

Assign Pass Fail Indicators

2025/12/05 15:04 i Assign Pass Fail Indicators

Table of Contents

Assign Pass Fail Indicators	1

Assign Pass Fail Indicators

Grade Reporting > Utilities > Assign Pass Fail Indicators

The utility populates the **Pass/Fail** field on Maintenance > Student > Individual Maint > Grd/Crs Maint.

Additionally, if a student passed and received full credit for course(s) that meet the speech and/or CPR requirements in the current school year, the utility sets the corresponding completion date as the last day of the course.

- For students with a graduation plan, this date is updated in the **Speech Date Completed** on Graduation Plan > Maintenance > Student > Individual Maintenance > PGP.
- For students without a graduation plan, this date is updated in the Speech Date Completed on Registration > Maintenance > Student Enrollment > Demo3.

Courses previously assigned pass/fail indicators are not processed. Pre-existing speech and CPR completion dates are not overwritten.

NOTE:

- It is recommended that you run the Grade Computation and Credit Assignment utility first.
- Only blank pass/fail indicators are updated.
- The pass/fail indicator is not updated if the semester and/or final grades are blank or contain a zero.
- Ensure that these fields are set correctly before running the utility:
 - The Grading Concept and Don't Allow Credit if Failed Last Sem fields on Maintenance > Tables > Campus Control Options > Computation
 - The Highest Non-Passing Grade field on Maintenance > Tables > Campus Control Options > Ranges & Conversions
 - The Allow Partial Credit and Credit Sequence fields in the district master schedule
- For middle school courses that assign credit for high school-level courses, pass/fail indicators 01-12 are used (same as high school).
- For grade levels 1-8 for regular middle and elementary school courses, courses with blank or local service IDs and nongraded courses are not processed. The semester average is used to set the pass/fail indicator as follows:
 - 13 If the student passed the semester.
 - 14 If the student failed the semester.
 - 00 If the student did not complete the semester.

2025/12/05 15:04 1 Assign Pass Fail Indicators

- For elementary campuses that use cumulative year-to-date averaging, the program looks at the final average to determine the indicator that will be assigned.
- The utility accommodates self-paced courses. Self-paced course must be one semester and marked as self-paced. They are included only if the student has a semester grade, whether or not there is a withdrawal date.
- The utility will populate College Credit Hrs on GRD/CRS MAINT.

Pass/fail indicator codes

- 00 Not applicable
- 01 The student passed the course and received credit.
- 02 The student failed the course and received no credit (first occurrence this school year).
- 03 The student failed the course and received no credit (second occurrence this school year).
- 04 The student passed the course but received no credit due to excessive absences (first occurrence this school year).
- 05 The student passed the course but received no credit due to excessive absences (second occurrence this school year).
- 06 The student passed the course but received no credit because other parts of the course were missing.
- 07 The student passed the course but received no credit because other parts of the course were taken but not passed.
- 08 The student failed the course but received credit because other parts of the course were passed.
- 09 The student's coursework is incomplete, and the student received no credit.
- 10 The student passed the course but received no credit because the course was being repeated.
- 11 The student failed the course and received no credit (third occurrence this school year).
- 12 The student passed the course but received no credit due to excessive absences (third occurrence this school year).
- 13 The student passed the non-high school course.
- 14 The student failed the non-high school course.

Elementary:

- 01 The student passed the course.
- 02 The student failed the course.
- 00 The student did not complete the course.

Update data:

2025/12/05 15:04 2 Assign Pass Fail Indicators

Campus Control Information	The following data is displayed for your reference:
	The Grading Concept and Don't Allow Credit if Failed Last Sem fields on Maintenance > Tables > Campus Control Options > Computation
	The Highest Non-Passing Grade field on Maintenance > Tables > Campus Control Options > Ranges & Conversions
Other Information Considered in this Process	Additional information is displayed for your reference.
Campus	The campus to which you are logged in is displayed.

☐ Click **Execute**.

Error Listing

If errors occur, the report is displayed.

Review the report using the following buttons:

Click first page of the report.

Click 1 to go back one page.

Click be to go forward one page.

Click less to go to the last page of the report.

The report can be viewed and saved in various file formats.

Click 🔼 to save and print the report in PDF format.

Click to save and print the report in CSV format. (This option is not available for all reports.) When a report is exported to the CSV format, the report headers may not be included.

Click to close the report window. Some reports may have a **Close Report**, **Exit**, or **Cancel** button instead.

Withdrawn courses are indicated by an asterisk.

You can run the Pass/Fail Verification List report - SGR1920 to view the updated records.



Back Cover