Export to External Gradebook

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This utility exports grade information to be used by third-party grade book software. The three grade book types supported are GradeSpeed, Misty City, and Excelsior.

IMPORTANT NOTE: Although the the two-digit track has been implemented throughout ASCENDER, this utility will continue to export the original one-digit track for this year only. The two-digit track will not be exported until the 2019 school year.

This applies to GradeSpeed and Excelsior. Misty City does not export track.

File Names

Software	File Name
GradeSpeed	GRDSPEED_*CCCDDD*.DAT (where *CCCDDD* is the county-district number) Click here to view the interface.
Misty City	MISTYEXT.DAT
Excelsior	• STUDEMOG.TXT (student demographic) • STCYGCRS.DAT (student course grade) • STCYMSEC.DAT (section record) • STCYMCRS.TXT (course record) • STCYINRD.DAT (instructor record)

Each file created has .DAT as the file extension. The Excelsior files have an .R20 file extension in ASCENDER.

Update data:

Grade Book Type	Select the grade book software for which you are exporting data.
Track	The field is only enabled for the GradeSpeed export. Select the track for which to export data.
Semester	Select the semester for which to export data.
Cycle	The fields are enabled once a semester is selected. Select the cycle for which to export data.
Include	Indicate whether to include withdrawn students and/or withdrawn courses in the export.

Campus	The campus to which you are logged on is displayed.

❑ Click **Execute**.

File Name	When the process is complete, the name of the export file is displayed.

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