

# ASCENDER TeacherPortal

## Elementary Skills-Based Grading

Occurs in ASCENDER  
Occurs in TeacherPortal Admin  
Occurs in TeacherPortal

### District Setup

District Admin uploads district logo.

### Campus Setup

Campus Admin enables skills-based grading at the campus.

### TeacherPortal Admin Report Card Setup

TeacherPortal Admin adds grade types.

TeacherPortal Admin adds skills sets.

TeacherPortal Admin adds to skills sets.

TeacherPortal Admin sets up report cards by grade level..

What will print on the report card?

How much space will teachers have to enter notes?

How will report cards be printed and distributed?

TeacherPortal Admin selects the skills to print on the report card.

### TeacherPortal Admin Course Setup

TeacherPortal Admin associates each course with a report card.

### Teacher Daily Steps

Teacher enters skills-based grades throughout cycle.

Teacher assesses letter, number and word

### Mid-Cycle Steps

Teacher enters IPR notes.

Do you want to print previously accomplished skill grades on IPRs for subsequent cycles?

Who will print IPRs?

Campus Admin prints IPRs.

Teacher prints IPRs.

### End-of-Cycle Steps

Teacher enters report card notes..

If final cycle of semester, print Promoted/Retained message?

Do you want to print previously accomplished skill grades on IPRs for subsequent cycles?

Who will print report cards?

Campus Admin prints report cards.

Teacher prints report cards.

Signature lines

Letter, number, color, word skills and/or rote counting grids

Attendance/tardies

Expectations

District message and grading description

TeacherPortal Admin selects whether to have fixed notes size.

TeacherPortal Admin specifies orientation, page breaks and mailing address

Campus Admin selects to print message.

Campus Admin copies grades from one cycle to the next.