	W/H	03/23/2012	09	1	001	1	B	N	
				F	W/H	08/04/2012	09	1	001	1	B	N	
				M	W/H	12/25/2011	09	1	001	1	B	N	
				M	W/H	10/09/2011	09	1	001	1	B	N	
				F	W/H	12/05/2011	09	2	001	1		N	
				F	W	10/26/2011	09	1	001	1	B	N	
				M	W/H	02/22/2012	09	1	001	1	B	N	
				F	W/H	02/05/2012	09	1	001	1	B	N	

❑ When generating the report enter the **Fall Enrollment snapshot date** which is the first Friday in October in the **As-of Date** parameter.

Use the following screens to update **Student Identification and Demographic** data.

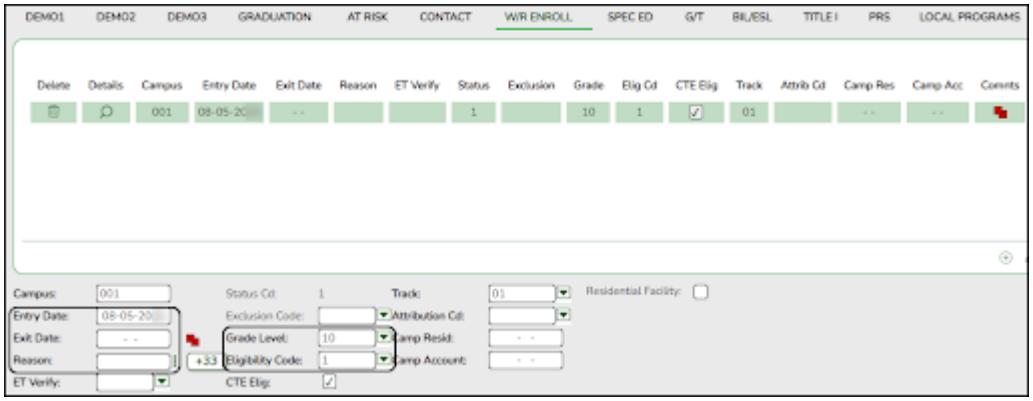
Registration > Maintenance > Student Enrollment > Demo1



The **As of Status First Friday October** field is automatically calculated nightly. If the field is manually updated, select the **Excl** checkbox next to it to prevent it from being automatically recalculated.

Use the following screen to update Enrollment data.

Registration > Maintenance > Student Enrollment > W/R Enroll



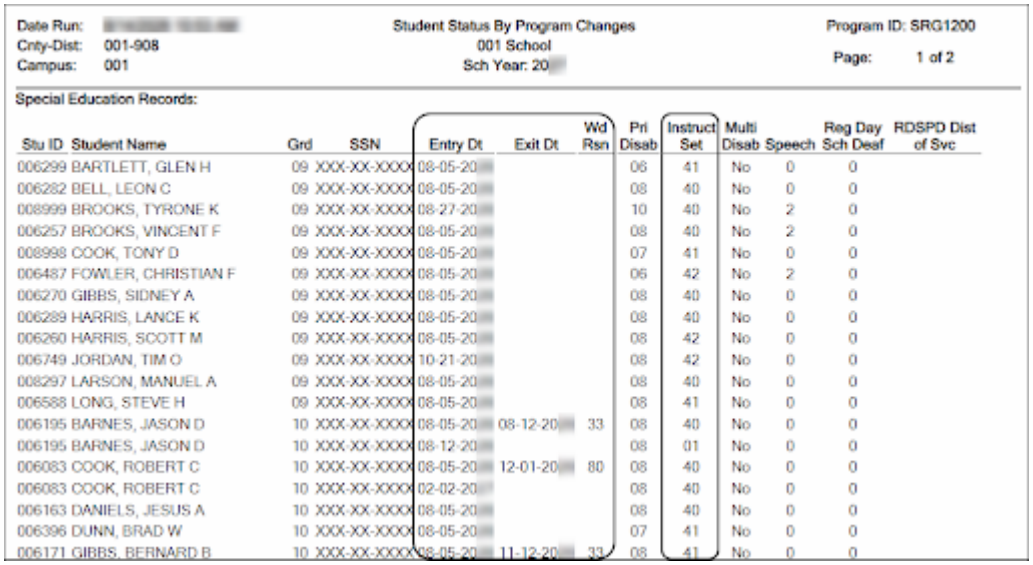
VII. Alternative and Supplemental Services (Student Specific Data)

The **Alternative and Supplemental Services** domain provides program information. It is dependent on the **Enrollment** and **Student Identification and Demographic** domains.

Entity	Data Element
StudentSpecialEducationProgramAssociation	• BeginDate • EndDate • InstructionalSetting • InstructionalSettingBeginDate • InstructionalSettingEndDate

Use the following report to verify **Alternative and Supplemental Services** data.

Registration > Reports > Registration Reports > Program > SRG1200 - Student Status Changes by Program



Date Run: [redacted]
Cnty-Dist: 001-908
Campus: 001

Student Status By Program Changes
001 School
Sch Year: 20[redacted]

Program ID: SRG1200
Page: 1 of 2

Special Education Records:

Stu ID	Student Name	Grd	SSN	Entry Dt	Exit Dt	Wd Rsn	Pri Disab	Instruct Set	Multi Disab	Speech	Reg Day Sch Deaf	RDSPD Dist of Svc
006299	BARTLETT, GLEN H	09	XXX-XX-XXXX	08-05-20[redacted]			06	41	No	0	0	
006282	BELL, LEON C	09	XXX-XX-XXXX	08-05-20[redacted]			08	40	No	0	0	
008999	BROOKS, TYRONE K	09	XXX-XX-XXXX	08-27-20[redacted]			10	40	No	2	0	
006257	BROOKS, VINCENT F	09	XXX-XX-XXXX	08-05-20[redacted]			08	40	No	2	0	
008998	COOK, TONY D	09	XXX-XX-XXXX	08-05-20[redacted]			07	41	No	0	0	
006487	FOWLER, CHRISTIAN F	09	XXX-XX-XXXX	08-05-20[redacted]			06	42	No	2	0	
006270	GIBBS, SIDNEY A	09	XXX-XX-XXXX	08-05-20[redacted]			08	40	No	0	0	
006289	HARRIS, LANCE K	09	XXX-XX-XXXX	08-05-20[redacted]			08	40	No	0	0	
006260	HARRIS, SCOTT M	09	XXX-XX-XXXX	08-05-20[redacted]			08	42	No	0	0	
006749	JORDAN, TIM O	09	XXX-XX-XXXX	10-21-20[redacted]			08	42	No	0	0	
008297	LARSON, MANUEL A	09	XXX-XX-XXXX	08-05-20[redacted]			08	40	No	0	0	
006588	LONG, STEVE H	09	XXX-XX-XXXX	08-05-20[redacted]			08	41	No	0	0	
006195	BARNES, JASON D	10	XXX-XX-XXXX	08-05-20[redacted]	08-12-20[redacted]	33	08	40	No	0	0	
006195	BARNES, JASON D	10	XXX-XX-XXXX	08-12-20[redacted]			08	01	No	0	0	
006083	COOK, ROBERT C	10	XXX-XX-XXXX	08-05-20[redacted]	12-01-20[redacted]	80	08	40	No	0	0	
006083	COOK, ROBERT C	10	XXX-XX-XXXX	02-02-20[redacted]			08	40	No	0	0	
006163	DANIELS, JESUS A	10	XXX-XX-XXXX	08-05-20[redacted]			08	40	No	0	0	
006396	DUNN, BRAD W	10	XXX-XX-XXXX	08-05-20[redacted]			07	41	No	0	0	
006171	GIBBS, BERNARD B	10	XXX-XX-XXXX	08-05-20[redacted]	11-12-20[redacted]	33	08	41	No	0	0	

❑ When generating this report enter "**Y**" in the **Print Special Ed Records** parameters.

Use the following screen to update **Alternative and Supplemental Services** data.

Registration > Maintenance > Student Enrollment > Spec Ed



VIII. ASCENDER DataConnect: Publish and Review Data

Use the **ASCENDER DataConnect (ADC)** tool to complete the following tasks:

- Publish the data to the Individual Operational Data Store (IODS).
- Review any Level 1 errors in ADC. (ADC: Level 1 Errors Guide)
- Correct the applicable source data in ASCENDER.

- Republish the data to the Publish the data to the Individual Operational Data Store (IODS)(Quick Guide: ADC - Create New Run).
- Verify in ADC that the Level 1 errors have been resolved.



For a complete list of submission rules and edits, access the TSDS Web-Enabled Data Standards **(TWEDS)** website. In the top-right corner, select the appropriate **School Year** (20XX), **Collection** (XXXX), and **Submission** (XXX) and click **Open**.

Once on the TWEDS website, in the Overview tab, you can review **Collections**, **Timelines (DUE DATES)**, and **Data Submission Responsibilities**. It is **highly important** to ensure that you review all of these details as they may change according to the **School Year**.

Additionally, you can use the other tabs on the TWEDS website to review **Data Components**, **Descriptor Tables**, **References**, **Rules**, **Change Logs**, and **Early Notices**.


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