



ASCENDER GUIDES



Select Discipline Offense Code

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Select Discipline Offense Code

The Offense Codes lookup is used to retrieve an offense code if you do not know the code.

Locate an offense code:

Offense codes are listed in order by code. The PEIMS code and PEIMS description are displayed. The list can be re-sorted.

1. To search for a specific code, begin typing the offense code, PEIMS code, or description in the Search field. The list is automatically filtered to display the codes and descriptions that contain the characters you have typed.
1. When you locate the code you want to retrieve, click the code. The lookup closes, and the field is populated with the selected code.

Click Cancel to close the lookup without selecting a code.



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