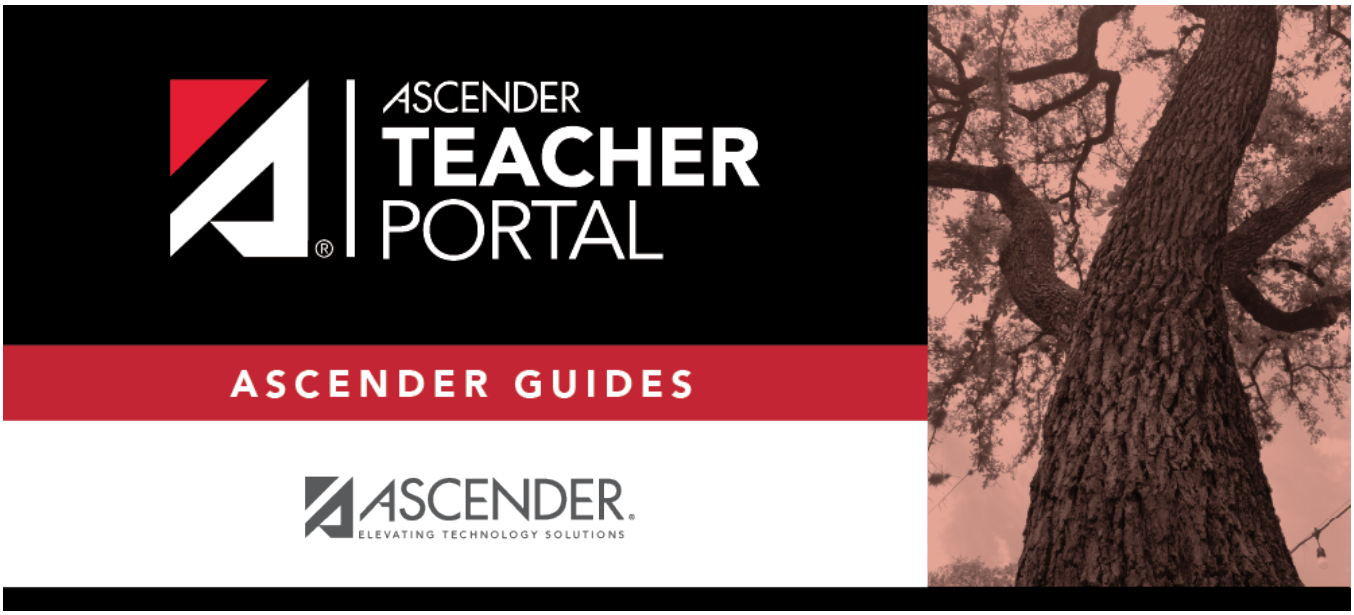

Reset Your Password

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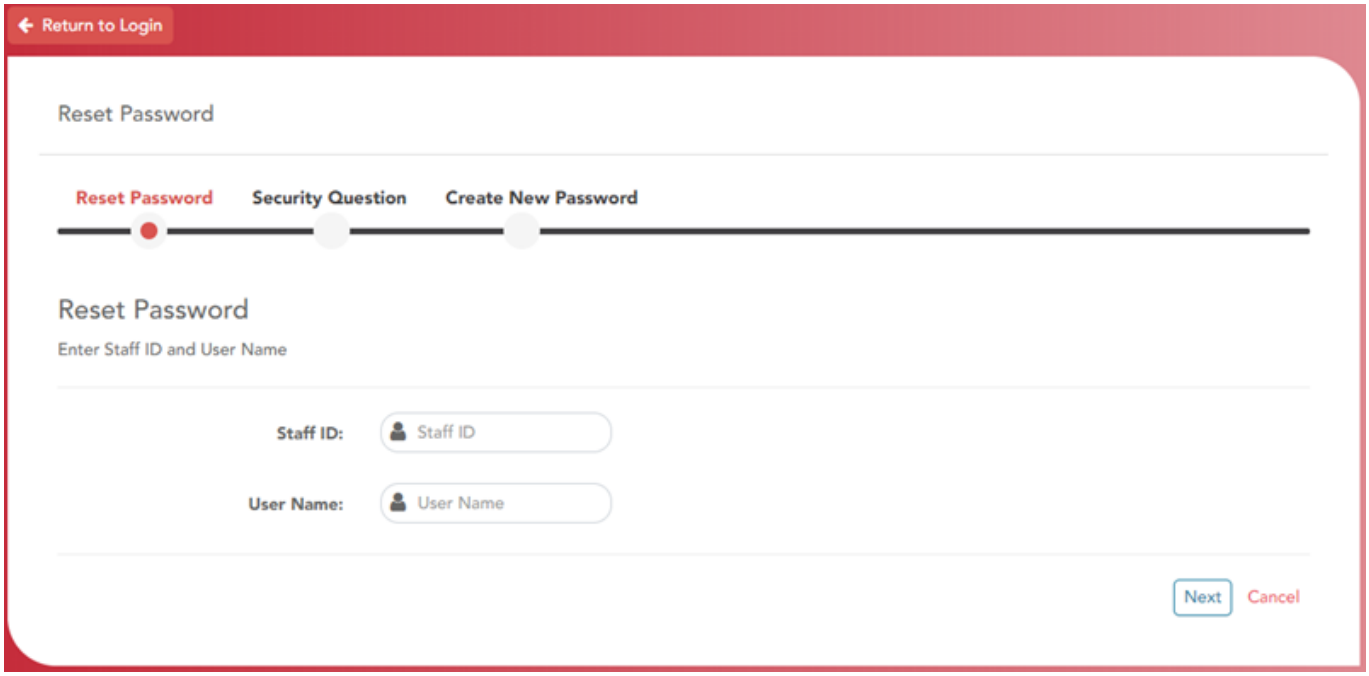
Reset Your Password

You can use the Reset Password wizard to reset your password.

Reset Password

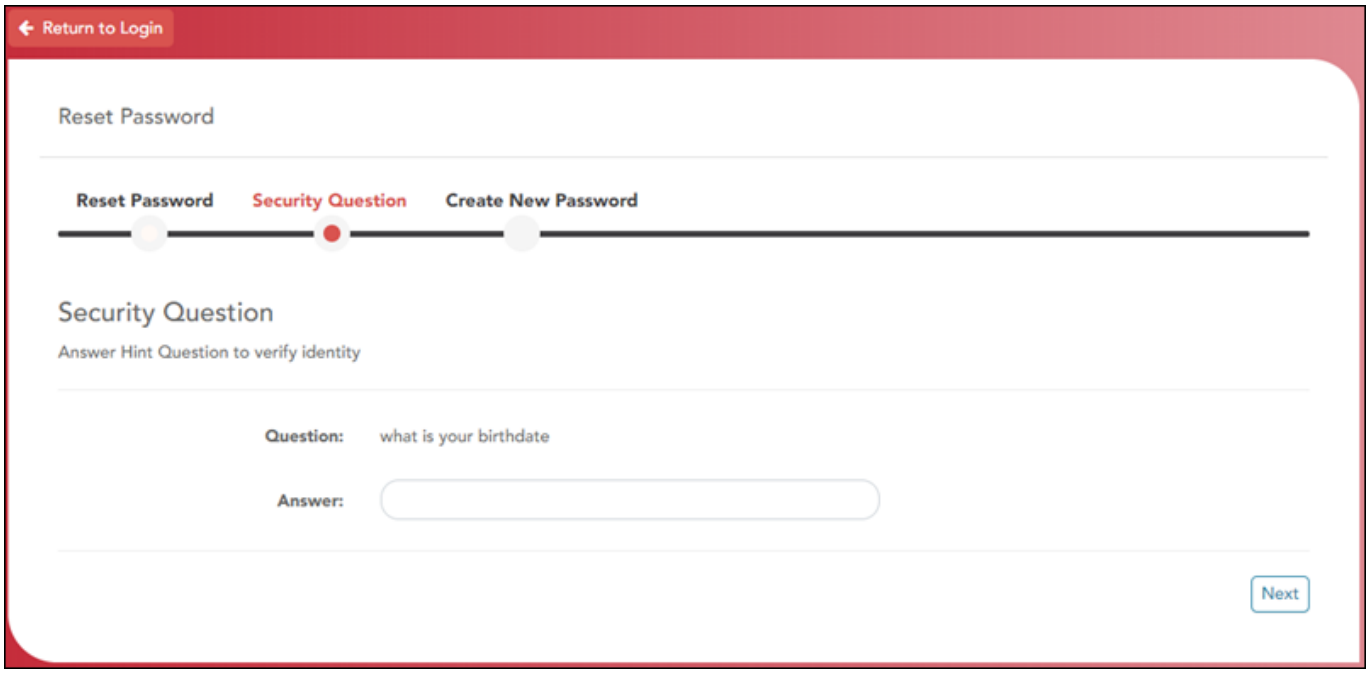


Staff ID	Type your Staff ID.
User Name	Type your user name. You must create an account in order to create a user name.

❑ Click **Next**.

If you entered the data correctly, the Security Question step opens.

Security Question

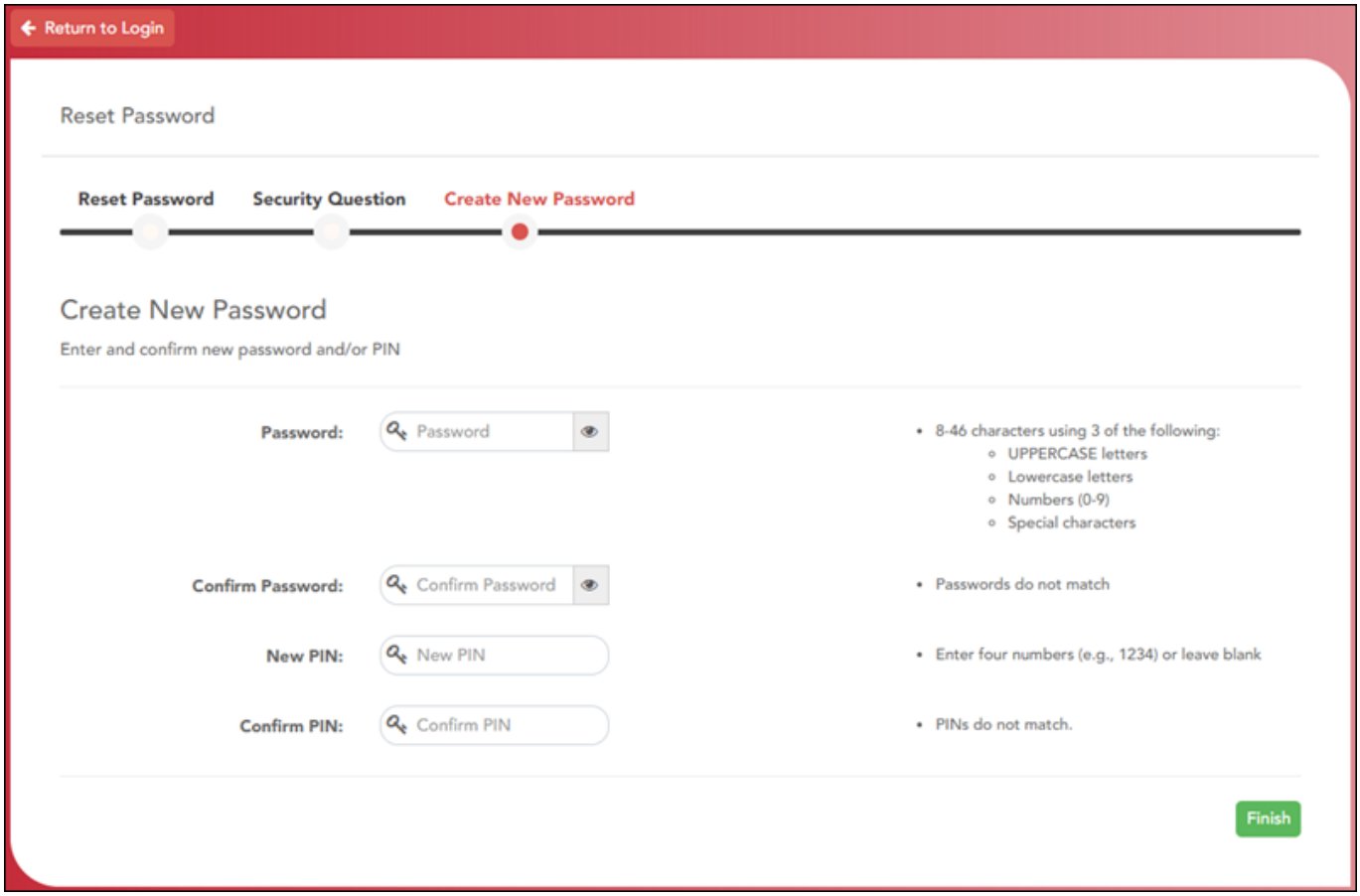


❑ Type the answer to your security question in the **Answer** field.

❑ Click **Next**.

If you entered the data correctly, the Create New Password step opens.

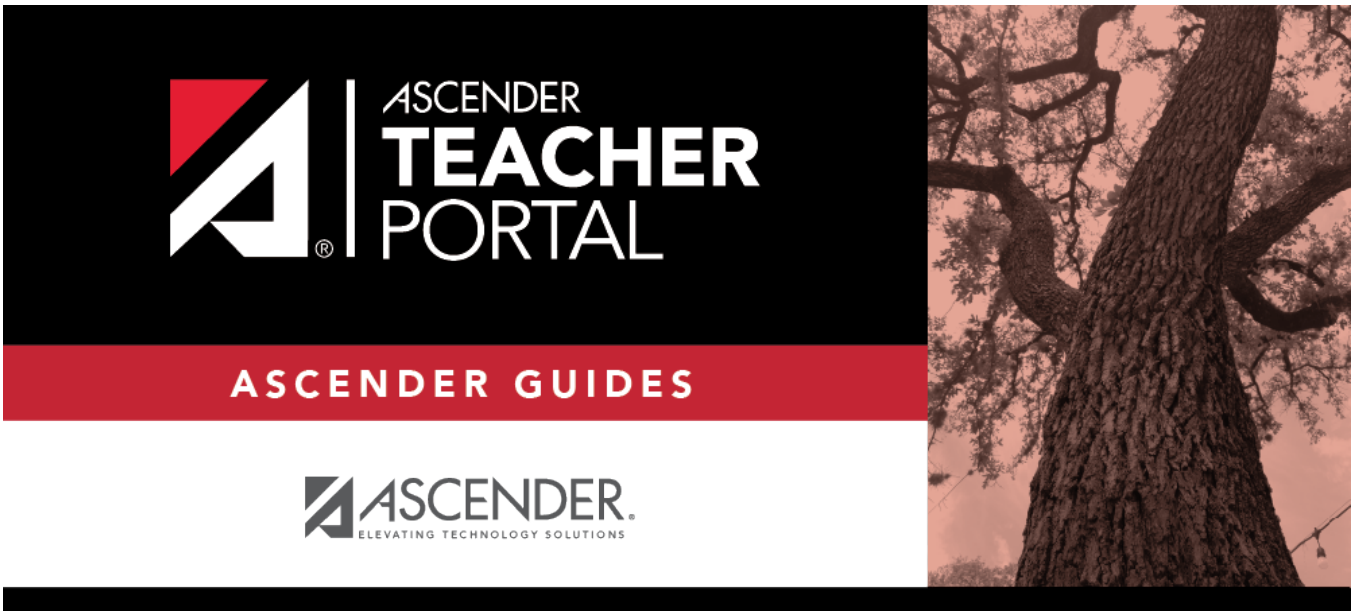
Create New Password



❑ Type your new password following the requirements on the screen.

❑ Click **Finish**.

The Announcements page opens.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