



fall_extracts

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Each time you extract data, you overwrite the data in the frozen files (i.e., State Reporting maintenance pages), including any data that was manually entered.

For a complete list of extract rules and edits for 2018-2019, see <http://castro.tea.state.tx.us/tsds/teds/2019A/teds-ds5.pdf>.

- Budget extract.

State Reporting > Extracts > Fall > Finance Budget

The Fall Budget Extract page extracts data for the *FinanceExtension* interchange.

The screenshot shows the 'Data Extracted - InterchangeFinanceExtension' page. At the top are 'Run', 'Print', and 'Save' buttons. The 'Method' section has 'Delete ALL & Add' (selected) and 'Add New' radio buttons. The 'Crosswalk Options' section lists several checkboxes with descriptions: 'Crosswalk 049 Omit specific funds', 'Crosswalk 069 Convert prog by fund/prog', 'Crosswalk 045 Convert program by fund/sobj', 'Crosswalk 040 Convert org to another', 'Crosswalk 046 Convert fund to another', 'Replace 00 in 6XXX with 99 Replace prog 00 in obj 6XXX', 'Crosswalk 047 Convert obj to another', 'Crosswalk 048 Convert func to another', 'Crosswalk 055 Convert prog by fund/func/sobj', and 'Crosswalk 056 Convert prog by fund'. Below these are two sections for 'Year 1' and 'Year 2', each with 'Acct Period', 'Thru', and 'Fiscal Year' dropdown menus. The 'Year 1' section is highlighted with a black border.

Method	
<input checked="" type="radio"/> Delete ALL & Add	<input type="radio"/> Add New

Crosswalk Options	
<input type="checkbox"/> Crosswalk 049 <i>Omit specific funds</i>	<input type="checkbox"/> Crosswalk 069 <i>Convert prog by fund/prog</i>
<input type="checkbox"/> Crosswalk 045 <i>Convert program by fund/sobj</i>	<input type="checkbox"/> Crosswalk 040 <i>Convert org to another</i>
<input type="checkbox"/> Crosswalk 046 <i>Convert fund to another</i>	<input type="checkbox"/> Replace 00 in 6XXX with 99 <i>Replace prog 00 in obj 6XXX</i>
<input type="checkbox"/> Crosswalk 047 <i>Convert obj to another</i>	
<input type="checkbox"/> Crosswalk 048 <i>Convert func to another</i>	
<input type="checkbox"/> Crosswalk 055 <i>Convert prog by fund/func/sobj</i>	
<input type="checkbox"/> Crosswalk 056 <i>Convert prog by fund</i>	

Year 1	
Acct Period	<input type="button" value="▼"/>
Thru	<input type="button" value="▼"/>
Fiscal Year	<input type="button" value="▼"/>

Year 2	
Acct Period	<input type="button" value="▼"/>
Thru	<input type="button" value="▼"/>
Fiscal Year	<input type="button" value=""/>

Method	Delete ALL and Add	(Recommended) Select to delete all existing data for this fiscal year from the State Reporting tables before extracting and adding new data to the State Reporting tables.																				
	Add New	Select if you are re-extracting data. This option adds data to the State Reporting tables. CAUTION: If any Finance data exists in the State Reporting tables for this fiscal year; there is a risk of duplicating data if this option is selected.																				
Year 1 Year 2	File ID	Type the file ID for the prior year according to your district's naming convention for prior year file IDs. This is maintained on ASCENDER Finance > Tables > District Finance Options. For the specified File ID , all audit entries must be posted, and revenue and expense balances must be reconciled to the audit report.																				
	Acct Period	Select the beginning accounting period. The number corresponds to the month in which the fiscal year begins (e.g., 9 for September).																				
	Thru	Select the ending accounting period. The number corresponds to the month in which the fiscal year ends (e.g., 8 for August).																				
	Fiscal Year	Select the ending year of the fiscal year. For example, for the 2021-2022 school year, select 2. See Year 2 below: Leave the Year 2 fields blank unless you have 5xxx-8xxx records for multiple fiscal years in the same File ID. Year 2 automatically increments the fiscal year by 1 from the Fiscal Year field in the Year 1 field above.																				
Crosswalk Options	<p>Extracting Multiple Fiscal Year Data Example</p> <p>Select Replace 00 in 6XXX with 99.</p> <p>Select Crosswalk 046 if locally defined funds exist in your budget/finance.</p> <p>Select any other crosswalk tables you are using. The crosswalk tables must be built prior to running the extract.</p> <table border="1"> <tr> <td>Crosswalk 049</td><td>Select to omit a specific fund from the fall submission.</td></tr> <tr> <td>Crosswalk 045</td><td>Select to convert a specific fund/subobject combination to a program code.</td></tr> <tr> <td>Crosswalk 046</td><td>Select to convert one fund code to another fund code.</td></tr> <tr> <td>Crosswalk 047</td><td>Select to convert one object code to another object code.</td></tr> <tr> <td>Crosswalk 048</td><td>Select to convert one function code to another function code.</td></tr> <tr> <td>Crosswalk 055</td><td>Select to convert a specific fund/function/subobject combination to a program code.</td></tr> <tr> <td>Crosswalk 056</td><td>Select to convert a specific fund code to a program code.</td></tr> <tr> <td>Crosswalk 069</td><td>Select to convert a specific fund/program combination to a program code.</td></tr> <tr> <td>Crosswalk 040</td><td>Select to convert one organization code to another organization code.</td></tr> <tr> <td>Replace 00 in 6XXX with 99</td><td>Select to replace program intent codes 00 in 6XXX with 99, provided the function code is not equal to 11.</td></tr> </table>		Crosswalk 049	Select to omit a specific fund from the fall submission.	Crosswalk 045	Select to convert a specific fund/subobject combination to a program code.	Crosswalk 046	Select to convert one fund code to another fund code.	Crosswalk 047	Select to convert one object code to another object code.	Crosswalk 048	Select to convert one function code to another function code.	Crosswalk 055	Select to convert a specific fund/function/subobject combination to a program code.	Crosswalk 056	Select to convert a specific fund code to a program code.	Crosswalk 069	Select to convert a specific fund/program combination to a program code.	Crosswalk 040	Select to convert one organization code to another organization code.	Replace 00 in 6XXX with 99	Select to replace program intent codes 00 in 6XXX with 99, provided the function code is not equal to 11.
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- Click **Run** to extract the selected records.

A message is displayed indicating that the extract is complete.

- Click **Save** to write the records to ASCENDER State Reporting tables.

IMPORTANT! You must click **Save** to add the budget data to State Reporting. If you do not click **Save**, you will need to re-extract the data.

Print [View the report.](#)

Review the report using the following buttons:

Click  to go to the first page of the report.
Click  to go back one page.
Click  to go forward one page.
Click  to go to the last page of the report.

The report can be viewed and saved in various file formats.

Click  to save and print the report in PDF format.
Click  to save and print the report in CSV format. (This option is not available for all reports.) When a report is exported to the CSV format, the report headers may not be included.
Click  to close the report window. Some reports may have a **Close Report**, **Exit**, or **Cancel** button instead.
Review the accuracy of the budget data. Finance budget codes are listed on the left, and the collapsed PEIMS records are listed on the right.

WARNING! If you navigate away from the extract page, the **Print** button will no longer be available.

NOTE: Data can be re-extracted, but you will overwrite any existing data in State Reporting when you click **Save**, unless you select **Add New** under **Method** when re-extracting data.



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