

# **Credit Detail**

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## **Credit Detail**

#### Scheduling > Maintenance > Student Schedules > Credit Detail

This tab displays the student's detailed graduation plan information, including total credits needed, credits earned, courses/credits in progress, requested/scheduled courses/credits, and planned courses/credits. The specific courses, service IDs, school years, and grades are also displayed.

This is the same information displayed on Graduation Plan > Maintenance > Student > Individual Maintenance > Credit Detail.

#### View data:

#### Select a student.

☐ To retrieve a student's records, select the student in one of the following ways:

Student	Begin typing the student ID (with leading zeros) or last name. As you begin typing, a drop-down list displays students whose ID or last name <i>begins with</i> the numbers or characters you have typed. The drop-down list displays the students' full name and grade level. From the drop-down list you can select the student.  The student can also be located by typing the name in one of the following formats:  • Last name, comma, first name (smith, john)  • Last name initial, comma, first name initial (s,j)  • Comma, first name (,j)
Texas Unique Stu ID	Type all or part of the student's Texas Unique Student ID to retrieve students whose ID begins with the characters you typed.  If the student does not have a Unique ID, click TSDS Unique ID button to connect to the TSDS Unique ID Web Service and obtain an ID. Your LEA must have the appropriate credentials through Texas Education Agency Login (TEAL) before this functionality can be used.  Review the Assign a TSDS Unique ID guide for additional information.
Directory	Click to select a student from the Directory.

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### (photo)

If a photo exists for the student, the student photo is displayed.

From Registration > Maintenance > Student Enrollment, you can change the student photo:

- 1. Hover over the image, and click **Change**. The Change Student Photo window opens.
- 2. Click **Choose File**. Locate and open the file for the new image.
- 3. Click **Save**. The window closes, and the new image is displayed.

Photos are not displayed in all applications. They are displayed in Attendance (Inquiry), Discipline, Grade Reporting, Graduation Plan, Health, Registration, and Scheduling. They are not displayed in Special Ed or Test Scores.

The student's status, current and next year grade levels, control number, and team are displayed.

In the **Grade** field, the student's current year grade level is displayed followed by his next year grade level in parentheses.

- The grade level in parentheses is based on the Year End Status field on Registration >
   Maintenance > Student Enrollment > Demo3.
- For 12th grade students who are not being retained next year, the message "Graduating" is displayed.
- For students with a PEIMS year-end-status code of 2, 10, or 15, the current year and next year grade levels are the same.
- Graduation Plan information is displayed if available. If a student has a Graduation Plan and is
  pursuing or has completed Foundation High School Program (FHSP), is pursuing or has
  completed the Distinguished plan, and/or is pursuing or has completed any of the five
  endorsements, that information is displayed below the **Status**.

#### Medical Alert

View medical warning.

The button is displayed if a medical warning exists for the student and **Consent to Display Alert** is selected on Health > Maintenance > Student Health > Emergency.

Click to view the student's medical alert information.

Courses and credits that are not part of the graduation plan, as indicated by the service ID, are indicated with the red exclamation mark icon!

Field	Description
CPR Date Completed	The date on which the student completed courses satisfying the FHSP requirement for cardiopulmonary resuscitation (CPR) instruction is displayed. The date is maintained on Graduation Plan > Maintenance > Student > Individual Maintenance > PGP for students with a graduation plan. Otherwise it is maintained on Registration > Maintenance > Student Enrollment > Demo3.
Speech Date Completed	The date on which the student completed courses satisfying the FHSP requirement for speech instruction is displayed. The date is maintained on Graduation Plan > Maintenance > Student > Individual Maintenance > PGP for students with a graduation plan. Otherwise it is maintained on Registration > Maintenance > Student Enrollment > Demo3.

### Student

Field	Description
Subject Area	The subject areas covered by the graduation plan assigned to the student are listed. Below each subject, the specific courses taken by the student are listed. The same course may be listed twice if the student took it twice (i.e., failed or did not receive credit the first time).
Service ID	The service ID for the course is displayed.

Field	Description
School Year	Title of the Page
	Breadcrumbs > Breadcrumbs
	Include the short page introduction here.  Modify a record:
	Select a student
	☐ To retrieve a student's records, select the student in one of the following ways:
	Begin typing the student ID (with leading zeros) or last name. As yo begin typing, a drop-down list displays students whose ID or last name begins with the numbers or characters you have typed. The drop-down list displays the students' full name and grade level. From the drop-down list you can select the student.
	The student can also be located by typing the name in one of the following formats:
	<ul> <li>Last name, comma, first name (smith, john)</li> <li>Last name initial, comma, first name initial (s,j)</li> <li>Comma, first name (,j)</li> </ul>
	Texas Unique Stu Unique Stu ID  Type all or part of the student's Texas Unique Student ID to retrieve students whose ID begins with the characters you typed.
	If the student does not have a Unique ID, click TSDS Unique ID button to connect to the TSDS Unique ID Web Service and obtain an ID. Your LEA must have the appropriate credentials through Texas Education Agency Login (TEAL) before this functionality can be used Review the Assign a TSDS Unique ID guide for additional information
	<b>Directory</b> Click to select a student from the Directory.
	(photo) If a photo exists for the student, the student photo is displayed.
	From Registration > Maintenance > Student Enrollment, you can change the student photo:
	1. Hover over the image, and click <b>Change</b> . The Change Student Photo window opens.
	2. Click <b>Choose File</b> . Locate and open the file for the new image.
	3. Click <b>Save</b> . The window closes, and the new image is displayed.
	Photos are not displayed in all applications. They are displayed in Attendance (Inquiry), Discipline, Grade Reporting, Graduation Plan, Health, Registration, and Scheduling. They are not displayed in Special Ed or Test Scores.
	Field Description
	Campus ID
	Pass/Fail
	Click <b>Save</b> . **NOTE:
	Other functions and features:
	Delete a row. Click to delete the selected row. The row is shaded red to indicate that it will be deleted when the record is saved.
	Click <b>Save</b> . A message is displayed confirming that you want to delete the row.
	Click <b>OK</b> to delete the row.
Credits Needed	Click <b>Cancel</b> not to delete the row.  The total number of credits required for the subject area is displayed on the <b>Total</b>
Cieuits Needed	row for the subject area.

### Student

Field	Description
Credits Earned	If the student has earned credit for the course, the number of credits is displayed by school year. The total credits earned for the subject area is displayed on the <b>Total</b> row for the subject area.
Semester # Grade	The student's semester grade for each course is displayed by school year.
Final Grade	If a final grade has been posted for the course, the final grade is displayed by school year.
Credits in Progress	The number of credits the student will earn upon completing each course in which he is currently enrolled is displayed. The total credits in progress for the subject area are displayed in the <b>Total</b> row for the subject area.
Credits Scheduled/Requested	The number of credits the student has scheduled or requested for the upcoming school year is displayed. These courses have not yet been attempted. The total credits scheduled and requested for the subject area is displayed in the <b>Total</b> row for the subject area.
Remaining Plan Credits	The number of credits included in future years of the student's graduation plan is displayed. This number also takes into account any scheduled credits for the upcoming school year. For example, a 10th grade student who has successfully taken English I and English II in 9th and 10th grades respectively, and has scheduled English III for 11th grade, will have one remaining plan credit for English IV.
Credits Lacking	This field takes into account the credits earned, in progress, and scheduled/requested, and remaining plan credits, and compares them to the credits required for the plan. Any difference is indicated. If all required credits have been accounted for in the subject area, a zero is displayed. Otherwise, the number is displayed and highlighted in red.



# **Back Cover**