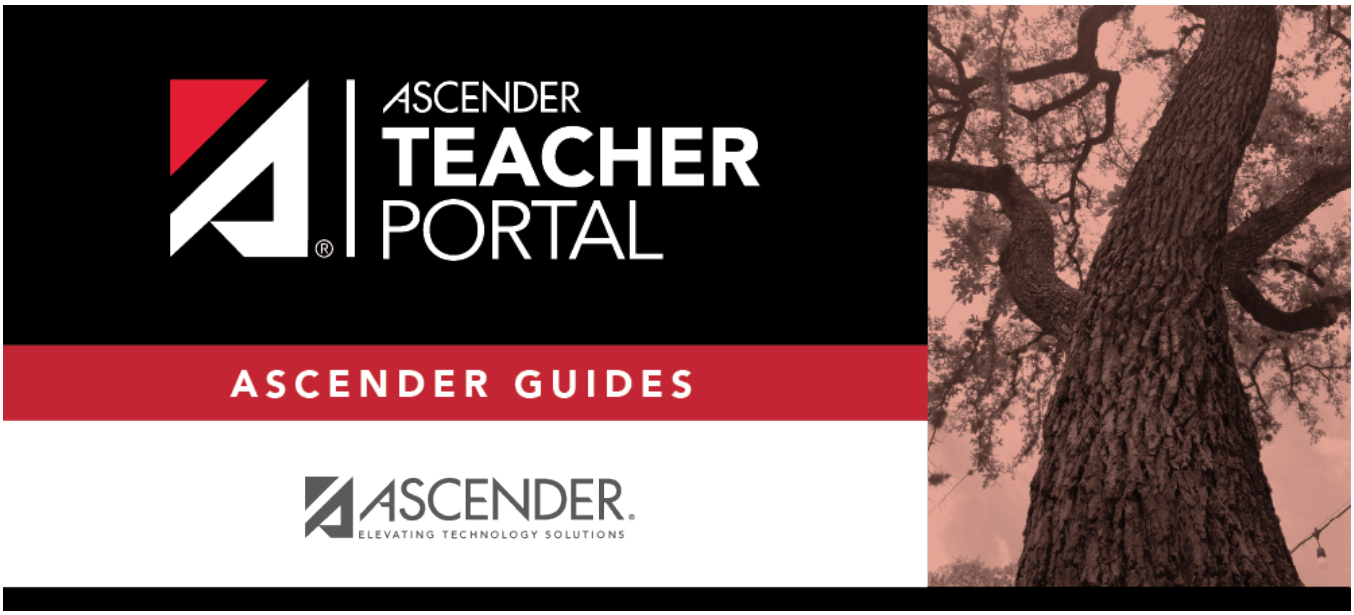

Attendance Rosters

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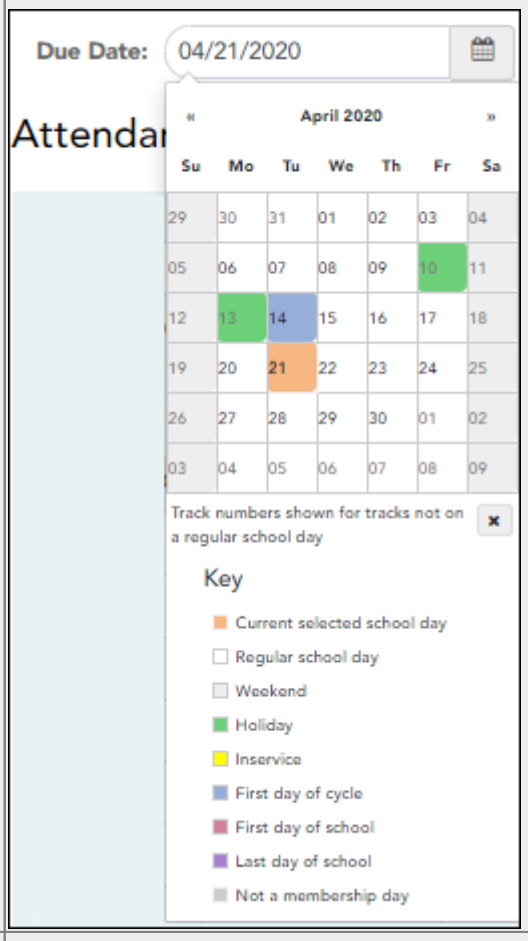
Attendance Roster Selection

Attendance > Attendance Rosters

This page allows you to print attendance rosters for one course or all of your courses at one time. A signature line is provided at the bottom of each period-course.

About mass activation (iTCCS districts only)

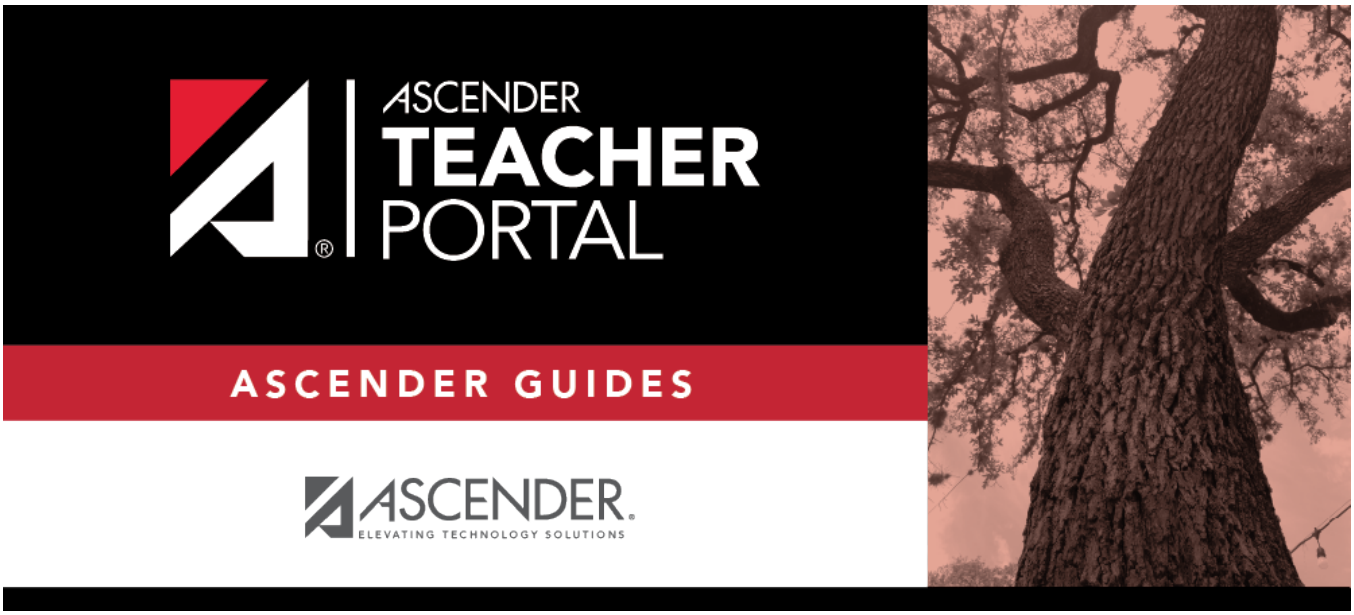
Generate report:

Date	The calendar is color-coded according to the track, and a legend is provided for the colors. For multi-track campuses, the tracks are listed below the date and are highlighted with color coding, when applicable. You cannot select a date outside the current calendar year. Valid school dates begin with the earliest meeting day for any track at the campus and end with the latest meeting day for any track at the campus. 
Semester	The current semester is displayed by default. You can select another semester.
Period	
Sorting Options	
Admin Options	

❑ Click **Generate**.

The report opens in a new window, and you can print the report from that window.

❑ In the new window, click **Print** to print the report.
❑ To close the report, click **Close Window** in the report window. The Report Selection page remains open on your desktop.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