



# SAT1365 - Class Attendance Roster



# Table of Contents

**SAT1365 - Class Attendance Roster** ..... 1



# SAT1365 - Class Attendance Roster

***Attendance > Reports > Attendance Reports > Rosters > SAT1365 - Class Attendance Roster***

This report prints current year class attendance by instructor name or control number. It can be used to collect attendance data for attendance or grade reporting cycles.

A signature and date line is printed for certifying the attendance record.

An asterisk next to the student's name indicates that the student is excluded from attendance reporting (i.e., on the Registration > Student Enrollment > Demo1 tab).



## Back Cover