



ASCENDER GUIDES



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Semester Select the semester you want to view attendance for.

Detailed View

Detailed View (All Attendance) is the default view.

Attendance

Semester: 1

Detailed View

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Legend

- U: Unexcused Absences
- T: Tardies
- E: Excused Absences
- S: SCHOOL RELATED

Period	Course	Instructor	8/26	8/29	9/3	9/12	9/13	9/16	9/17	9/19	9/24	9/25
0	ADVISORY	WILLIS, ANTHONY VICTORIA		E	T				T			
1-2	HLTH SCIENCE TH	WOLFORD, YENI		E								
3	ALGEBRA II	VARGAS, OLGA		E								
4	US HIST	AGUILERA, L ADELA		E								
5	MATH MEDI PRO	VARGAS, OLGA		E			T					
6	ANATOMYPHYS	WEAVER, VALERIA		E					T			T
7	ENGLISH III	WILLIS, ANTHONY VICTORIA		E				T		T	T	
8	READING I	WILLIS, ANTHONY VICTORIA	U	E		U						

Your schedule is displayed. The date appears in the column heading *only* if you were marked absent or tardy for any period during that day.

If you were present and on time for the entire day, nothing appears for the date.

If you were *not* present for the entire class, a code appears for the period and date. A description of each code is displayed in the **Legend**.

All Attendance/Only Absences View

The **All Attendance** view is selected by default, which displays the four main absence types:

- Unexcused Absence (U)
- Tardy (T)
- Excused Absence (E)
- School Related (S)

☐ Click or tap the **Only Absences** button to toggle to see additional absence types.

All applicable codes are listed in the **Legend**, including the following additional types:

- College/Military (C) (Excused)
- Suspended (S) (Unexcused)

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Legend

- U: UNEXCUSED(U)
- A: ABSENT(E)
- T: TARDY(T)
- C: COLLEGE/MILITARY(E)
- B: SCHOOL RELATED(S)
- S: SUSPENDED(U)

Period	Course	Instructor	8/30	9/15
1	PRINC AGFONARE	GONZALEZ, A HELENA	is	
2	ALGEBRA 1	WADDELL, SHAE TIA	is	
3	HEALTH	STEIN, JOSEPH SARAH	is	
4	BUSINFOMG1	EADS, R DONALD	is	
5	WORLD GEOGRAPHY	KNOX, SUE KAILEE	is	
6	READING LAB 2	SPARKS, LEE SAN JUANITA	is	
7	ENGLISH 1	VELASQUEZ, E TAMMY	is	
8	BIOLOGY 1	WIEBER, VANESSA	is	

Only Absences

☐ Click or tap **All Attendance** to return to the original view.

MOBILE DEVICE USERS: On a mobile device, if you have numerous absences, you may need to tap a row to open the Details view in order to see all absences for a particular class.

Calendar View

☐ Click or tap **Calendar View**.

Attendance

Semester: 1

Calendar View

View Toggles: Detailed View, **Calendar View**, Totals View

Legend:

- U: Unexcused Absences**
- T: Tardies**
- E: Excused Absences**
- S: SCHOOL RELATED**

Attendance details for 08/29/2019

Period	Class	Attendance
0	ADVISORY	E
1	HLTH SCIENCE TH	E
3	ALGEBRA II	E
4	US HIST	E
5	MATH MEDI PRO	E
6	ANATOMYPHYS	E
7	ENGLISH III	E
8	READING I	E

All months for the selected semester are displayed.

If the student was not present for the entire class for any period of the day, the date is shaded. Click the date to view the attendance details for each period. The period is only listed if your student was marked absent or tardy for that period.

Totals View

☐ Click or tap **Totals View**.

Attendance

Semester: 1 ▼

Detailed View
Calendar View
Totals View

Legend
U: Unexcused Absences
T: Tardies
E: Excused Absences
S: SCHOOL RELATED

Totals View

Period	Course	Instructor	Total Absences	E: Excused Absences	U: Unexcused Absences	S: SCHOOL RELATED	T: Tardies
0	ADVISORY	WILLIS, ANTHONY VICTORIA	1	1	0	0	2
1-2	HLTH SCIENCE TH	WOLFORD, YENI	2	2	0	0	0
3	ALGEBRA II	VARGAS, OLGA	1	1	0	0	0
4	US HIST	AGUILERA, LADELA	1	1	0	0	1
5	MATH MEDI PRO	VARGAS, OLGA	1	1	0	0	2
6	ANATOMYPHYS	WEAVER, VALERIA	1	1	0	0	2
7	ENGLISH III	WILLIS, ANTHONY VICTORIA	1	1	0	0	3
8	READING I	WILLIS, ANTHONY VICTORIA	3	1	2	0	0

Your classes are listed by period, and the total number of excused absences, unexcused absences, school-related absences (e.g., UIL events or field trips), and tardies for the selected semester are listed.

The **Total Absences** column displays semester totals for all absence types, excluding tardies.

Instructor	If the instructor has provided an email address, his name is displayed as a link to his email address.
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MOBILE DEVICE USERS: Tap a row to view semester totals for the class.



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