



# Rubrics



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# Rubrics

**Reports > Rubrics**

**Settings > Rubric Setup**

This report prints a rubric chart which has been set up on [Settings > Manage Rubric Charts](#). You can print only the rubric chart (i.e., blank), or you can print the rubric chart with student grades for a particular assignment.

## Rubric Report Selection

**Rubric Name:** Essay ▼ **Title (Optional):**  

If Title is left blank, the Rubric Name will be the title on the report.

Generate

## Generate the report:

Specify report options:

|                          |  |
|--------------------------|--|
| <b>Rubric Name</b>       | Select the rubric chart you want to print. Only rubric charts that have skills and scores already set up are listed.   |
| <b>Title</b>             | (Optional) Type a title for the report, up to 50 characters. If blank, the rubric chart name is used as the title.   |
| <b>Print with grades</b> | Select to print the report with student grades. This field is only displayed if the selected rubric chart has already been used to grade an assignment.                              |
|                          | If selected, an additional field is displayed allowing you to select a course-section. Only course-sections that have a rubric chart set up are listed.                              |
|                          | <b>course-section</b> Once you select a course-section, another field is displayed allowing you to select the assignment that was graded with a rubric chart.                        |
|                          | <b>assignment</b> Once you select an assignment, a list of students in the course-section is displayed, along with their grade for the assignment.                                   |
|                          | <b>This Student</b> Select for the students you want to print the rubric for. You can select <b>Check all</b> at the top of the column to select all students in the course-section. |

Click **Generate**.

- The report opens in a new window, and you can print the report from that window.
- The report selection page remains open on your desktop.



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