



## Percent Failing



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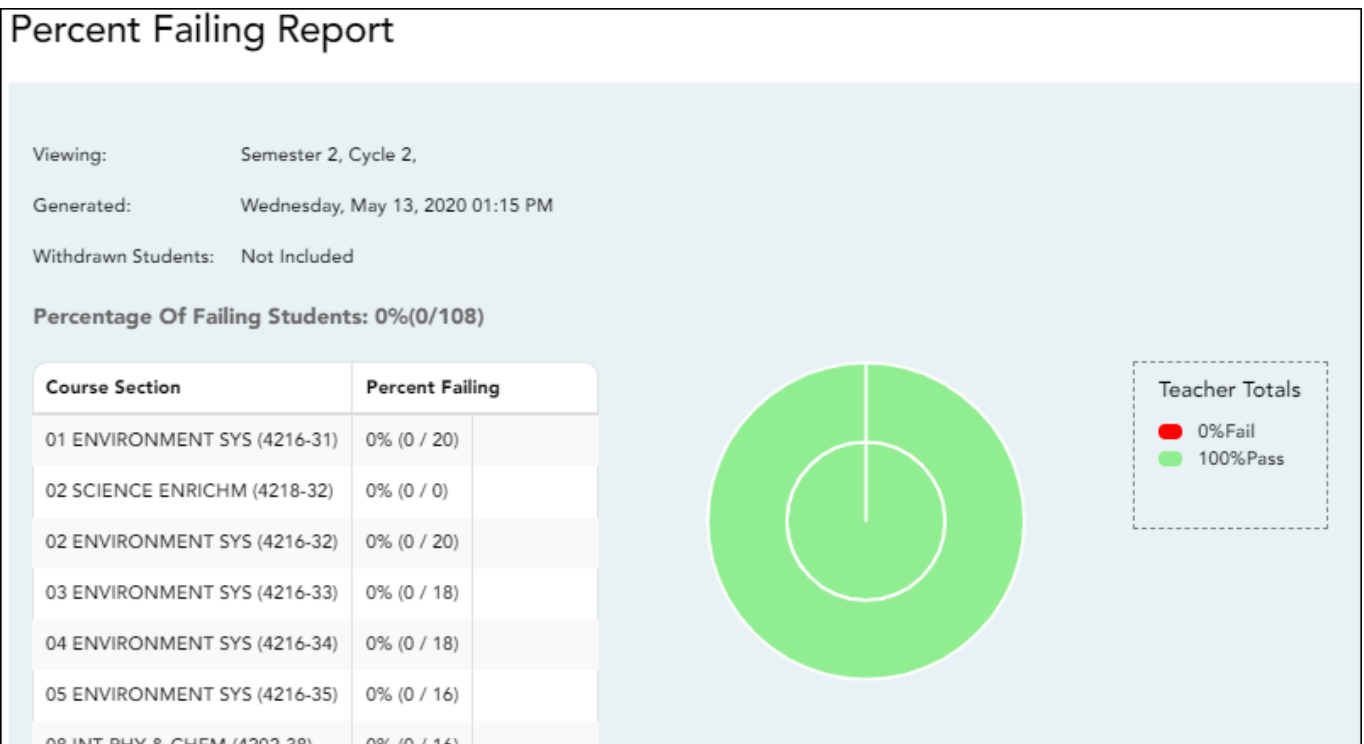
# Percent Failing

## Reports > Percent Failing

This report provides the percentage of a teacher's students who have a failing working cycle average for each class, as well as a total for all of the teacher's classes. The data can be displayed in a pie chart or grid format. Non-graded courses are not included.

Administrative users have the option to view the data for all teachers across the campus.

**NOTE:** Background colors may not automatically print, depending on your browser settings. For more information, [click here](#).



### Generate the report:

Specify report options:

<b>Semester</b>	The current semester is displayed. You can select a different semester.
<b>Cycle</b>	

<b>Viewing Options</b>	<b>Include Withdrawn Students</b>	Withdrawn students are not automatically included. Select the field to include withdrawn students in the report.	
	<b>View Chart</b>	<p>Select to view the data in a pie chart as well as the grid format. If not selected, only the grid is displayed.</p> <p>The pie chart outer circle displays the data for all of the teacher's classes.</p> <p>If any of the teacher's students have failing averages, the pie chart inner circle displays a breakdown of failing students by class.</p>	
<b>Admin Options</b>	These fields are only displayed if you are logged on as an administrative user.		
	<b>Across Campus</b>	Select to view data for all teachers across the campus. Otherwise, grades are only displayed for the impersonated teacher's courses.	
	<b>Force page break between instructors</b>	<p>This field is enabled when <b>Across Campus</b> is selected.</p> <p>Select to include a page break between teachers.</p>	

Click **Generate**.

- The report opens in a new window, and you can print the report from that window.
- The report selection page remains open on your desktop.



## Back Cover