



PEIMS Summer Submission

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PEIMS Summer Submission (WIP) 1

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The ASCENDER District Administration application provides programs to extract the appropriate data for each collection from the Business and Student systems. These programs are reviewed and modified annually, per the published Texas Web-Enabled Data Standards (TWEDS), to ensure that the data extracted to the district database is as accurate as possible. The extracts provide many of the edits as defined in the TWEDS.

The PEIMS Summer Collection (Collection 3) includes yearlong student attendance (regular and flexible), including the required calendar minutes reporting, as well as program data, course completions, disciplinary actions, student restraints, Title I Part A participation, and Foundation High School Program participation data.

The extract programs create the appropriate records in the district database, taking into account the school-start window and the as-of date. The as-of status code is automatically generated for each student record.

The Summer submission is due June 20, 2025.

For a complete list of extract rules and edits, see <https://tealprod.tea.state.tx.us/TWEDSAPI/23/398/405/DataComponents/Entity/List>

Click on the [TEA drop-down menus](#) to see complete information for Summer PEIMS reporting including: Domains, Entities and Data Elements.

Click here for [Data Elements](#) pulled from the Alternative and Supplemental Services, Discipline, Education Organization, Enrollment, Restraint Event, School Calendar, Student Academic Record, Student Attendance, Student Identification and Demographics, and Teaching and Learning domains.



IMPORTANT: Some of the images and/or examples provided in this document are for informational purposes only and may not completely represent your LEA's process.

Prerequisites

[Prerequisites:](#)

- Verify that all roles and users are correct in ASCENDER Security Administration.
- End-of-year processes, including posting cycle grades, computing final grades, awarding credit, and assigning pass/fail indicators must be completed prior to summer submission data.
- Be sure all **Section Information** fields are set correctly on **Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Section**.

Terminology:

- Domain:** Displays the Ed-Fi domain name where the error(s) occurred (e.g. Education Organization).
- Entity:** Displays the entity within the Ed-Fi domain where the error(s) occurred (e.g. LocalEducationAgency).
- Data Element:** A specific unit of data that must be reported to the TEA.

Verify ASCENDER Student Data

For Submission 3, if the student is in membership in the LEA (served at least two hours per day), report any student who was served any time during the school year.

Updated for Submission 3 Summer PEIMS:

Report a student who is enrolled, not in membership IF:

- the student is special education and has either a restraint or discipline event, or a **RESIDENTIAL-FACILITY-INDICATOR (E1629)** of **TRUE**,
- the student is enrolled, not in membership due to virtual learning (ADA-ELIGIBILITY-CODE 9),
- or, the student participated in the Texas Virtual School Network (TxVSN) Online Schools program.

Verify data for each element in the following ASCENDER Student applications. **It is suggested that you run reports first, and then use the maintenance pages in the Student applications to update data where needed.**

Calculated Elements

Hard-coded and calculated elements

The following elements are either hard-coded in or calculated by the software. Hard coded values are built into the program, are the same each time they are extracted, and cannot be changed by the user. Calculated values are determined by the program and can be changed if source data is updated or changed.

Element	Data Element
E0923	LocalStudentId
E3006	AsOfStatusLastDayEnrollment
E0937	TotalEligibleDaysPresent

Attendance

- [Preliminary Steps](#)

Attendance > Maintenance > District > Posting Codes

Delete	Posting Code	Description	ADA Code	Prepost	Absence Type
	A	EXCUSED ABSENCE	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N
	B	CITIZENSHIP PAPERWRK/CEREMONY	<input type="checkbox"/>	<input checked="" type="checkbox"/>	I
	C	SCHOOL RELATED NON UIL AB	<input type="checkbox"/>	<input checked="" type="checkbox"/>	F
	D	DR NOTE - NO ADA - OUT ALL DA	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	A
	E	SCHOOL RELATED UIL ABSENCE	<input type="checkbox"/>	<input checked="" type="checkbox"/>	E
	F	FIELD TRIP	<input type="checkbox"/>	<input checked="" type="checkbox"/>	F
	G	DAEP	<input type="checkbox"/>	<input checked="" type="checkbox"/>	J
	H	COLLEGE VISIT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	H
	I	ISS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	J
	J	SERVING AS ELECTION CLERK	<input type="checkbox"/>	<input checked="" type="checkbox"/>	K
	K	COURT RELATED ABSENCE	<input type="checkbox"/>	<input checked="" type="checkbox"/>	C
	L	FFA / 4H	<input type="checkbox"/>	<input checked="" type="checkbox"/>	F
	M	MEDICAL ABSENCE - DR NOTE	<input type="checkbox"/>	<input type="checkbox"/>	M
	N	DR. APPT. NOTE FROM PARENT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	A

Verify all district posting codes, paying close attention to those that have **ADA Code** selected.

- [Attendance Reports](#)

Attendance > Reports > Attendance Reports > Audit > SAT0500 - Campus Attendance Summary

Date Run: 2/15/2021 3:38 PM		Attendance Summary							Program ID: SAT0500	
Cnty-Dist: 031-776		001 School							Page: 8 of 8	
Campus: 001		For: 02-10-2021 Attendance Track: All								

Student ID	Student Name	Grd Trk	Cntrl Lvl	Cntrl Nbr	Period = Posting Reason									Student Phone	Parent Phone	
					1	2	3	4	5	6	7	8	9			
101177	ADAMS, JONATHAN D	01	11	755	U	U	U	U	U	U	U	U	U	U	(581) 599-9135	(581) 599-9135
504662	AMEZQUITA, MIRANDA L	01	12	254	A	A	A	A	A	A	A	A	A	A	(402) 711-6080	(555) 140-4446
504048	BOSQUEZ, LONDON I	01	11	756	U	U	U	U	U	U	U	U	U	U	(147) 289-8426	(147) 289-8426
505387	CALDERON, KASSIDEE V	01	10	912	A	A	A	A	A	A	A	A	A	A	(581) 399-0417	(555) 399-0417
503959	DYSON, MACEY D	01	12	874	U	U	U	U	U	U	U	U	U	U	(147) 490-8784	(147) 490-8784
504019	FLORES, JACOB R	01	11	443	A	A	A	A	A	A	A	A	A	A	(555) 592-8982	(555) 592-8982
301042	MALTOS, TRINITY Q	01	10	926	U	U	U	U	U	U	U	U	U	U	(581) 399-3774	(581) 399-3774

Period		1	2	3	4	5	6	7	8	9
Total Excused Absences	(A)	3	3	3	3	3	3	3	3	3
Total Unexcused Absences	(U)	4	4	4	4	4	4	4	4	4
Total Excused From Class	(E)	0	0	0	0	0	0	0	0	0
Total Tardy	(T)	0	0	0	0	0	0	0	0	0
Total Medical Excused	(M)	0	0	0	0	0	0	0	0	0
Total Religious Holiday	(R)	0	0	0	0	0	0	0	0	0

SAT0500 provides absence information by campus, track, and period. You can use the report to verify attendance for each day, period, and code.

Attendance > Reports > Attendance Reports > Audit > SAT0900 - Campus/District Summary Report

District Administration

TEXAS ISD 2Sem/3Cyc High School		Table I Campus Summary Report - Student Attendance and Contact Hours by Semester For School Year 2022-2023								4/24/2023 13:26:49 001-905-001 Track: 00 Semester: 1
Cycle 1 Reporting Period		Dates Covered 08/10/2022 - 09/16/2022								
A	Number of Days Taught - 27	EE	PK	KG	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	
B	Tot Days Membership - All Students	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
C	Tot Days Absent - All Students	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
D	Tot Days Present - All Students (B-C)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
E	Ineligible Days Present	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
F	Total Eligible Days Present (D-E)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
G1	BE-Elig Days Bilingual/ESL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
G2	D1-Elig Days Bil Dual Lang	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
G3	D2(EL)-Elig Days Bil Dual Lang	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
G4	D2(EP)-Elig Days Bil Dual Lang	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
H1	Early Ed Eco Dis Elig Days	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
H2	Early Ed Lang Elig Days	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
H3	Early Ed Eco Dis & Lang Elig Days	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
I	Eligible Days in Residential Facility	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
J	Eligible Days Pg Related Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
K	Eligible Days Sp. Ed. Mainstream	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
U	Percent Attendance	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
L1	BE-Bil/ESL Refined ADA (G1/A)									
L2	D1-Dual Lang Refined ADA (G2/A)									
L3	D2(EL)-Bil Dual Lang Refined ADA (G3/A)									
L4	D2(EP)-Bil Dual Lang Refined ADA (G4/A)									
M	Residential Facility Refined ADA (I/A)									
N	Spec. Ed. Refined ADA (K/A)									
O1	Early Ed Eco Dis Refined ADA (H1/A)									
O2	Early Ed Lang Refined ADA (H2/A)									
O3	Early Ed Eco Dis and Lang Refined ADA (H3/A)									
P	Preg Related Services FTE ((J * 0.2936) / A)									
Q1	Career & Technical Ed FTE - Tier 1 (W1 / (6 * A))									
Q2	Career & Technical Ed FTE - Tier 2 (W2 / (6 * A))									
Q3	Career & Technical Ed FTE - Tier 3 (W3 / (6 * A))									
R	Special Education FTE (X / (6 * A))									
S	Regular Program Refined ADA (T - V)									
T	Refined ADA (F/A)									
V	Total Special Program FTE (Q1 + Q2 +Q3 + R)									
W1	Career & Technical Contact Hours Total - Table II Tier 1									
W2	Career & Technical Contact Hours Total - Table II Tier 2									
W3	Career & Technical Contact Hours Total - Table II Tier 3									
X	Special Education Contact Hours Total - Table III									

TEXAS ISD 2Sem/3Cyc High School		Table II - TIER 1 Campus Summary Report - Student Career & Technical Contact Hours by Semester For School Year 2022-2023									4/24/2023 13:26:49 001-905-001 Track: 00 Semester: 1
1st Six Weeks Aug. 10 - Sep. 16			2nd Six Weeks Sep. 20 - Oct. 28			3rd Six Weeks Nov. 01 - Dec. 16					
Column A	Column B	Column C	Column A	Column B	Column C	Column A	Column B	Column C			
Career & Tech Code	Number of Days by CTE Code	Contact Hour Value	Tier Value	Total Eligible Contact Hours	FTE	Number of Days by CTE Code	Contact Hour Value	Tier Value	Total Eligible Contact Hours	FTE	
V1	0.00	1	0.000	0.00	0.000	V1	0.00	1	0.000	0.00	
V2	0.00	2	0.000	0.00	0.000	V2	0.00	2	0.000	0.00	
V3	0.00	3	0.000	0.00	0.000	V3	0.00	3	0.000	0.00	
	0.00			0.00	0.000		0.00		0.00	0.000	

TEXAS ISD 2Sem/3Cyc High School		Table III Campus Summary Report - Special Education Hours by Semester For School Year 2022-2023						4/24/2023 13:26:49 001-905-001 Track: 00
1st Cycle Aug. 10 - Sep. 16		Column A Eligible Days by Instruct. Settings	Column B Contact Hour Value	Column C Special Ed Contact Hrs Served	Column D Excess Hours	Column E Total Eligible Contact Hours	FTE	
Codes	Special Education Instructional Settings							
(00)	Speech	812.00	0.250	203.000	0.000	203.000	1.253	
(01)	Homebound	60.00	1.000	60.000	0.000	60.000	0.370	
(02)	Hospital Class	0.00	4.500	0.000	0.000	0.000	0.000	
(08)	Vocational Adjustment Class/Program	0.00	5.500	0.000	0.000	0.000	0.000	
(30)	State Supported Living Centers	0.00	5.500	0.000	0.000	0.000	0.000	
(41)	Resource Room - Less than 21%	637.00	2.859	1,821.183	29.674	1,791.509	11.059	
(42)	Resource Room - Between 21% and 49%	107.00	2.859	305.913	0.000	305.913	1.888	
(43)	Self-Contain Mild/Mod/Sev 50%-60%	19.00	2.859	54.321	0.000	54.321	0.335	
(44)	Self-Contain Mild/Mod/Sev More than 60%	696.00	2.859	1,989.864	0.000	1,989.864	12.283	

TEXAS ISD 2Sem/3Cyc High School		Table IV Campus Summary Report - Gifted and Talented Students by Semester For School Year 2022-2023												4/24/2023 13:26:49 001-905-001 Track: 00 Semester: 1
Section I. Gifted and Talented														
Grade KG	Grade 01	Grade 02	Grade 03	Grade 04	Grade 05	Grade 06	Grade 07	Grade 08	Grade 09	Grade 10	Grade 11	Grade 12	Total	
0	0	0	0	0	0	0	0	0	30	30	27	23	110	

SAT0900 provides the eligible/ineligible attendance days present and absent and special program contact hours. SAT0900 should be run at the end of every cycle to verify data.

- Table I can be compared to TSDS reports PDM5-130-001, and PDM5-130-004.
- Table II can be used to verify CTE contact hours. It can be compared to TSDS reports PDM5-130-002 and PDM5-120-013.
- Table III can be used to verify special education data. It can be compared to TSDS reports PDM5-130-004 and PDM5-120-013.
- Table IV can be used to verify G/T data. It can be compared to TSDS reports PDM5-130-003 and PDM5-120-013.

NOTE: The Oath and Affidavits page must be signed and retained for audit purposes.

MOCKINGBIRD ISD AGARITA HIGH SCHOOL	Oaths and Affidavits Texas Education Agency Peims Division
Campus Summary Report - Student Attendance and Contact Hours by Cycle	
For School Year	
3rd Cycle	
This Report is True and Correct to the Best of My Knowledge	
_____ Typed Name of Authorized Contact Person	_____ Telephone Number
_____ Signature of Record Keeper	_____ Date of final entry if replaced
_____ Signature of Principal	_____ Date

Attendance > Reports > Attendance Reports > Audit > SAT0920 - Campus/District Multi-Track Summary Report

Date Run: 4/24/2023 2:07 PM		Campus Multi-track Summary Report - Student Attendance and Contact Hours by School Year								Program ID: SAT0920	
Crty-Dist: 001-905		For School Year 2022-2023									
Campus: 001		TEXAS ISD / 2Sem/3Cyc High School									
		Table I									
Reporting Period for Cycle 1		Dates Covered: 08/10/2022 - 09/23/2022									
A	Grade Level	EE	PK	KG	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5		
B	Tot Days Membership - All Students	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
C	Tot Days Absent - All Students	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
D	Tot Days Present - All Students (B - C)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E	Ineligible Days Present	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
F	Total Eligible Days Present (D - E)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
G1	BE-Elig Days Bilingual/ESL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
G2	D1-Elig Days Bil Dual Lang	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
G3	D2(EL)-Elig Days Bil Dual Lang	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
G4	D2(EP)-Elig Days Bil Dual Lang	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
H1	Early Ed Eco Dis Elig Days	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
H2	Early Ed Lang Elig Days	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
H3	Early Ed Eco Dis & Lang Elig Days	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
I	Eligible Days in Res Fac	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
J	Eligible Days Pg Related Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
K	Eligible Days Sp. Ed. Mainstream	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
U	Percent Attendance	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
L1	BE-Bil/ESL Refined ADA										
L2	D1-Dual Lang Refined ADA										
L3	D2(EL)-Bil Dual Lang Refined ADA										
L4	D2(EP)-Bil Dual Lang Refined ADA										
M	Residential Facility Refined ADA										
N	Spec. Ed. Refined ADA										
O1	Early Ed Eco Dis Refined ADA										
O2	Early Ed Lang Refined ADA										
O3	Early Ed Eco Dis and Lang Refined ADA										
P	Preg Related Services FTE										
Q1	Career & Technical FTE - Tier 1 (W1 / (6 * A))										
Q2	Career & Technical FTE - Tier 2 (W2 / (6 * A))										
Q3	Career & Technical FTE - Tier 3 (W3 / (6 * A))										
R	Special Education FTE										
S	Regular Program Refined ADA (T - V)										
T	Total Refined ADA										
V	Total Special Program FTE (Q1 + Q2 + Q3 + R)										
W1	Career & Technical Contact Hours Total - Table II - Tier 1										
W2	Career & Technical Contact Hours Total - Table II - Tier 2										
W3	Career & Technical Contact Hours Total - Table II - Tier 3										
X	Special Education Contact Hours Total - Table III										

SAT0920 provides multi-track campus or district summary reports that meet the audit documentation requirements specified in the Student Attendance Accounting Handbook. The report is similar to SAT0900 but allows you to run the report for all tracks at once.

Attendance > Reports > Attendance Reports > Membership > SAT1700 - Entry/Withdrawal Summary

Date Run: 2/15/2021 03:48 PM		Entry / Withdrawal Summary For This Period Thru 02/12/2021								Program ID: SAT1700				
District Report for All Tracks		TEXAS ISD								Page: 1 of 4				
Cnty-Dist: 031776		Sch Year: 2021												
School Began: 08/17/2020		Begin Range: 08/17/2020								End Range: 02/12/2021				
Campus ID	Trk	Student ID	Cntrl	Last Name	First Name	MI	Entry Date	Wd Date	Wd Cd	Mem	Gr	Sex	Ada Elig	Date of Birth
101	0	505826	678	ABRAHAM	RYATT	G	01/05/2021	60	0.0	03	F	1	07/09/2012	
101	0	700007	896	AGOSTO	EMMA	A	01/21/2021	60	11.0	02	F	3	07/07/2013	
041	0	505716	521	ALBOLAEZ-SOLIS	DARIAN	D	01/05/2021	98	0.0	08	M	1	10/12/2006	
041	0	301062	802	ALDANA	THADDAEUS	A	01/14/2021	98	7.0	08	M	1	11/28/2004	
001	0	301083	877	ALEMAN	KRISTEN	L	01/05/2021	80	0.0	09	M	1	04/25/2006	
101	0	700023	922	ALMAND	JOSHUA	L	01/05/2021	80	0.0	01	M	1	01/07/2014	
101	0	700336	910	ALVARADO	COURTNEY	A	01/05/2021		28.0	KG	M	1	02/24/2015	

SAT1700 lists students who withdrew during a specified semester-cycle or date range, including students who withdrew and reentered. Verify all entry/withdrawal rows are correct.

Attendance > Reports > Attendance Reports > Students > SAT0400 - Daily Attendance Summary

Date Run: 2-15-2021 3:54 PM		Daily Attendance Summary				Program ID: SAT0400						
Cnty-Dist: 031-776		001 School				Page: 1 of 112						
Campus: 001 Track: 01		Sch Year: 2021				Sem: 1 Cycle: 2						
Date Range: 09-21-2020 to 10-30-2020												
Date: 09-21-2020		Grade: 09								Total		
1. Beginning Membership									113			
2. New or Reentry Students Today												
3. Total New Or Reentries									0			
4. Total (1+3)									113			
5. Withdrawals												
6. Total Withdrawals									0			
7. Total Closing Membership (4-6)									113			
8. Students Absent Today												
Last Name		First Name		MI	Elg	Cntrl Nbr	Last Name		First Name	MI	Elg	Cntrl Nbr
ALEMAN		KRISTEN		L	1	877	BAKER		JASMINE	J	1	010
9. Total Absences									2			
10. Total Membership Present (7-9)									111			

SAT0400 should be run daily and verified for accuracy against instructor records. Confirm that you have this report for all days of membership. Verify that you have withdrawal forms (section #5 on report) with matching dates on file in the student records.

Attendance > Reports > Attendance Reports > Students > SAT1900 - Perfect Attendance Report

Date Run: 2/15/2021 3:56 PM	Perfect Attendance Report	Program ID: SAT1900				
Cnty Dist: 031-776	001 School	Page: 1 of 3				
Campus: 001 Track: 01	Cycle Report For Sem: 1 Cycle: 2 For All Periods					
	Sch Year: 2021					
Types of Absences that Exclude Students from Perfect Attendance: A C D E F G H I J K L M N Q R S T U V						
Types of Absences that Include Students in Perfect Attendance:						
Student ID	Last Name	First Name	Mid Init	Cntrl Nbr	Grade	Entry Date
505385	ADAM	CARLOS	L	010	09	08/17/2020
504115	ADAME	ANDREA	L	912	10	08/17/2020
504028	AGUILAR	DEVIN	L	025	11	08/17/2020
504192	ALCOSER	ANNAYELLIE	F	639	10	08/17/2020
504283	ALEMAN	JOHN	N	973	09	08/17/2020
101192	ALVAREZ	JOSE	L	139	11	09/23/2020
300881	ANDREWS	NOAH	J	443	12	08/17/2020

Run SAT1900 for the first semester-cycle of the school year through the final semester-cycle. Use this report to verify actual membership. Verify that all students on the report have course schedules and course completion records.

Attendance > Reports > Attendance Reports > Audit > SAT5000 - Flexible Attendance District Summary

Date Run: 4/24/2023 11:45 AM	Flexible Attendance District Summary Report							Program ID: SAT5000
Cnty-Dist: 001-905	TEXAS ISD							Page: 1 of 15
Program Type: Optional Flexible School Day Program (OFSDP)	School Year: 2022							
Sixweek Reporting Period: 1	EE	PK	KG	1	2	3	4	5
A. Sixweek Summary	-----	-----	-----	-----	-----	-----	-----	-----
B. Eligible Minutes Present	0	0	0	0	0	0	0	0
C. Eligible Equivalent Days	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
D. Equivalent Days Present	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E. Ineligible Minutes Present	0	0	0	0	0	0	0	0
F. Ineligible Equivalent Days	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
G. Days Elig in Preg Rel Serv	0	0	0	0	0	0	0	0
H. Days Elig in SpecEd Main	0	0	0	0	0	0	0	0
I. Days Elig in Bilingual/ESL	0	0	0	0	0	0	0	0
J. Preg Related Serv FTE	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
K. Special Education FTE	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
L. Career & Technical Ed FTE	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
M. Preg Related Serv Ref ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
N. SpecEd Main Ref ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
O. Bilingual/ESL Ref ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
P. Regular Program Ref ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Q. Total Refined ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
	6	7	8	9	10	11	12	Total
B. Eligible Minutes Present	0	0	0	0	0	0	0	0
C. Eligible Equivalent Days	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
D. Equivalent Days Present	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E. Ineligible Minutes Present	0	0	0	0	0	0	0	0
F. Ineligible Equivalent Days	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
G. Days Elig in Preg Rel Serv	0	0	0	0	0	0	0	0
H. Days Elig in SpecEd Main	0	0	0	0	0	0	0	0
I. Days Elig in Bilingual/ESL	0	0	0	0	0	0	0	0
J. Preg Related Serv FTE	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
K. Special Education FTE	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
L. Career & Technical Ed FTE	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
M. Preg Related Serv Ref ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
N. SpecEd Main Ref ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
O. Bilingual/ESL Ref ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
P. Regular Program Ref ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Q. Total Refined ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000

SAT5000 is for the entire district and school year. Verify all flexible attendance data entered.

Attendance > Reports > Attendance Reports > Campus Report Group > SAT2100 - Six Weeks FTE Report

Date Run: 4-1-2025 2:24 PM		Six Week Attendance for FTEs						Program ID: SAT2100
Cnty Dist: 001-905		001 School						Page: 1 of 1
Track: All		For Six Week Reporting Periods						
Campus: 001		Dates:09/02/2024 To 03/28/2025						
		Sch Year: 2025						
	1st	2nd	3rd	4th	5th	6th	Cumulative Total	
Total Refined ADA	1500.256	1669.167	1667.907	1666.808	1667.500	.000	1650.378	
Career & Technical Education FTE Tier 1	.000	.000	.000	.000	.000	.000	.000	
Career & Technical Education FTE Tier 2	133.639	147.571	147.546	147.250	147.250	.000	145.975	
Career & Technical Education FTE Tier 3	132.209	145.073	144.999	144.499	144.499	.000	143.468	
Total Special Education FTE	33.854	37.293	37.274	37.293	37.293	.000	36.929	
(00) Speech Therapy	1.570	1.750	1.748	1.750	1.750	.000	1.731	
(01) Homebound	.000	.000	.000	.000	.000	.000	.000	
(02) Hospital Class	.000	.000	.000	.000	.000	.000	.000	
(08) Voc Adjustment Class	.000	.000	.000	.000	.000	.000	.000	
(30) State School for Per W/Men Ret	.000	.000	.000	.000	.000	.000	.000	
(96) Off Home Cam Separate Cam	0.654	0.708	0.708	0.708	0.708	.000	0.702	
(97) Off Home Cam - Cmty Class	.000	.000	.000	.000	.000	.000	.000	
(98) Off Home Cam - F/T Early Child SE	.000	.000	.000	.000	.000	.000	.000	
Special Ed Mainstream Refined ADA	133.667	151.963	151.889	151.000	151.000	.000	149.626	

SAT2100 displays current year cumulative ADA enrollment and full-time equivalencies (FTEs) for one campus or all campuses in the district for the selected semester-cycle or date range. A summary by is included, with cumulative totals for ADA and FTE number.

NOTE: This report can be used to compare to the prior year SAT2100. Question if FTE decreased significantly in any area as this report is used to calculate funding.

- [Attendance > Maintenance > Campus > Campus Options](#)

Save

Track: 01 Description: Standard Program for School District Retrieve Add

Campus Options

Instructional Program Type: 01 Standard Program for school district campus

Grading Cycle Type: 2 2 Semesters 9 Weeks

AM/PM Flag: 1 ADA Attendance taken in A.M.

ADA Posting Period: 02

1st Period Nbr: 01

Alternate Days

Code:

Delete Details Code

Reported Elements from Campus Options: reported in the [Calendar Entity](#).

- Attendance > Maintenance > Campus > Campus Calendar

Save Student Information School Year: 2021-2022

Calendar Operational Minutes

Track: 01 Retrieve Print

Instructional Program Type: 01 Standard Program for school district campus fi

Daily Minutes: 420 Shortened Daily Minutes: 180

August 2021							September 2021							October 2021							November 2021							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
1	2	3	4	5	6	7				1	2	3	4							1	2		1	2	3	4	5	6
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13	
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20	
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27	
29	30	31	26	27	28	29	30	24	25	26	27	28	29	30	28	29	30											
														31														
December 2021							January 2022							February 2022							March 2022							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
				1	2	3	4						1			1	2	3	4	5			1	2	3	4	5	
5	6	7	8	9	10	11	2	3	4	5	6	7	8	6	7	8	9	10	11	12	6	7	8	9	10	11	12	
12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14	15	16	17	18	19	13	14	15	16	17	18	19	
19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23	24	25	26	20	21	22	23	24	25	26	
26	27	28	29	30	31	23	24	25	26	27	28	29	27	28	27	28	29	30	31	27	28	29	30	31				
							30	31																				
April 2022							May 2022							June 2022							July 2022							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
					1	2	1	2	3	4	5	6	7					1	2	3	4						1	2
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9	
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23	
24	25	26	27	28	29	30	29	30	31	26	27	28	29	30	24	25	26	27	28	29	30	24	25	26	27	28	29	30
														31								31						

Legend	Day Type Selection
	Begin School
	Membership
	Begin Cycle
	Holiday
	Weekend
	End of School
	Inservice
	Adjust Minutes
	Make-up Day
	Weather Day
	Waiver

Rptng Period	Mem Days	Shrtd Mem Waiver Days	Non Mem Waiver Days	Daily Mins (DM)	Waiver Mins (WM)
Cycle 1	35	0	0	14,700	0
Cycle 2	20	0	0	8,400	0
Cycle 3	31	0	0	13,020	0
Cycle 4	30	0	0	12,600	0
Cycle 5	24	0	0	10,080	0
Cycle 6	41	0	0	17,220	0
Total:	181	0	0	76,020	0

Yearly Total Mins(DM+WM): 76,020
Warning! Yearly Total Mins (DM+WM) must be at least 75,600 minutes.

- Attendance > Maintenance > Student > Student Inquiry > Cumulative

COUNT OF ABSENCES COUNT OF TARDIES ATTENDANCE BY DATE ATTENDANCE AUDIT DISTRICT YEARLY COUNT LETTER CONTROL CUMULATIVE

Date Run: 01/18/2022 9:29 AM Cumulative Absences Program ID: STA0030
 Cnty-Dist: 964-964 001 School Page: 1 of 1
 As of Date: 01/18/2022
 Grade: 12

Student ID: 004058 AULDRIDGE, TATIANA R

Sch Year	Cyc	Campus	Track	ADA Per	Days Taught	Days Mbrshp	Exc Abs	Unex Abs	Total Abs	Days Present	% of Att
2022	1	001	01	02	35	35	0	0	0	35	100%
2022	2	001	01	02	20	20	0	0	0	20	100%
2022	3	001	01	02	31	31	0	0	0	31	100%
2022	4	001	01	02	30	11	0	0	0	11	100%
2022	5	001	01	02	24	0	0	0	0	0	0
2022	6	001	01	02	41	0	0	0	0	0	0
Totals:						97	0	0	0	97	100%
2021	1	001	01	03	29	29	0	0	0	29	100%
2021	2	001	01	03	25	25	0	0	0	25	100%
2021	3	001	01	03	30	30	0	0	0	30	100%
2021	4	001	01	03	22	22	0	1	1	21	95%
2021	5	001	01	03	29	29	0	0	0	29	100%
2021	6	001	01	03	29	29	0	0	0	29	100%
Totals:						164	0	1	1	163	99%

- Attendance > Maintenance > Flexible Attendance > Weekly Register Worksheet

Track: 01 Cycle: 1 Week: 1 Retrieve No Of Days Taught: (35) Cycle Date Range: (08-09-2021 to 10-01-2021)

Delete	Student ID	Student Name	Grd Lvl	Flex Att Program	Elig Mins	InElig Mins	Instr Set	Sp Ed Mins	CTE Mins	Excess Mins	BIL/ESL Mins	LEP	BIL/ESL Fund Cd	PRS Mins	G/T
	003913	BOW, COLTON NICOLE	11	1	1050	350	32	0	0	0	0	0		0	
	003845	BOWLING, SARAH MICHAEL	12	1	1050	350	31	0	0	0	0	0		0	

VERIFY ENTRY/WITHDRAWAL DATES FOR ENROLLMENT

- If a student has been placed in a disciplinary setting, and is not receiving special program services during that time, the student may be withdrawn from the program while in the disciplinary setting, either by performing a status change or withdrawing the student from the program for those dates. In this case, for programs such as special education, bilingual/ESL, etc, the student may be withdrawn from the special program during the disciplinary assignment, and then re-enrolled in the program when the student returns. See the TEA Student Attendance Accounting Handbook (SAAH) for additional information, and be sure to review your local procedures/policies.
- For CTE, a status change should be performed on the **W/R Enroll** tab (to update the **CTE Elig** field) at the beginning and end of the disciplinary assignment. A student can be assigned to a disciplinary setting for up to five consecutive days and continue to receive CTE hours even if CTE services are not provided to the student during placement. After five days, the student can continue to earn credit for the class but cannot claim additional funding; the funding clock must be set back to the first day of the disciplinary assignment.

NOTE: If participating in Optional Flexible Year Program, use a separate attendance track to move students. Students should have been moved the first day of the cycle (where the OFYP dates are scheduled) using the Record Status Change.

Discipline

- [Discipline Reports](#)

Discipline > Reports > Discipline > SDS0200 - Special Ed Students in Discipline Settings

Date Run:		Special Ed Students in Disciplinary Settings with PEIMS Actions										Program ID	
Cnty-Dist: 020-020		*Indicates Action Override with PEIMS Action Code 27										Page:	
Campus: 001		School Year:											
Campus ID: 001 Agarita High School		Track: 00											
Student ID	Name	Actn Grd	Incident Age	Offol Nbr	Act Len	Act Len	Rsn	Offense Description	Local Actn	PEIMS Actn	Action Description		
081113	Saavedra, Israel	16	000007	003	003	41		Fighting / Mutual Combat	05	05	Out-of-School Suspension (3 Day		
380256	Aguilar, Julian S.	09	15	000007	003	003	41	Fighting / Mutual Combat	05	05	Out-of-School Suspension (3 Day		
091513	Alaniz, Sequiel Z. JR	09	14	000003	003	003	12	Unlawful carrying of an illegal knife	05	05	Out-of-School Suspension (3 Day		
016272	Vasquez, Joe A.	12	18	000006	003	003	12	Unlawful carrying of an illegal knife	05	05	Out-of-School Suspension (3 Day		

SDS0200 lists special education students who were assigned to a disciplinary setting. Special education services must be provided as outlined in the student’s IEP while the student is placed in an appropriate disciplinary alternative education setting (for example, in-school suspension or DAEP). Special education contact hours should be claimed only if the IEP services are provided. If the IEP special education services are not provided, special education contact hours must not be claimed. This restriction includes short-term removals of not more than 10 consecutive or cumulative school days. Verify all data.

Discipline > Reports > Discipline > SDS0250 - Discipline Student Restraint

Date Run:		Students Subject to Physical/Mechanical/Seclusion Restraint					Program ID: SDS0250					
Cnty Dist: 020-020		From:		To:			Page Nbr: 1 of 1					
Campus: 001												
Student ID	Name	Grd Lvl	Pri Disab	Instr Set	Restraint Information						Staff Type	Restraint Type
					Date	Camp	Instance Nbr	Period Ind	Reason Cd			
092399	Alba, Abigail Monique	09			03/26/2018	001	000004	5	08	2	Physical	
392139	Elderbrook, Dylan Cole	09			04/04/2018	001	000019	5	08	2	Physical	
410019	Gabriel, Charles Michael	09			04/02/2018	001	000018	5	08	2	Physical	
Restraint Reason Codes Grade Level:		09									Totals	
08 Restmt by Dist Police or Resource Officer											3	
Restraint Staff Type Grade Level:		09										
2 School Police officer or school resource officer (SRO)											3	
Restraint CodeType Grade Level:		09										
M Mechanical Restraint											0	
P Physical Restraint											3	
S Seclusion											0	
Restraint Reason Codes Campus:		001									Totals	
08 Restmt by Dist Police or Resource Officer											3	
Restraint Staff Type Campus:		001										
2 School Police officer or school resource officer (SRO)											3	
Restraint CodeType Campus:		001										
M Mechanical Restraint											0	
P Physical Restraint											3	
S Seclusion											0	

SDS0250 lists student totals for mechanical restraint, physical restraint, and seclusion incidents. Verify all data.

Discipline > Reports > Discipline > SDS0300 - Bil/ESL Students in Discipline Settings

Date Run:		Bilingual/ESL Students in Disciplinary Settings with PEIMS Actions										Prog
Cnty-Dist: 020-020 Mockingbird ISD		Sch Year:										Page
												* Indicates Action Override with PEIMS Action Code 27
Campus: 001 Agarita High School						Track: 01						
Student ID	Name	Grd	Age	Actn Nbr	Incident Len	Offcl Len	Actn Rsn	Offense Description	Locl Actn Cd	PEIMS Actn Cd	Action Description	LEP Ind
016272	Vasquez, Joe A.	12	18	000006	003	003	12	Unlawful carrying of an illegal knife	05	05	Out-of-School Suspension (3 Day	Y

SDS0300 lists bilingual/ESL students who were assigned to a disciplinary setting. Students not receiving bilingual/ESL services for five or more days while in a DAEP setting must be withdrawn from the program during that time. Verify all data.

Discipline > Reports > Discipline > SDS1000 - PEIMS Report

Date Run:		Disciplinary Action PEIMS Data										Program							
Cnty-Dist: 020-020 Mockingbird ISD		Grade Level: 09										Page:							
Campus: 001 Agarita High School		Sch Year:																	
SSN	Student Name	Stu ID	Camp	Pri Disab	Instr Set	Discp Actn Date	Camp Resp	Assign Campus	Actn Nbr	Actn CD	Actn PEIMS	Offns CD	PEIMS Extract	Actn Ran	Offcl Len	Actl Len	Diff Ran	Incident Number	Rep Pd
X00-X0-8517	Aguilar, Julian S	380258	001	08	41	11-28-17	001		002	05	05	0041	1	41	003	003		000007	3
			001	08	41	10-26-17	001	020020001	001	07	07	0005	0	05	005	005	00	000002	2
X00-X0-8963	Alaniz, Sequiel Z JR.	091513	001	08	41	10-11-17	001		001	05	05	0012	0	12	003	003		000003	2
X00-X0-0373	Alba, Abigail M	092399	001			03-26-18	001	020020001	001	06	06	0023	0	23	001	001		000008	5
Summary for Campus: 001		Grade Level: 09		Total Students - 3															

SDS1000 lists TSDS discipline data by grade level. Verify all data.

This report prints PEIMS discipline data by grade level and campus. For each incident listed, the first action and offense with a PEIMS code are displayed, and the offense code that will be extracted for PEIMS is indicated.

Discipline > Reports > Discipline > SDS1300 - Discipline Audit Report (PEIMS Edit)

Date Run:		Discipline Audit Report										Program ID: SDS1300		
Cnty-Dist: 020-020		42533 PEIMS Edit / Performance-Based Monitoring Violation										Page: 1 of 3		
Campus: 001		Agarita High School												
		Offense Dates From										To		
Stu ID	Student Name	Gr	Age	Cam Resp	Incident Number	Inc Loc	Dates	Discp Actn	Incident	Action Cd	Offense Cd	Length of	Sp Ed	Adm By
092285	ZAMBRANA, Joseph A	12	19	001	000008	01	03-26-18	03-26-18	06	06	0006	06	001	001
Total for Grade 12:		1												

SDS1300 lists students who will trigger an edit and/or performance-based monitoring errors.

Discipline > Reports > Discipline > SDS1700 - Discipline Suspension Attendance Verification

Date Run:		Discipline Suspension Attendance Verification														
Cnty-Dist: 020-020		Agarita High School														
Campus: 001		Sch Year:														
Student ID	Name	Grd Trk	Lvl	Incident Number	PEIMS Action	Discp Actn Dt	From Date	To Date	Attendance Date	00	01	02	03	04	05	06
092399	Alba, Abigail M	01	09	000008	06 - ISS	03/26/18	03/26/18	03/26/18	03/26/18							
889988	Zambrano, Leonardo A	01	09	000008	06 - ISS	03/26/18	03/26/18	03/26/18	03/26/18							
092285	ZAMBRANA, Joseph A	01	12	000008	06 - ISS	03/26/18	03/26/18	03/26/18	03/26/18							

SDS1700 provides information from student discipline and attendance records, and flags discrepancies between the two, which allows you to review for attendance posting discrepancies on days that a student was suspended.

Discipline > Reports > Discipline > SDS1800 - Career Tech Students in Discipline Settings

Date Run:		Career Tech Students in Disciplinary Settings									
Cnty-Dist: 020-020 Mockingbird		Sch Year:									
Campus: 001 Agarita High School		Track:									
Student ID	Name	Grd Lvl	Actn Age	Incident Nbr	Offol Len	Act Len	Actn Rsn	Offense Description	Local Actn Cd	PEIMS Actn Cd	Action Description
302033	Nanez, Mackayla G.	12	20	000009	120	120	23	Emergency Placement / Expulsion - TEC 37.019	07	07	DAEP Placement (Studen
092285	ZAMBRANA, Joseph A.	12	19	000008	001	001	23	Emergency Placement / Expulsion - TEC 37.019	06	06	In-School Suspension (B)
		12	19	000008	001	001	06	Abuse of Volatile Chemical - TEC 37.006	06	06	In-School Suspension (B)

SDS1800 lists CTE students who were assigned to a disciplinary setting. CTE contact hours must not be claimed when a student receiving CTE services is placed in a disciplinary setting (for example, in-school suspension or DAEP) **for more than five consecutive days if the same amount and type of CTE services are not provided by a CTE teacher**. After five consecutive days without CTE services being provided, LEA personnel must remove the student from the TSDS PEIMS 42401 Special Programs Reporting Period Attendance Extension eligible days present effective the first day of placement in the disciplinary setting. Verify all data.

This report only works if the student has a CTE indicator on the Demo3 tab.

- Discipline > Maintenance > Student > Maintenance

The screenshot shows a web-based form for reporting a maintenance incident. At the top, there are buttons for 'Save', 'Save And Add', and 'Delete Incident'. The form is divided into sections: 'MAINTENANCE', 'VICTIM INFORMATION', and 'RESTRAINT INFORMATION'. The 'VICTIM INFORMATION' section includes a student profile for '004068: AULDRIDGE, TATIANA ROSE-MARIE' with a 'TEXAS UNIQUE STU ID' of '2971519333'. Below this, there are fields for 'Incident Date' (05-06-2022), 'Time' (08:30:06 AM), 'Incident Nbr' (000023), and 'Reporting Period' (6). There are also checkboxes for 'Witnessed', 'Parent Contacted' (Yes), 'Conference Requested', 'Informal Hearing', 'Appeal Expected', and 'SSSP Team Review' (checked). The 'Reported by' field is 'ABBOTT, HANNAH (248)' and 'Administered by' is 'SLUGHORN, HORACE (001-305)'. The 'Offense Description' table shows one entry: '0004' with level '2' and description 'Possess, Sell, or Use Marihuana/Other Controlled Substance'. The 'Campus Response' table shows one entry: '06' with description 'In-School Suspension' and 'Disp Actn Date' '05-12-2022'. At the bottom, there are fields for 'Course' (2105), 'Section' (05), 'Period' (05), 'Course Title' (H ALGEBRA 2), and 'Instructor ID' (371) 'LUNA LOVEGOOD'.

Reported Elements from Maintenance:

Element	Descriptor Table	Data Element	ASCENDER Name
E1728	-	NumberOfCyberbullyingIncidents	Cyber
E1727	-	NumberOfBullyingIncidents	-
E1083	C190	IncidentLocation	Location of Incident
E1006	C165	Behavior	Offense
E1734	-	SafeSupportiveSchoolProgramTeamReview	SSSP Team Review
E0934	C130	ReportingPeriod	Reporting Period
E1005	C164	Discipline	Act
E1037	-	ResponsibilitySchool	Campus Resp
E1036	-	DisciplineDate	Disp Actn Date
E1007	-	OfficialLengthOfDisciplinaryAssignment	Official Length
E1008	-	ActualLengthOfDisciplinaryAssignment	Actual Length
E1003	-	AssignmentSchool	Campus Assignment
E1035	-	RestraintEventIdentifier	
E0934	C130	ReportingPeriod	Inconsistent
E1033	C173	RestraintEventReason	Incident Nbr
E1516	C194	RestraintStaffType	SSSP Team Review

- [Discipline > Maintenance > Student > Maintenance > Restraint Information](#)

Reported Elements from Restraint Information:

The Discipline Restraint Information tab is used for all disciplinary restraint incidences, including disciplinary restraint for a special education student. The Special Education Child Restraint tab is only used when a special education student is restrained for non-disciplinary reasons.

NOTE: Spec Ed student restraint information must also be added on [Special Education > Maintenance > Student Sp Ed Data > Current Year > Child Restraint](#)

Element	Descriptor Table	Data Element	ASCENDER Name
E3027	---	EventDate	Date
E0934	C130	ReportingPeriod	Period
E1033	C173	RestraintEventReason	Reason
E1516	C194	RestraintStaffType	Staff Type
E1035	---	RestraintEventIdentifier	Instance Nbr
E0173	C035	InstructionalSetting	Instr Setting

Refer to the following flow chart:



Grade Reporting

- [Grade Reporting Reports](#)

When possible, filter by the **H Credit** level parameter to verify High School credit level course completion data that affects CCMR, CTE Indicators, Programs of Study and CTE Tier calculations.

Grade Reporting > Reports > Grade Reporting Reports > Master Schedules >

Class Role	Role ID	CTE
01	087	<input checked="" type="checkbox"/>

Grade Reporting > Reports > Grade Reporting Reports > Master Schedules > SGR0100 - Master Schedule (Grd Rptng)

Date Run: 2/18/2021 7:49 AM		Master Schedule (Grd Rptng)										Program ID: SGR0100	
Cnty-Dist: 031-776		001 School										Page: 1 of 122	
Campus: 001		Sch Year: 2021										# Inactive Instructor	

Course Number	Title	Sif Pcd	Nbr of Sem	Per Cntrl	Credit Seq	Exam Sem Pctm	Prgd Grd Restr	Core Cd	LA Wt	Auto Grd	Credit Lvl	Incd on Cnfrct	Alw Part Crdt	Rpt Crd Grd Type	Graded Crs	HR Cd	HR Tbl	HR WH	GA Tbl	Service ID	Abbr. Crs Name
0100	SEE COUNSELOR	N	2	2	4	1					H	Y	Y	0.0	N	N	R	0	R	18EXCLUD	SEE COUN

Sec	Inst	Inst Name	Class Role	Non Cam Bsd	Sem Cd	Period	Wks Month	Room	Max Seat	Crs Seq	Restrictions	Lockout Cd	Team Cd	Inst Set	Class Type	Pop Srv	Role ID	AAR Use	Multi Svc	Dual Crd	A T C	Dist Lm	Spc Cns	Semesters				College Credit Hours									
																								1	2	3	4	1	2								
01			01	00	3	01	01	MTWThF	04	111	040						01	01	087						0	1	0	1	0	0	0	0	0	0			
02			01	00	3	02	02	MTWThF	04	111	040						01	01	087						0	1	0	0	0	0	0	0	0	0			
03			01	00	3	03	03	MTWThF	04	111	040						01	01	087						0	0	0	0	0	0	0	0	0	0	0		
04			01	00	3	04	04	MTWThF	04	111	040						01	01	087						0	0	0	0	0	0	0	0	0	0	0	0	
06			01	00	3	06	06	MTWThF	04	111	040						01	01	087						0	0	0	0	0	0	0	0	0	0	0	0	
07			01	00	3	07	07	MTWThF	04	111	040						01	01	087						0	0	0	0	0	0	0	0	0	0	0	0	0
08			01	00	3	08	08	MTWThF	04	111	040						01	01	087						0	0	0	0	0	0	0	0	0	0	0	0	0
Total Seats: 260										Total for Course: 0 2 0 1 0 0 0 0 0 0																											

Course Number	Title	Sif Pcd	Nbr of Sem	Per Cntrl	Credit Seq	Exam Sem Pctm	Prgd Grd Restr	Core Cd	LA Wt	Auto Grd	Credit Lvl	Incd on Cnfrct	Alw Part Crdt	Rpt Crd Grd Type	Graded Crs	HR Cd	HR Tbl	HR WH	GA Tbl	Service ID	Abbr. Crs Name
1111	PAP ENG 1	N	2	2	4	1	09	0			H	Y	Y	1.0	N	Y	H	1	H	103220100	ENG 1

Sec	Inst	Inst Name	Class Role	Non Cam Bsd	Sem Cd	Period	Wks Month	Room	Max Seat	Crs Seq	Restrictions	Lockout Cd	Team Cd	Inst Set	Class Type	Pop Srv	Role ID	AAR Use	Multi Svc	Dual Crd	A T C	Dist Lm	Spc Cns	Semesters				College Credit Hours										
																								1	2	3	4	1	2									
03	063	VASQUEZ S	01	00	3	03	03	MTWThF	04	122	023						01	09	087						0	0	0	H	23	0	21	1	0	0	0	0	0	0
Total Seats: 23										Total for Course: 23 0 21 1 0 0 0 0 0 0																												

Verify the following at the campus level: Course Numbers, Service IDs, Course Sequence, Pop Served, and Non-Campus Based.

Verify all section data. Campus section level data will override the district-level data. (If one of the section PEIMS fields has been changed that field will not be bold on this report.)

Grade Reporting > Reports > Grade Reporting Reports > Master Schedules > SGR0110 - Master Schedule PEIMS (Grd Rptng)

Date Run: 2/18/2021 8:00 AM		Master Schedule PEIMS Information										Program ID: SGR0110																			
Cnty-Dist: 031-776		001 School										Page: 1 of 175																			
Campus: 001		Sch Year: 2021										Bold indicates district data																			
												Gray indicates invalid Svc ID																			
												# Inactive Instructor																			
Sec	Inst	Inst Name	Class Role	Sem	Days Met	Per Beg	Per End	Beg Time	End Time	Entry Date	Withdraw Date	Non Campus Based	Svc ID	Class Type	Pop Srv	Role ID	Crs Seq	PK Qual	High Stu	PK Sch	PK Instr	PK Type	Home Room	On Ramps	Dual Crd	Adv Tech	CTE Hrs	Teacher Cert	College Sem1	Credit Sem2	Hours
Course Number			0100	Title			SEE COUNSELOR																								
01			01	3	MTWThF	01	01			08/17/2020		00	8EXCLUD	01	01	087							0	0	0		N	0	0		
02			01	3	MTWThF	02	02			08/17/2020		00	8EXCLUD	01	01	087							0	0	0		N	0	0		
08			01	3	MTWThF	08	08			08/17/2020		00	8EXCLUD	01	01	087							0	0	0		N	0	0		
Course Number			1111	Title			PAP ENG 1																								
03	VASQUEZ		01	3	MTWThF	03	03			08/17/2020		00	03220100	01	09	087							0	0	0		N	0	0		

Verify the following at the campus level: Course Numbers, Service IDs, Course Sequence, and Pop Served.

Verify the following campus level dual credit fields are accurate: **Dual Credit, College Sem1, College Sem2.**

Grade Reporting > Reports > Grade Reporting Reports > Student Verification > SGR1600 - Career & Technology Code Verification

Date Run: 5/13/2022 11:35:36		Career and Technology Code Verification Report										Program ID: SGR1600						
Cnty-Dist: 964-964		001 School										Page: 1 of 2						
Campus: 001		Sch Year: 2022 Semester: 1																
Student Name	Student ID	SSN State ID	Grd Lvl	Cntrl Nbr	Act Cd	Trk	WD Date	Course Number	Sec Nbr	Period	Sem Nbr	Ca	CTE Crd Amt	TEA Service ID	TEA Service ID Description	TEA Service ID Override	Crs Dt Entry	Crs Dt Withdrw
ACE, REBECCA S	002893	XXX-XX-XXXX	11	1	01			8101	04	04 - 04	1	2	1	13002200	AGMECHMT		08/09/2021	
ALDERETE, PETE L	003020	XXX-XX-XXXX	11	1	01			3110	03	03 - 03	1	2	1	13002600	ANATPHYS		08/09/2021	
								8100	08	08 - 08	1	2	1	13000200	PRINAFNR		08/09/2021	
								8307	07	07 - 07	1	2	1	13009600	PRIMTEC1		08/09/2021	
BAILEY, RYAN S	003042	XXX-XX-XXXX	11	1	01			8200	02	02 - 02	1	2	1	13011200	PRINBMF		08/09/2021	
								8202	07	07 - 07	1	2	1	13016600	ACCOUNT1		08/09/2021	
BALBOA, SEBASTIAN J	003116	XXX-XX-XXXX	11	1	01			8104	02	02 - 03	1	2	2	13002310	AGSDFLAB		08/09/2021	
								8202	07	07 - 07	1	2	1	13016600	ACCOUNT1		08/09/2021	
BURLISON, BRITNEY L	003414	XXX-XX-XXXX	11	1	01			8102	05	05 - 05	1	2	1	13000300	LIVEPROD		08/09/2021	
								8108	07	07 - 07	1	2	1	13000400	SMANIMGT		08/09/2021	
								8502	02	02 - 02	1	2	1	13024700	CHILDDEV		08/09/2021	
CANDELAS, CLAYTON L	004263	XXX-XX-XXXX	11	1	01			8200	02	02 - 02	1	0	1	13011200	PRINBMF		08/09/2021	
								8301	01	01 - 01	1	0	1	13008800	GRAPHDI1		08/09/2021	
								8307	08	08 - 08	1	0	1	13009600	PRIMTEC1		08/09/2021	
CARTER, MADISON R	003381	XXX-XX-XXXX	11	1	01			8100	08	08 - 08	1	2	1	13000200	PRINAFNR		08/09/2021	
								8202	07	07 - 07	1	2	1	13016600	ACCOUNT1		08/09/2021	
CHAVEZ DIAZ, CHARLA B	003823	XXX-XX-XXXX	11	1	01			6601	03	03 - 03	1	2	1	N1300270	ADVFLDES		08/09/2021	
								8202	07	07 - 07	1	2	1	13016600	ACCOUNT1		08/09/2021	
DAVIS, ROSALINDA A	003157	XXX-XX-XXXX	11	1	01			8102	05	05 - 05	1	2	1	13000300	LIVEPROD		08/09/2021	
								8108	07	07 - 07	1	2	1	13000400	SMANIMGT		08/09/2021	
DAVIS, STREETER J	003601	XXX-XX-XXXX	11	1	01			6600	02	02 - 02	1	2	1	13001800	FLORAL		08/09/2021	
								8103	05	05 - 05	1	2	1	13001500	WFECGT		08/09/2021	
								8501	07	07 - 07	1	2	1	13024200	PRINHUSR		08/09/2021	
DE ANGELIS, SHAWN M	000138	XXX-XX-XXXX	11	1	01			6601	03	03 - 03	1	0	1	N1300270	ADVFLDES		08/09/2021	
								8501	07	07 - 07	1	0	1	13024200	PRINHUSR		08/09/2021	

SGR1600 provides a list of all students who have a CTE course in their schedule. You can run the report by Semester or by an As-of Date.

Verify and update data for students in CTE and verify their enrollment in a CTE-eligible

class. An asterisk (*) is printed in the **CTE Crd Amt** column for students who are ineligible for CTE contact hours. (*Registration > Maintenance > Student Enrollment > W/R Enroll*).

Verify the information in the columns **Car Tech Code** and **TEA Service ID** (sorting the report by these columns may be helpful).

The **CTE Crd Amt** field displays the number of hours earned for each course toward CTE contact hours which includes 7th and 8th grade students in a high school credit level CTE course.

REMINDER:

PEIMS Career and Technical Education Indicator Code Calculation
 The Career and Technical Education Indicator Code is a calculated value based on the student's course completion data for all years in which the student could have taken a CTE course. The Career and Technical Education Indicator Code will be calculated by TEA for all students in grades 06-12.

The Career and Technical Education Indicator Code is calculated once the PEIMS Summer Submission is in the Accepted status for all LEAs. Reports that display the calculated value will be available approximately two weeks after each submission closes.

Grade Reporting > Reports > Grade Reporting Reports > Student Verification > SGR1920 - Pass/Fail Verification List

Date Run: 2/18/2021 8:01 AM		Pass/Fail Verification List										Program ID: SGR1920					
Cnty-Dist: 031-776		001 School										Page: 1 152					
Campus: 001		Sch Year: 2021															
ADAM, CARLOS L		505385	Grd: 09	Ctrl #: 010													
Sem	Course Title	Crs Nbr	Sec Teacher	PD	Svc ID	'A' Abs	'U' Abs	'E' Abs	Ttl Abs	Cyc1	Cyc2	Cyc3	Exam	Sem Gr	Final	Units	P/F
	PAP ENG 1	1111	03 VASQUEZ	03	03220100	0	0	0	0	087	070	036	X	064	00	*	
	ALGEBRA I	2150	01 MADDOX	01	03100500	0	0	0	0	074	056	039	X	056	00	*	
	BIOLOGY	3140	07 ULBRICH	07	03010200	0	0	0	0	079	066	050	X	065	00	*	
	W GEOGRAPHY	4141	04 VYVLECKA	04	03320100	0	0	0	0	097	100	070	X	089	05	*	
	PE FOUND	5124	02 TALAMANTEZ	02	PES00052	0	0	0	0	100	100	100	X	100	05	*	
	SPANISH 1	7111	08 SMITH	08	03440100	0	0	0	0	071	076	070	X	072	05	*	
	PRIN ARCH	8890	06 CHEW	06	13004210	0	0	0	0	046	090	085	X	074	05	*	
ADAME, ANDREA L		504115	Grd: 10	Ctrl #: 912													
Sem	Course Title	Crs Nbr	Sec Teacher	PD	Svc ID	'A' Abs	'U' Abs	'E' Abs	Ttl Abs	Cyc1	Cyc2	Cyc3	Exam	Sem Gr	Final	Units	P/F
	ENGLISH 2	1122	02 WILSON	02	03220200	0	0	0	0	090	097	091	X	093	05	*	
	GEOMETRY	2140	03 SALAZAR	03	03100700	0	0	0	0	086	085	080	X	084	05	*	
	CHEMISTRY	3120	01 SMITH	01	03040000	0	0	0	0	084	079	087	X	083	05	*	
	U S HISTORY	4150	06 MANGUM	06	03340100	0	0	0	0	070	072	078	056	070	05	*	
	APPLIED MUSIC 1	6100	08 SWETLICK	08	03152500	0	0	0	0	091	096	093	X	093	05	*	
	BAND 10	6112	08 SWETLICK	08	03150200	0	0	0	0							*	
	SPANISH 2	7112	07 MONTALVO	07	03440200	0	0	0	0	075	087	082	X	081	05	*	
	CHILD DEV	8822	04 PEREZ	04	13024700	0	0	0	0	070	094	093	X	086	05	*	

This report lists all students with their courses by semester, including cycle grade averages, exam grades, final grade, attendance, and the pass/fail indicator for each course. Ensure that all data is accurate.

NOTE: The **P/F** (Pass/Fail Indicator) column with an * indicates a blank Pass/Fail Indicator. It is common to have a blank Pass/Fail Indicator for students who have withdrawn or didn't complete a course due to a schedule change.

2. [Grade Reporting](#) > [Maintenance](#) > [Master Schedule](#) > [District Schedule](#)

The screenshot displays the 'AVAILABLE COURSES' section of the software. At the top, there is a 'Save' button and 'Student Information' and 'School Year: 2021-2022' tabs. Below this, a search bar contains 'English' and a 'Title' dropdown. A 'Retrieve' button and a 'Stds-Based Crs Setup' button are also present.

Del	Details	Course Number	Title	Abbrev Name	Service ID	Service ID Description	Graded Crs	Nbr of Sem	Textbook ISBN	Exclude from txGradeBook	Sif Pcd
<input type="checkbox"/>	<input type="radio"/>	1100	ENGLISH 1	ENG1	03220100	ENG 1	<input checked="" type="checkbox"/>	2		Incl Both(Att Grds)	<input type="checkbox"/>
<input type="checkbox"/>	<input type="radio"/>	1200	ENGLISH 2	ENG2	03220200	ENG 2	<input checked="" type="checkbox"/>	2		Incl Both(Att Grds)	<input type="checkbox"/>
<input type="checkbox"/>	<input type="radio"/>	1300	ENGLISH 3	ENG3	03220300	ENG 3	<input checked="" type="checkbox"/>	2		Incl Both(Att Grds)	<input type="checkbox"/>
<input type="checkbox"/>	<input type="radio"/>	9100	ENGLISH 1 R	ENG1R	03220100	ENG 1	<input checked="" type="checkbox"/>	2		Incl Both(Att Grds)	<input type="checkbox"/>
<input type="checkbox"/>	<input type="radio"/>	9200	ENGLISH 2 R	ENG2R	03220200	ENG 2	<input checked="" type="checkbox"/>	2		Incl Both(Att Grds)	<input type="checkbox"/>
<input type="checkbox"/>	<input type="radio"/>	9300	ENGLISH 3 R	ENG3R	03220300	ENG 3	<input checked="" type="checkbox"/>	2		Incl Both(Att Grds)	<input type="checkbox"/>
<input type="checkbox"/>	<input type="radio"/>	9400	ENGLISH 4 R	ENG4R	03220400	ENG 4	<input checked="" type="checkbox"/>	2		Incl Both(Att Grds)	<input type="checkbox"/>

Below the table, there is a configuration form for course 1100. The 'PEIMS' section is highlighted with a red box, showing 'CTE Hrs' set to 1. Other fields include 'Per Crs' (2), 'Department', 'Gender Restr', 'Required', 'Elective', 'Tot Credits' (1.0), 'Part Credit' (checked), 'AAR' (E), 'Grad Plan' (ENGL), 'Spec Cons', 'OnRamps', 'Core Crs', 'ELA Wgt', 'Auto Grd', 'Incl UIL Elig' (checked), 'Exam/Sem Pat' (1), 'HR/IGA', 'HRoll Wgt' (1), 'HRoll Table' (0), 'HRoll Cd', 'GA Table' (R Regular), and 'GA Wgt' (1).

Reported Elements from District Schedule: reported in the [Course Entity](#).

This is determined as follows:

- The **CTE Hrs** field is set to 1, 2 or 3, accordingly in the district master schedule.
- On [Grade Reporting](#) > [Maintenance](#) > [Student](#) > [Individual Maint](#) > [CTE](#), the student is enrolled in a CTE course with the **CTE Hrs** field set to 1, 2 or 3.

3. [Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Section](#)

The screenshot shows the 'Section' configuration interface. At the top, there are tabs for 'COURSE SELECTION', 'COURSE', 'SECTION', 'INSTRUCTOR', and 'COPY COURSE SECTION'. Below these is a search bar with '1100 - ENGLISH 1' and a 'Retrieve' button. A table lists course sections with columns: Del, Details, Course, Title, Sec, Max Seats, Stu Enroll Sem 1, Stu WID Sem 1, Stu Enroll Sem 2, Stu WID Sem 2, Multi Svc Ind, Incl UIL Elig, Lock, Dst Lrng, and Non Campus Based. Below the table are several configuration panels: 'Section Information' (Pop Srvd, Instruct Set, Class Type, High Qual PK Prog, PK Sch Type, PK Prog Eval Type), 'Restrictions' (Type Rstrctn, Team Code, Gender Rstrctn, Grade Rstrctn), 'Course Codes and Credits' (Dual Crdt, Adv Tech Crdt, AAR Use, Grad Plan Use, Special Consid, College Credit Hrs), 'District Information' (Crs Seq, Exam/Sem Pat, Gender Rstrctn, Instruct Set, AAR Use, Self Paced, Pop Srvd, Grad Plan Use, Class Type, Role ID, Special Consid, CPR, Nbr Sem, Incl UIL Elig, Speech, OnRamps), and 'Campus Information' (Grade Rstrctn, Rstrctn Addl). At the bottom, a table shows section details with columns: Del, Sem, Days, Per Begin, Per End, Room, Time Begin, Time End, Lockout, Instr ID, Instructor, Class Role, Role ID, CTE, Entry Date, Withdraw Date, and ADS. A red circle highlights the 'Per Begin' and 'Per End' dropdown menus in this bottom table.

Reported Elements from Section:

Element	Descriptor Table	Data Element	ASCENDER Name
E1056	---	SectionIdentifier	Crs Nbr, Sec, Sem
E1072	C182	NonCampusBasedInstruction	Non Campus Based
E0747	C030	PopulationServed	Pop Served
E0948	C135	CourseSequence	Crs Seq
E1011	---	DualCreditIndicator NOTE: Dual credit courses cannot be reported as ATC courses.	Dual Crdt
E1058	---	ATCIndicator NOTE: ATC courses cannot be reported as dual credit courses.	Adv Tech Crdt
E1081	---	CollegeCreditHours	College Credit Hrs - Sem 1 and Sem 2

4. [Grade Reporting > Maintenance > Student > Individual Maint > Crs Assign](#)

Reported Elements from Crs Assign:

Element	Descriptor Table	Data Element	ASCENDER Name
E3023	---	EntryDate	Entry Date
E3028	---	ExitWithdrawDate	WD Date

5. [Grade Reporting](#) > [Maintenance](#) > [Student](#) > [Individual Maint](#) > [Grd/Crs Maint](#)

Reported Elements from Grd/Crs Maint:

If a student repeats a course during the year with different outcomes, each course completion must be reported.

Element	Descriptor Table	Data Element	ASCENDER Name
---------	------------------	--------------	---------------

Element	Descriptor Table	Data Element	ASCENDER Name
E3010	-	BeginDate	Entry Date
E3020	-	EndDate	WD Date
E0949	C136	CourseAttemptResult NOTE: Ensure that the district has run the Assign Pass/Fail Indicators utility in accordance with the steps in the ASCENDER Secondary or Elementary Grade Reporting End of Semester 2 checklist. This ensures the CourseAttemptResult Pass/Fail (E0949) is set correctly for students.	Pass/Fail

Grade Reporting > Utilities > Assign Pass Fail Indicators

Campus Control Information

Grading Concept: Sem/Final
 Don't Allow Crdt if Failed Last Sem: N
 Highest Non-Passing Grade: 069

Execute

 Campus: 001

Other Information Considered in this Process

1. Grade Levels 01-12.
2. Partial Credit indicator on District Course.
3. If Grading Concept = Sem/Final, Credit Sequence on the District Course record is considered for grades 09-12 and 06-08 for high school level courses.

The pass/fail utility looks at the **Sem** (semester grade) field on Grade Reporting > Maintenance > Student > Individual Maint > Grd Update or Grade Reporting > Maintenance > Student > Individual Maint > Grd/Crs Maint.

6. [Grade Reporting > Maintenance > Student > Individual Maint > CTE](#)

Course	Sec	Sem	Title	Self Paced	CTE Hrs	Date Entry	Date WD
2106	07	1	FINANCIAL MATH	<input type="checkbox"/>	1	08/09/2021	
3110	03	1	A & P	<input type="checkbox"/>	1	08/09/2021	
8200	02	1	PRIN OF BUS	<input type="checkbox"/>	1	08/09/2021	
8303	55	1	PRACT GD 1 2H	<input type="checkbox"/>	2	08/09/2021	
2106	07	2	FINANCIAL MATH	<input type="checkbox"/>	1	01/04/2022	

This is determined as follows:

- The student is enrolled in a CTE course with the **CTE Hrs** field set to 1, 2, 3, 4, 5, or 6 on the student's CTE maintenance page.
- On **Grade Reporting > Maintenance > Master Schedule > District Schedule**, the **CTE Hrs** field for that course is set to 1, 2, 3, 4, 5, or 6, respectively.

Graduation Plan

- [Graduation Plan Reports](#)

Graduation Plan > Reports > SGP1000 - Student Personal Graduation Plan

001 School		Personal Graduation Plan							
Student ID: 101177 Name: ADAMS, JONATHAN DOUGLAS			DOB: 12/05/2003 Grade Level: 11 Cohort Year: 2022 Graduation						
CPB Date Completed:		Speech Date Completed:		Peace Officer Interact Date Completed:		01/21/2019			
Foundation	Endorsement	Distinguished	Endorsements	Date	STAAR EOC Assessment				
4 English (English 1-3 & 1 Adv)	(22 Credits)	(26 Credits)	STEM	Pursuing	English 1				
3 Math (Alg1, Geometry & 1 Adv)	1 Math (Adv)	with 4 Science	Public Services	Not Participating	English 2				
3 Science (Bio, IPC or Adv & 1 Adv)	1 Science (Adv)	1 Algebra 2	Business & Industry	Not Participating	Algebra 1				
3 SS (USH, Eco/Govt & WG or WH)	2 Electives	Endorsement	Multi-Discipln Studies	Not Participating	Biology 1				
2 LOTE			Arts & Humanities	Not Participating	US History				
1 FA					English 3				
1 PE					Algebra 2				
5 Electives Pursuing		Pursuing			Cum GPA	99.10000			
(22 Credits)					Cum Rank	5			
College Career Instruction	No								
JH/MS Credits	Credits	SE	9th Grade - 18/19	Credits	SE	10th Grade - 19/20	Credits	SE	11th Grade -
ALGEBRA 1	1.0	J	BAND	1.0		ALGEBRA 2	1.0	H H	ENGL 1301
			BIOLOGY	1.0	H H	CHEMISTRY	1.0	H H	ENGL 1302
			ENGLISH 1	1.0	H H	ENGLISH 2	1.0	H H	EQUINE SCIE
			GEOMETRY	1.0	H H	! PRINHLSC	1.0		GIRLS ATH 1
			I MED TERM	1.0		SPANISH 1	1.0		HIST 1301

SGP1000 allows you to view students personal graduation plans (PGPs). Verify data for each student who has a graduation plan.

- [Graduation Plan > Maintenance > Student > Individual Maintenance > Performance Acknowledgement](#)

GRADE LEVEL COURSE DETAIL CREDIT SUMMARY CREDIT DETAIL PGP PERFORMANCE ACKNOWLEDGMENT

College Board AP/IB Examinations

Delete Admin Month Code
 2022 01 - January 003 - Acknowledgment for AP: Calculus AB

Nat/Int'l Business or Industry Certification
 Origin Certification Date

Outstanding Performance Assessment
 N/A

Bilingual/Biliteracy:

Dual Credit:

Associate Degree:

Reported Elements from Performance Acknowledgement:

Element	Descriptor Table	Data Element	ASCENDER Name
E1596	---	AssociateDegreeIndicator	Associate Degree

- Graduation Plan > Maintenance > Student > Individual Maintenance > PGP

GRADE LEVEL COURSE DETAIL CREDIT SUMMARY CREDIT DETAIL PGP PERFORMANCE ACKNOWLEDGMENT

CPR Date Completed Speech Date Completed Peace Officer Interact Date Completed

Foundation	Endorsement	Distinguished	STAAR EOC Assmnts	College Readiness	Diagnostic Info
4 English (English 1-3 & 1 Adv) 3 Math (Alg1, Geo, & 1 Adv) 3 Science (Bio, IPC or Adv & 1 Adv) 3 SS (US H, Eco/Govt & WG or WH) 2 Language Other Than English 1 Fine/Arts 1 Physical Education 5 Electives (22 Credits) 1 - Pursuing	(22 Credits) 1 Math (Adv) 1 Science (Adv) 2 Electives (26 Credits)	(26 Credits) with 4 Science 1 Algebra 2 Endorsement 1 - Pursuing	English 1 Waived English 2 Meets Algebra 1 Masters Biology 1 Waived US History Masters English 3 Algebra 2 Cum GPA 91.73809 Cum Rank 44	ACT.....Composite ACT PLAN...Composite PSAT Old...Combined PSAT New...Combined PSAT Section Scores SAT.....Combined 52 SAT Section Scores Math 470 Read 550 Math TSIA2.....MathDiag College Readiness... TSI Required	Dystexia... No LEP... No Migrant... No G/T... No Spec Ed... No Retained... WPI ABE

Accelerated Learning Plan Monitor Plan

Parent's Educational Expectation

Endorsements
 The Student must have 26 credits for an endorsement or distinguished level of achievement.
 STEM Date Completed 0 - Not Participating --
 Public Services 1 - Pursuing --
 Business and Industry 0 - Not Participating --
 Multi Disciplinary Studies 0 - Not Participating --
 Arts and Humanities 0 - Not Participating --

PGP Acknowledgment
 The importance of a High School Graduation Plan is to indicate that endorsements, the distinguished level of achievement, and the importance of postsecondary education, automatic college admission, and eligibility for financial aid have been explained to me.
 Student Signature Date
 Parent Signature --
 Counselor Signature --

Industry Based Certification
 Delete Certification Date Taken Result Exam Fee Vendor Nbr Reimburse Enrolled
 0.00

NOTE: Certifications that have been earned, have a PEIMS code assigned, and have the **Enrolled** checkbox selected are extracted to State Reporting.

Reported Elements from PGP:

Element	Descriptor Table	Data Element	ASCENDER Name
E3030	---	FHSPParticipant	Foundation
E3029	---	FHSPDistingLevelParticipant	Distinguished
E3022	C333	EndorsementPursuing	STEM see EndorsementPursuing
E3022	C333	EndorsementPursuing	Public Services see EndorsementPursuing
E3022	C333	EndorsementPursuing	Business and Industry see EndorsementPursuing
E3022	C333	EndorsementPursuing	Multi Disciplinary Studies see EndorsementPursuing
E3022	C333	EndorsementPursuing	Arts and Humanities see EndorsementPursuing
E1563	---	IndividualGraduationCommitteeReview	---

Registration

- [Registration Reports](#)

Registration > Reports > Create Registration Report

Save Create Report Delete

Report Template
 Public

Report Title

Campus Options
 Campus 001
 All Campuses

Demo1

Demographic Information

Sch Yr Campus ID Student ID Grade Entry Dt Track Orig Entry
 Withdrawal Dt Reason Portal ID Last Name First Name Middle Name Gen
 Nickname SSN Denied SSN Masked SSN Prior SSN TX Unique Stu ID Medicaid Eligible
 Medicaid ID Sex DOB Hispanic/Latino Aggregate Race/Ethnicity Comments

Race

White Black/African American Asian American Indian/Alaskan Native Hawaiian/Pacific Isl

Student Indicators

Elig Attribution Camp ID Resid Eco Disadvan Military Connected Foster Care Star of Texas Award
 Rep Excl Active Record Status Cnty Residence NSLP

Graduation

Graduation Type Graduation Date AAR Grad Plan Texas Grant Eligibility Vendor1 Fee1 Reimburse1
 Cert of CrsWrk Dt Completed College Entry CPR Date Completed Speech Date Completed Vendor2 Fee2 Reimburse2
 Peace Officer Interact Date Completed College Career Instruction Foundation Coursework Distinguished Coursework Vendor3 Fee3 Reimburse3
 STEM STEM Date Completed Public Services Public Services Date Completed Vendor4 Fee4 Reimburse4
 Business and Industry Business and Industry Date Completed Multi Disciplinary Studies Multi Disciplinary Studies Date Completed Vendor5 Fee5 Reimburse5
 Arts and Humanities Arts and Humanities Date Completed Industry Certification1 Industry Certification1 Date Completed Vendor6 Fee6 Reimburse6
 Industry Certification2 Industry Certification2 Date Completed Industry Certification3 Industry Certification3 Date Completed Vendor7 Fee7 Reimburse7
 Industry Certification4 Industry Certification4 Date Completed Industry Certification5 Industry Certification5 Date Completed Vendor8 Fee8 Reimburse8
 Industry Certification6 Industry Certification6 Date Completed Industry Certification7 Industry Certification7 Date Completed Vendor9 Fee9 Reimburse9
 Industry Certification8 Industry Certification8 Date Completed Industry Certification9 Industry Certification9 Date Completed Vendor10 Fee10 Reimburse10
 Industry Certification10 Industry Certification10 Date Completed Industry Certification11 Industry Certification11 Date Completed Vendor11 Fee11 Reimburse11
 Industry Certification12 Industry Certification12 Date Completed Industry Certification13 Industry Certification13 Date Completed Vendor12 Fee12 Reimburse12
 Industry Certification14 Industry Certification14 Date Completed Industry Certification15 Industry Certification15 Date Completed Vendor13 Fee13 Reimburse13
 Financial Aid App Status Financial Aid App Met Date Vendor14 Fee14 Reimburse14
 Vendor15 Fee15 Reimburse15

PRS

Campus Entry Date Exit Date Reason PRS CEHI CTE Elig

Local Program

Entry Date Exit Date Reason Code 1 Code 2 Code 3 Code 4

Demo1 and Demo3 data can be verified by creating a customized report.

If the student does not have a graduation plan, grad plan data can also be verified by creating a customized report.

Select the fields for the various elements, and click **Create Report**.

Reports may be created to view all Registration elements reported in the Summer PEIMS Submission. Create reports should be used in addition to the following Registration reports.



Filter the report to view one program at a time. Have the person at your district responsible for each special program sign off on these reports.

Registration > Reports > Registration Reports > Program > SRG1200 - Student Status Changes by Program

Date Run: 2/18/2021 12:59 PM		Student Status By Program Changes				Program ID: SRG1200														
Cnty-Dist: 031-776		001 School				Page: 1 of 16														
Campus: 001		Sch Year: 2021																		
Enrollment Records:																				
Stu ID	Student Name	Grd	SSN	Orig Entry	Entry	Withdraw	Wd Rsn	Stat	Excls	Elig	Trk	Attrib	Camp Res	Yrs	CTE	US	Eco	Stu	Lang	
														Elig	Sch	Dis				
505385	ADAM, CARLOS L	09	XXX-XX-XXXX	08-17-2020	08-17-2020					1	7	01	00	1				00	98	
504283	ALEMAN, JOHN N	09	XXX-XX-XXXX	08-17-2020	08-17-2020					1	1	01	00	1				01	98	
301083	ALEMAN, KRISTEN L	09	XXX-XX-XXXX	08-17-2020	08-17-2020	01-05-2021	80			1	1	01	00	1				00	98	
301013	BAILEY, CARLOS L	09	XXX-XX-XXXX	08-17-2020	08-17-2020	11-09-2020	49			1	1	01	00	1				01	98	
503992	BAILEY, DAVID J	09	XXX-XX-XXXX	08-17-2020	08-17-2020					1	1	01	00	1	6			01	01	
301102	BAKER, JASMINE J	09	XXX-XX-XXXX	08-17-2020	08-17-2020					1	1	01	00	1				01	98	
504122	BALDWIN, COURTNEY R	09	XXX-XX-XXXX	08-17-2020	08-17-2020					1	1	01	00	1				01	98	
505260	BALLEJO, OLIVIA A	09	XXX-XX-XXXX	08-17-2020	08-17-2020					1	1	01	00	1				01	98	
504278	BELTRAN, STEVEN	09	XXX-XX-XXXX	08-17-2020	08-17-2020					1	1	01	00	1				00	98	
505039	BERRIOS, TINA B	09	XXX-XX-XXXX	08-17-2020	08-17-2020					1	3	01	06	007-905-041				02	98	
300999	BLEVINS, CATHRYN A	09	XXX-XX-XXXX	08-17-2020	08-17-2020					1	3	01	06	007-905-041				00	98	

SRG1200 lists student status in all programs. Type Y for **each program** and print each report separately.

- o This report will need to be run several times with different parameters.
- o This report can only be run by campus.

Examples:

Date Run: 2/18/2021 1:10 PM		Student Status By Program Changes					Program ID: SRG1200				
Cnty-Dist: 031-776		001 School					Page: 1 of 1				
Campus: 001		Sch Year: 2021									
Gifted and Talented Records:											
Stu ID	Student Name	Grd	SSN	Entry	Withdraw	Wd Rsn	Gifted & Talented Indicator	General Intelligent Ability	Creative Productive Thinking	Specific Subj. Matter Apt.	Leadership Ability
504418	BOCANEGRA, KRISSY E	09	XXX-XX-XXXX	08-17-2020			1	1			
504415	BOWEN, ERUBEY J	09	XXX-XX-XXXX	08-17-2020			1	1			
504416	CRUZ, GREGORY S	09	XXX-XX-XXXX	08-17-2020	01-05-2021	60	1	1			
504490	FAIR, TREVOR A	09	XXX-XX-XXXX	08-17-2020			1				
505413	FUENTES, RORY	09	XXX-XX-XXXX	08-17-2020			1	1			
504279	JENSEN, JENNA L	09	XXX-XX-XXXX	08-17-2020			1	1			
504431	RODRIGUEZ, CLARA ANN L	09	XXX-XX-XXXX	08-17-2020			1	1			
504426	ROMERO, FELIX J	09	XXX-XX-XXXX	08-17-2020			1	1			
504227	FRAUSTO, BRANDON	10	XXX-XX-XXXX	08-17-2020			1	1			
504201	JONES, SYDNEY D	10	XXX-XX-XXXX	08-17-2020			1	1			
505407	LUGO, DRAKE A	10	XXX-XX-XXXX	08-17-2020			1				

SRG1200 provides a list of student status in all programs. Set the Print Enroll Records parameter to Y. Use the report to verify eligibility, attribution code, and campus of residence.

- Verify eligibility codes. Kindergarten students enrolled in PK last year are normally marked full day eligible (1 or 3).
- Verify/Update Campus of Residence for transfer students. A student's campus of residence must match the grade level in AskTED for the district the student resides in. ("i.e." if a student went from grade 8 to grade 9 campus number may have changed)
- Students with a Campus of Residence must have an Attribution Code. (Transfer students should have an attribution code of a 06).

SRG1200 - Student Status Changes by Program

Parameter Description	Value	List
Ending School Year (YYYY)	<input type="text" value="2023"/>	<input type="checkbox"/>
Campus ID	<input type="text"/>	<input type="checkbox"/>
Grade Level (Blank for All)	<input type="text"/>	<input type="checkbox"/>
Print Enroll Records (Y,N)	<input type="text"/>	<input type="checkbox"/>
Print W/R Enroll Comments (Y,N)	<input type="text"/>	<input type="checkbox"/>
Print Special Ed Records (Y,N)	<input type="text"/>	<input type="checkbox"/>
Print Gifted/Talented Records (Y,N)	<input type="text" value="Y"/>	<input type="checkbox"/>
Print Bilingual/ESL Records (Y,N)	<input type="text"/>	<input type="checkbox"/>
Print Title 1 Records (Y,N)	<input type="text"/>	<input type="checkbox"/>
Print PRS Records (Y,N)	<input type="text"/>	<input type="checkbox"/>
Print Local Programs (Y,N)	<input type="text"/>	<input type="checkbox"/>
Print PK Enroll Records (Y,N)	<input type="text"/>	<input type="checkbox"/>
Print Student SSN (Y,N,M)	<input type="text" value="N"/>	<input type="checkbox"/>

- Other elements to verify on SRG1200: GT, Bil/ESL, Title I, PRS, and PK Enroll records. It is recommended that users run the report for each program individually and have it signed off on by the person responsible for checking that program data.

Registration > Reports > Registration Reports > Student > SRG1900 Local Program Enrollment Count

District Administration

Date Run: 9/30/2024 11:00 AM		Local Program Enrollment				Program ID: SRG1900									
Cnty-Dist: 555-901		TEXAS ISD				Page: 1 of 4									
Campus: ALL		Sch Year: 2024													
As-of Date: 09/30/2024															
Local Prgm Code: DYS															
Student Name	Grade	Student ID	SSN	Campus ID	DOB	Act Cd	Attrib Cd	Local Prgm Dt Entry	Local Prgm Dt W/D	Local Prgm W/D Reason	Campus Dt W/D	Code 1	Code 2	Code 3	Code 4
ESPINOZA, ALEXANDER LUCIANO MARTINEZ	09	042667	XXX-XX-XXXX	001	08/19/2009	1	00	08/22/2023							
Gendreau, Judan MARIE	09	052812	XXX-XX-XXXX	001	01/05/2009	1	00	08/14/2023							
GONZALES, KRATOS Nohemi	09	042617	XXX-XX-XXXX	001	07/10/2008	1	00	08/14/2023							
Hagen, JULYSSA CANE CHRISTIAN	09	012598	XXX-XX-XXXX	001	07/13/2006	1	00	08/23/2023							
LUNA, ZENADIA ANDRIANA	09	052508	XXX-XX-XXXX	001	07/24/2008	1	00	08/16/2023							
MARTINEZ, MEGAN JASLINE	09	031871	XXX-XX-XXXX	001	07/01/2009	1	00	08/15/2023							
Rodela, MARIO JOEL	09	042611	XXX-XX-XXXX	001	06/11/2009	1	00	08/14/2023							
SANTILLANES, NATALIE NICOLE	09	042569	XXX-XX-XXXX	001	02/10/2009	1	00	08/14/2023							
BURNS, YALEXI May	10	042499	XXX-XX-XXXX	001	10/16/2006	1	00	08/25/2023							
JONES, ETHAN ANN	10	042433	XXX-XX-XXXX	001	11/18/2007	1	00	08/14/2023							
Kabatumbi, GABRIELA Kirsten	10	052589	XXX-XX-XXXX	001	02/01/2008	1	00	08/14/2023							
MANUEL, CYDNEII ULYSSA	10	012600	XXX-XX-XXXX	001	06/13/2007	1	00	08/21/2023							
Perez Penton, JOSE	10	052543	XXX-XX-XXXX	001	11/16/2007	1	00	08/14/2023							
RIVERA, Char'Nese MICHAEL	10	042371	XXX-XX-XXXX	001	08/07/2008	1	00	08/14/2023							
Ali, Briella	11	012557	XXX-XX-XXXX	001	03/10/2007	1	00	08/14/2023							
Richardson, MARCUS Rochelle	11	042338	XXX-XX-XXXX	001	08/21/2007	1	00	08/14/2023							
Rubalcaba, MEGAN MONTES	11	052443	XXX-XX-XXXX	001	01/11/2007	1	00	08/14/2023							
VILLEGAS, BRANDEN La'Montrel	11	012562	XXX-XX-XXXX	001	04/11/2007	1	00	08/14/2023							
CARMONA, JOSE ANTONIO	12	052292	XXX-XX-XXXX	001	11/05/2005	1	00	08/14/2023							
FIERRO, Callie GERARDO	12	052180	XXX-XX-XXXX	001	05/11/2006	1	00	08/14/2023							
HERNANDEZ, ANTHONY Alexander	12	042279	XXX-XX-XXXX	001	08/14/2006	1	00	08/14/2023							
LOPEZ SOTO, ARIANA MANUEL	12	042209	XXX-XX-XXXX	001	02/23/2006	1	00	08/14/2023							
Total Count for Campus 001:		22													

SRG1900 provides a list of students who have been enrolled in a specific local program, as well as special program withdrawal dates and reasons. Campus totals are displayed for each included campus. A report total is displayed at the end of the report.

Verify all entry and withdrawal dates and special program services.

NOTE: To set up local program codes for the district, go to *Registration > Maintenance > District Profile > Local Program Codes*. The campus must select the program in *Registration > Maintenance > Campus Profile > Campus Local Program Codes* to make it available at the campus.

The student should have a row on **Local Programs** where the **Local Programs for TEA** field is set to the Local Program code for ECHS, T-STEM, P-TECH, 504, Intervention Strategies, General Ed Homebound, Migrant, Immigrant, Dyslexia, Star of Texas, New Tech, Adult Previous Attendance, and Virtual Student not in Membership or the crisis code if applicable.

NOTE: IGC should be set up as a Local Program. The student should have a row on **Local Programs** with a row where **Other Local Programs** is set to the Local Program code for IGC if applicable.

IGC is the only local program entered in the **Other Local Programs** group box. All other local programs should be entered in the **Local Programs for TEA** group box.

Registration > Reports > Registration Reports > Non-Enrolled Student > SRG9000 - UIL Activity Participation

Date Run: 4/3/2025 9:35 AM		UIL Activity Participation				Program ID: SRG9000									
Cnty-Dist: 001-905		ALL CAMPUS				Page: 1 of 1									
Campus: ALL															
NAME	UID	SSN	Sex	DOB	Hispanic	Amer Indian	Asian	Black	White	Pacific Isl	Excl	UIL Activity	Campus	Begin Date	End Date
			M	12-14-2009	Y	N	N	N	Y	N	N	006 - Congress	043	03-18-2025	

This report displays the roster for non-enrolled students participating in UIL programs at the selected district/campus.

2. [Registration > Maintenance > Campus Profile > Campus Information Maintenance > Control Info](#)

Campus ID:

DEMOGRAPHIC INFO CONTROL INFO PRINCIPAL/COUNSELOR

Low Grade Level: High Grade Level:

Accreditation:

College Board Campus Code Number:

Default Track:

Exclude from District Reporting:

School Type:

Capped To Campus: Capped Date:

Full Day PK Waiver:

Additional Days Program:

Reported Elements from Control Info:

Element	Code Table	Data Element	ASCENDER Name
E1646	---	PKFullDayWaiver	Full Day PK Waiver
E1671	---	AdditionalDaysProgram	Additional Days Program

- Check the **Full Day PK Waiver** box if your campus has received an exemption from offering a full-day pre-kindergarten program.

3. [Registration > Maintenance > Campus Profile > Campus Programs > Expanded Learning \(ELO\)](#)

Campus ID:

EXPANDED LEARNING (ELO)

Delete	Type	Activity Code	Days/Year	Min/Day	
	<input type="text" value="04"/>	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>	
Rows:	<div style="border: 1px solid #ccc; padding: 5px;"> <ul style="list-style-type: none"> 01: Rigorous Coursework 02: Mentoring 03: Tutoring 04: Physical Activity <li style="background-color: #007bff; color: white;">05: Academic Support 06: Educational Enrichment </div>			<input type="button" value="+ Add"/>	

Reported Elements from Expanded Learning (ELO):

Element	Code Table	Data Element	ASCENDER Name
E1614	C218}CampusEnrollmentType	Type	
E1719	C229	ELOActivity	Activity Code
E1720	---	ELODaysScheduledPerYear	Days/Year
E1621	---	ELOMinutesScheduledPerDay	Min/Day
E1613	---	ExpandedLearningOpportunity	---

RUN REPORT TO VERIFY DATA:

Registration > Reports > Registration Reports > Program > SRG0100 - Campus Information

Date Run: 3/24/2020 5:13 PM		School Year: 2020			Program ID: SRG0100		
Cnty-Dist: 925-925					Page: 14 of 14		
Campus: 001							
Campus Expanded Learning Opportunities ELO							
ELO Type	Rigorous CourseWork	Mentoring	Tutoring	Phys Act	Acad Sup	Edu Enrich	Min Day
01	YES	YES					675
02	YES						010

See the **Campus Expanded Learning Opportunities ELO** section of the report.

Expanded Learning Opportunities (ELO) are structured learning programs outside of the regular school day, including before and after school programs and summer programs.

- If a district/campus offers an Expanded Learning Opportunities (ELO) Program, enter the information on this screen in Registration.
- Programs must be at least 45 minutes long to qualify for ELO.

- See the Campus Expanded Learning Opportunities (ELO) section of the report.

4. [Registration > Maintenance > Student Enrollment > Demo1](#)

The screenshot shows a web-based form for student information. At the top, there are fields for 'STUDENT' (300203 - ABUNDIS, CECILIA MICHAEL) and 'TEXAS UNIQUE STU ID' (2479861283). Below this is a 'Comments' field and a 'TEA Unique ID' field. A navigation bar contains tabs for DEMO1, DEMO2, DEMO3, GRADUATION, AT RISK, CONTACT, W/R ENROLL, SPEC ED, G/T, BIL/ESL, TITLE I, PRS, LOCAL PROGRAMS, PK ENROLL, and FORMS. The 'Demographic Information' section includes fields for Grade (11), Entry Dt (08-16-2021), Track (00), Orig Entry (08-16-2021), Withdrawal Dt, Portal ID, Name (CECILIA MICHAEL ABUNDIS), Social Security Number Denied, SSN (423-33-3460), Prior SSN (423-33-3460), Texas Unique Student ID (2479861283), Medicaid Eligible, Sex (F), DOB (01-06-2004), Hispanic/Latino (checked), and Aggregate Race/Ethnicity (H - Hispanic). The 'Phone / Address' section includes fields for Addr/Tel Rest, Phone Nbr (555 597-7839), Cell Ph Nbr, E-mail, Mailing (9807 DIVISION Alamo City TX 47575), and Physical (9807 DIVISION Alamo City TX 47575). The 'Student Indicators' section includes Eligibility Code (1), Record Status (1), Attribution Code (00), NSLP, Campus ID Resid, Child Find: SFPI-11, Child Find: SFPI-12, Crty Residence (015), and Reporting Exct. The 'Current / Next Year Information' section includes Control Num (213), Next Yr Cntrl, Here Last Yr, Next Yr Camp, CY Xfer Factor, NY Xfer Factor, CY Team Code, and NY Team Code. The 'Economic Disadvantage' section has a table with columns for Delete, Descriptor, Begin Date, and End Date, showing one entry with descriptor '00' and begin date '08-16-2021'. The 'Foster Care' and 'Military Connected' sections also have similar tables with one entry each.

Reported Elements from Demo1:

Element	Code Table	Data Element	ASCENDER Name
E0703	---	FirstName	Name - First
E0704	---	MiddleName	Name - Middle
E0705	---	LastSurname	Name - Last
E0706	C012	GenerationCode	Name - Gen
E0001	---	StudentId	SSN
E1523	---	StudentUniqueld	Texas Unique Student ID
E0004	C013	Sex	Sex
E0006	---	BirthDate	DOB
E1064	---	HispanicLatinoEthnicity	Hispanic/Latino
E3050	C304	Race	White
E3050	C304	Race	Black/African American
E3050	C304	Race	Asian
E3050	C304	Race	American Indian/ Alaskan Native
E3050	C304	Race	Hawaiian/Pacific Isl
E0785	C054	EconomicDisadvantage	Eco Disadvan

Element	Code Table	Data Element	ASCENDER Name
E1529	C197	MilitaryConnectedStudent	Military Connected
E1528	C196	FosterCareType	Foster Care
E0017	C050	GradeLevel	Grade
E1000	C161	StudentAttribution	Attribution Cd
E0903	---	CampusIdOfResidence	Camp ID Resid

5. Registration > Maintenance > Student Enrollment > Demo3

The screenshot shows a complex maintenance form for a student. It includes sections for Career Technology, Promotion, Status Indicators, DAP Advanced Measures, Truancy Indicators, Dyslexia, Homeless Status, Early Reading Indicator, and Unschooled Asylee Refugee. Each section contains various checkboxes, dropdown menus, and date pickers. The Homeless Status, Early Reading Indicator, and Unschooled Asylee Refugee sections each have a table with columns for Delete, Descriptor, Begin Date, and End Date.

NOTE: If the student has a graduation plan, the fields must be updated on **Graduation Plan > Maintenance > Student > Individual Maintenance > PGP** instead (as described previously under Graduation Plan).

Early Reading Indicator

The screenshot shows a dropdown menu for the Early Reading Indicator. The menu is titled "Early Reading Indicator" and has a search field. Below the search field is a table with three rows:

Code	Desc
1	Eligible for Accelerated Reading Instruction
2	Not Eligible for Accelerated Reading Instruction
3	Student was not assessed

There is a "Cancel" button at the bottom of the dropdown menu. In the background, the main form is visible, showing the Early Reading Indicator field with a value of "3" and a date of "08-12-2024".

The **Early Reading Indicator** indicates if the student is eligible for accelerated reading instruction due to reading difficulties or dyslexia. This field applies only to grade levels KG-2 and is required for those students.

NOTE: Grade level reading status is based on the latest assessment results available.

Truancy Indicators

Truancy Indicators

Excessive Unexcused Absence: Campus: Date:

Truancy Prevention Measure: Campus: Date:

Truancy Complaint Filed: Campus: Date:

For each student with an **Excessive Unexcused Absence** indicator, check **Truancy Prevention Measure** and/or **Truancy Complaint Filed** if applicable. To prevent getting a grade level error in the batch manager, verify there are no missing fields or invalid dates.

NOTE: This utility can be run as often as needed. Each student will be marked for the first occurrence of 10 or more unexcused absences. This information will not be deleted when the utility is run again unless unexcused absences were removed and the student no longer has 10 unexcused absences. It is advisable to run the utility at the end of each cycle and at the end of the school year.

Dyslexia

Dyslexia

Delete	Details	Entry Date	Exit Date	Reason	Risk	Excpt Rsn	IEP	SBEC	Sec 39.023
		--	--				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

[Add](#)

Entry Date:

Exit Date:

Reason:

Dyslexia Risk:

Screening Exception Reason:

IEP/Sec 504 Services:

SBEC/Trained Staff:

Section 39.023 Mods:

- **Dyslexia Risk** - Verify this field is marked for only KG and 1st Graders.
 - Kindergarten screening (EOY)/1st grade by January 31st of each year.
- **Dyslexia Services** - Verify these fields are marked for all students receiving dyslexia services. More than one box can be selected, however, at least one service must be checked in order to receive funding.
 - 01 - Section 504 Services/IEP's
 - 02 - SBEC/Trained Staff
 - 03 - Section 39.023 Mods

NOTE: If a student has a Dyslexia Indicator and there is no Dyslexia Services Code marked on *Registration > Maintenance > Student Enrollment > Demo3*, then when the *State Reporting > Utilities > Create TSDS PEIMS Interchanges* is

run, the system will automatically create the tagline with Code 00 (C224 Code 00 - Student identified with dyslexia or a related disorder under TEC 48.009 does not receive services).

Reported Elements from Demo3:

Element	Descriptor Table	Data Element	ASCENDER Name
E3010	---	BeginDate	Begin Date
E3020	---	EndDate	End Date
E3012	C064	Transportation CTE Support Services	Transportation CTE Support Service
E3012	C064	Out Of Workforce Individual	Out of Wkforce Individual
E3012	C064	Pregnant Woman	Sgl Parent/Sgl Preg Woman
E3063	C344	Adult Previous Attendance	Adult Prev Att
E1650	C224	DyslexiaServices	Dyslexia Services
E1076	C183	UnschoolingAsyleeRefugee	Asylee/Refugee Cd
E1082	C189	HomelessStatus	Homeless Status Cd
E1084	C192	UnaccompaniedYouth	Unaccomp Youth Status Cd
E1522	C195	EarlyReadIndicator	Early Reading Cd
E1644	C222	DyslexiaRisk	Dyslexia Risk
E1640	C214	PostSecondaryCertificationLicensure For students who have a graduation plan, this information is entered on <i>Graduation Plan > Maintenance > Student > Individual Maintenance > PGP.</i>	Industry Credentials or Certification
E1027	---	CampusIdOfAccountability	Campus of Account
E3030	---	FHSPParticipant	Foundation Coursework
E3029	---	FHSPDistingLevelParticipant	Distinguished Coursework
E3068	C346	Excessive Unexcused Absences	Excessive Unexcused Absence
E3068	C346	Truancy Prevention Measures	Truancy Prevention Measure
E3068	C346	Truancy Complaint Filed	Truancy Complaint Filed

NOTE: If the student has a graduation plan, the fields must be updated on **Graduation Plan > Maintenance > Student > Individual Maintenance > PGP** instead (as described previously under Graduation Plan).

6. Registration > Maintenance > Student Enrollment > Graduation

Reported Elements from Graduation:

Element	Code Table	Data Element	ASCENDER Name
E1654	---	IBCExamFeeAmount	Exam Fee NOTE: This field will be pre-populated if completed on the Credentials or Certification tab on <i>Graduation Plan > Maintenance > District > Tables</i> .
E1655	C226	IBCVendor	Vendor NOTE: This field will be pre-populated if completed on the Credentials or Certification tab on <i>Graduation Plan > Maintenance > District > Tables</i> .
E1640	C214	PostSecondaryCertificationLicensure	Industry Credentials or Certification For students who have a graduation plan, this information is entered on <i>Graduation Plan > Maintenance > Student > Individual Maintenance > PGP</i> .
E3030	---	FHSPParticipant	Foundation Coursework
E3029	---	FHSPDistingLevelParticipant	Distinguished Coursework

Element	Code Table	Data Element	ASCENDER Name
E3022	C333	EndorsementPursuing	STEM see EndorsementPursuing
E3022	C333	EndorsementPursuing	Public Services see EndorsementPursuing
E3022	C333	EndorsementPursuing	Business and Industry see EndorsementPursuing
E3022	C333	EndorsementPursuing	Multi Disciplinary Studies see EndorsementPursuing
E3022	C333	EndorsementPursuing	Arts and Humanities see EndorsementPursuing
E3021	C332	EndorsementCompleted	---

7. [Registration](#) > [Maintenance](#) > [Student Enrollment](#) > [W/R Enroll](#)

The screenshot displays the 'W/R ENROLL' section of a software interface. At the top, there are navigation tabs: DEMO1, DEMO2, DEMO3, AT RISK, CONTACT, **W/R ENROLL**, SPEC ED, G/T, BIL/ESL, TITLE I, PRS, LOCAL PROGRAMS, and PK ENROLL. Below the tabs is a table with the following columns: Delete, Details, Campus, Entry Date, Exit Date, Reason, Status, Exclusion, Grade, Elig Cd, Track, Attrb Cd, Camp Res, CTE Elig, Comnts, and Res Fac. A single row of data is visible, with values: 001, 08-09-2021, --, 1, 1, 12, 1, 01, 00, --, , and . Below the table is a form with the following fields: Campus (001), Entry Date (08-09-2021), Exit Date (--), Reason (+33), Status Cd (1), Exclusion Code, Grade Level (12), Eligibility Code (1), Track (01), Attribution Cd (00), Camp Resid (--), CTE Elig () and Residential Facility ().

DEMO1 DEMO2 DEMO3 AT RISK CONTACT W/R ENROLL SPEC ED G/T BIL/ESL TITLE I PRS LOCAL PROGRAMS PK ENROLL

Delete	Details	Campus	Entry Date	Exit Date	Reason	Status	Exclusion	Grade	Elig Cd	Track	Attrib Cd	Camp Res	CTE Elig	Comnts	Res Fac
		001	08-09-2021	--		1		12	1	01	00	--	<input checked="" type="checkbox"/>		<input type="checkbox"/>

Campus: Status Cd: Track: Residential Facility:
 Entry Date: Exclusion Code: Attribution Cd:
 Exit Date: Grade Level: Camp Resid:
 Reason: Eligibility Code: CTE Elig:

0 : Enrolled, Not in Membership
 1 : Eligible for Full Day Attend
 2 : Eligible for Half Day Attend
 3 : Eligible transfer - Full Day

Reported Elements from W/R Enroll:

Element	Code Table	Data Element	ASCENDER Name
E3023	---	EntryDate	Entry Date
E0975	---	CalendarCode	Track
E0017	---	GradeLevel	Grade Level
E0936	---	TotalIneligibleDaysPresent	---

To make a Status Change:

Delete	Details	Campus	Entry Date	Exit Date	Reason	Status	Exclusion	Grade	Elig Cd	Track	Attrib Cd	Camp Res	CTE Elig	Comnts	Res Fac
		001	08-10-2022	08-26-2022	33	1		11	3	00	06	015-915-022	<input checked="" type="checkbox"/>		<input type="checkbox"/>
		001	08-26-2022	--		1		12	3	00	06	015-915-022	<input checked="" type="checkbox"/>		<input type="checkbox"/>

Campus: 001 Status Cd: 1 Track: 00 Residential Facility:
 Entry Date: 08-10-2022 Exclusion Code: Attribution Cd: 06
 Exit Date: 08-26-2022 Grade Level: 11 Camp Resid: 015-915-022
 Reason: 33 Record Status Change Eligibility Code: 3 CTE Elig:

Campus: 001 Status Cd: 3 Track: 00
 Entry Date: 08-15-2022 Exclusion Code: Attribution Cd: 00
 Exit Date: 08-06-2022 Grade Level: 11 Camp Resid: --
 Reason: 04 Eligibility Code: +33 CTE Elig:
 Add Status Change

1. Click **Code 33** to do a status change.

- o A row is added to the grid that displays the default entry date, which is the same as the withdrawal date. This ensures that you do not lose any membership days by typing the incorrect entry date for the status change.
- o The fields below the grid are enabled. The fields display the data from the previous row by default.

2. Modify any information that changed for the entry date.

3. Click Save to save the status change.

NOTE: If the entry date and exit date are the same on the row, this button is not available.

8. [Registration > Maintenance > Student Enrollment > SpecEd](#)

Delete	Campus	Entry Date	Exit Date	Reason	Prim Dis	Sec Dis	Tert Dis	Multi Dis	Medical Fragile	Instrl Set	Child Ont Fund	CTE Elig	Speech	RDSPD	RDSPD Dist Of Svc	Asst Tech	Aud Svc
	001	08-25-2023	--	+33	02				<input type="checkbox"/>	00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	0	--	<input type="checkbox"/>	<input type="checkbox"/>

Reported Elements from SpecEd:

Element	Code Table	Data Element	ASCENDER Name
E0173	C035	InstructionalSetting	Instrl Set
E0833	C067	RegionalDaySchoolProgramForDeaf	Regional Day School Deaf
E1527	---	LEAofRDSPDService	Fiscal Agent
E0882	---	MultiplyDisabled	Multi Dis
E3039	---	OrderofDisability	Prim Dis, Sec Dis, Tert Dis

9. [Registration > Maintenance > Student Enrollment > G/T](#)

Reported Element from G/T:

Element	Code Table	Data Element	ASCENDER Name
E3063	C344	StudentCharacteristic	Gift/Talent see StudentCharacteristic

10. [Registration > Maintenance > Student Enrollment > Bil/ESL](#)

Reported Elements from Bil/ESL:

Element	Code Table	Data Element	ASCENDER Name
E0790	C061	EmergentBilingualIndicator	EB Cd
E0938	---	TotalEligBilingualESLDaysPresent	Entry/Exit Date
E1651	C225	BilingualESLFunding	Bil/ESL Fund Cd

11. [Registration > Maintenance > Student Enrollment > Title I](#)

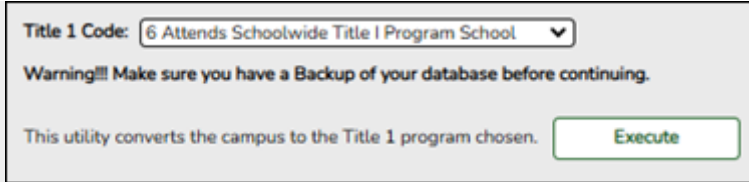
Reported Elements from Title I:

Element	Code Table	Data Element	ASCENDER Name
E0894	C122	TitleIPartAParticipant	Title I Code

NOTE: Verify Title I entry and withdrawal dates for all Title I students. All students attending a Title I, Part A Schoolwide Program School must be reported with a TITLE-1-PART-A-INDICATOR-CODE 6.

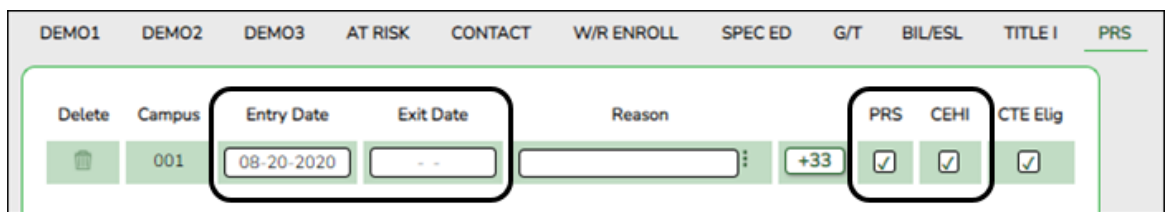
For a schoolwide Title I campus, you can use the Title I Code Conversion utility to set **Title I Code** to 6 for all students:

1. Go to **Registration > Utilities > Title 1 Code Conversion**.
2. In the **Title 1 Code** field, select *6 Attends Schoolwide Title I Program School*.



3. Click **Execute**.

12. [Registration > Maintenance > Student Enrollment > PRS](#)



Reported Elements from PRS:

Element	Code Table	Data Element	ASCENDER Name
E3063	C344	StudentCharacteristic	PRS see StudentCharacteristic
E0939	---	TotalEligPregRelSvcsDaysPresent	Entry/Exit Date and CEHI

13. [Registration > Maintenance > Student Enrollment > Local Programs](#)

NOTE: ECHS, T-STEM, P-TECH, 504, Intervention Strategies, and any needed crisis codes should be set up as local programs on **Registration > Maintenance > Campus Profile > Campus Local Program Codes**. The student should have a row on the Local Programs tab where the **Local Program** field is set to the local code for ECHS, T-STEM, P-TECH, 504, Intervention Strategies, or the crisis code if applicable.

DEMO1 DEMO2 DEMO3 GRADUATION AT RISK CONTACT W/R ENROLL SPEC ED G/T BIL/ESL TITLE I PRS LOCAL PROGRAMS

Local Programs for TEA

Delete	Campus	Entry Date	Exit Date	Reason	Local Program	TEA Code	Code 1	Code 2	Code 3	Code 4
	103	08-17-2022	--			13				

Add

Other Local Programs

Delete	Campus	Entry Date	Exit Date	Reason	Local Program	Code 1	Code 2	Code 3	Code 4
no rows									

Add

Reported Elements from Local Programs:

Element	Code Table	Data Element	ASCENDER Name
E3063	C344	StudentCharacteristic	Local Program see StudentCharacteristic
E0266	---	SchoolId	Campus NOTE: IGC should be set up as a local program on Registration > Maintenance > Campus Profile > Campus Local Program Codes. The student should have a row on the Local Programs tab with a row where Local Program is set to the local code for IGC if applicable.
E1563	---	IndividualGraduationCommitteeReview	Local Program

14. [Registration > Maintenance > Student Enrollment > PK Enroll](#)

Reported Elements from PK Enroll:

Element	Code Table	Data Element	ASCENDER Name
E1078	C185	PKProgramType	PK Program Code
E3044	C186	PKFundingSource	PK Funding Source
E3040	---	OrderOfPKFundingSource	

15. [Registration > Maintenance > Non-Enrolled Student > Demo](#)

Reported Elements from Demo:

Element	Code Table	Data Element	ASCENDER Name
E0017	C050	GradeLevel	Grade
E0703	---	FirstName	Name - First
E0704	---	MiddleName	Name - Middle
E0705	---	LastSurname	Name - Last
E0706	C012	GenerationCode	Legal - Generation
E0004	C013	Sex	Sex
E0006	---	BirthDate	DOB
E0001	---	StudentId	SSN
E1523	---	StudentUniqueld	Texas Unique Student
E1064	---	HispanicLatinoEthnicity	Hispanic/Latino

Element	Code Table	Data Element	ASCENDER Name
E3050	C304	Race	American Indian/Alaskan Native
E3050	C304	Race	Asian
E3050	C304	Race	Black African American
E3050	C304	Race	Hawaiian/Pacific Islander
E3050	C304	Race	White

16. [Registration > Maintenance > Non-Enrolled Student > UIL Activity](#)



Reported Elements from UIL Activity:

Element	Code Table	Data Element	ASCENDER Name
E1739	C234	NonEnrolledStudentUILActivity	UIL Activity Code
E0266	---	SchoolId	Campus
E3010	---	BeginDate	Begin Date
E3020	---	EndDate	End Date

Reported Elements from UIL Activity: reported in the following:


- [Student Entity](#)
- [School Entity](#)

17. [Registration > Utilities > Excessive Unexcused Absence Indicator](#)

This utility sets the **Excessive Unexcused Absence Indicator**, campus and date on Registration > Maintenance > Student Enrollment > Demo3 for all students with 10 or more unexcused absences.

If unexcused absences are removed and a student no longer has 10 or more unexcused absences, running the utility again will remove the current **Excessive Unexcused Absence Indicator**.

It is recommended to run the utility weekly or at least every six weeks.

 **Excessive Unexcused Absence Indicator will be set if a student has 10 or more days of unexcused absences within a 6 month period.**

Selection

Select Campus: 001 ▼

Execute

Run utility

- Select campus in the from the **Select Campus** drop-down menu.
- Click **Execute**.

Run report

Run Attendance report SAT2500 - Truancy Report to verify students that have 10 or more unexcused absences. Each day with at least one unexcused absence for at least one period counts as one of the 10 or more days.

Date Run: 4/1/2025 11:55 AM		Truancy by Student and Date										Program ID: SAT2500			
Cnty-Dist: 001-905		001 School										Page: 1 of 174			
Campus: 001		Sch Year: 2025													
		From 9/2/2024 To 4/1/2025													
Student ID	Name	Class Periods										Daily Totals			
Active	Grd	Date	Camp	Trk	01	02	03	04	05	06	07	08	A	U	
	11	09/06/2024	001	00				U	U		U	U	U	0	5
	11	09/09/2024	001	00								U	0	1	
	11	09/17/2024	001	00	U	U	U	U		U	U	U	0	7	
Period Totals					1	1	2	2		3	2	2	0	13	
													A	U	
	11	09/13/2024	001	00	A								1	0	
	11	09/16/2024	001	00	U	U	U			U	U	U	0	6	
Period Totals					2	1	1			1	1	1	1	6	
													A	U	
	10	09/09/2024	001	00			U						0	1	
	10	09/10/2024	001	00	A	A	A	A	A	A	A	A	8	0	
Period Totals					1	2	1	1	1	1	1	1	8	1	

Special Education

- [Special Education Reports](#)

Special Education > Reports > Student Sp Ed > Student > SEM1100 - Student Special Ed Restraint List

Student ID	Student Name	Track	Grd Lvl	Sex	Agg Ethn	DOB	Spec Ed Entry Dt	Spec Ed Withdraw Dt
382246	Ramos, Adrian	01	10	M	H	09-09-2002	08-27-2018	
Date: 08-30-2018 Time: 02:30:00 PM Instance Nbr: 000009 Reporting Period: 1 Description: 06 Others & Property Destruction								Type: Physical Campus: 001 Pvl Disab: 06 Instr Set: 44
09-07-2018 01:00:00 PM 000028				1 03 Physical Harm to Self & Others				Physical 001 06 44
09-25-2018 12:55:00 PM 000037				1 03 Physical Harm to Self & Others				Physical 001 06 44
Total for Campus 001: 3								

Ensure all special education restraints have been entered.

NOTE: Special Education students that are restrained for disciplinary reasons should not appear on this report. Those restraints should be entered in **Discipline**.

- [Special Education > Maintenance > Student Sp Ed Data > Current Year > Child Restraint](#)

DEMOGRAPHIC DATA	PROGRAM INFORMATION	DATES	CHILD RESTRAINT	INSTRUCTORS				
Child Restraint								
Delete	Details	Cnty Dist Restraint	Campus ID	Date/Time	Period	Instance Nbr	Restraint Reason	Restraint Type
		964964	001	Tue Jan 18 15:00:03 CST 2022	4		06	P

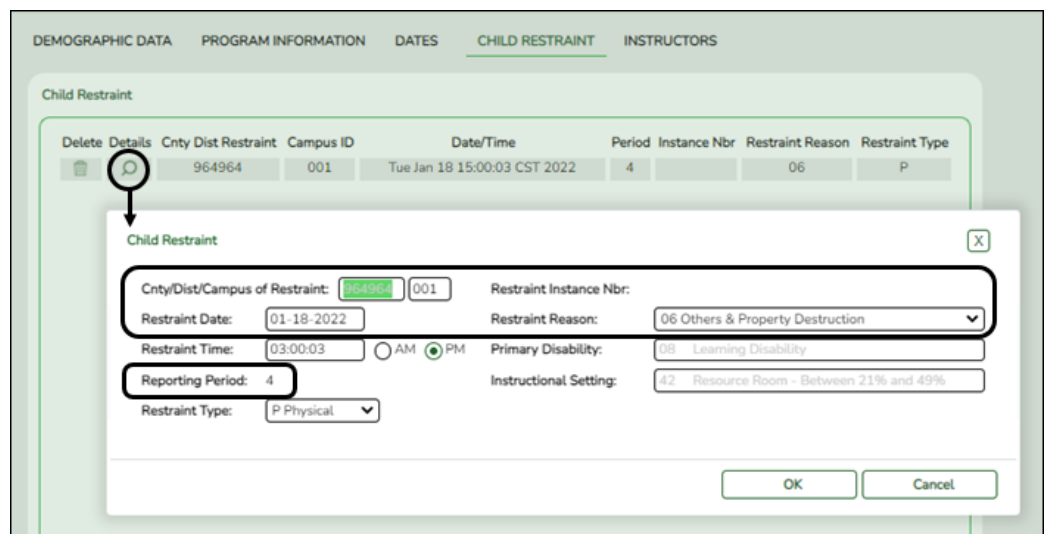
Reported Elements from Child Restraint: reported in the [RestraintEvent Entity](#).

The Special Education Child Restraint tab is only used when a special education student is restrained for non-disciplinary reasons. For all other restraint incidences, including disciplinary restraint for a special education student, use **Discipline > Maintenance > Student > Maintenance > Restraint Information**.

- EventDate **Restraint Date** (E3027)

- ReportingPeriod **Reporting Period** (E0934) (Descriptor table: C130)
- RestraintEventReason **Restraint Reason** (E1033) (Descriptor table: C173)
- RestraintEventIdentifier **Restraint Instance Nbr** (E1035)
- InstructionalSetting **Instructional Setting** (E0173) (Descriptor table: C035)

Some fields are displayed on the Details window, which is displayed if you click the spyglass icon.





Back Cover