



Verify Shared Services Arrangements, as needed

Table of Contents

Verify/correct Shared Service Arrangement data as needed

[District Administration](#) > [Tables](#) > [District Information](#) > [Shared Services Arrangement](#)

Year:

DISTRICT NAME / ADDRESS CAMPUS NAME / ADDRESS PAYROLL FREQUENCIES REPORTING CONTACT SHARED SERVICES ARRANGEMENT FUND BALANCES FALL FINANCE TSDS DATA PRIOR SHARED SERVICES ARRANGEMENT

Shared Services Arrangements

Delete	Shared Services Type	Fiscal Agent District ID
	02	001-904

☐ In the **Year** field, type the four-digit school year for which you want to add or retrieve data and click **Retrieve**.

☐ On the left side of page, under **Shared Services Arrangements**, enter all Shared Service Arrangements in which the LEA is a member.

- Indicate the **Shared Services Type** and **Fiscal Agent District ID**.
- If the LEA is the Fiscal Agent of the SSA, click the spyglass for that SSA record.

☐ On the right side of the page, click **+Add** to enter the **Member District ID** (CCCDDD), the **Fund**, **Fiscal Year**, and the **Amount** spent on the member's behalf.

Note: Since each year is entered on this tab, there are not separate tabs for the current and prior years as in previous years.

☐ Click **Save**



Back Cover