



current_yr_master_campus

Table of Contents

The campus master schedule includes all courses that can be offered at the campus. A student can only be scheduled into courses that exist in the master schedule at the campus she is enrolled in.

Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Course

Details	Course Number	Title	Service ID	Service ID Description	Nbr of Sem	Self-Paced	Grd Rstrctn	Grd Rstrctn Addl	Textbook ISBN	Pregrid Grd Rstrctn	Pregrid Addl Grd Rstr	Graded Courses	Exclude from txGradeBook
<input type="checkbox"/>	1200	ENGLISH 2	03220200	ENG 2	2	<input type="checkbox"/>						<input checked="" type="checkbox"/>	Incl Both(Att/Grds)
<input type="checkbox"/>	1300	ENGLISH 3	03220300	ENG 3	2	<input type="checkbox"/>						<input checked="" type="checkbox"/>	Incl Both(Att/Grds)
<input type="checkbox"/>	9100	ENGLISH 1 R	03220100	ENG 1	2	<input type="checkbox"/>						<input checked="" type="checkbox"/>	Incl Both(Att/Grds)
<input type="checkbox"/>	9200	ENGLISH 2 R	03220200	ENG 2	2	<input type="checkbox"/>						<input checked="" type="checkbox"/>	Incl Both(Att/Grds)
<input type="checkbox"/>	9300	ENGLISH 3 R	03220300	ENG 3	2	<input type="checkbox"/>						<input checked="" type="checkbox"/>	Incl Both(Att/Grds)
<input type="checkbox"/>	9400	ENGLISH 4 R	03220400	ENG 4	2	<input type="checkbox"/>						<input checked="" type="checkbox"/>	Incl Both(Att/Grds)

Rows: 6

Search Criteria: Title

Configuration Fields:

- Crse Nbr: Nbr Sem: Self Paced:
- Service ID: Grd Restr: Pregrid Grd Restr: Graded Crs:
- Textbook ISBN: Exclude from txGradeBook:

Options:

- Excl Conflict Matrix:
- Can Split Opt:
- Rpt Card Grd Typ:

Grade Reporting:

- Per Ctrl:
- Department:
- Gender Restr:
- Required:
- Elective:

Course Codes and Credits:

- Tot Credits: Credit Lvl:
- Part Credit: Credit Seq:
- AAR Use: CPR:
- Grad Plan Use: Speech:
- Spec Cons:

Elem/Misc:

- Core Crs:
- ELA Wgt:
- Auto Grd:
- Incl UIL Elig:
- Exam/Sem Pttm:
- Skills Based:

PEIMS:

- CTE Hrs:
- Pop Srvt:
- Instr Sett:
- Class Type Cd:
- Role Id:
- Crs Seq:

HR/GA:

- HRoll Wgt:
- HRoll Table:
- HRoll Cd:
- GA Table:
- Ga Wgt:

Search for the course by course number, title, abbreviated name, or service ID:

- Select the field by which you want to search for courses.
- Type all or part of the search phrase.
 - The search retrieves courses that *begin* with the characters or numbers you typed. For example, if you select *Title*, type 'eng' to retrieve all courses with a title that start with Eng.
 - For *Course Number*, you must include leading zeros.
 - Leave blank to retrieve all courses.
- Click **Retrieve**.

A list of courses that meet the specified criteria is displayed. **Confirm that the course is listed in the campus master schedule.**

- You can re-sort the grid by clicking on an underlined column heading. It will sort in ascending order. Click it again to sort in descending order.
- If more courses are retrieved than can be displayed on one page, you can page through the list. Pagination is only available if more courses are retrieved than can be displayed on one page. See online Help for assistance.

If the course is not in the campus master schedule, it must be added using the Course Selection tab as described next.

Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Course Selection

Save

COURSE SELECTION COURSE SECTION INSTRUCTOR COPY COURSE SECTION

Credit level: High Retrieve

District Courses to Add:

0012 ENGLISH 1
 0782 PRIN INFO TECH
 0783 PRIN AG
 0784 PRIN OF BUSINES
 0785 SPANISH 1
 0786 PRIN A/AV/T/C
 0787 ROBOTICS 1
 0831 8 ALGEBRA I
 0884 INVEST CAREERS
 0885 SPANISH 2
 0886 PRIN HUMAN SRV
 0887 PRIN OF BUSINES
 0888 VIDEO GAME DES
 8411 YEARBOOK2 SELF

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Campus Courses to Delete:

1000 ADVISORY
 1101 H ENGLISH 1
 1200 ENGLISH 2
 1201 H ENGLISH 2
 1300 ENGLISH 3
 1301 OR ENGLISH 3
 1302 TC COMP 1 & 2
 1303 UTPB COMP 1 & 2
 1400 BUS ENGLISH
 1401 AP ENGLISH 4
 1402 TC BRITAM LIT
 1403 UTPB BRITAM LIT
 2100 ALGEBRA 1
 2101 H ALGEBRA 1
 2102 GEOMETRY
 2103 H GEOMETRY
 2104 ALGEBRA 2
 2105 H ALGEBRA 2
 2106 FINANCIAL MATH
 2107 OR PRECAL
 2108 OR STATS

First
◀
1 / 6
 ▶
Last

Select the **Credit Level** and click **Retrieve**.

All courses in the district master schedule are listed under **District Courses to Add** (left grid), except for courses that have already been selected for the campus master schedule.

Select the course(s) in the left grid that need to be added to the campus master schedule.

Click -> to add the selected course(s) to the campus master schedule. The course(s) move to the right grid.

Click **Save**. You should now be able to retrieve those courses on the Course tab as described next.

Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Course

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COURSE SELECTION COURSE SECTION INSTRUCTOR COPY COURSE SECTION

ENGLISH Title Retrieve

Details	Course Number	Title	Service ID	Service ID Description	Nbr of Sem	Self-Paced	Grd Restrctn	Grd Restrctn Addl	Textbook ISBN	Pregrid Grd Restrctn	Pregrid Addl Grd Rstr	Graded Courses	Exclude from txGradeBook
<input type="radio"/>	1200	ENGLISH 2	03220200	ENG 2	2	<input type="checkbox"/>						<input checked="" type="checkbox"/>	Incl Both(Att/Grds)
<input type="radio"/>	1300	ENGLISH 3	03220300	ENG 3	2	<input type="checkbox"/>						<input checked="" type="checkbox"/>	Incl Both(Att/Grds)
<input type="radio"/>	9100	ENGLISH 1 R	03220100	ENG 1	2	<input type="checkbox"/>						<input checked="" type="checkbox"/>	Incl Both(Att/Grds)
<input type="radio"/>	9200	ENGLISH 2 R	03220200	ENG 2	2	<input type="checkbox"/>						<input checked="" type="checkbox"/>	Incl Both(Att/Grds)
<input type="radio"/>	9300	ENGLISH 3 R	03220300	ENG 3	2	<input type="checkbox"/>						<input checked="" type="checkbox"/>	Incl Both(Att/Grds)
<input type="radio"/>	9400	ENGLISH 4 R	03220400	ENG 4	2	<input type="checkbox"/>						<input checked="" type="checkbox"/>	Incl Both(Att/Grds)

Rows: 6

=>Crs Nbr: 1200 ENGLISH 2 Service ID: 03220200 ENG 2 Graded Crs:
 Nbr Sem: 2 Grd Restr: + Pregrid Grd Restr: + Exclude from txGradebook: Incl Both(Att/Grds)

Options

Excl Conflict Matrix:

Can Split Opt: N

Rpt Card Grd Typ: A, B, C, D, F

Grade Reporting

Per Ctrl: 2

Department:

Gender Restr:

Required:

Elective:

Course Codes and Credits

Tot Credits: 1.0 Credit Lvl: H

Part Credit: Y Credit Seq: 4

AAR Use: E CPR: N

Grad Plan Use: ENGL Speech: N

Spec Cons:

Elem/Misc

Core Crs:

ELA Wgt:

Auto Grd:

Incl UIL Elig: Y

Exam/Sem Pttm: 1

Skills Based:

PEIMS

CTE Hrs:

Pop Srvt: 01

Instr Sett:

Class Type Cd: 01

Role Id: 087

Crs Seq:

HRIGA

HRoll Wgt: 1

HRoll Table: 0

HRoll Cd:

GA Table: 0

Ga Wgt: 1

- Retrieve the course by course number, title, or service ID as described previously.
- Click on the spyglass to select the course. The fields below the grid are populated with data copied from the district master schedule.
- Some fields can be modified at the campus level. Modify these fields if necessary. See online Help for assistance with these fields.
- Click **Save**.



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