



ASCENDER GUIDES



# Options



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# Options

## TSDS > Maintenance > Options

The Options page allows you to set the school year for the application and the as-of date for the fall extracts. The school year is used by all maintenance pages for looking up data for all edit tables and drop-down lists. The school year is also used to look up codes in the edit tables for reports (where applicable). You can also record the generic program codes used to track participation in various programs.

### Add or change data:

Field	Description
<b>Submission Year</b>	Type the ending year of the school year for which you will be submitting data. The submission year is edited to ensure a valid year is entered and that code table data is loaded for the year specified. If you change the date, all district and campus data is deleted except for the <b>District ID</b> and <b>District Name</b> fields on Maintenance > Organization > County District, and the <b>Campus</b> and <b>Campus Name</b> fields on Maintenance > Organization > Campus ID.
<b>As-of Date</b>	Type the fall as-of date provided by the TEA. The as-of date is edited to ensure a valid date is entered. This date is used in the fall staff and fall student extracts.
<b>School Start Window (SSW) Date</b>	Type the school-start window date set by the TEA for the current school year.
<b>Generic Program for Crisis Reporting</b>	Type the three-character code indicating the generic program used to track students affected by a crisis event, as designated by the Texas Commissioner of Education. This code must already exist in the district generic programs table, which is maintained in Registration on Maintenance > District Profile > Generic Ent/Wd Program Codes. Leave blank if there are no students in the district affected by a crisis event.
<b>Generic Program for Dyslexia Reporting</b>	Type the three-character code indicating the generic program used to track students identified as dyslexic. This code must already exist in the district generic programs table, which is maintained in Registration on Maintenance > District Profile > Generic Ent/Wd Program Codes.
<b>Generic Program for Early College High School Reporting</b>	Type the three-character code indicating the generic program used to track students participating in the Early College High School (ECHS) program. This code must already exist in the district generic programs table, which is maintained in Registration on Maintenance > District Profile > Generic Ent/Wd Program Codes.
<b>Generic Program for T-STEM Academy Reporting</b>	Type the three-character code indicating the generic program used to track students participating in the Texas Science, Technology, Engineering and Mathematics (T-STEM) Initiative program. This code must already exist in the district generic programs table, which is maintained in Registration on Maintenance > District Profile > Generic Ent/Wd Program Codes.

Field	Description
<b>Generic Program for IGC Reporting</b>	Type the three-character code indicating the generic program used to track students assigned to an Individual Graduation Committee (IGC). This code must already exist in the district generic programs table, which is maintained in Registration on Maintenance > District Profile > Generic Ent/Wd Program Codes.

Click **Save**.



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