



## ASCENDER Test Scores - Import Assessments



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# ASCENDER Test Scores - Import Assessments

This process involves retrieving a file from Cambium Assessment, Inc. (CAI) and uploading it into the ASCENDER Test Scores application. Importing assessment scores into the ASCENDER Test Scores application has the major benefit of subsequently displaying this data on AARs, Personal Graduation Plans, and in TREx files. These few simple steps provide assessment data in all necessary applications.

[Click here](#) to view information for ASCENDER ParentPortal Single Sign-on.

## Prerequisites

- You must have credentials to log into Cambium and have ordered assessment reports.
- This guide assumes you are familiar with the basic features of the ASCENDER Student system and have reviewed the ASCENDER Student Overview guide.
- For more detailed information about individual fields, please see the online Help in the ASCENDER Student system.

## Quick Checklist

- Download files from Cambium.
- Import the files into the ASCENDER Test Scores application.

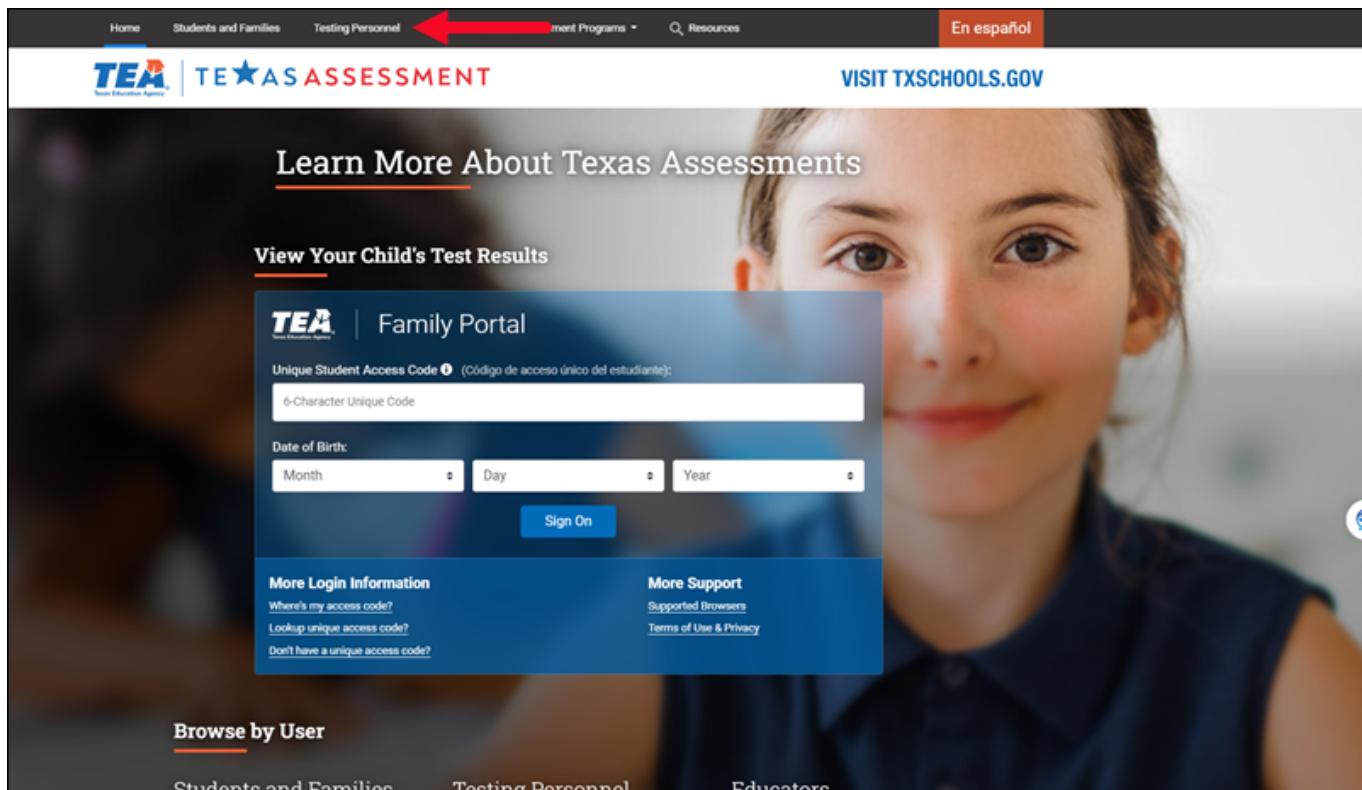
## Import Assessments into Test Scores

The District Test Coordinator is able to import test scores from Cambium using the Import Test Scores utility.

## Download Files From Cambium

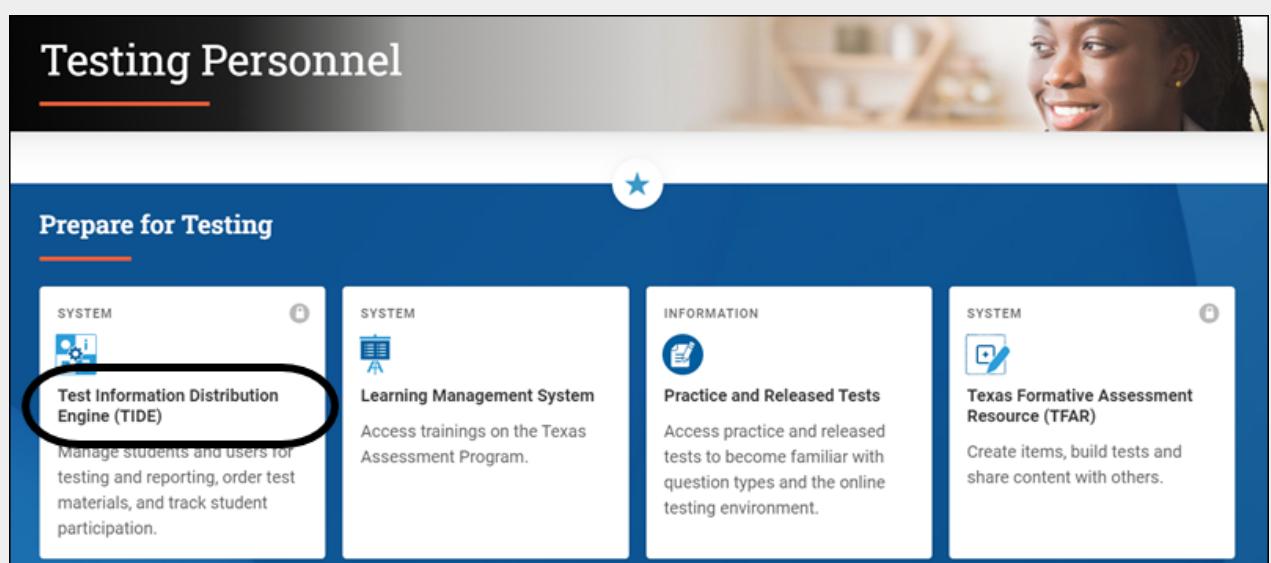
Access and download your Texas assessment files from Cambium.

□ Go to [texasassessment.gov](https://texasassessment.gov) and from the top menu, click on **Testing Personnel**.



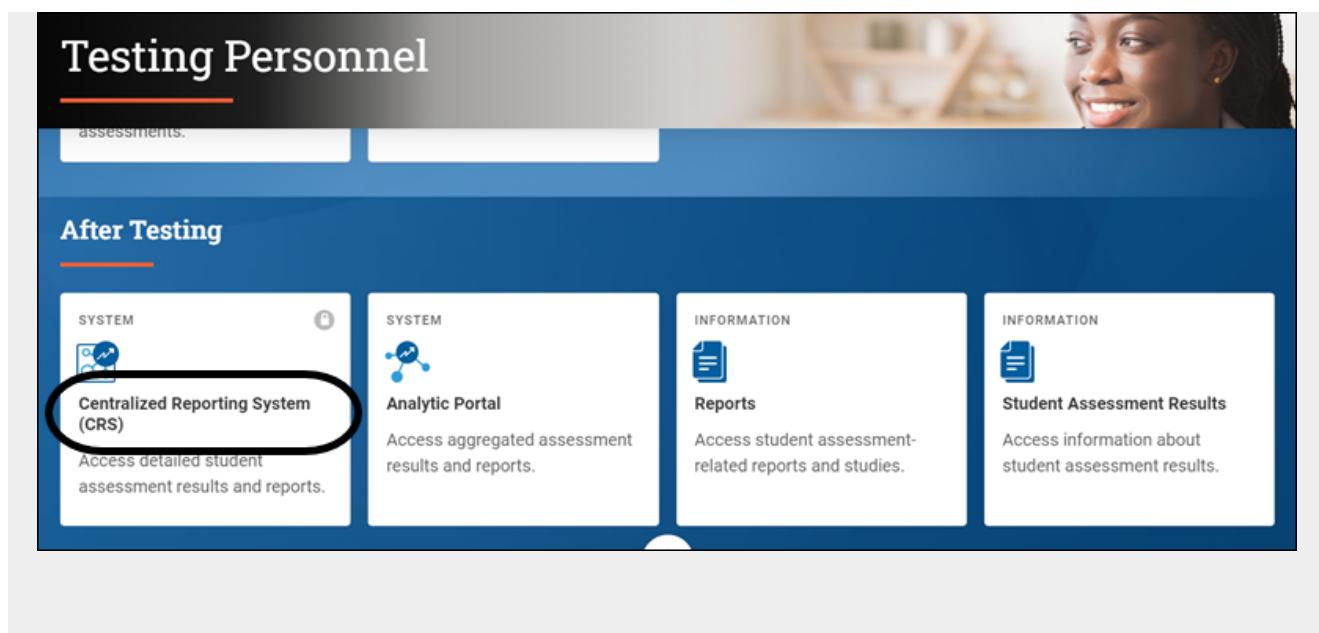
The screenshot shows the Texas Assessment website homepage. At the top, there is a navigation bar with links for 'Home', 'Students and Families', 'Testing Personnel' (which has a red arrow pointing to it), 'Assessment Programs', 'Resources', and 'En español'. The main heading is 'Learn More About Texas Assessments'. Below this, there is a section titled 'View Your Child's Test Results' featuring a 'Family Portal' login form. The form requires a 'Unique Student Access Code' and a 'Date of Birth'. Below the form are links for 'More Login Information' and 'More Support'. At the bottom of the page, there is a 'Browse by User' section with links for 'Students and Families', 'Testing Personnel', and 'Educators'.

**NOTE:** Depending on how you want to receive the assessment file, select *Prepare for Testing* > *Test Information Distribution Engine (TIDE)*.



The screenshot shows the 'Testing Personnel' page. The main heading is 'Testing Personnel'. Below it, there is a section titled 'Prepare for Testing' with four cards. The first card, 'Test Information Distribution Engine (TIDE)', has a red oval drawn around it. The other three cards are: 'Learning Management System' (describing access to trainings on the Texas Assessment Program), 'Practice and Released Tests' (describing access to practice and released tests), and 'Texas Formative Assessment Resource (TFAR)' (describing creating items, building tests, and sharing content).

or, select *After Testing* > *Centralized Reporting System (CRS)*



**After Testing**

**SYSTEM**



**Centralized Reporting System (CRS)**

Access detailed student assessment results and reports.

**SYSTEM**



**Analytic Portal**

Access aggregated assessment results and reports.

**INFORMATION**



**Reports**

Access student assessment-related reports and studies.

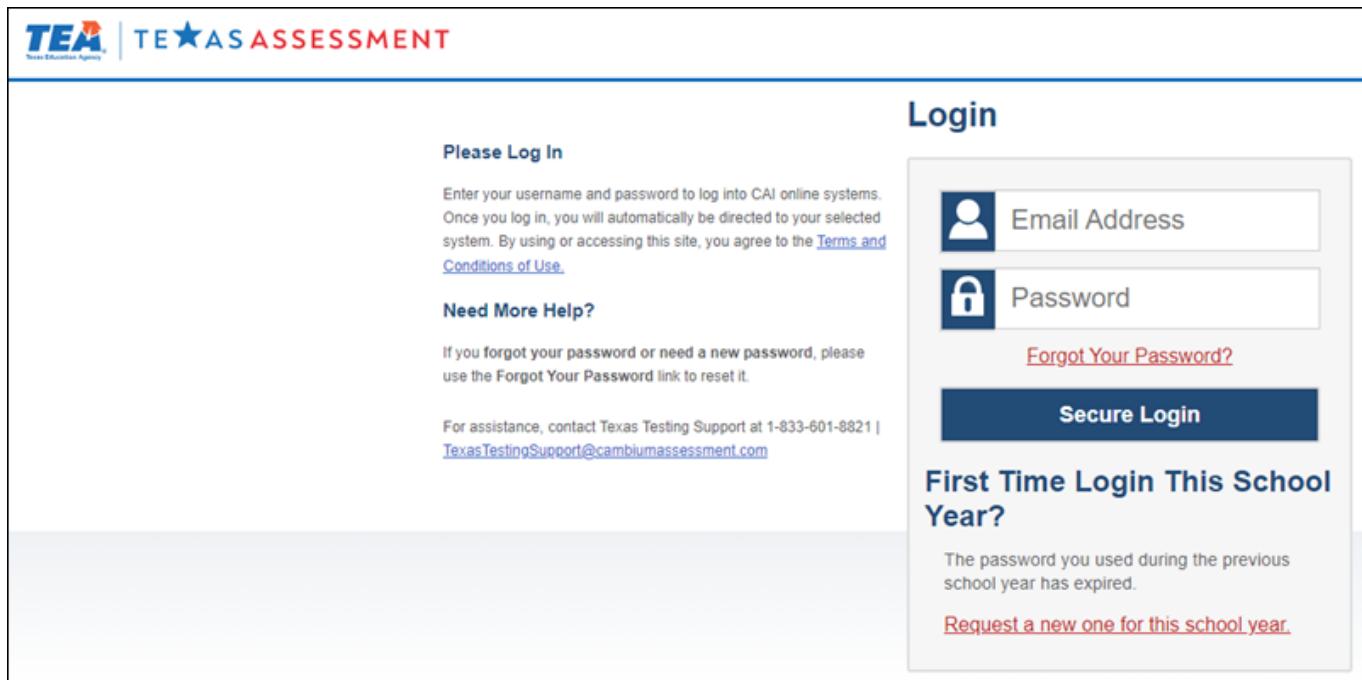
**INFORMATION**



**Student Assessment Results**

Access information about student assessment results.

Log in with your user ID and password.



**TEA** | **TEXAS ASSESSMENT**

**Login**

**Please Log In**

Enter your username and password to log into CAI online systems. Once you log in, you will automatically be directed to your selected system. By using or accessing this site, you agree to the [Terms and Conditions of Use](#).

**Need More Help?**

If you forgot your password or need a new password, please use the [Forgot Your Password](#) link to reset it.

For assistance, contact Texas Testing Support at 1-833-601-8821 | [TexasTestingSupport@cambiumassessment.com](mailto:TexasTestingSupport@cambiumassessment.com)

**Email Address**

**Password**

[Forgot Your Password?](#)

**Secure Login**

**First Time Login This School Year?**

The password you used during the previous school year has expired.

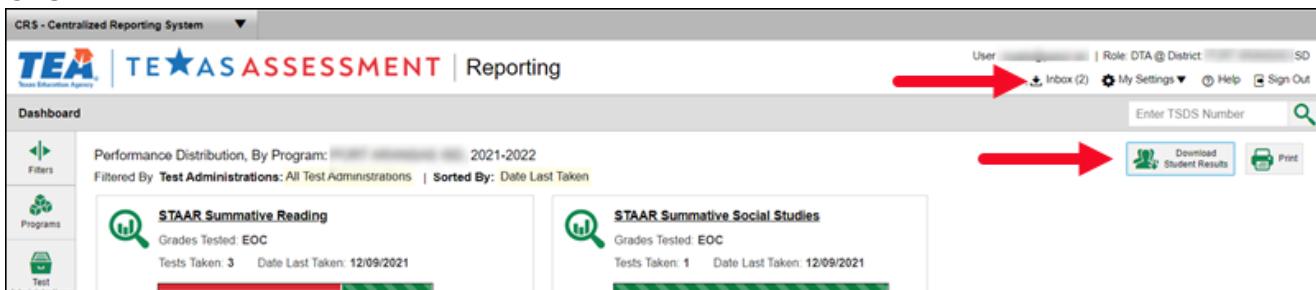
[Request a new one for this school year.](#)

You will be directed to the dashboard for the application you selected.

The file for importing test results into ASCENDER and other third party systems will automatically be generated by Cambium and will be sent to the District Test Coordinator's Inbox within Cambium. Users are not able to create the file ASCENDER needs for import. It must be created for the district by Cambium.

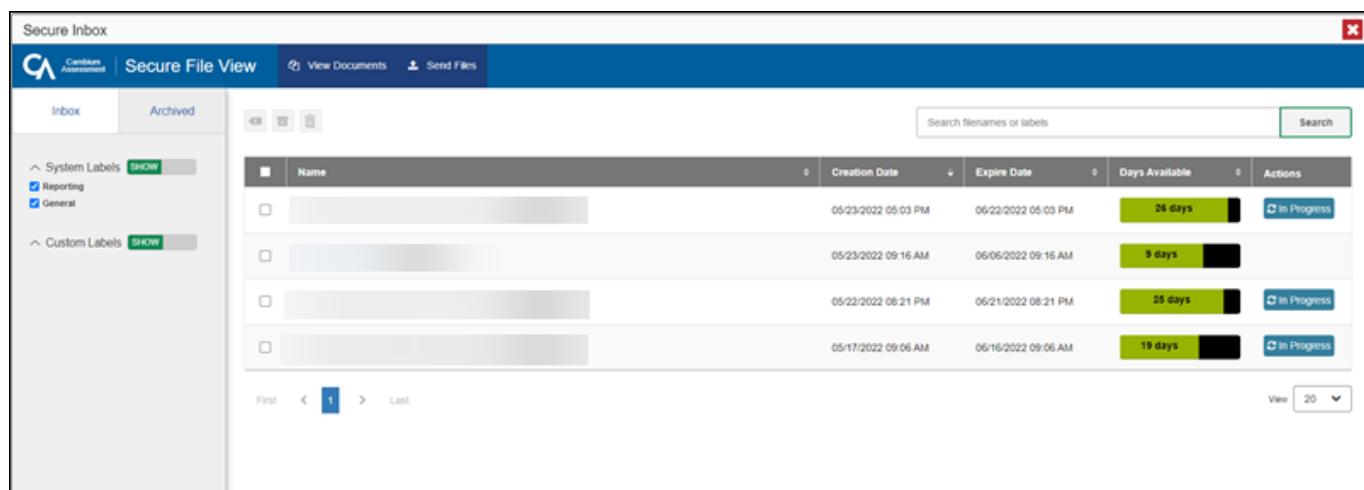
Click on the **Inbox** to acquire test score files.

**TIDE:**

**CRS:**

**NOTE:** Do not click on the **Download Student Results** button as this will not produce the correct file format required by TEA.

Below is a SAMPLE of how the Cambium Inbox appears when accessed by the District Test Coordinator.



File names in the District Testing Coordinator's Cambium Inbox will vary:

- For example, for EOC Spring testing results: *1522\_EOC\_CCCDDD\_ANYWHERE\_IS\_V01.txt*

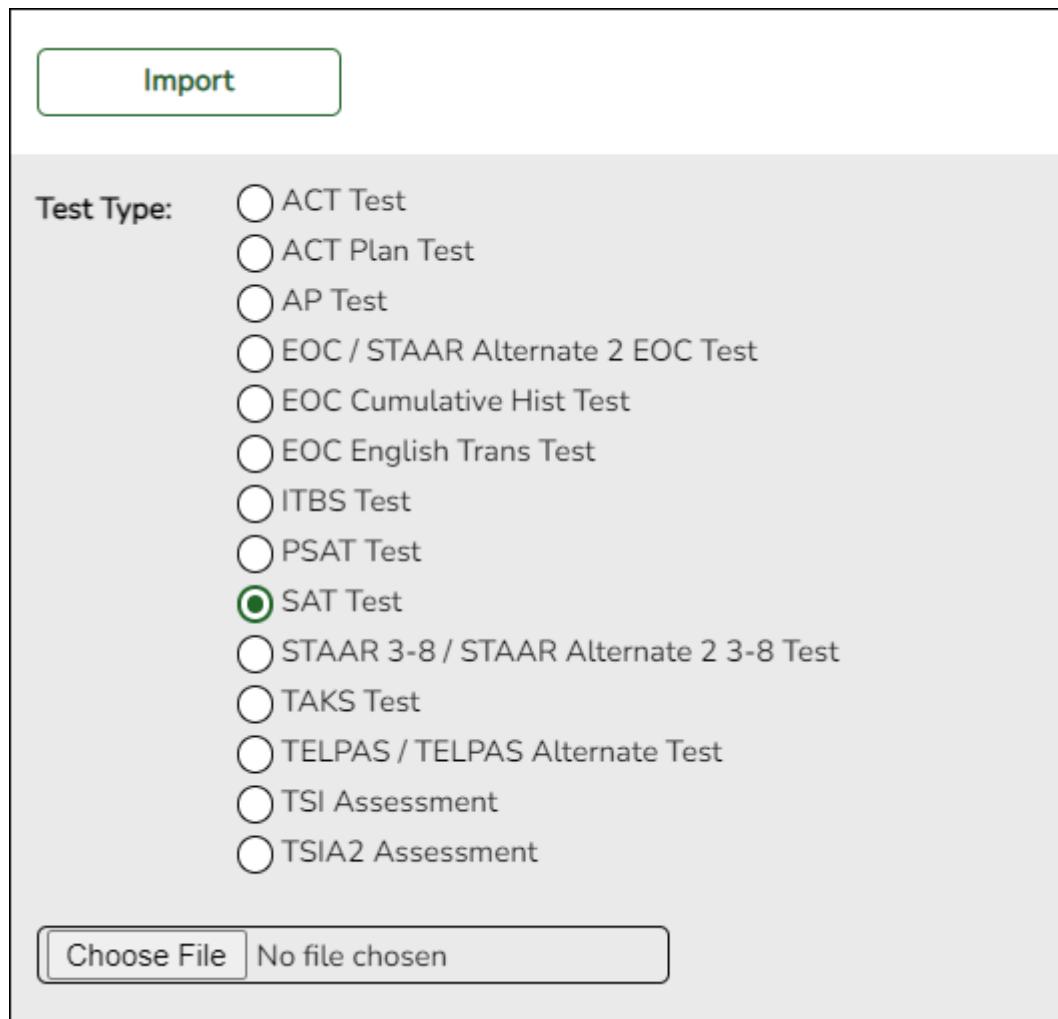
- For example, for TELPAS results: *CCCD<sub>DD</sub>\_000\_DISTRICT\_REPORT\_21\_TELPAS\_Student\_Data.txt*

## Import the File Into the ASCENDER Test Scores Application

The Import Test Scores utility in the ASCENDER Test Scores application allows you to import your DAT assessment files.

### **Test Scores > Utilities > Import Test Scores**

- Select the type of test you would like to import.

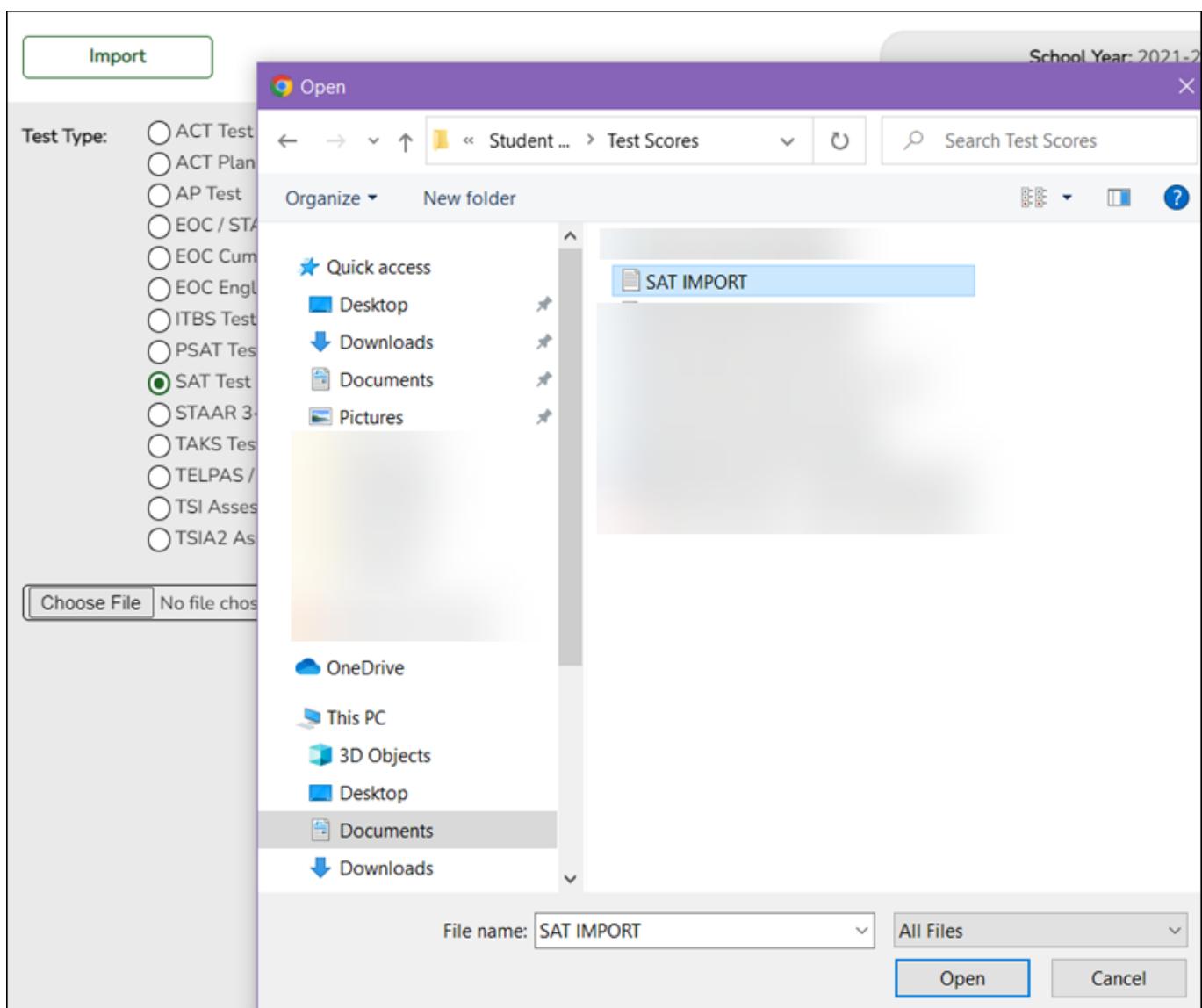


The screenshot shows a user interface for importing test scores. At the top, there is a green 'Import' button. Below it, a 'Test Type:' label is followed by a list of test types, each with a radio button. The 'SAT Test' option is selected, indicated by a green circle around the radio button. At the bottom, there is a 'Choose File' button with the text 'No file chosen' next to it.

Test Type:	Options
	<input type="radio"/> ACT Test
	<input type="radio"/> ACT Plan Test
	<input type="radio"/> AP Test
	<input type="radio"/> EOC / STAAR Alternate 2 EOC Test
	<input type="radio"/> EOC Cumulative Hist Test
	<input type="radio"/> EOC English Trans Test
	<input type="radio"/> ITBS Test
	<input type="radio"/> PSAT Test
	<input checked="" type="radio"/> SAT Test
	<input type="radio"/> STAAR 3-8 / STAAR Alternate 2 3-8 Test
	<input type="radio"/> TAKS Test
	<input type="radio"/> TELPAS / TELPAS Alternate Test
	<input type="radio"/> TSI Assessment
	<input type="radio"/> TSIA2 Assessment

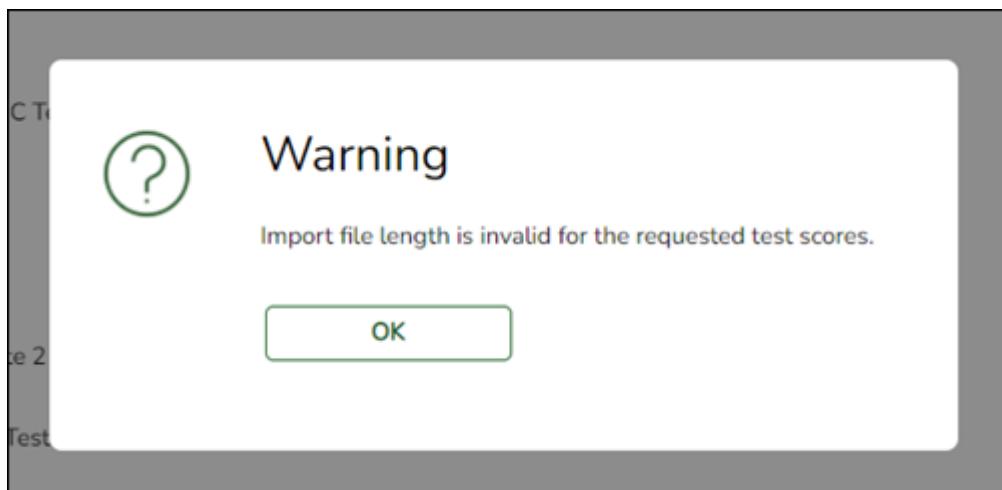
Choose File No file chosen

- Click **Choose File**, locate your file, and open it.



**Click Import.**

If there are errors, a message is displayed.



**Click OK.**

Click **Show Error Rpt** to view the error report.

You can open and save the report as a CSV or PDF file.

If there are no errors, a message is displayed.

The assessment scores that did not have errors are imported and you can view them on Maintenance > Individual Maintenance by student.

**NOTE: TEA Unique Access Code** is imported as part of the Cambium import.



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