



## **Fund Balances - DA1200**



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# Fund Balances - DA1200

**District Administration > Tables > District Information > Fund Balances**

This tab is used to enter prior year ending fund balances (3XXX) as reflected on schedule C-1 of the audit. The purpose of these entries is to collect actual audited financial data for the prior school year as it is reported in the PEIMS Mid-Year Submission.

This data is included in the PriorYearActualExt Entity and represents the sum of the financial transactions to date relating to a specific account.



If the fund balance reported on the Annual Financial & Compliance Report (AFR) is a positive amount, it should be entered as a negative amount in ASCENDER.


**Add fund balance information:**

Field	Description
<b>Year</b>	Verify that the correct year is displayed. If not, type the correct four-digit year for which you want to add or retrieve data and click <b>Retrieve</b> .  <b>TIP:</b> When reporting prior year actual amounts, note that you should use data from the previous fiscal year. For instance, if you are currently in the 2024-2025 fiscal year, enter 2025 in the <b>Year</b> field and 4 in the <b>FY</b> field to reflect the 2023-2024 fiscal year data.

Under **Prior Year Fund Balance**:


Click **+Add** to add a new row.

Field	Description
<b>Fund</b>	ActualFund (E0316A) Code table: C145A  Type the three-digit fund code to select the specific fund (when applicable) for actual financial data for budget and payroll. Or, click  to select a fund code from the <a href="#">Funds lookup</a> .
<b>Func</b>	ActualFunction (E0317A) Code table: C146A  By default, this field is set to 00 and cannot be edited. This code identifies the general operational area which groups together related activities.

Field	Description
<b>Object</b>	ActualObject (E0318A) Code table: C159A  Type the four-digit object code to select the account, transaction, or source of funds indicating the major account group to which a transaction is posted or to which the associated monies are related. Or, click  to select an object code from the <a href="#">Objects lookup</a> . The object code must be class 3XXX.
<b>Org</b>	Organization (E0319)  Type the three-digit organization code (000-999) used to identify the campus within the LEA with which the account is associated.
<b>FY</b>	FiscalYear (E0974)  Type the last digit of the fiscal year (e.g., the fiscal year is 5 for the 2024-2025 fiscal year.)
<b>Pgm</b>	ActualProgramIntent (E0320A) Code table: C147A  By default, this field is set to 00 and cannot be edited. This code indicates the cost of instruction and other services directed toward a particular need of a specific set of students, but not the demographic makeup of the students served.
<b>Amount</b>	ActualAmount (E0774)  Type the dollar value associated with actual financial account information rounded to the nearest dollar. The amount entered can be a negative or positive number.

Click **Save**.

**Other functions and features:**

	Click to delete the selected row. The row is shaded red to indicate that it will be deleted when the record is saved. Click <b>Save</b> . A message is displayed confirming that you want to delete the row. <ul style="list-style-type: none"> <li>• Click <b>OK</b> to delete the row.</li> <li>• Click <b>Cancel</b> not to delete the row.</li> </ul>
<b>Retrieve</b>	Click to retrieve information from the last save. If you click <b>Retrieve</b> , any unsaved changes will be lost.



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