



## Select Bully Reason



## Table of Contents

<b>Select Bully Reason</b>	1
----------------------------	---



# Select Bully Reason

The bully reason lookup displays all valid bully reason for the selected campus in alpha order.

## Select a bully reason:

1. To search for a bully reason, begin typing the code or description in the **Search** field. The list is automatically filtered to display the bully reasons that contain the characters you have typed.
2. When you locate the bully reason you want to retrieve, click the code. The lookup closes, and the parameter is populated with the bully reason.

Click **Cancel** to close the lookup without selecting a bully reason.



## Back Cover