SAT1365 - Class Attendance Roster

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This report prints current year class attendance by instructor name or control number. It can be used to collect attendance data for attendance or grade reporting cycles.

A signature and date line is printed for certifying the attendance record.

An asterisk next to the student's name indicates that the student is excluded from attendance reporting (i.e., **Rep Excl** is set to exclude attendance (*A* or *B*) on Registration > Maintenance > Student Enrollment > Demo 1.

Parameter	Description
Campus ID	Type the three-digit campus ID, or click ⋮ to select the campus.
Attendance Track	Type the two-digit attendance track.

Semester (1,2,3,4)

Cycle (1,2,3)

Period (Blank for All,Not used by Cntrl Nbr)

Control Nbrs (Blank for All)

... Course Nbrs (Blank for All,Not used by Cntrl Nbr)

... Print Sequence (A=Alpha,N=Numeric)

Print Spacing (S=Single,D=Double)

Credit Level (E=Elem,M=Mid,H=High,A=All,Not used by Cntrl Nbr)

Sort by Control Number (Y,N)

Cycle Type (A=Attendance 6 week,Blank=Grade Reporting)

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