



Assign Pass Fail Indicators

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The utility populates the **Pass/Fail** field on [Maintenance > Student > Individual Maint > Grd/Crs Maint](#).

Additionally, if a student passed and received full credit for course(s) that meet the speech and/or CPR requirements in the current school year, the utility sets the corresponding completion date as the last day of the course.

- For students with a graduation plan, this date is updated in the **Speech Date Completed** on [Graduation Plan > Maintenance > Student > Individual Maintenance > PGP](#).
- For students without a graduation plan, this date is updated in the **Speech Date Completed** on [Registration > Maintenance > Student Enrollment > Demo3](#).

Courses previously assigned pass/fail indicators are not processed. Pre-existing speech and CPR completion dates are not overwritten.

NOTE:

- It is recommended that you run the [Grade Computation and Credit Assignment utility](#) first.
- Only blank pass/fail indicators are updated.
- The pass/fail indicator is not updated if the semester and/or final grades are blank or contain a zero.
- Ensure that these fields are set correctly before running the utility:
 - The **Grading Concept** and **Don't Allow Credit if Failed Last Sem** fields on [Maintenance > Tables > Campus Control Options > Computation](#)
 - The **Highest Non-Passing Grade** field on [Maintenance > Tables > Campus Control Options > Ranges & Conversions](#)
 - The **Allow Partial Credit** and **Credit Sequence** fields in the [district master schedule](#)
- For middle school courses that assign credit for high school-level courses, pass/fail indicators 01-12 are used (same as high school).
- For grade levels 1-8 for regular middle and elementary school courses, courses with blank or local service IDs and nongraded courses are not processed. The semester average is used to set the pass/fail indicator as follows:
 - 13 - If the student passed the semester.
 - 14 - If the student failed the semester.
 - 00 - If the student did not complete the semester.

- For elementary campuses that use cumulative year-to-date averaging, the program looks at the final average to determine the indicator that will be assigned.
- The utility accommodates self-paced courses. Self-paced course must be one semester and marked as self-paced. They are included only if the student has a semester grade, whether or not there is a withdrawal date.

Pass/fail indicator codes

- 00 - Not applicable
- 01 - The student passed the course and received credit.
- 02 - The student failed the course and received no credit (first occurrence this school year).
- 03 - The student failed the course and received no credit (second occurrence this school year).
- 04 - The student passed the course but received no credit due to excessive absences (first occurrence this school year).
- 05 - The student passed the course but received no credit due to excessive absences (second occurrence this school year).
- 06 - The student passed the course but received no credit because other parts of the course were missing.
- 07 - The student passed the course but received no credit because other parts of the course were taken but not passed.
- 08 - The student failed the course but received credit because other parts of the course were passed.
- 09 - The student’s coursework is incomplete, and the student received no credit.
- 10 - The student passed the course but received no credit because the course was being repeated.
- 11 - The student failed the course and received no credit (third occurrence this school year).
- 12 - The student passed the course but received no credit due to excessive absences (third occurrence this school year).
- 13 - The student passed the non-high school course.
- 14 - The student failed the non-high school course.

Elementary:








- 01 - The student passed the course.
- 02 - The student failed the course.
- 00 - The student did not complete the course.

Update data:

<p>Campus Control Information</p>	<p>The following data is displayed for your reference:</p> <ul style="list-style-type: none"> • The Grading Concept and Don’t Allow Credit if Failed Last Sem fields on Maintenance > Tables > Campus Control Options > Computation • The Highest Non-Passing Grade field on Maintenance > Tables > Campus Control Options > Ranges & Conversions
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Other Information Considered in this Process	Additional information is displayed for your reference.
Campus	The campus to which you are logged in is displayed.

Click **Execute**.

Error Listing	<p>If errors occur, the report is displayed.</p> <p>Review the report using the following buttons:</p> <p>Click  to go to the first page of the report.</p> <p>Click  to go back one page.</p> <p>Click  to go forward one page.</p> <p>Click  to go to the last page of the report.</p> <p>The report can be viewed and saved in various file formats.</p> <p>Click  to save and print the report in PDF format.</p> <p>Click  to save and print the report in CSV format. (This option is not available for all reports.) When a report is exported to the CSV format, the report headers may not be included.</p> <p>Click  to close the report window. Some reports may have a Close Report, Exit, or Cancel button instead.</p> <p>Withdrawn courses are indicated by an asterisk.</p>
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You can run the [Pass/Fail Verification List report - SGR1920](#) to view the updated records.



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