SAT0500 - Campus Attendance Summary

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This report provides absence data by period for students at a specified campus and track. A report is generated for every date within the date range on which at least one student was posted absent. It also prints either the parent home or work phone number to use for notifying parents.

The report can be used to verify the attendance for each day, period, and code. For campuses at which attendance is posted for all periods of the day, the report can be used to track attendance by period to determine patterns in student absences.

Note: In the parameter for this report Posting Reason Code means Posting Code as established on the Maintenance > District > Posting Codes page.

Parameter	Description
Print Sequence (A=Alpha, N=Numeric)	A - Print students by last name. N - Print students by student ID.
Campus ID	Type the three-digit campus ID, or click ⋮ to [select the campus]().

Ending School Year (YYYY)

2017 Campus ID

... Attendance Track (Blank for All)

Grade Level (Blank for All)

... From Date (MMDDYYYY)

... To Date (MMDDYYYY)

... Sort Order (A=Alpha,G=Grade,C=Control Nbr)

Print Absence Code (T=Absence Type,R=Posting Code)

Exclude J In-School Suspension (Y,N)

Exclude N Not In Class (Y,N)

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