



child_find_scenario1

Table of Contents

Registration > Maintenance > Core Collections > Child Find: SPPI-11 > Demographics/Enrollment

Information retrieved on this tab for an enrolled student is read-only and cannot be modified. Information can only be edited on *Registration > Maintenance > Demo1*.

Exclude from reporting is not used with enrolled students and is disabled on this screen.

Evaluation Delay Days is a calculation derived from the number of absences between the **Consent to Evaluation Received Date** and the **Initial Evaluation Date** found on *Child Find Data* and counts only those absences in an Average Daily Attendance (ADA) period. If those dates have not been entered, the field will show 0. This number is used by TEA to determine if the district is in compliance.

Retrieve a Student:

NOTE: The **Student** field does not auto-complete at this time.

- Type the exact Student ID or the exact Texas Unique Student ID.
- Click **Retrieve**.

OR

- Click **Directory** to select a student from the directory.

The **Directory** screen will display students that have been marked with the Child Find: SPPI-11 indicator on *Maintenance > Student Enrollment > Demo1*.

The screenshot shows a web application interface for a directory search. At the top, there are buttons for 'Unique Student', 'Retrieve', and 'Directory'. Below these is a search form titled 'Child Find:SPPI-11' with fields for 'Last Name', 'First Name', 'Campus ID' (set to 001), 'Grade Level', and 'Texas Unique Stu ID'. There are 'Search' and 'Close' buttons. Below the search form is a table with the following data:

| Stu ID | CF ID | LastName | FirstName | MI | Campus | Grd | SSN | Unique Stu ID |
|--------|-------|----------|-----------|----|--------|-----|-----|---------------|
| 012993 | 6 | CRUZ | LAYLA | | 001 | 12 | | |

Below the table are navigation buttons: 'First', '<', '1 / 1', '>', and 'Last'.

NOTE:

- The **CF ID** is the ID auto-generated.
- The **Campus ID** field auto-populates with the campus number on which the user is logged in.
- The **Campus** number identifies the student's campus of enrollment.

☐ Click the student's **CF ID** to Retrieve.

Registration > Maintenance > Core Collections > Child Find: SPPI-11 > Child Find Data

The information on this screen is specific to this tab and is not found anywhere else in ASCENDER.

| DEMOGRAPHICS / ENROLLMENT | <u>CHILD FIND DATA</u> |
|---|--|
| Child Find | |
| Evaluation Campus Id: | <input type="text" value="101"/> |
| Child Find Initial Evaluation | |
| Consent to Evaluation Received Date: | <input type="text" value="02-18-2022"/> |
| Initial Evaluation Date: | <input type="text" value="02-21-2022"/> |
| Child Find Eligibility Determination | |
| Eligibility Determination (ED) Date: | <input type="text" value="03-04-2022"/> |
| | <input type="checkbox"/> SpEd Srvc Eligible/Enrolled |
| Evaluation Delay | |
| Evaluation Delay Reason: | <input type="text"/> |
| Eligibility Delay Reason | |
| Eligibility Delay Reason: | <input type="text"/> |

Update data:

Under **Child Find:**

| | |
|-----------------------------|---|
| Evaluation Campus ID | <p>Enter the campus ID on which the student was evaluated.</p> <p>The Evaluation Campus ID number <u>may or may not be</u> the same as the Campus Enrollment ID.</p> <p><i>For example, the student may have been evaluated on Campus 105, but is enrolled at Campus 101.</i></p> |
|-----------------------------|---|

Under **Child Find Initial Evaluation:**

| | |
|--|---|
| Consent to Evaluation Received Date | <p>TWEDS Data Element: ConsentToEvaluationReceivedDate (E1738) indicates the month, day, and year of the first instructional day following the date on which the Local Education Agency (LEA) received written consent for the full individual and initial evaluation (FIIE) from the student's parent.</p> <p>Enter the first instructional day after LEA receives consent from the parent.</p> |
| Initial Evaluation Date | <p>Enter the date the child was initially evaluated for the program.</p> <p>This date must not be before the Parental Consent Date.</p> |

Click **Save**.

Under **Child Find Eligibility Determination:**

| | |
|--|--|
| Eligibility Determination (ED) Date | If applicable, enter the date the child was determined eligible for the program. IMPORTANT: If this date is left blank, the student will not be extracted to the interchanges. |
| SpEd Srvc Eligible/Enrolled | Select if a student is eligible for, and enrolled in Special Education services after the Eligibility Determination Date . |

Under **Evaluation Delay:**

| | |
|--------------------------------|---|
| Evaluation Delay Reason | If applicable, choose a reason for the evaluation delay. Leave blank if there is no delay in evaluation. <div style="border: 1px solid #ccc; padding: 5px;"> <p style="margin: 0;">Evaluation Delay</p> <p style="margin: 0;">Evaluation Delay Reason: <input style="width: 100%;" type="text"/></p> </div> |
|--------------------------------|---|

Under **Eligibility Delay Reason:**

| | |
|---------------------------------|--|
| Eligibility Delay Reason | If applicable, choose a reason for the eligibility delay. Leave blank if there is no delay in eligibility. <div style="border: 1px solid #ccc; padding: 5px;"> <p style="margin: 0;">Eligibility Delay Reason</p> <p style="margin: 0;">Eligibility Delay Reason: <input style="width: 100%;" type="text"/></p> </div> |
|---------------------------------|--|

Click **Save**.

If a student will not be reported, return to the *Demo1* tab, uncheck the **Child Find: SPPI-11** indicator and click **Save**. The student's information will be retained in ASCENDER but will not be reported.



Back Cover