



ASCENDER GUIDES





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There are two possible methods for requesting an enrollment key. One of the following options will be available, as determined by the district.

**1 Step 1**  
Enrollment Overview

**2 Step 2**  
Enrollment Key

**3 Step 3**  
Addresses & Contacts

**Express Enrollment for Barry Holland**  
Obtain and verify an Enrollment Key.

1. Enter the letters displayed below in the box provided, and click Continue.

M I K E P P G Z 6

[Continue](#)

- [Option 1 - Email Validation](#)

For this option, an enrollment key is sent to you in an email message.

**1 Step 1**  
Enrollment Overview

**2 Step 2**  
Enrollment Key

**3 Step 3**  
Addresses & Contacts

**4 Step 4**  
Verify Enrollment Key

**Express Enrollment for Barry Holland**  
Obtain and verify an Enrollment Key.

1. Click the "Request Enrollment Key".

[REQUEST ENROLLMENT KEY](#)

2. Check your email for the message containing the enrollment key.

3. Copy the enrollment key (contained in the email), and paste it into the box below, and click verify.

[VERIFY](#)

Once you obtain the key, you can enter the key on this page to complete the process. To do this, follow these steps:

Click **REQUEST ENROLLMENT KEY** to request an enrollment key for your student. A message is sent to your email address that contains the new 16-character student enrollment key.

Check your email inbox for the message that contains the enrollment key.

Thu M/D/YYYY 9:35 AM

**District txConnect site**  
**New Student Enrollment Instructions**

To: name@email.com

Thank you for using txConnect online enrollment to enroll your child, Barry .

Your child's Enrollment Key is: n3JR63pTyBtPPGZ6

Please keep this email through the enrollment process in the event that you need to provide the enrollment key to the school.

Thank you.

|                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Enrollment Key</b> | <p>You must enter the exact enrollment key in order to complete the registration process. The easiest way to enter the code accurately is to copy it from the email message and paste it into the field.</p> <div style="border: 1px solid #ccc; padding: 10px; margin-top: 10px;"> <p><b>Express Enrollment for Barry Holland</b></p> <p>Obtain and verify an Enrollment Key.</p> <ol style="list-style-type: none"> <li>Click the "Request Enrollment Key".<br/><a href="#">REQUEST ENROLLMENT KEY</a></li> <li>Check your email for the message containing the enrollment key.</li> <li>Copy the enrollment key (contained in the email), and paste it into the box below, and click verify.<br/> <input type="text" value="n3JR63pTyBtPPGZ6"/> <a href="#">VERIFY</a> </li> </ol> </div> |
|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Click **VERIFY**.

If you typed the enrollment key correctly, the message "Your key has been created and verified!" is displayed.

**Express Enrollment for Barry Holland**

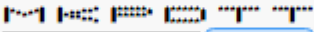
Obtain and verify an Enrollment Key.

- Click the "Request Enrollment Key".  
[REQUEST ENROLLMENT KEY](#)
- Check your email for the message containing the enrollment key.
- Copy the enrollment key (contained in the email), and paste it into the box below, and click verify.  
 [VERIFY](#)

Your key has been created and verified!

[Continue](#)

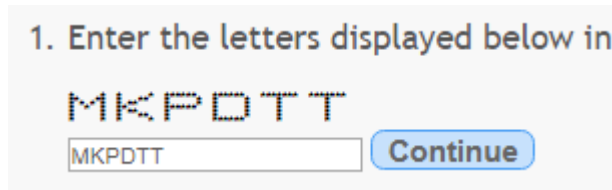
- Option 2 - CAPTCHA Validation

|                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <div style="background-color: #c8e6c9; padding: 5px; margin-bottom: 5px;"> <b>1 Step 1</b><br/>Enrollment Overview         </div> <div style="background-color: #fff9c4; padding: 5px; margin-bottom: 5px;"> <b>2 Step 2</b><br/>Enrollment Key         </div> <div style="background-color: #c8e6c9; padding: 5px;"> <b>3 Step 3</b><br/>Addresses &amp; Contacts         </div> | <p><b>Express Enrollment for Barry Holland</b></p> <p>Obtain and verify an Enrollment Key.</p> <ol style="list-style-type: none"> <li>Enter the letters displayed below in the box provided, and click Continue.<br/> <div style="text-align: center; margin-bottom: 5px;">  </div> <input type="text"/> <a href="#">Continue</a> </li> </ol> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

This option is primarily used during a short-term enrollment event, such as Kinder Roundup.

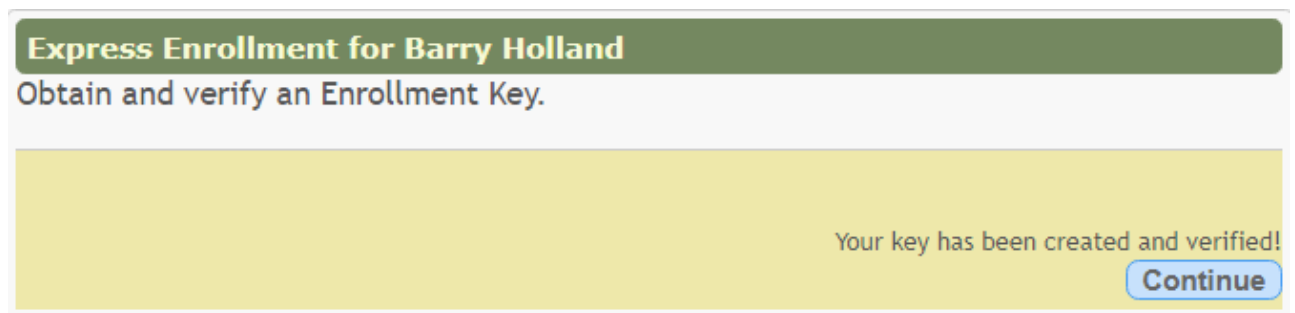
For this option, a key is generated once you correctly enter the CAPTCHA code. To do this, follow these steps:

Type the CAPTCHA code exactly as it appears on the page.

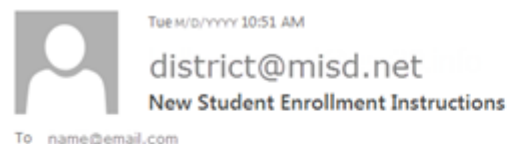
A screenshot of a CAPTCHA verification screen. At the top, it says "1. Enter the letters displayed below in". Below this, the letters "MKPDTT" are displayed in a stylized, pixelated font. Underneath the letters is a text input field containing the same letters "MKPDTT". To the right of the input field is a blue button with the word "Continue" in white text.

Click **Continue**.

If you typed the CAPTCHA code correctly, the message "Your key has been created and verified!" is displayed.

A screenshot of a confirmation screen. At the top, there is a green header bar with the text "Express Enrollment for Barry Holland" in white. Below the header, the text "Obtain and verify an Enrollment Key." is displayed. The main area of the screen is yellow and contains the message "Your key has been created and verified!" in black text. At the bottom right of the yellow area is a blue button with the word "Continue" in white text.

Also, the parent will receive an enrollment key by email.



Thank you for using txConnect online enrollment to enroll your child, Barry Gibb.

Your child's Enrollment Key is: Cp3reczhmhGHcJez



Please keep this email through the enrollment process in the event that you need to provide the enrollment key to the school.

Thank you.

The parent should save this information for his records.

Click **Continue**. The Step 3 - Addresses & Contacts page opens.



## Back Cover