



Parameters

Table of Contents

Parameters 1

Parameters

Grade Reporting > Maintenance > Tables > Campus Control Options > Parameters

This tab allows you to set campus grade reporting options for the current school year.

Update data:

Under **Options:**

The following settings apply to the entire campus (all tracks):

| | |
|-------------------------------------|--|
| Current Semester | Select the current semester. |
| Current Cycle | Select the current grading cycle in the current semester. |
| Low Grade Level | Select the low grade level for grade reporting. |
| High Grade Level | Select the high grade level for grade reporting. |
| Type of Grading | Indicate if the the campus uses alpha or numeric grades in computing grade averages. If both are used, select <i>Numeric</i> . |
| Beginning Period | Type the first period of the day for grade reporting using two digits (e.g., 01). |
| Ending Period | Type the last period of the day for grade reporting, using two digits (e.g., 08). |
| Nbr of Reporting Semesters | Select the number of semesters the campus uses for grade reporting. The number cannot exceed the district maximum (i.e., Reporting Semesters on Grade Reporting > Maintenance > Tables > District Control Table). This setting applies to every track at the campus, and determines which Semester # Cycle # end date fields are enabled below in the Track End Dates section. |
| Nbr of Cycles Per Semester | Select the number of grade reporting cycles per semester. This setting applies to every track at the campus, and determines which Semester # Cycle # end date fields are enabled below in the Track End Dates section. |
| Date School Started COVID-19 | Enter the first date that the campus was closed due to COVID-19. <ul style="list-style-type: none"> The date must be valid membership date. It cannot be the first/last day of school, inservice, weekend, or holiday. If the start date contains a value, additional COVID-19 Options field are displayed. <p>NOTE: The semester-cycle that COVID-19 starts is calculated by using the Track End Dates. The field is only displayed for the 2019-2020 school year.</p> |

NOTE: ParentPortal alerts are sent out based on the **Current Semester** and **Current Cycle** set on this page.

Under **Track End Dates:**

| | |
|-------------------------------|---|
| Track | Select an attendance track to set up grade reporting cycle end dates for that track. |
| Semester # Cycle # | <p>In the Cycle # fields for each Semester, type the end dates for each grading cycle in the MMDDYYYY format.</p> <p>Edits:</p> <p>Two-semester, two-cycle campus:</p> <ul style="list-style-type: none"> • End date for semester 1-cycle 2 must match the last membership day in semester 1 in the attendance calendar for that track. • End date for semester 2-cycle 2 must match the last day of school for that track. <p>Two-semester, three-cycle campus:</p> <ul style="list-style-type: none"> • End date for semester 1-cycle 3 must match the last membership day in semester 1 in the attendance calendar for that track. • End date for semester 2-cycle 3 must match the last day of school for that track. <p>Four-semester, one-cycle campus:</p> <ul style="list-style-type: none"> • End date for semester 2-cycle 1 must match the last membership day in semester 1 in the attendance calendar for that track. • End date for semester 4-cycle 1 must match the last day of school for that track. <p>WARNING: If you change a cycle date and it no longer matches the Grade Reporting calendar, TeacherPortal 's working semester averages could be adversely affected.</p> |

Click **Save**.



Back Cover