



ASCENDER GUIDES





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For this option, an enrollment key is sent to you in an email message. Once you obtain the key, you can enter the key on this page to complete the process. To do this, follow these steps:

1. Click **Request enrollment key** to request an enrollment key for your student. A message is sent to your email address that contains the new 16-character student enrollment key. Also, a message pops up to inform you that the email message was sent. Click **Close** to close the message.
2. Check your email inbox for the message that contains the enrollment key.

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| <b>Enrollment Key</b> | <p>You must enter the exact enrollment key in order to complete the registration process. The easiest way to enter the code accurately is to copy it from the email message and paste it into the field.</p> <div data-bbox="319 674 1158 1001"><p><b>Express Enrollment for Barry Holland</b></p><p>Obtain and verify an Enrollment Key.</p><ol style="list-style-type: none"><li>1. Click the "Request Enrollment Key".</li></ol><p><a href="#">REQUEST ENROLLMENT KEY</a></p><ol style="list-style-type: none"><li>2. Check your email for the message containing the enrollment key.</li><li>3. Copy the enrollment key (contained in the email), and paste it into the box below, and click verify.</li></ol><div><input type="text" value="n3JR63pTy8lPPGZ6"/> <a href="#">VERIFY</a></div></div> |
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Click **Verify**.

If you typed the enrollment key correctly, the message "Your key has been verified!" is displayed.



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