Special Ed Info

Table of Contents

Special Ed Info

Registration > Maintenance > District Profile > District Maintenance > Special Ed Info

This tab allows the district to set up its special education information, such as the fiscal agents for any special education cooperative in which the district participates and the Regional Day School for the Deaf (RDSD) used by the district.

NOT CURRENTLY IN USE:
The page also allows you to import special education enrollment and program data. This is an external process that must be enabled by the ASCENDER programming staff. To access the import utility, you must submit a Third Party Agreement to TCC in order to receive an unlock key.

The vendor provides a file of all special education enrollment and program data for a district. Note that the file contains all enrollment records for the school year, not changes only. In the import process, ASCENDER deletes all existing data and replaces it with data in the import file. As long as the option is selected on this page, the import occurs regularly, as specified by the district; however, the imports can be halted as needed by clearing the check box.

IMPORTANT: Enrollment records from prior attendance cycles may be affected when using the special ed import; you may need to re-run attendance reports for prior cycles when using this import.

Update data:

RDSD Fiscal Agent	Type the TEA-assigned county-district number of the school district serving as the RDSD's fiscal agent. Leave blank if the district does not use an RDSD.
Special Ed Co-op	If the district is a member of a special education cooperative, type the name of the co-op, up to 30 characters.
Co-op Fiscal Agent	Type the TEA-assigned county-district number of the school district serving as the co-op's fiscal agent.

☐ Click **Save**.

Enable Special Ed Import	**THESE FIELDS ARE NOT CURRENTLY IN USE.** Select to enable the special education import process. If selected, the import process runs regularly as requested. To temporarily halt the import process (e.g., such as near the PEIMS as-of date), clear the field. Imports will not occur. Although the export process will continue to run as scheduled, no data will be modified. Re-select the field when you wish to resume regularly scheduled imports. **Date of Last Import** The date and time of the last special ed import is displayed.

Back Cover