



ASCENDER GUIDES



Summary (Resumen)

Table of Contents

Summary	1
Resumen	6

Summary

(Resumen)

ASCENDER ParentPortal > Summary

The Summary page is the first page displayed when you successfully log on to ASCENDER ParentPortal. This page provides your student's schedule, current average for each class, and attendance for the current date. You may also see a district or campus message if available.


[ASCENDER ParentPortal Navigation Features](#)

Navigation tools are located along the left side of the page, or in the top-right corner. Some tools function differently on mobile devices.

MOBILE DEVICE USERS: On a mobile device, tap  to access the side menu.

Selected Student

The currently selected student's name and photo are displayed in the top-left corner. The photo is only displayed if provided by the district.

If you have multiple students added to your ParentPortal account, click  next to **My Students** to select another student.

Add a Student

Click **Add Student** to add a student to your ParentPortal account. A pop-up window opens.

Campus

The campus attended by the selected student is displayed. If the student attends multiple campuses, you can select the campus.

Navigation

You can access your student's data. Data is only available if enabled by the district.

Summary - Your student's schedule, current average for each class, and today's attendance are displayed.

Attendance - You can view your student's detailed attendance, as well as a calendar view and totals.

Grades - You can view your student's semester, cycle, and assignment grades. Click  to expand the grades menu.

Discipline - You can view your student's discipline incidents.

Immunizations - You can view your student's immunizations on file at the campus, as well as a list of immunizations due.

Alerts - You can view alert messages and set up customized alerts.

Links - Your district or campus may provide helpful links.

Other Tools



- Click to hide the left-side navigation bar. Click again to display the navigation bar.



- Various sections throughout ParentPortal can be collapsed or expanded. Most data is collapsed by default. Click the arrow to show the section. Click it again to hide the section from view.



- Various pages throughout ParentPortal can be printed. Using the print icon instead of the browser's print option will ensure the best formatting of the content. Click  to print the content displayed.

Top-right



- Click to view alerts for your student. The number of unread alerts (if any) is displayed in a red circle next to the icon.



- Click to view ASCENDER ParentPortal online Help.



- Click to change the language or log out of ASCENDER ParentPortal.

Bottom-left



- Click to open the My Account page.




- Click to log out of ASCENDER ParentPortal.

Mobile App Features

The ASCENDER ParentPortal uses a Responsive Design approach, which means the software detects the screen size and orientation of your device, and changes the layout accordingly so that you have the best viewing experience.

Some features you may experience as the screen gets narrower:

- The side menu will collapse (i.e., hide). Click  to view the side menu.
- Objects on the screen will shift from side-by-side to stacked vertically.
- Grids (such as the student's schedule) will adjust by hiding the columns, beginning with the column furthest to the right. Tap the row to view any hidden data.

Some features you may experience as the screen gets wider:

- Buttons will get wider but not taller.

To access this page, select Summary from the Navigation menu.

Student Information

A student summary card is displayed for each student added to your account which displays the number of unread alerts for your student (according to your alert settings).



EMILY J. GALEAS

001 School

Attendance Alerts: 00

Grade Alerts: 00

57%

Online Registration

During the Online Registration period, additional information and tools are available on each student summary card.

Online Registration

During the annual online registration window:

You can easily see your student's progress in the registration process and access the page where you can complete the forms.

If your student's registration is in progress, a pop-up window opens from this page.



☐ Click **Resume Registration** to continue the registration process.

Or, click  to close the pop-up window and continue registration later.

Once you have completed registration, the pop-up window will no longer appear.

NOTE: On the Summary page, the **Registration** button will be red, yellow, or green depending on how far along you are in the process.

- The information is green if all forms are completed (i.e., 100%).



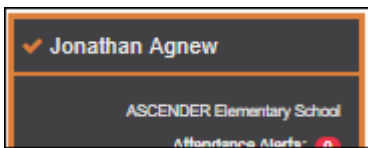
- The information is yellow if most of the forms are completed (i.e., 50%-99%).



- The information is red if fewer than half of the forms are completed (i.e., 0%-49%).



- The card is highlighted and has a check mark for the selected student.



To begin or resume the registration process, click **Resume Registration** on the pop-up window, or click the **Registration** button on the student's card.

The [Registration](#) page opens.

Campus Notes



If campus notes have been entered, they are displayed.

MOBILE DEVICE USERS: On a mobile device, tap **View Campus Notes** to view any notes provided by the campus.

Class Schedule

The student's class schedule is displayed if enabled by the district, including period, course title, teacher name, room number, current attendance and current grade average for each class.

MOBILE DEVICE USERS: On a mobile device, only the period, course, and current average are visible initially. Tap a row to view the complete details for each class.

Instructor	<p>If the teacher has provided an email address, the teacher's name is displayed as a link to that email address. If you click the name, the default email client (as specified in your Internet Options settings) opens with the teacher's address in the To field.</p> <p>TIP: If you use web-based email (e.g., Gmail or Yahoo! Mail), you can copy the email address from the default email client to a web-based email message.</p>
	<p>If the teacher has provided additional notes, click  to view the notes. The notes open in a pop-up window. Click anywhere on the page to close the pop-up window.</p>
Last Updated	The date when the teacher last updated grades or attendance is displayed.
Current Average	<p>The student's current grade average for each class is displayed.</p> <p>If the course is set up to post letter grades, letter grades are displayed.</p> <p>If the course is not graded, the message "Non-graded Course" is displayed in place of a grade.</p>
Today's Attendance	<p>Attendance for the current date is displayed for each class if it has been posted. Otherwise, it is blank.</p> <p>If the student is enrolled in an elementary campus which has only one period, one attendance status is displayed for the entire day.</p>

Resumen


ASCENDER ParentPortal > Resumen

The Summary page is the first page displayed when you successfully log on to ASCENDER ParentPortal. This page provides your student's schedule, current average for each class, and attendance for the current date. You may also see a district or campus message if available.

Características de navegación de ASCENDER ParentPortal


Las herramientas de navegación se encuentran en el lado izquierdo de la página, o en la esquina superior derecha. Algunas herramientas funcionan de manera diferente en los dispositivos

móviles.

USUARIOS DE DISPOSITIVOS MÓVILES: En un dispositivo móvil, toque  para acceder al menú lateral.

Estudiante seleccionado

El nombre y la fotografía del estudiante seleccionado aparecen en la esquina superior izquierda. La fotografía solamente aparece si el distrito la ha proporcionado.

Si tiene varios estudiantes añadidos a su cuenta de ParentPortal, haga clic en  para expandir el menú de calificaciones.


Disciplina - Puede ver los incidentes disciplinarios de su estudiante.


Vacunas - Puede ver las vacunas que su expediente tiene documentadas en el plantel, así como una lista de vacunas pendientes.



Alertas - Puede ver mensajes de alerta y configurar alertas personalizadas.

Enlaces - Su distrito o plantel pueden ofrecer enlaces útiles.


Otras herramientas


 - Haga clic para ocultar la barra de navegación del lado izquierdo. Haga clic de nuevo para mostrar la barra de navegación.

 - Varias secciones de ParentPortal pueden ocultarse o ampliarse. La mayoría de los datos están ocultos por defecto. Oprima la flecha para mostrar la sección. Vuelva a oprimirla para ocultar la sección.

 - Varias páginas de ParentPortal pueden imprimirse. Al usar el ícono de impresora en lugar de la opción Imprimir del navegador garantizará un mejor formato del contenido. Haga clic en  para imprimir el contenido de la pantalla.

Parte superior derecha

 - Haga clic para ver las alertas referentes a su estudiante. La cantidad de alertas no leídas (de haberlas) se muestra en un círculo rojo al lado del ícono.

 - Haga clic para ver la ayuda en línea de ASCENDER ParentPortal.



- Haga clic para cambiar el idioma o cerrar la sesión en ASCENDER ParentPortal.

Parte inferior izquierda




- Haga clic para abrir la página Mi cuenta.  - Haga clic para cerrar la sesión en ASCENDER ParentPortal.

Mobile App Features

El portal ASCENDER ParentPortal utiliza una estrategia de diseño adaptable, lo que significa que el software detecta el tamaño de la pantalla y la orientación de su dispositivo y cambia su presentación para ofrecerle la mejor experiencia en su navegación.

Algunas características que puede ver cuando la pantalla es más estrecha:

- El menú lateral se ocultará. Haga clic en  para ver el menú lateral.
- Los objetos en la pantalla dejarán de estar lado a lado y se apilarán de forma vertical.
- Las cuadrículas (como el horario del estudiante) se ajustarán ocultando columnas, comenzando con la columna de la derecha. Toque el renglón para ver los datos ocultos.

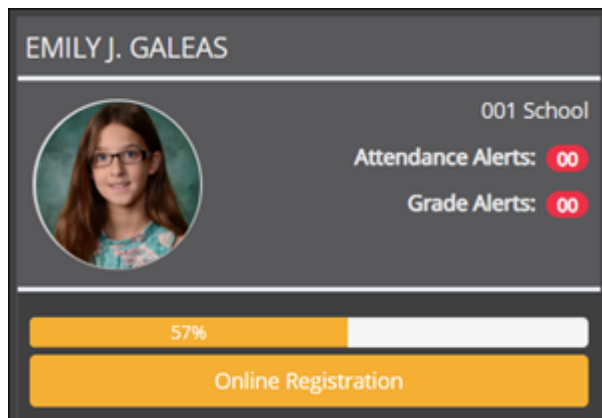
Algunas características que puede ver cuando la pantalla es más ancha:

- Los botones se harán más anchos, pero no más altos.

To access this page, select Summary from the Navigation menu.

Student Information

A student summary card is displayed for each student added to your account which displays the number of unread alerts for your student (according to your alert settings).



EMILY J. GALEAS

001 School

Attendance Alerts: 00

Grade Alerts: 00

57%

Online Registration

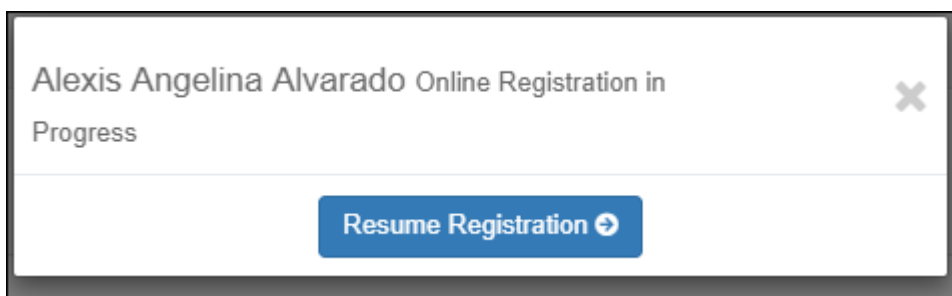
During the Online Registration period, additional information and tools are available on each student summary card.

Online Registration

During the annual online registration window:

You can easily see your student's progress in the registration process and access the page where you can complete the forms.

If your student's registration is in progress, a pop-up window opens from this page.



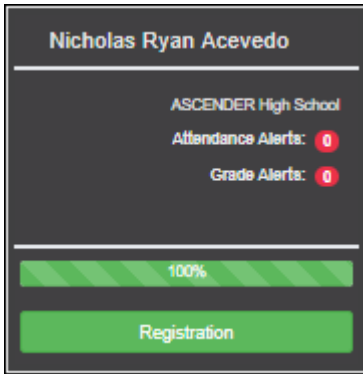
Click **Resume Registration** to continue the registration process.

Or, click  to close the pop-up window and continue registration later.

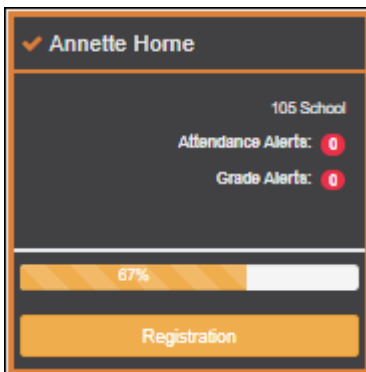
Once you have completed registration, the pop-up window will no longer appear.

NOTE: On the Summary page, the **Registration** button will be red, yellow, or green depending on how far along you are in the process.

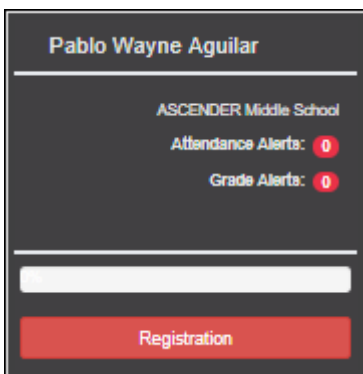
- The information is green if all forms are completed (i.e., 100%).



- The information is yellow if most of the forms are completed (i.e., 50%-99%).



- The information is red if fewer than half of the forms are completed (i.e., 0%-49%).



- The card is highlighted and has a check mark for the selected student.



To begin or resume the registration process, click **Resume Registration** on the pop-up window, or click the **Registration** button on the student's card.

The [Registration](#) page opens.

Campus Notes



If campus notes have been entered, they are displayed.

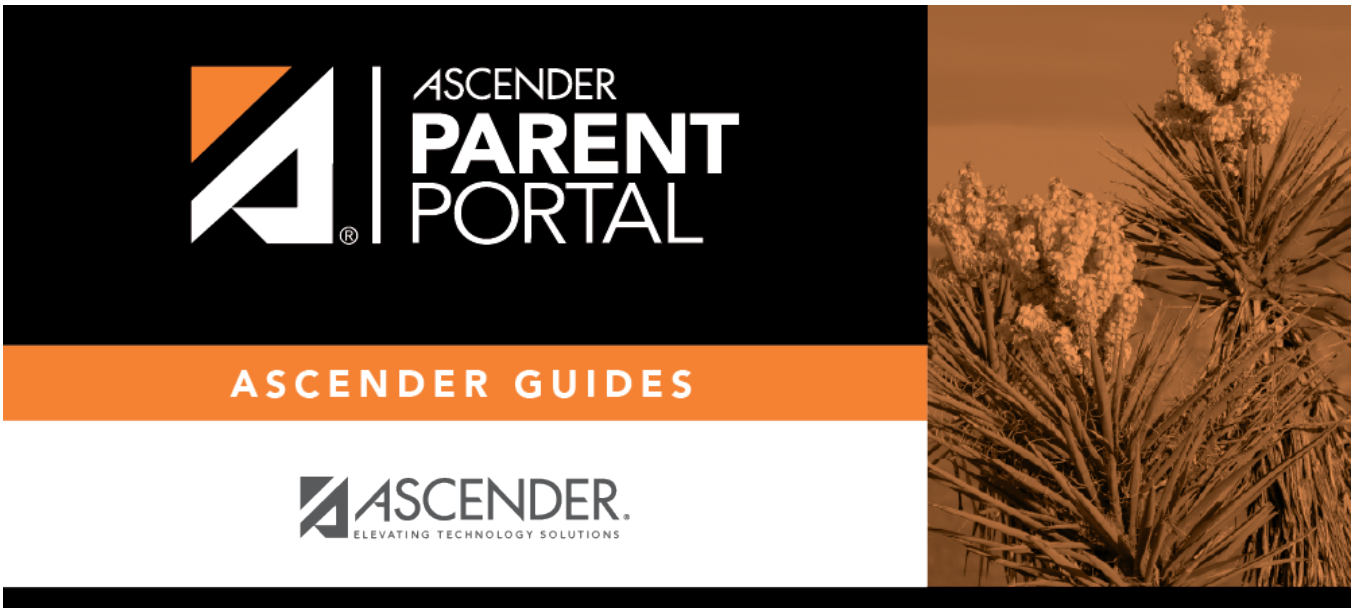
MOBILE DEVICE USERS: On a mobile device, tap **View Campus Notes** to view any notes provided by the campus.

Class Schedule

The student's class schedule is displayed if enabled by the district, including period, course title, teacher name, room number, current attendance and current grade average for each class.

MOBILE DEVICE USERS: On a mobile device, only the period, course, and current average are visible initially. Tap a row to view the complete details for each class.

Instructor	<p>If the teacher has provided an email address, the teacher's name is displayed as a link to that email address. If you click the name, the default email client (as specified in your Internet Options settings) opens with the teacher's address in the To field.</p> <p>TIP: If you use web-based email (e.g., Gmail or Yahoo! Mail), you can copy the email address from the default email client to a web-based email message.</p>
	<p>If the teacher has provided additional notes, click  to view the notes. The notes open in a pop-up window. Click anywhere on the page to close the pop-up window.</p>
Last Updated	<p>The date when the teacher last updated grades or attendance is displayed.</p>
Current Average	<p>The student's current grade average for each class is displayed.</p> <p>If the course is set up to post letter grades, letter grades are displayed.</p> <p>If the course is not graded, the message "Non-graded Course" is displayed in place of a grade.</p>
Today's Attendance	<p>Attendance for the current date is displayed for each class if it has been posted. Otherwise, it is blank.</p> <p>If the student is enrolled in an elementary campus which has only one period, one attendance status is displayed for the entire day.</p>



Back Cover