



## Delete StudentPortal Account



# Table of Contents

**Delete StudentPortal Account ..... 1**



# Delete StudentPortal Account

**Registration > Utilities > Delete StudentPortal Account**

Student ID:

Retrieve

Directory

Student Info

Stu ID: 004011

RONALD B.WEASLEY

School Year: 2023

Grade: 10

Birthdate: 03-01-2006

StudentPortal User Name: RWEASLEY

The StudentPortal account of the selected student will be permanently deleted from the system.

Execute

This utility does XYZ.

## Update data:

|              |                    |
|--------------|--------------------|
| Student ID   | Select the XXXXXX. |
| Student Name | Select the XXXXXX. |

☐ Click **Retrieve**.

The **Delete** button becomes active.

☐ Click **Delete**.

☐ You are prompted to confirm that you want to delete the selected data. Click **Yes**.  
The account is deleted.

Student ID:

**Student Info**

Stu ID: 003  
School Year: 202  
Grade: 11  
StudentPortal User

The StudentPortal  
will be permanentl

**Warning!**

 Are you sure you want to delete this StudentPortal account?

**NOTE:** If **No** is selected, the pop-up message disappears and the previously retrieved student's information will still display on the page.

 **Information**

StudentPortal record for the student has been deleted.

☐ Click **OK**.



## Back Cover