SAT2300 - Average Daily Attendance

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This report displays current year cumulative ADA enrollment and full-time equivalencies (FTEs) for one campus or all campuses for the selected semester, cycle, or date range. If run for all campuses, a summary is provided for all included tracks.

An audit report is also available to verify the data on the Average Daily Attendance report. A semester, cycle, or date range must be specified.

When SAT0600, SAT900, SAT2100 or SAT2300 are run for the entire year (and added up, if necessary), all numbers from the summaries should be the same (within one-tenth).

Parameter	Description
Campus ID (Blank for All)	Type the three-digit campus ID, or click ⋮ to **select the campus**. Leave blank to select all campuses in the district. **NOTE:** If you select to create the report for all campuses, any campuses excluded from district reporting (i.e., campuses that have the **Exclude from District Reporting** field selected on Registration > Maintenance > Campus Profile > Campus Information Maintenance > Control Info) are not included in the report. However, you can generate the report for an individual excluded campus by entering the campus ID.
Attendance Track (Blank for All)	Type the two-digit attendance track. Leave blank to select all tracks.
Semester (1, 2, Leave Cycle, Dates Blank)	Type the one-digit semester. Valid semesters are 1 and 2. For a four-semester campus, valid semesters are 1, 2, 3, and 4. Leave blank if you are entering a cycle or date range.
Cycle (1, 2, 3, 4, 5, 6, Leave Semester, Dates Blank)	Type the one-digit cycle code. Leave blank if you are entering a semester or date range.
From/To Date (MMDDYYYY, Leave Semester, Cycle Blank)	Type the date, or click 📅 to select the date from a calendar. Leave blank if you are entering a semester or cycle.

Other functions and features:

Show Audit Report	
Close Audit Report	Click to return to the main report.

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