



# End of Final Semester



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# Student Year-at-a-Glance

## End of Cycle/Semester

### End of Final Semester

The following tasks must be done at the end of the final semester.

- Complete all [End of Cycle](#) and [End of Semester](#) tasks, plus the following:

| Task   | Resource   |
|--|--|
| <b>Grade Reporting</b>   |  |
| <input type="checkbox"/> Assign pass/fail indicators and verify course completion records for PEIMS.<br><b>NOTE:</b> These indicators must be set for 1st grade and above. | <a href="#">QuickGuide: Assign Pass/Fail Indicators</a>  |
| <input type="checkbox"/> (Elementary campuses) Compute final grades, whether the campus uses semester grades or cumulative year-to-date averages.                          | <a href="#">Grade Reporting &gt; Utilities &gt; Grade Computation Elementary</a>   |
| <input type="checkbox"/> (Elementary campuses) Print final report cards with the promotion/retained message.   | <input type="checkbox"/> <a href="#">SGR1400 - Elementary Report Cards</a> (set <b>Print Promoted/Retained Msg</b> to Y) |



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