

Scheduling Preliminary Requirements - Quick Checklist

Table of Contents

Student

Scheduling Preliminary Requirements - Quick Checklist District: Anticipated Scheduling Completion Date: Team Members:							
				✓ Step	Completion Date	Completed By	Notes
				Settings	-		
				Scheduling Options - District			
Scheduling Options - Campus							
StudentPortal Message - Campus							
Delete Last Year Data and Create Next	Year Courses	_	_				
Delete last year scheduling data - Campus							
Delete last year scheduling data - District							
Create next year courses - District							
Create next year courses - Campus							
Create next year proxy courses - Campus							
Transfer Students							
Year-end-status codes - Campus							
Next year campus transfer - Campus							
Team Codes - Campus							
Reports							
Run Preliminary Requirement reports							



Back Cover