

Next Year Transfer Factor

2025/04/23 21:02 i Next Year Transfer Factor

2025/04/23 21:02 ii Next Year Transfer Factor

Table of Contents

lovt Voor Transfor Eactor	1
lext fear Transfer Factor	 J

2025/04/23 21:02 iv Next Year Transfer Factor

Next Year Transfer Factor

Registration > Maintenance > District Profile > Tables > NY Transfer Factor

This tab allows the district to create codes for various conditions where enrollment at a capped campus can be overridden. **These codes will apply to the upcoming school year.**

Update data:

Existing transfer factor codes are displayed in order by code.

- **System** codes are displayed in the top grid and cannot be updated.
- The **User** code grid is displayed below the system code grid.

☐ Click **+Add**.

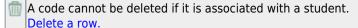
A blank row is added to the **User** code (lower) grid.

code	Type a one-character code (A-Z) that is not already in use. Only alpha codes are allowed.
desc	ription Type a description of the code, up to 35 characters.
☐ Clic	ck Save .

☐ To update a code or description, type over the existing text and save.

NOTE: A code cannot be changed once it is associated with a student.

Other functions and features:



1. Click to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. You can select multiple rows to be deleted at the same time.

2. Click **Save**. You are prompted to confirm that you want to delete the row. Click **Yes** to continue. Otherwise, click **No**.

You can save edits and delete records in the same step (i.e., the changes are all committed when the record is saved).

2025/04/23 21:02 1 Next Year Transfer Factor



Back Cover