



SGR1401 - Elementary Principal's Proof List

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

Grade Reporting > Reports > Grade Reporting Reports > Report Cards > SGR1401 - Elementary Principal's Proof List

This report displays report card information by grade level or control number and prints on a laser printer. It provides grades and attendance information.

NOTE:

- You can include withdrawn courses by selecting **Print W/D Crs** on [Maintenance > Tables > Campus Control Options > Print Options](#).
- Withdrawn courses are listed with an asterisk (*) next to the course name, and a legend is printed on each page stating *Withdrawn Course. If a course is two semesters long and combined onto one line when the report is run, an asterisk is only displayed if the course is withdrawn during the second semester.
- Withdrawn courses with the same entry and withdrawal date are only included for transfer courses (i.e., if **Xfr Crs** is selected on [Maintenance > Student > Individual Maint > Crs Assign](#)) and if **Non Campus Based** is 08 (i.e., credit by exam) on [Maintenance > Master Schedule > Campus Schedule > Section](#) and the course meets all other criteria for the report.
- Even if **Print W/D Crs** is *not* selected on [Maintenance > Tables > Campus Control Options > Print Options](#), courses with a withdrawal date after the last day of the selected semester-cycle are included. Courses with an entry date after the last day of the selected semester-cycle are only included if they are self-paced courses, or if **Non Campus Based** for that section is 08 on [Maintenance > Master Schedule > Campus Schedule > Section](#).

Run the report:

Parameter	Description
Ending School Year (YYYY)	Type the four-digit ending school year.
Campus ID	Type the three-digit campus ID, or click  to select the campus .
Attendance Track (Blank for All)	Type the two-digit attendance track. Leave blank to select all tracks.
Semester (1, 2)	Type the one-digit semester. Valid semesters are 1 and 2. For a four-semester campus, valid semesters are 1, 2, 3, and 4.
Cycle (1, 2, 3)	Type the one-digit cycle code.
Grade Level (Blank for All)	Type the two-character grade level, click  to select the grade level , or leave blank to select all grade levels.
Control Nbr (Blank for All)	Type the three-digit control number (instructor ID), click  to select the control number , or leave blank to select all control numbers.
Print Exam Grade (Y, N)	Y - Print the exam grade. The exam grade prints for all grade levels that use an exam grade (as indicated on Maintenance > Tables > Elementary > Elem Grade). N - Do not print the exam grade.
Print Semester Average (Y, N)	Y - Print the semester average. The semester average prints for all grade levels that use semester average (as indicated on Maintenance > Tables > Elementary > Elem Grade). N - Do not print the semester average. If the campus is not using semester averages for the grade level, and is doing cumulative final averages, the final average is calculated by the report card report (SGR1400), and the value is not stored unless the report is run for the last cycle of the last semester.

Parameter	Description																																																																																																
Print Lang Arts and Core Avg Line (Y, N)	<p>Y - Calculate and print the language arts average and overall core average line.</p> <p>N - Do not print these averages.</p> <p>Language arts core average calculation</p> <p>The language arts core average includes the student's courses that have L (language arts) in the Core Course field. An ELA weight is assigned to all courses that have L as the core course code. The ELA weight is determined by the district on Maintenance > Master Schedule > District Schedule > Available Courses (ELA Wgt field).</p> <p>NOTE: If ELA Wgt is blank or non-numeric, it will be calculated as 0.</p> <p>If the campus includes four courses in the language arts core average, the weights do not have to add up to 100. Usually, a campus has different course numbers for different grade levels; the weights do not have to be the same for all grade levels.</p> <p>Calculation Using Numeric Grades:</p> <p>Example:</p> <table border="1"> <thead> <tr> <th>Course Title</th> <th>Core Course Cd</th> <th>ELA Weight</th> <th>Grade</th> <th>Weight x Grade</th> </tr> </thead> <tbody> <tr> <td>Reading 2</td> <td>L</td> <td>50</td> <td>87</td> <td>4350</td> </tr> <tr> <td>Language arts</td> <td>L</td> <td>25</td> <td>88</td> <td>2200</td> </tr> <tr> <td>Spelling 2</td> <td>L</td> <td>15</td> <td>98</td> <td>1470</td> </tr> <tr> <td>Writing 2</td> <td>L</td> <td>10</td> <td>88</td> <td>880</td> </tr> <tr> <td>Total:</td> <td></td> <td>100</td> <td></td> <td>8900</td> </tr> </tbody> </table> <p>The language arts core average is calculated by adding the weighted grade totals and dividing by the total ELA weight. This student's weighted grade total is 8900, and the ELA weight total is 100.</p> <p>Calculation: Language arts core average = 8900 / 100 = 89</p> <p>Calculation Using Alpha Grades:</p> <p>The calculation is the same as numeric, except that the alpha grades must be converted to numeric values before the calculation is performed. The numeric values for the alpha grades are displayed on Maintenance > Tables > Elementary > Core Grd Cvsn. The core conversion table can contain alpha grades of A-F or S-U.</p> <p>The core and noncore conversion tables must contain different alpha grades (e.g., if the core table uses A-F, the noncore table must use alpha grades of S-U).</p> <p>The assigned alpha grade is converted by finding the alpha grade in the table and using the high grade as the numeric value (e.g., if the assigned grade in the core conversion table is A-, the converted numeric grade is 093).</p> <p>NOTE: When setting up the conversion tables, there can be no gaps between the high grade and low grade. If a grade is left out of the grade range, the grade is considered invalid when running elementary grade computation.</p> <p>Example:</p> <table border="1"> <thead> <tr> <th>Course Title</th> <th>Core Course Cd</th> <th>ELA Weight</th> <th>Grade</th> <th>Weight x Grade</th> </tr> </thead> <tbody> <tr> <td>Reading 2</td> <td>L</td> <td>50</td> <td>C (76)</td> <td>3800</td> </tr> <tr> <td>Language arts</td> <td>L</td> <td>25</td> <td>B (86)</td> <td>2150</td> </tr> <tr> <td>Spelling 2</td> <td>L</td> <td>15</td> <td>A+ (100)</td> <td>1500</td> </tr> <tr> <td>Writing 2</td> <td>L</td> <td>10</td> <td>A (97)</td> <td>970</td> </tr> <tr> <td>Total:</td> <td></td> <td>100</td> <td></td> <td>8420</td> </tr> </tbody> </table> <p>The language arts core average is calculated by adding the weighted grade totals and dividing by the total ELA weight. This student's weighted grade total is 8420, and the ELA weight total is 100.</p> <p>Calculation: 8420 / 100 = 84.2, which is rounded to 84.</p> <p>The average is then converted back to an alpha grade.</p> <p>The language arts core average for this student is a B.</p> <p>Overall core average calculation</p> <p>The overall core average is calculated with the remaining core courses (non-language arts courses). The average is calculated only if there are science, math, and social studies courses coded with the core course code. If any of the classes is not present, the overall core average is not calculated. The ELA core average is also used in the overall core average calculation.</p> <p>Calculation Using Numeric Grades:</p> <p>Example:</p> <table border="1"> <thead> <tr> <th>Course Title</th> <th>Core Course Cd</th> <th>Grade</th> </tr> </thead> <tbody> <tr> <td>Math 2</td> <td>M</td> <td>78</td> </tr> <tr> <td>Science 2</td> <td>X</td> <td>79</td> </tr> <tr> <td>Soc studies 2</td> <td>S</td> <td>88</td> </tr> <tr> <td>ELA core average</td> <td></td> <td>89</td> </tr> <tr> <td>Total:</td> <td></td> <td>334</td> </tr> </tbody> </table> <p>The core course's grades and the ELA core average are added together, and the total is divided by the number of courses, which is 4.</p> <p>Calculation: 334 / 4 = 83.5, which is rounded to 84.</p> <p>The overall core average for this student is 84.</p> <p>Calculation Using Alpha Grades:</p> <p>Example:</p> <table border="1"> <thead> <tr> <th>Course Title</th> <th>Core Course Cd</th> <th>Grade</th> </tr> </thead> <tbody> <tr> <td>Math 2</td> <td>M</td> <td>B- (83)</td> </tr> <tr> <td>Science 2</td> <td>X</td> <td>A (97)</td> </tr> <tr> <td>Soc studies 2</td> <td>S</td> <td>C (76)</td> </tr> <tr> <td>ELA core average</td> <td></td> <td>89</td> </tr> <tr> <td>Total:</td> <td></td> <td>345</td> </tr> </tbody> </table> <p>The core course grades and the ELA core average are added together, and the total is divided by the number of courses, which is 4.</p> <p>Calculation: 345 / 4 = 86.25, which is rounded to 86.</p>	Course Title	Core Course Cd	ELA Weight	Grade	Weight x Grade	Reading 2	L	50	87	4350	Language arts	L	25	88	2200	Spelling 2	L	15	98	1470	Writing 2	L	10	88	880	Total:		100		8900	Course Title	Core Course Cd	ELA Weight	Grade	Weight x Grade	Reading 2	L	50	C (76)	3800	Language arts	L	25	B (86)	2150	Spelling 2	L	15	A+ (100)	1500	Writing 2	L	10	A (97)	970	Total:		100		8420	Course Title	Core Course Cd	Grade	Math 2	M	78	Science 2	X	79	Soc studies 2	S	88	ELA core average		89	Total:		334	Course Title	Core Course Cd	Grade	Math 2	M	B- (83)	Science 2	X	A (97)	Soc studies 2	S	C (76)	ELA core average		89	Total:		345
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Tardy Period (Blank for All)	<p>The overall core average for this student is a B.</p> <p>The overall core average for this student is a B.</p>																																																																																																

Student

Parameter	Description
Include Withdrawn Students (Y, N)	Y - Include withdrawn students. N - Do not include withdrawn students.

View Error List	Click to view the error list if errors are encountered. Click Return to Main Report to return.
Exit	Exit the report.



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