



Disable Portals

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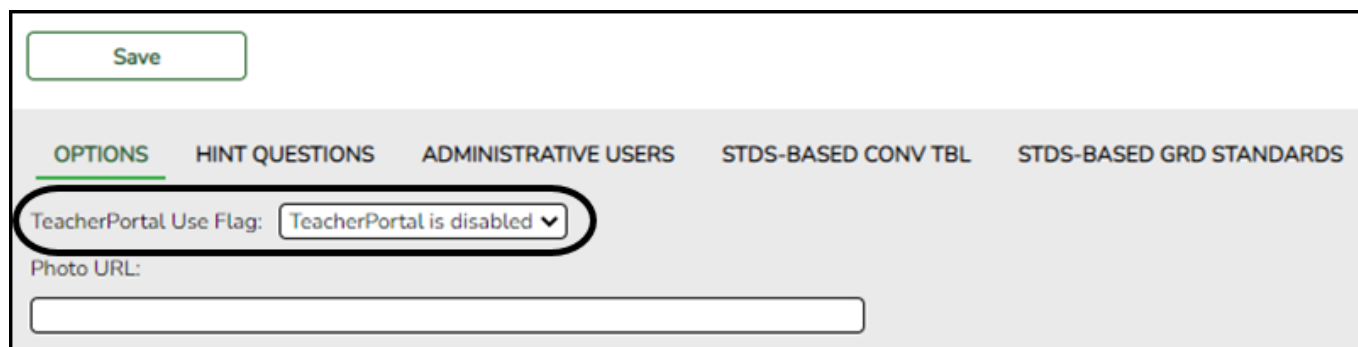
Disable Portals

NOTE: The following are district-level settings that affect all campuses. Coordinate with staff to ensure that this step occurs at the appropriate time once the school year ends. **It is recommended that you disable TeacherPortal and ParentPortal within a week or two after the last day of school.**

Disable TeacherPortal

[Grade Reporting](#) > [Maintenance](#) > [TeacherPortal Options](#) > [District](#) > [Options](#)

☐ Set **TeacherPortal Use Flag** to *TeacherPortal is disabled*.



The screenshot shows a web form with a 'Save' button at the top left. Below it is a horizontal tab bar with five tabs: 'OPTIONS' (highlighted with a green underline), 'HINT QUESTIONS', 'ADMINISTRATIVE USERS', 'STDS-BASED CONV TBL', and 'STDS-BASED GRD STANDARDS'. Under the 'OPTIONS' tab, there is a label 'TeacherPortal Use Flag:' followed by a dropdown menu currently showing 'TeacherPortal is disabled'. Below this is a label 'Photo URL:' followed by an empty text input field.

Disable ASCENDER ParentPortal

ASCENDER ParentPortal Admin > Admin Settings > District Settings

☐ Set **ParentPortal is active as of** to a future date.

The displayed date will indicate when ParentPortal will become active again. "Inactive" will be displayed.



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