



## **Reset Values (Registration)**



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## Registration > Utilities > Reset Values

This utility mass resets data in a student's latest enrollment record according to your selections. Data from a student's previous campus is not reset.

Make sure to back up your database before running this utility.

### Update data:

Under **Parameters For Reset**:

Select the students whose data will be reset:

<b>Campus</b>	Select to reset data for students at one campus, or leave blank to reset data at all campuses.  If selected: <b>Campus ID</b> Select the campus.
<b>Grade Level</b>	Select to reset data for students in one grade level, or leave blank to reset data for all grade levels.  If selected: <b>Grd Level</b> Select the grade level.
<b>Track</b>	Select to reset data for students on one track, or leave blank to reset data for all tracks.  If selected: <b>Track</b> Select the track.

You must select at least one of the following:

<b>Active Students</b>	Select to reset data for all active students.
<b>Inactive Students</b>	Select to reset data for all inactive students.

If **Items to Reset** is set to *PK Funding*, the following fields are also displayed:

<b>As of</b>	Type the as-of date to validate the student enrollment date. A student's enrollment date must be after this date.
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<b>ADA Eligibility</b>	Select the eligibility status to reset PK funding data for students with a particular eligibility status.
<b>Items to Reset</b>	Select the specific item of data to be reset. <b>NOTE:</b> If <i>PK Funding</i> is selected, additional fields are displayed under <b>Parameters For Reset</b> , as described above.
<b>Values to Reset</b>	

**IMPORTANT!** Verify that you have selected data correctly before you proceed.

Click **Reset Values**. The [Reset Values By Student](#) pop-up window opens.

<b>Clear</b>	Clear your selections on the page.
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