



ASCENDER GUIDES



Table of Contents

There are two possible methods for requesting an enrollment key. One of the following options will be available, as determined by the district.

1 Step 1
Enrollment Overview

2 Step 2
Enrollment Key

3 Step 3
Addresses & Contacts

4 Step 4

Express Enrollment for Barry Holland
Obtain and verify an Enrollment Key.

1. Click the "Request Enrollment Key".
[REQUEST ENROLLMENT KEY](#)
2. Check your email for the message containing the enrollment key.
3. Copy the enrollment key (contained in the email), and paste it into the box below, and click verify.
 [VERIFY](#)

- [Option 1 - Email Validation](#)

For this option, an enrollment key is sent to you in an email message.

1 Step 1
Enrollment Overview

2 Step 2
Enrollment Key

3 Step 3
Addresses & Contacts

4 Step 4

Express Enrollment for Barry Holland
Obtain and verify an Enrollment Key.

1. Click the "Request Enrollment Key".
[REQUEST ENROLLMENT KEY](#)
2. Check your email for the message containing the enrollment key.
3. Copy the enrollment key (contained in the email), and paste it into the box below, and click verify.
 [VERIFY](#)

Once you obtain the key, you can enter the key on this page to complete the process. To do this, follow these steps:

Click **REQUEST ENROLLMENT KEY** to request an enrollment key for your student. A message is sent to your email address that contains the new 16-character student enrollment key.

Check your email inbox for the message that contains the enrollment key.

Thu M/D/YYYY 9:35 AM

District txConnect site
New Student Enrollment Instructions

To name@email.com

Thank you for using txConnect online enrollment to enroll your child, Barry .

Your child's Enrollment Key is: n3JR.63pTyBtPPGZ6

Please keep this email through the enrollment process in the event that you need to provide the enrollment key to the school.

Thank you.

Enrollment Key	You must enter the exact enrollment key in order to complete the registration process. The easiest way to enter the code accurately is to copy it from the email message and paste it into the field. Express Enrollment for Barry Holland Obtain and verify an Enrollment Key. 1. Click the "Request Enrollment Key". REQUEST ENROLLMENT KEY 2. Check your email for the message containing the enrollment key. 3. Copy the enrollment key (contained in the email), and paste it into the box below, and click verify. n3JR63pTyB1PPGZ6 VERIFY
-----------------------	---

Click **VERIFY**.

If you typed the enrollment key correctly, the message "Your key has been created and verified!" is displayed.

Express Enrollment for Barry Holland

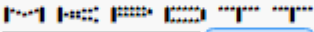
Obtain and verify an Enrollment Key.

1. Click the "Request Enrollment Key".
[REQUEST ENROLLMENT KEY](#)
2. Check your email for the message containing the enrollment key.
3. Copy the enrollment key (contained in the email), and paste it into the box below, and click verify.
 [VERIFY](#)

Your key has been created and verified!

[Continue](#)

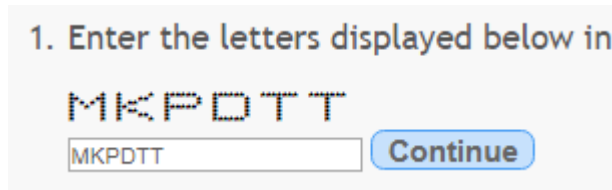
- Option 2 - CAPTCHA Validation

1 Step 1 Enrollment Overview 2 Step 2 Enrollment Key 3 Step 3 Addresses & Contacts	Express Enrollment for Barry Holland Obtain and verify an Enrollment Key. 1. Enter the letters displayed below in the box provided, and click Continue.  Continue
---	---

This option is primarily used during a short-term enrollment event, such as Kinder Roundup.

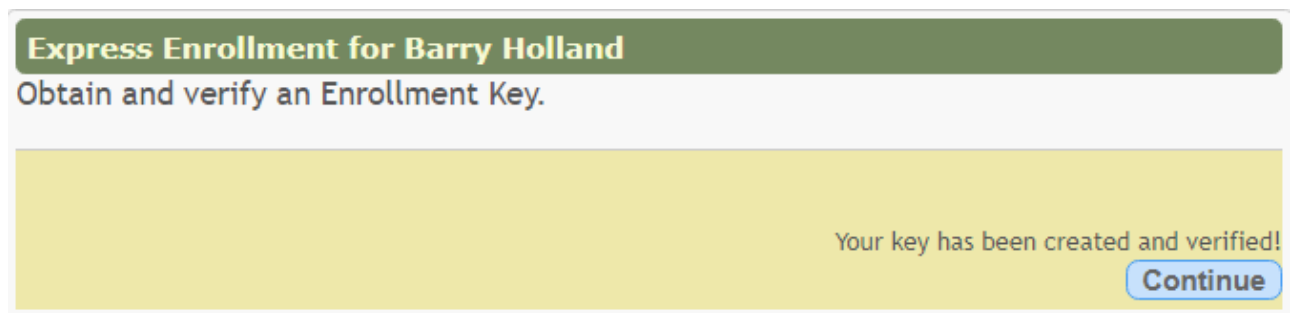
For this option, a key is generated once you correctly enter the CAPTCHA code. To do this, follow these steps:

Type the CAPTCHA code exactly as it appears on the page.

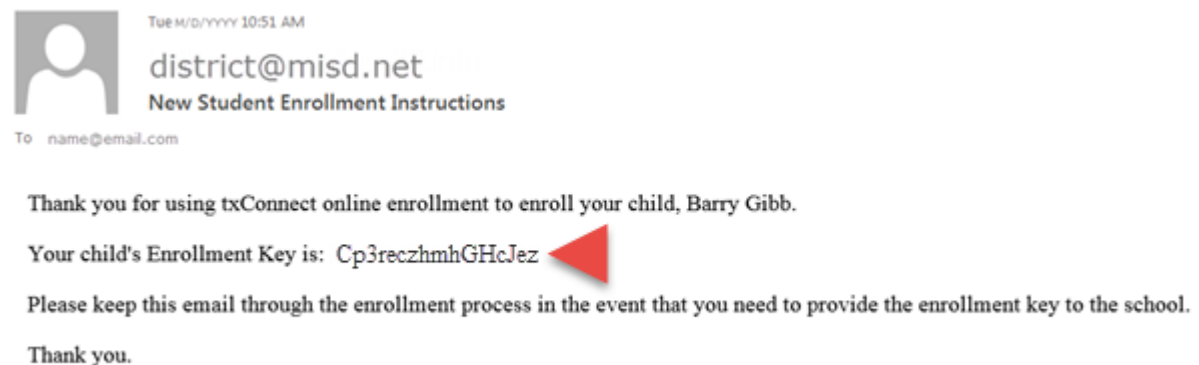
A screenshot of a CAPTCHA verification screen. At the top, it says "1. Enter the letters displayed below in". Below this, the letters "MKPDTT" are displayed in a pixelated font. Underneath the letters is a text input field containing "MKPDTT" and a blue "Continue" button to its right.

Click **Continue**.

If you typed the CAPTCHA code correctly, the message "Your key has been created and verified!" is displayed.

A screenshot of a confirmation screen. At the top, a green header bar contains the text "Express Enrollment for Barry Holland". Below this, a grey bar contains the text "Obtain and verify an Enrollment Key.". The main area is yellow and contains the message "Your key has been created and verified!" on the right side. At the bottom right of the yellow area is a blue "Continue" button.

Also, the parent will receive an enrollment key by email.

A screenshot of an email confirmation screen. At the top left is a grey icon of a person. To its right, the text "Tue M/D/YYYY 10:51 AM" is displayed. Below this, the email address "district@misd.net" is shown, followed by the subject line "New Student Enrollment Instructions". Below the subject line, the text "To: name@email.com" is visible. The main body of the email contains the following text: "Thank you for using txConnect online enrollment to enroll your child, Barry Gibb." followed by "Your child's Enrollment Key is: Cp3reczhmhGHcJez" with a red arrow pointing to the key. Below this, it says "Please keep this email through the enrollment process in the event that you need to provide the enrollment key to the school." and "Thank you."

The parent should save this information for his records.

Click **Continue**. The Step 3 - Addresses & Contacts page opens.

Also, a message is sent to the parent's email address which includes the student's enrollment key.



Tue M/D/YYYY 10:51 AM

district@misd.net

New Student Enrollment Instructions

To: name@email.com

Thank you for using txConnect online enrollment to enroll your child, Barry Gibb.

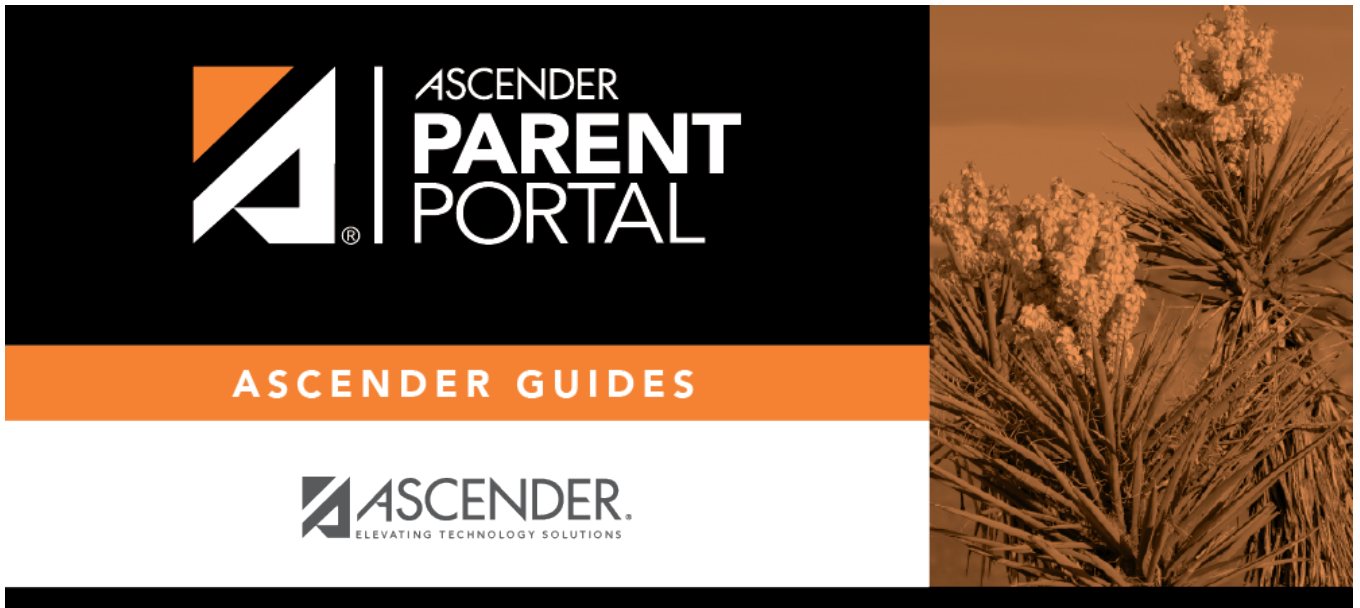
Your child's Enrollment Key is: Cp3reczhmhGHcJez



Please keep this email through the enrollment process in the event that you need to provide the enrollment key to the school.

Thank you.

The parent should save this information for his records.



Back Cover