



ASCENDER GUIDES



combo_scheduling_checklist

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Combination Scheduling - Quick Checklist				
District:				
Anticipated Scheduling Completion Date:				
Team Members:				
✓ Step	Completion Date	Completed By	Notes	
Step 1				
Create next year sections from Grade Reporting.				
Add and update instructor records.				
Add/copy and edit sections.				
Export and backup sections.				
Step 2				
Set campus options.				
Set up grade averaging tables. • Course Type (GA) • Numeric Grade Averaging • Grade Point Grade Averaging				



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