



## **fall\_submission\_grd\_rptg\_ms\_reports**



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Data in the district master schedule can be verified by running the following reports:

**Grade Reporting > Reports > Grade Reporting Reports > Instructors > SGR0140 - Instructor List (Grd Rptng)**

Date Run: 2/23/2021 8:41 AM	Instructor Listing	Program ID: SGR0140						
Cnty-Dist: 031-776 001	001 School	Page: 1 of 8						
	Sch Year: 2021							
Instr ID	Name	Staff ID	Campus	Grd Lvl	Section	Homeroom	Dept	Excl from PEIMS
000	PACHECO, MATTHEW L	000770	001				CLS	Y
006	SWETLICK, SEAN J	001006	001				FAR	N
010	TALAMANTEZ, SHARON E	001010	001				ATH	N
021	THOMAS-HUGGINS, SHELLIE N	001021	001					Y
023	TIEKEN, SHERILYNNE M	001023	001				ATH	N
025	TIJERINA, SHERRON A	001025	001				VOC	Y
029	TOPE, SHERRY J	001029	001					N
036	DOWDY, LESLIE	T00036	001					Y
039	TREVINO, STACY	001039	001				ART	N
041	WYNDER, CHRISTOPHER	T00041	001					Y
042	YUELL, ERIN L	000000	001					Y

SGR0140 allows you to verify that staff IDs are correct.

**Grade Reporting > Reports > Grade Reporting Reports > Instructors > SGR2500 - Schedule of Classes (Grd Rptng)**

Date Run: 2/23/2021 8:43 AM	Schedule of Classes	Program ID: SGR2500							
Cnty-Dist: 031-776 101	101 School	Page: 175 of 175							
Campus: 101	Sch Year: 2021								
	Semester: 2								
Format: Course Title Course-Section, Enrollment Room Number, Days MET TEA Course Number Class Role									
Instructor	Period 00	Period 01	Period 02	Period 03	Period 04	Period 05	Period 06	Period 07	Period 08
YOW, V Instr ID: 144		SCIENCE 0402-04 MTWThF 02650400 01-Teacher of Record	17					MATH 0401-04 MTWThF 02640040 01-Teacher of Record	17
Total Students: 108									
ZAROSKY, W Instr ID: 076 Sf ID=001151		MATH KG 0001-06 MTWThF 02630000	HOME ROOM 0006-06 MTWThF 02630000	20	20		PE/HEALTH 0005-06 MTWThF 02630000	20	

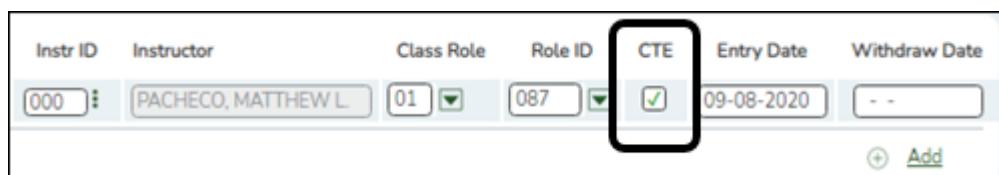
Run SGR2500 before staff responsibilities data is extracted. The report provides a count of students in each instructor's class, as well as service ID and total students. You can compare data to the database after the staff data is extracted.

**For elementary campuses:**

- Each course-section must have at least one student in order for staff responsibilities data to be extracted for that course.
- For districts that use the multi-period scheduling for elementary grade reporting, each subject should have a unique period. This is recommended by the TEA for classroom linking.

**Grade Reporting > Reports > Grade Reporting Reports > Instructors > SGR2550 - Teaching Assignments**

**IMPORTANT: CTE** must be selected for the instructor on **Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Section**.



Instr ID	Instructor	Class Role	Role ID	CTE	Entry Date	Withdraw Date
000	PACHECO, MATTHEW L	01	087	<input checked="" type="checkbox"/>	09-08-2020	--
<input type="button" value="Add"/>						

Date Run: 2/23/2021 8:53 AM  
 Cnty-Dist: 031-776  
 Campus: 001  
 Sort: A = Instr

Teaching Assignments with Dates of Assignment and Area of Responsibility  
 001 School  
 Sch Year: 2021

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Instr ID	Staff ID	Name	Class Role	Role ID	Cert CTE	Class ID					Title	Subject Area	Service	
						Campus	Course	Sec	Sem	Beg Per	End Per			
185	000185	CHEW, CHRISTI	01	087	Y	001	8890	01	1	01		PRIN ARCH	VOED	1300-
			01	087	Y		8891	01	1	01		PRIN CONSTRUCT	VOED	1300-
			01	087	Y		8891	02	1	02	03	CONST TECH 1	VOED	1300-
			01	087	Y		8890	02	1	02		PRIN ARCH	VOED	1300-
			01	087	Y		8891	02	1	02		PRIN CONSTRUCT	VOED	1300-
			01	087	Y		8890	03	1	03		PRIN ARCH	VOED	1300-
			01	087	Y		8891	03	1	03		PRIN CONSTRUCT	VOED	1300-
			01	087	Y		8890	03	1	03		PRIN ARCH	VOED	1300-
			01	087	Y		8891	06	1	06		PRIN ARCH	VOED	1300-
			01	087	Y		8891	06	1	06		PRIN CONSTRUCT	VOED	1300-
			01	087	Y		8890	07	1	07		PRIN ARCH	VOED	1300-
			01	087	Y		8891	07	1	07		PRIN CONSTRUCT	VOED	1300-
			01	087	Y		9100	07	1	07		STU. AIDE	LOCA	85000
			01	087	N		9100	75	1	07		STU. AIDE	LOCA	85000
			01	087	Y		8890	08	1	08		PRIN ARCH	VOED	1300-
			01	087	Y		8891	08	1	08		PRIN CONSTRUCT	VOED	1300-
			01	087	Y		8890	01	2	01		PRIN ARCH	VOED	1300-

Set **Sort** parameter to D (Subject Area).

**Cert CTE** is set to Y for all VOED and COMP courses in the **Subject Area** column for all weighted state career and technical funding courses and CTE-certified teachers.

## Grade Reporting > Reports > Grade Reporting Reports > Master Schedules > SGR0050 - District Master List (Grd Rptng)

District Master List (Grade Reporting)												Program ID: SGR0050							
TEXAS ISD												Page: 1 of 14							
Sch Year: 2021												PEIMS							
Course Number	Title	Abbrev Name	SF Nbr	Exam	Prd	Core	ELA	Auto	Crd Prfl	Crd Grd	Crd Seq	Gender	HR Cd	HR Th	HR Wgt	GA Cd	GA Th	GA Wgt	
			Pod	Sem	Sem	Sem	Crs	Wgt	Grade	Crd Lvl	Crd Crdt								
0100	SEE COUNSELOR	SEE COUN	N	2	1	2	H	Y	0.0	4	N	R	0	R	8EXCLUDE	XCL STAFF	N	E	
0150	TRIBE TIME	TRIBE	N	2	1	2	H	Y	0.0	4	Y	R	1	R	85000XXX	OC. OTHER	Y	R	
0810	PRIN AG FD NR	PRINAFNR	N	2	1	2	H	Y	1.0	4	Y	R	0	R	13000200	PRINAFNR	AGR	Y	E
0814	GRAPHIC DESIGN	GRAPHD11	N	2	1	2	H	Y	1.0	4	Y	R	0	R	13008800	GRAPHD11	ART	Y	E
1111	PAP ENG 1	ENG 1	N	2	1	2	H	Y	1.0	4	Y	H	1	H	03220100	ENG 1	H	Y	V
1112	PAP ENG 2	ENG 2	N	2	1	2	H	Y	1.0	4	Y	H	1	H	03220200	ENG 2	H	Y	R
1113	PAP ENG 3	ENG 3	N	2	1	2	H	Y	1.0	4	Y	H	1	H	03220300	ENG 3	H	Y	R
1114	PAP ENG 4	ENG 4	N	2	1	2	H	Y	1.0	4	Y	H	1	H	03220400	ENG 4	H	Y	R
1121	ENGLISH 1	ENG 1	N	2	1	2	H	Y	1.0	4	Y	R	1	R	03220100	ENG 1	Y	R	
1122	ENGLISH 2	ENG 2	N	2	1	2	H	Y	1.0	4	Y	R	1	R	03220200	ENG 2	Y	R	
1123	ENGLISH 3	ENG 3	N	2	1	2	H	Y	1.0	4	Y	R	1	R	03220300	ENG 3	Y	R	
1124	ENGLISH 4	ENG 4	N	2	1	2	H	Y	1.0	4	Y	R	1	R	03220400	ENG 4	Y	R	

SGR0050 allows you to verify that district course information is correct. Verify data in the **Service ID**, **Pop Srv**, **Role ID**, and **Class Type** columns.

You can also use SGR0050 to identify service IDs in the C022 code table that are not appropriate for the CTE course.

You can filter for CTE courses (in numerical order and alpha order, or individually):

Sort/Filter

Program ID: SGR0050
Sort/Filter

Sort Criteria
Filter Criteria

Add Criterion
Delete Selected

Column	Operator	Value	Logical
<input type="checkbox"/>	<input type="button" value="≥"/>	03580140	<input type="button" value="AND"/>
<input type="checkbox"/>	<input type="button" value="="/>	03581700	<input type="button" value="OR"/>
<input type="checkbox"/>	<input type="button" value="≤"/>	12700300	

OK
Cancel

Sort the report by service ID so that all CTE courses are displayed together.

District Master List (Grade Reporting)											
TEXAS ISD											
Sch Year: 2021											
Course Number	Title	Abbrev Name	Slf Pcd	Nbr Sem	Exm Sem	Prd Ctrl	Core Crs	ELA Wgt	Auto Grade		
			Crd Lvl	Prtl Crd		Credit Seq	Grd Crs	Gender	HR Cd	HR Tbl	
									HR Wgt	GA Tbl	
									GA Wgt		
1111	PAP ENG 1	ENG 1	N	2	1	2	H	Y	1.0	4	Y
1112	PAP ENG 2	ENG 2	N	2	1	2	H	Y	1.0	4	Y
1113	PAP ENG 3	ENG 3	N	2	1	2	H	Y	1.0	4	Y
1114	PAP ENG 4	ENG 4	N	2	1	2	H	Y	1.0	4	Y
1121	ENGLISH 1	ENG 1	N	2	1	2	H	Y	1.0	4	Y
1122	ENGLISH 2	ENG 2	N	2	1	2	H	Y	1.0	4	Y
1123	ENGLISH 3	ENG 3	N	2	1	2	H	Y	1.0	4	Y
1124	ENGLISH 4	ENG 4	N	2	1	2	H	Y	1.0	4	Y
1125	ENGLISH 3	ENG 3	N	2	1	2	H	Y	1.0	4	Y
1126	ENGL 1301	DC ENG 3	N	1	1	1	H	N	0.5	4	Y
1127	ENGL 1302	DC ENG 3	N	1	1	1	H	N	0.5	4	Y
1128	ENGL 2322	DC ENG 4	N	1	1	1	H	N	0.5	4	Y
1129	ENGL 2323	DC ENG 4	N	1	1	1	H	N	0.5	4	Y
1131	English 4	ENG 4	N	2	1	0	H	Y	1.0	4	Y
1135	JOURNALISM	JRNLSM	N	2	1	2	H	Y	1.0	4	Y

**Grade Reporting > Reports > Grade Reporting Reports > Master Schedules > SGR0110 - Master Schedule PEIMS (Grd Rptng)**

Master Schedule PEIMS Information											Program ID: SGR0110																	
001 School											Page: 1 of 77																	
Sch Year: 2021											Bold indicates district data																	
➡ # Inactive Instructor																												
Sec	Inst	Inst Name	Class Role	Sum	Days Met	Per Enr	Beg Enr	End Time	Entry Date	Withdraw Date	Non Campus Based	Svc ID	Class Type	Pop Srv	Role ID	Grp ID	PK Curr	PK Inst	PK Type	PK Eval	Home Room	On Ramps	Dual Crd	Adv Crd	Tech Hrs	CTE Teacher	College	Credit Hours
Course Number	0100	Title	SEE COUNSELOR						08/17/2020			00	8EXCLUD	01	01	087				1	0	0		Y	0	0		
01	01	MTWThF	01	01					08/17/2020			00	8EXCLUD	01	01	087				0	0	0		N	0	0		
02	01	MTWThF	02	02					08/17/2020			00	8EXCLUD	01	01	087				0	0	0		N	0	0		
03	01	MTWThF	03	03					08/17/2020			00	8EXCLUD	01	01	087				0	0	0		N	0	0		
04	01	MTWThF	04	04					08/17/2020			00	8EXCLUD	01	01	087				0	0	0		N	0	0		
06	01	MTWThF	06	06					08/17/2020			00	8EXCLUD	01	01	087				0	0	0		N	0	0		
07	01	MTWThF	07	07					08/17/2020			00	8EXCLUD	01	01	087				0	0	0		N	0	0		
08	01	MTWThF	08	08					08/17/2020			00	8EXCLUD	01	01	087				0	0	0		N	0	0		

SGR0110 allows you to verify that campus course information is correct at the section level. Section-level settings override district information, so ensure that the information is correct. The report also indicates invalid service IDs that must be corrected. Verify **Beg Time** and **End Time** are correct if they are used to report Teacher Responsibilities. If using crosswalks in State Reporting, the **Beg Time** and **End Time** should be blank.

**NOTE:**

- If bold only on the district master schedule.
- If not bold, is coded on the section tab...
- If blank, no section is built.

**Grade Reporting > Reports > Grade Reporting Reports > Master Schedules > SGR0220 - Invalid Service ID**

Date Run: 2/23/2021 Cnty-Dist: 031-776		Invalid Service ID TEXAS ISD Sch Year: 2021				Program ID: SGR0220 Page: 1 of 1	
Course Number	Title	Service ID	Abbrev Name	Nbr Sems	Self Paced	Graded Course	Credit Level
8829	WEB TECH	13027900	WEBTECH	2	0	Y	H
8835	WEB TECH	13027900	WEBTECH	2	0	Y	H
9792	HEALTH	83200HLT	HEALTH	2	0	Y	M

SGR0220 compares the district course service IDs to the C022 table for the current year and identifies any courses that have service IDs not found in the C022 table. Any courses with invalid service IDs are listed in the report.

**Grade Reporting > Reports > Grade Reporting Reports > Student Verification > SGR1600 - Career and Technology Code Verification**

Date Run: 2/23/2021 09:08:30 Cnty-Dist: 031-776 Campus: 001		Career and Technology Code Verification Report 001 School Sch Year: 2021 Semester: 1												Program ID: SGR1600 Page: 1 of 17					
Student Name	Student ID	SSN State ID	Grd Lvl	Cntl Nbr	Act Cd	Trk	WD Date	Course Number	Sec Nbr	Period	Sem Nbr	Car Tech Code	CTE Crd Amt	Xfr Crs	TEA Service ID	TEA Service ID Description	TEA Service ID Override	Crs Dt Entry	Crs Dt Wthdrw
ADAM, CARLOS L	505385	XXX-XX-XXXXX	09	010	1	01		8890	06	06 - 06	1	1	1		13004210	PRINARC		08/17/2020	
ADAME, ANDREAL	504115	XXX-XX-XXXXX	10	912	1	01		8822	04	04 - 04	1	2	1		13024700	CHILDDDEV		08/17/2020	
ADAMS, JONATHAN D	101177	XXX-XX-XXXXX	11	755	1	01		8801	04	04 - 04	1	1	1		13000300	LIVEPROD		08/17/2020	
								8818	03	03 - 03	1	1	1		13000400	SMANIMGT		08/25/2020	
AGUILAR, BILLY	503863	XXX-XX-XXXXX	12	064	1	01		3133	03	03 - 03	1	1	1		13020600	ANATPHYS		08/17/2020	
								8841	02	02 - 02	1	1	1		13018000	FINMATH		08/17/2020	
AGUILAR, DEVIN L	504028	XXX-XX-XXXXX	11	025	1	01		8836	03	03 - 03	1	2	1		13008200	PRINAAVTC		08/17/2020	
								8855	04	04 - 04	1	2	1		13001800	FLORAL		08/17/2020	
								8913	01	01 - 01	1	2	1		13011200	PRINBMF		08/17/2020	
ALCOSER, ANNAYELLIE F	504192	XXX-XX-XXXXX	10	639	1	01		8822	07	07 - 07	1	2	1		13024700	CHILDDDEV		08/17/2020	
ALEMAN, JOHN N	504283	XXX-XX-XXXXX	09	973	1	01		8821	02	02 - 02	1	1	1		13024200	PRINHUSR		08/17/2020	
ALEMAN, KRISTEN L	301083	XXX-XX-XXXXX	09	877	2	01	01/05/2021	8800	01	01 - 01	1	0	1		13000200	PRINAFNR		08/17/2020	
ALFONSO, JAYLIN R	101152	XXX-XX-XXXXX	11	083	1	01		8802	02	02 - 02	1	1	1		13000700	ADVANSCI		08/17/2020	
								8832	01	01 - 01	1	1	1		13027200	PRINT		08/17/2020	
ALLEN, JESSE M	301019	XXX-XX-XXXXX	11	083	1	01		8891	08	08 - 08	1	1	1		13004220	PRINCON		08/17/2020	

SGR1600 lists the students enrolled in CTE courses, equivalent TEA course numbers, and entry and withdrawal dates. You can run SGR0400 to identify students in the course, and then compare data

in SGR1600 for students enrolled in the course.

### Grade Reporting > Reports > Create Grade Reporting Reports

<input type="checkbox"/> District Course Offered CYR	<input type="checkbox"/> Core Crs	<input type="checkbox"/> Service ID	<input type="checkbox"/> Service ID Descr	<input type="checkbox"/> Textbook ISBN
<input type="checkbox"/> Title	<input type="checkbox"/> ELA Wgt	<input type="checkbox"/> GA Wgt	<input type="checkbox"/> Abbrev Name	<input type="checkbox"/> Dist Crs Seq
<input type="checkbox"/> Nbr of Sem	<input type="checkbox"/> Auto Grd	<input type="checkbox"/> GA Table	<input type="checkbox"/> Period Ctrl	<input type="checkbox"/> CTE Hrs
<input type="checkbox"/> Graded Crs	<input type="checkbox"/> Dist AAR Use	<input type="checkbox"/> HRoll Cd	<input type="checkbox"/> Required/Elective	<input type="checkbox"/> Instr Sett
<input type="checkbox"/> Credits	<input type="checkbox"/> Dist Spec Cons	<input type="checkbox"/> HRoll Wgt	<input type="checkbox"/> Dist Gender Restr	<input type="checkbox"/> Dist Pop Srvd
<input type="checkbox"/> Self Paced	<input type="checkbox"/> Incl UIL Elig Crs	<input type="checkbox"/> HRoll Table	<input type="checkbox"/> Department	<input type="checkbox"/> Role ID
<input type="checkbox"/> Allow Part Crdt	<input type="checkbox"/> Credit Seq	<input type="checkbox"/> Exam Sem Pattern	<input type="checkbox"/> Dist Class Type	<input type="checkbox"/> Exclude from TeacherPortal
<input type="checkbox"/> Credit Lvl	<input type="checkbox"/> Crs Nbr	<input type="checkbox"/> Grad Plan	<input type="checkbox"/> CPR	<input type="checkbox"/> Speech

<input type="checkbox"/> Campus Course Offered CYR
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<input type="checkbox"/> Course Section CYR
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<input type="checkbox"/> Cr Section Nbr	<input type="checkbox"/> Cr Special Consid	<input type="checkbox"/> Dual Credit	<input type="checkbox"/> Incl UIL Elig Sec	<input type="checkbox"/> Adv Tech Crd
<input type="checkbox"/> Cr AAR Use	<input type="checkbox"/> Grade Rstrctn	<input type="checkbox"/> Wks/Mnth	<input type="checkbox"/> Cr Instruct Sett	<input type="checkbox"/> College Cr Hrs-Sem 1
<input type="checkbox"/> Max Seats	<input type="checkbox"/> Add Grd Rstrctn	<input type="checkbox"/> Elem Skills Based	<input type="checkbox"/> Distance Lrning	<input type="checkbox"/> College Cr Hrs-Sem 2
<input type="checkbox"/> Type Rstrctn	<input type="checkbox"/> Cr Gender Rstrctn	<input type="checkbox"/> Locked	<input type="checkbox"/> Cr Pop Srvd	<input type="checkbox"/> College Cr Hrs-Sem 3
<input type="checkbox"/> Crs Seq	<input type="checkbox"/> Multi Svc Ind	<input type="checkbox"/> Team Code	<input type="checkbox"/> Cr Class Type	<input type="checkbox"/> College Cr Hrs-Sem 4
<input type="checkbox"/> PK Curricula	<input type="checkbox"/> High Qual PK Prog	<input type="checkbox"/> Stu Instr	<input type="checkbox"/> PK Sch Type	<input type="checkbox"/> OnRamps
<input type="checkbox"/> Home Room Ind	<input type="checkbox"/> PK Prog Eval Type	<input type="checkbox"/> Grad Plan Use		

<input type="checkbox"/> Course Meet CYR
--

<input type="checkbox"/> Sem	<input type="checkbox"/> Days of Week	<input type="checkbox"/> Period Begin	<input type="checkbox"/> Period End	<input type="checkbox"/> Room	<input type="checkbox"/> Time Begin	<input type="checkbox"/> Time End
<input type="checkbox"/> Lockout	<input type="checkbox"/> Instr ID	<input type="checkbox"/> Class Role	<input type="checkbox"/> Role ID	<input type="checkbox"/> Cert CTE	<input type="checkbox"/> Entry Date	<input type="checkbox"/> Withdraw Date

<input type="checkbox"/> Instructor CYR
---

<input type="checkbox"/> Instr Last Name	<input type="checkbox"/> Instr First Name	<input type="checkbox"/> Instr Mid Name	<input type="checkbox"/> Section	<input type="checkbox"/> In Grade Level	<input type="checkbox"/> Email
<input type="checkbox"/> Homeroom	<input type="checkbox"/> Exclude from Fall PEIMS	<input type="checkbox"/> Max Study Halls/Day	<input type="checkbox"/> Max Sections/Sem	<input type="checkbox"/> Max Periods/Day	<input type="checkbox"/> Max Preps/Sem
<input type="checkbox"/> Max Contact Per/Year	<input type="checkbox"/> Restr Department	<input type="checkbox"/> Restr Subject Area	<input type="checkbox"/> Restr Resvrd Room	<input type="checkbox"/> Designator 1	<input type="checkbox"/> Designator 2
<input type="checkbox"/> Designator 3					

You can create a custom report to verify master schedule data.



## Back Cover