



## Delete StudentPortal Account



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# Delete StudentPortal Account

**Registration > Utilities > Delete StudentPortal Account**

Student ID:

Retrieve

Directory

Student Info

Stu ID: 004011

RONALD B.WEASLEY

School Year: 2023

Grade: 10

Birthdate: 03-01-2006

StudentPortal User Name: RWEASLEY

The StudentPortal account of the selected student will be permanently deleted from the system.

Execute

This utility does XYZ.

## Update data:

|                   |                                                                                                                                                          |
|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Student ID</b> | Type the six-digit student ID number, including all leading zeros. Or, click <b>Directory</b> to select the student from the <a href="#">Directory</a> . |
|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|

☐ Click **Retrieve**.

Or, click on **Directory** [student\\_directory\\_directory\\_button](#)

☐ Click **Execute**.

☐ You are prompted to confirm that you want to delete the selected data. Click **Yes**.  
The account is deleted.

Student ID: 003248 Retrieve Directory

**Student Info**

Stu ID: 003  
School Year: 202  
Grade: 11  
StudentPortal User

The StudentPortal  
will be permanentl

Execute

**Warning!**

 Are you sure you want to delete this StudentPortal account?

Yes No

**NOTE:** If **No** is selected, the pop-up message disappears and the previously retrieved student's information will still display on the page.

 **Information**

StudentPortal record for the student has been deleted.

OK

☐ Click **OK**.



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