



# Grade Computation - Elementary



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# Grade Computation - Elementary

## Grade Reporting > Utilities > Grade Computation Elementary

This utility calculates and assigns semester grades and final (year-to-date cumulative) grades for elementary grade levels. Both alpha and numeric grades are calculated.

### NOTE:

- If any cycle grade is N/G, the final grade is N/G.
- The final grade is not calculated if at least one of the cycle grades is alpha (other than I or N/G) and cannot be converted; an error is written to error report.
- Exempt exams are denoted with X.

| Options                             |                             | Campus Control Information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                             | Execute               |          |         |         |         |           |          |         |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |
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| <input type="checkbox"/>            | Include WD Students         | Typ Avg School Or Computer:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Computer                                    |                       |          |         |         |         |           |          |         |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |
| <input type="checkbox"/>            | Include WD Courses          | Allow Recomp:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | N - (Recalculate only Blank or Zero Grades) |                       |          |         |         |         |           |          |         |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |
| 01 ▾                                | Track (00-99 or A for all ) | Allow Exempt Exam:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | N                                           |                       |          |         |         |         |           |          |         |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |
| EE ▾                                | Grade Lvl                   | Grade Levels for which the Semester Average = N and Cumulative Average = Y are only calculated for the end of the school year                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                             |                       |          |         |         |         |           |          |         |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |
| <input type="checkbox"/>            | Reset Non-Grd Courses       | <b>Elementary Grade Level Table Information</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                             |                       |          |         |         |         |           |          |         |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |
| <b>Semesters</b>                    |                             | <table border="1"> <thead> <tr> <th>Grd Lvl</th> <th>Type</th> <th>Sem Avg</th> <th>Cum Avg</th> <th>Incl Exam</th> <th>Exam Wgt</th> <th>Tot Wgt</th> </tr> </thead> <tbody> <tr><td>EE</td><td>N</td><td>N</td><td>N</td><td>N</td><td>0</td><td>0</td></tr> <tr><td>PK</td><td>E</td><td>N</td><td>N</td><td>N</td><td>0</td><td>0</td></tr> <tr><td>KG</td><td>E</td><td>N</td><td>N</td><td>N</td><td>0</td><td>0</td></tr> <tr><td>01</td><td>E</td><td>N</td><td>N</td><td>N</td><td>0</td><td>0</td></tr> <tr><td>02</td><td>E</td><td>Y</td><td>N</td><td>N</td><td>0</td><td>0</td></tr> <tr><td>03</td><td>E</td><td>Y</td><td>N</td><td>N</td><td>0</td><td>0</td></tr> <tr><td>04</td><td>E</td><td>Y</td><td>N</td><td>N</td><td>0</td><td>0</td></tr> <tr><td>05</td><td>E</td><td>Y</td><td>N</td><td>N</td><td>0</td><td>0</td></tr> </tbody> </table> |                                             |                       | Grd Lvl  | Type    | Sem Avg | Cum Avg | Incl Exam | Exam Wgt | Tot Wgt | EE | N | N | N | N | 0 | 0 | PK | E | N | N | N | 0 | 0 | KG | E | N | N | N | 0 | 0 | 01 | E | N | N | N | 0 | 0 | 02 | E | Y | N | N | 0 | 0 | 03 | E | Y | N | N | 0 | 0 | 04 | E | Y | N | N | 0 | 0 | 05 | E | Y | N | N | 0 | 0 |
| Grd Lvl                             | Type                        | Sem Avg                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Cum Avg                                     | Incl Exam             | Exam Wgt | Tot Wgt |         |         |           |          |         |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |
| EE                                  | N                           | N                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | N                                           | N                     | 0        | 0       |         |         |           |          |         |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |
| PK                                  | E                           | N                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | N                                           | N                     | 0        | 0       |         |         |           |          |         |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |
| KG                                  | E                           | N                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | N                                           | N                     | 0        | 0       |         |         |           |          |         |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |
| 01                                  | E                           | N                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | N                                           | N                     | 0        | 0       |         |         |           |          |         |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |
| 02                                  | E                           | Y                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | N                                           | N                     | 0        | 0       |         |         |           |          |         |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |
| 03                                  | E                           | Y                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | N                                           | N                     | 0        | 0       |         |         |           |          |         |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |
| 04                                  | E                           | Y                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | N                                           | N                     | 0        | 0       |         |         |           |          |         |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |
| 05                                  | E                           | Y                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | N                                           | N                     | 0        | 0       |         |         |           |          |         |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |
| <input checked="" type="checkbox"/> | 1                           | <input type="checkbox"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 2                                           |                       |          |         |         |         |           |          |         |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |
| <b>Cycle</b>                        |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                             |                       |          |         |         |         |           |          |         |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |
| <input type="radio"/>               | Cyc 1                       | <input checked="" type="radio"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Cyc 2                                       | <input type="radio"/> | Cyc 3    |         |         |         |           |          |         |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |    |   |   |   |   |   |   |








### Update data:

| Campus Control Information | Settings from the Maintenance > Tables > Campus Control Options tabs are used when the utilities (secondary and elementary) are run. The settings are displayed for your reference.                                                                                                                                                                                                                                   |
|----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                            | <ul style="list-style-type: none"> <li>• If the campus uses TeacherPortal, <b>Allow Recomputation</b> cannot be selected on <a href="#">Maintenance &gt; Tables &gt; Campus Control Options &gt; Computation</a>.</li> <li>• If the campus does not use TeacherPortal, and <b>Allow Recomputation</b> is selected, you will be prompted to confirm that you want to continue when you execute the utility.</li> </ul> |

|                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Include WD Students</b>   | Select to include withdrawn students in the process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Include WD Courses</b>    | Select to include withdrawn courses in the process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Track</b>                 | (Required) Select a track number, or select A to calculate grades for all tracks.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Grade Lvl</b>             | Select the grade level, or select AL to computer grades for all grade levels.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Reset Non-Grd Courses</b> | Select to clear any grades that have been entered or posted for a student in a non-graded course, or if a graded course is changed to a non-graded course and at least one grade exists for this course.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Semesters</b>             | Select the semesters to be computed. If you select 2, both semesters 1 and 2 are computed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Cycle</b>                 | <p>Select the cycle to be updated.</p> <p>If you select cycle 3, semester grades are automatically calculated only if the <b>Comp Sem Avg</b> box is checked for the grade level on <i>Grade Reporting &gt; Maintenance &gt; Tables &gt; Elementary</i>.</p> <p>The cycle 3 option is disabled for two-semester-nine-week campuses. If you select cycle 2, semester grades are automatically calculated for all grade levels.</p> <p>If semester 2 and cycle 3 are selected:</p> <ul style="list-style-type: none"> <li>• If a grade level is set to compute cumulative averages (i.e., <b>Comp Cum Avg</b> is selected for the grade level on <a href="#">Maintenance &gt; Tables &gt; Elementary &gt; Elem Grade</a>), the final grade is calculated as the average of the two semester grades. If a grade level is set to compute both semester average and cumulative average the final grade is calculated as the average of the two semester grades.</li> <li>• <b>Comp Cum Avg</b> has to be <i>checked</i> and the <b>Semester Average</b> has to be <i>unchecked</i> for the utility to average the six cycle grades.</li> </ul> |

Click **Execute**.

- If the campuses uses txGradebook, **Allow Recomputation** cannot be selected on [Maintenance > Tables > Campus Control Options > Computation](#).
- If the campus does not use txGradebook, and **Allow Recomputation** is selected, you will be prompted to confirm that you want to continue when you execute the utility.

|                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Preview Errors</b> | <p><a href="#">Click to view the error list if errors are encountered.</a></p> <p><b>Review the report using the following buttons:</b></p> <p>Click  to go to the first page of the report.<br/> Click  to go back one page.<br/> Click  to go forward one page.<br/> Click  to go to the last page of the report.</p> <p><b>The report can be viewed and saved in various file formats.</b></p> <p>Click  to save and print the report in PDF format.<br/> Click  to save and print the report in CSV format. (This option is not available for all reports.) When a report is exported to the CSV format, the report headers may not be included.<br/> Click  to close the report window. Some reports may have a <b>Close Report</b>, <b>Exit</b>, or <b>Cancel</b> button instead.</p> |
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