scheduling_txmyzone_course_requests

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Grant or deny access by grade level to the StudentPortal Student Course Requests system:

❑ Click **+Add** to add the access status for a grade level. A blank row is displayed in the **txMyZone Course Requests** grid.

Grade	Select the grade level that is being assigned/denied access to StudentPortal. All grade levels must be added. Grade levels will be sorted in ascending order when the page is saved.
Status	Select the status for the grade level. • Select *Open* if students can submit course requests through StudentPortal. • Select *Closed* if students cannot view or submit course requests through StudentPortal. If set to *Closed*, students will not be able to login to StudentPortal to view grades and attendance. • Select *View* if students can only view course requests through StudentPortal. When set to *View*, students are able to login and view grades, attendance, and course requests.
🗑	Delete the access status for a grade level. 1. Click 🗑 to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. You can select multiple rows to be deleted at the same time. 2. Click **Save**. You are prompted to confirm that you want to delete the row. Click **Yes** to continue. Otherwise, click **No**. You can save edits and delete records in the same step (i.e., the changes are all committed when the record is saved).

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