

central_warehouse

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Click ⋮ to select the default receiving address for the LEA. The field is read only. You can add or edit address information on the Tables > Receiving Addresses page.

Note: The central warehouse address is printed in the **Ship To** field on the purchase order if the shipping addresses are different for each requisition in a bundled requisitions purchase order. In this case, the user must indicate the requesting campus, department, and requestor in the line item comments on the purchase order. The line item comments are only printed on the district PO copy.


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