



## **fall\_submission\_grd\_rptg\_ms\_reports**



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Data in the district master schedule can be verified by running the following reports:

**Grade Reporting > Reports > Grade Reporting Reports > Instructors > SGR0140 - Instructor List (Grd Rptng)**

Date Run: 2/23/2021 8:41 AM

Cnty-Dist: 031-776 001

Instructor Listing

001 School

Sch Year: 2021

Program ID: SGR0140

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Instr ID	Name	Staff ID	Campus	Grd Lvl	Section	Homeroom	Dept	Excl from PEIMS
000	PACHECO, MATTHEW L	000770	001				CLS	Y
006	SWETLICK, SEAN J	001006	001				FAR	N
010	TALAMANTEZ, SHARON E	001010	001				ATH	N
021	THOMAS-HUGGINS, SHELLIE N	001021	001					Y
023	TIEKEN, SHERILYNN M	001023	001				ATH	N
025	TIJERINA, SHERRON A	001025	001				VOC	Y
029	TOPE, SHERRY J	001029	001					N
036	DOWDY, LESLIE	T00036	001					Y
039	TREVINO, STACY	001039	001				ART	N
041	WYNDER, CHRISTOPHER	T00041	001					Y

SGR0140 allows you to verify that staff IDs are correct.

**Grade Reporting > Reports > Grade Reporting Reports > Instructors > SGR2500 - Schedule of Classes (Grd Rptng)**

Date Run: 2/23/2021 8:43 AM  
Cnty-Dist: 031-776 101  
Campus: 101

Schedule of Classes  
101 School  
Sch Year: 2021  
Semester: 2

Program ID: SGR2500  
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Format: Course Title  
Course-Section, Enrollment  
Room Number, Days MET  
TEA Course Number  
Class Role

Instructor	Period 00	Period 01	Period 02	Period 03	Period 04	Period 05	Period 06	Period 07	Period 08
YOW, V Instr ID: 144		SCIENCE 0402-04 17 MTWThF 02650400 01-Teacher of Record						MATH 0401-04 17 MTWThF 02640040 01-Teacher of Record	
Total Students: 108									
ZAROSKY, W Instr ID: 076 Sf ID=001151		MATH KG 0001-06 20 MTWThF 02640006	HOME ROOM 0006-06 20 MTWThF 02620000				PE/HEALTH 0005-06 20 MTWThF 02630000		

Run SGR2500 before staff responsibilities data is extracted. The report provides a count of students in each instructor's class, as well as service ID and total students. You can compare data to the database after the staff data is extracted.

**For elementary campuses:**

- Each course-section must have at least one student in order for staff responsibilities data to be extracted for that course.
- For districts that use the multi-period scheduling for elementary grade reporting, each subject should have a unique period. This is recommended by the TEA for classroom linking.

**Grade Reporting > Reports > Grade Reporting Reports > Instructors > SGR2550 - Teaching Assignments**

**IMPORTANT:** CTE must be selected for the instructor on **Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Section**.

Instr ID	Instructor	Class Role	Role ID	CTE	Entry Date	Withdraw Date
000	PACHECO, MATTHEW L.	01	087	<input checked="" type="checkbox"/>	09-08-2020	- -

+ Add

Date Run: 2/23/2021 8:53 AM  
 Cnty-Dist: 031-776  
 Campus: 001  
 Sort: A = Instr

Teaching Assignments with Dates of Assignment and Area of Responsibility  
 001 School  
 Sch Year: 2021

Instr ID	Staff ID	Name	Class Role	Role ID	Cert CTE	Campus	Course	Sec	Sem	Beg Per	End Per	Title	Subject Area	Service
185	000185	CHEW, CHRISTI	01	087	Y	001	8890	01	1	01		PRIN ARCH	VOED	13004
			01	087	Y		8891	01	1	01		PRIN CONSTRUCT	VOED	13004
			01	087	Y		8851	02	1	02	03	CONST TECH 1	VOED	13004
			01	087	Y		8890	02	1	02		PRIN ARCH	VOED	13004
			01	087	Y		8891	02	1	02		PRIN CONSTRUCT	VOED	13004
			01	087	Y		8890	03	1	03		PRIN ARCH	VOED	13004
			01	087	Y		8891	03	1	03		PRIN CONSTRUCT	VOED	13004
			01	087	Y		8890	06	1	06		PRIN ARCH	VOED	13004
			01	087	Y		8891	06	1	06		PRIN CONSTRUCT	VOED	13004
			01	087	Y		8890	07	1	07		PRIN ARCH	VOED	13004
			01	087	Y		8891	07	1	07		PRIN CONSTRUCT	VOED	13004
			01	087	N		9100	07	1	07		STU. AIDE	LOCA	85000
			01	087	N		9100	75	1	07		STU. AIDE	LOCA	85000
			01	087	Y		8890	08	1	08		PRIN ARCH	VOED	13004
			01	087	Y		8891	08	1	08		PRIN CONSTRUCT	VOED	13004
			01	087	Y		8890	01	2	01		PRIN ARCH	VOED	13004

Set **Sort** parameter to D (Subject Area).

**Cert CTE** is set to Y for all VOED and COMP courses in the **Subject Area** column for all weighted state career and technical funding courses and CTE-certified teachers.

## Grade Reporting > Reports > Grade Reporting Reports > Master Schedules > SGR0050 - District Master List (Grd Rptng)

Date Run: 2/23/2021 8:55 AM Cnly-Dist: 031-776		District Master List (Grade Reporting) TEXAS ISD Sch Year: 2021																				Program ID: SGR0050 Page: 1 of 14																				
PEIMS																																										
Course Number	Title	Abbrev Name	SIF	Nbr	Exam	Pod	Sem	Core	ELA	Auto	Wgt	Grade	Crd	Pvt	Lvl	Grd	Cred	Crd	Grd	Gender	HR	HR	HR	GA	GA	Service ID	Service ID	Dept	Textbook	ISBN	Consid	Spec	Incl	Priority	AAR	CTE	Course	Pop	Role	Class		
0100	SEE COUNSELOR	SEE COUN	N	2	1	2							H	Y	0.0	4	N			R	0	R				8EXCLUDE	XCL STAFF					N	E					01	087	01		
0150	TRIBE TIME	TRIBE	N	2	1	2							H	Y	0.0	4	Y			R	1	R				85000XXX	OC,OTHER					Y	R					01	087	01		
0810	PRIN AG FD NR	PRINAFNR	N	2	1	2							H	Y	1.0	4	Y			R	0	R				13000200	RINAFNR	AGR				Y	E					05	087	01		
0814	GRAPHIC DESIGN	GRAPHDI1	N	2	1	2							H	Y	1.0	4	Y			R	0	R				13008800	GRAPHDI1	ART				Y	E	V					05	087	01	
1111	PAP ENG 1	ENG 1	N	2	1	2							H	Y	1.0	4	Y			H	1	H				03220100	ENG 1				H	Y	R					09	087	01		
1112	PAP ENG 2	ENG 2	N	2	1	2							H	Y	1.0	4	Y			H	1	H				03220200	ENG 2				H	Y	R					09	087	01		
1113	PAP ENG 3	ENG 3	N	2	1	2							H	Y	1.0	4	Y			H	1	H				03220300	ENG 3				H	Y	R					09	087	01		
1114	PAP ENG 4	ENG 4	N	2	1	2							H	Y	1.0	4	Y			H	1	H				03220400	ENG 4				H	Y	R					09	087	01		
1121	ENGLISH 1	ENG 1	N	2	1	2							H	Y	1.0	4	Y			R	1	R				03220100	ENG 1					Y	R					01	087	01		
1122	ENGLISH 2	ENG 2	N	2	1	2							H	Y	1.0	4	Y			R	1	R				03220200	ENG 2					Y	R					01	087	01		
1123	ENGLISH 3	ENG 3	N	2	1	2							H	Y	1.0	4	Y			R	1	R				03220300	ENG 3					Y	R					01	087	01		
1124	ENGLISH 4	ENG 4	N	2	1	2							H	Y	1.0	4	Y			R	1	R				03220400	ENG 4					Y	R					01	087	01		

SGR0050 allows you to verify that district course information is correct. Verify data in the **Service ID**, **Pop Srv**, **Role ID**, and **Class Type** columns.

You can also use SGR0050 to identify service IDs in the C022 code table that are not appropriate for the CTE course.

You can filter for CTE courses (in numerical order and alpha order, or individually):

Sort/Filter

Program ID: SGR0050

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Sort/Filter

☐ Sort Criteria

☒ Filter Criteria

Add Criterion

Delete Selected

<input type="checkbox"/>	Column	Operator	Value	Logical
<input type="checkbox"/>	Service ID	≥	03580140	AND
<input type="checkbox"/>	Service ID	=	03581700	OR
<input type="checkbox"/>	Service ID	≤	12700300	

OK

Cancel





- If bold only on the district master schedule.
- If not bold, is coded on the section tab...
- If blank, no section is built.

## Grade Reporting > Reports > Grade Reporting Reports > Master Schedules > SGR0220 - Invalid Service ID

Date Run: 2/23/2021 Cnty-Dist: 031-776		Invalid Service ID TEXAS ISD Sch Year: 2021				Program ID: SGR0220 Page: 1 of 1	
Course Number	Title	Service ID	Abbrev Name	Nbr Sems	Self Paced	Graded Course	Credit Level
8829	WEB TECH	13027900	WEBTECH	2	0	Y	H
8835	WEB TECH	13027900	WEBTECH	2	0	Y	H
9792	HEALTH	83200HLT	HEALTH	2	0	Y	M

SGR0220 compares the district course service IDs to the C022 table for the current year and identifies any courses that have service IDs not found in the C022 table. Any courses with invalid service IDs are listed in the report.

## Grade Reporting > Reports > Grade Reporting Reports > Student Verification > SGR1600 - Career and Technology Code Verification

Date Run: 2/23/2021 09:08:30 Cnty-Dist: 031-776 Campus: 001							Career and Technology Code Verification Report 001 School Sch Year: 2021 Semester: 1							Program ID: SGR1600 Page: 1 of 17					
Student Name	Student ID	SSN State ID	Grd Lvl	Ctrl Nbr	Act Cd	Trk	WD Date	Course Number	Sec Nbr	Period	Sem Nbr	Car Tech Code	CTE Crd Amt	Xfr Crs	TEA Service ID	TEA Service ID Description	TEA Service ID Override	Crs Dt Entry	Crs Dt Withdrw
ADAM, CARLOS L	505385	XXX-XX-XXXX	09	010	1	01		8890	06	06 - 06	1	1	1		13004210	PRINARC		08/17/2020	
ADAME, ANDREA L	504115	XXX-XX-XXXX	10	912	1	01		8822	04	04 - 04	1	2	1		13024700	CHILDEV		08/17/2020	
ADAMS, JONATHAN D	101177	XXX-XX-XXXX	11	755	1	01		8801	04	04 - 04	1	1	1		13000300	LIVEPROD		08/17/2020	08/25/2020
								8818	03	03 - 03	1	1	1		13000400	SMANIMGT		08/25/2020	
AGUILAR, BILLY	503863	XXX-XX-XXXX	12	064	1	01		3133	03	03 - 03	1	1	1		13020600	ANATPHYS		08/17/2020	
								8841	02	02 - 02	1	1	1		13018000	FINMATH		08/17/2020	
AGUILAR, DEVIN L	504028	XXX-XX-XXXX	11	025	1	01		8836	03	03 - 03	1	2	1		13008200	PRINAAVTC		08/17/2020	
								8855	04	04 - 04	1	2	1		13001800	FLORAL		08/17/2020	
								8913	01	01 - 01	1	2	1		13011200	PRINBMF		08/17/2020	
ALCOSA, ANNAYELLIE F	504192	XXX-XX-XXXX	10	639	1	01		8822	07	07 - 07	1	2	1		13024700	CHILDEV		08/17/2020	
ALEMAN, JOHN N	504283	XXX-XX-XXXX	09	973	1	01		8821	02	02 - 02	1	1	1		13024200	PRINHUSR		08/17/2020	
ALEMAN, KRISTEN L	301083	XXX-XX-XXXX	09	877	2	01	01/05/2021	8800	01	01 - 01	1	0	1		13000200	PRINAFNR		08/17/2020	
ALFONSO, JAYLIN R	101152	XXX-XX-XXXX	11	083	1	01		8802	02	02 - 02	1	1	1		13000700	ADVANSOI		08/17/2020	
								8832	01	01 - 01	1	1	1		13027200	PRINIT		08/17/2020	
ALLEN, JESSE M	301019	XXX-XX-XXXX	11	083	1	01		8891	08	08 - 08	1	1	1		13004220	PRINCON		08/17/2020	

SGR1600 lists the students enrolled in CTE courses, equivalent TEA course numbers, and entry and withdrawal dates. You can run SGR0400 to identify students in the course, and then compare data

in SGR1600 for students enrolled in the course.

## Grade Reporting > Reports > Create Grade Reporting Reports

☐ District Course Offered CYR

☐ Title ☐ Core Crs ☐ Service ID ☐ Service ID Descr ☐ Textbook ISBN  
☐ Nbr of Sem ☐ ELA Wgt ☐ GA Wgt ☐ Abbrev Name ☐ Dist Crs Seq  
☐ Graded Crs ☐ Auto Grd ☐ GA Table ☐ Period Ctrl ☐ CTE Hrs  
☐ Credits ☐ Dist AAR Use ☐ HRoll Cd ☐ Required/Elective ☐ Instr Sett  
☐ Self Paced ☐ Dist Spec Cons ☐ HRoll Wgt ☐ Dist Gender Restr ☐ Dist Pop Srvd  
☐ Allow Part Crdt ☐ Incl UIL Elig Crs ☐ HRoll Table ☐ Department ☐ Role ID  
☐ Credit Lvl ☐ Credit Seq ☐ Exam Sem Pattern ☐ Dist Class Type ☐ Exclude from TeacherPortal  
☐ OnRamps ☐ Crs Nbr ☐ Grad Plan ☐ CPR ☐ Speech

☐ Campus Course Offered CYR

☐ Course Section CYR

☐ Cr Section Nbr ☐ Cr Special Consid ☐ Dual Credit ☐ Incl UIL Elig Sec ☐ Adv Tech Crd  
☐ Cr AAR Use ☐ Grade Rstrctn ☐ Wks/Mnth ☐ Cr Instruct Sett ☐ College Cr Hrs-Sem 1  
☐ Max Seats ☐ Add Grd Rstrctn ☐ Elem Skills Based ☐ Distance Lrng ☐ College Cr Hrs-Sem 2  
☐ Type Rstrctn ☐ Cr Gender Rstrctn ☐ Locked ☐ Cr Pop Srvd ☐ College Cr Hrs-Sem 3  
☐ Crs Seq ☐ Multi Svc Ind ☐ Team Code ☐ Cr Class Type ☐ College Cr Hrs-Sem 4  
☐ PK Curricula ☐ High Qual PK Prog ☐ Stu Instr ☐ PK Sch Type ☐ OnRamps  
☐ Home Room Ind ☐ PK Prog Eval Type ☐ Grad Plan Use

☐ Course Meet CYR

☐ Sem ☐ Days of Week ☐ Period Begin ☐ Period End ☐ Room ☐ Time Begin ☐ Time End  
☐ Lockout ☐ Instr ID ☐ Class Role ☐ Role ID ☐ Cert CTE ☐ Entry Date ☐ Withdraw Date

☐ Instructor CYR

☐ Instr Last Name ☐ Instr First Name ☐ Instr Mid Name ☐ Section ☐ In Grade Level ☐ Email  
☐ Homeroom ☐ Exclude from Fall PEIMS ☐ Max Study Halls/Day ☐ Max Sections/Sem ☐ Max Periods/Day ☐ Max Preps/Sem  
☐ Max Contact Per/Year ☐ Restr Department ☐ Restr Subject Area ☐ Restr Resvrd Room ☐ Designator 1 ☐ Designator 2  
☐ Designator 3

You can create a custom report to verify master schedule data.



## Back Cover